



Website: [www.suu.edu/ad/staff/](http://www.suu.edu/ad/staff/)

## Staff Association of Southern Utah University

**President:** Barbara Rodriguez  
**President (Elect):** Stuart Bunker  
**Past President:** Jared Wilcken  
**Secretary:** Linda Bauer  
**Treasurer:** Jeremy Martin  
**Faculty Representative:** Loralyn Felix  
**Legislative Liaison:** Linda Liebhardt

**Board Members:**  
 Di Adams, Sr. Board Member  
 Brian Fullerton, Sr. Board Member  
 Laurie Garfield, Sr. Board Member  
 Brandon Street, Jr. Board Member  
 Tessa Douglas, Jr. Board Member  
 Dan Camp, Jr. Board Member

# Staff Association Board Meeting Minutes

## February 8, 2017

### Alumni House, 3:00 pm

**Attendees:** Barbara Rodriguez, Stuart Bunker, Jared Wilcken, Linda Bauer, Jeremy Martin, Loralyn Felix, Linda Liebhardt, Di Adams, Brian Fullerton, Lauri Garfield, Brandon Street, Tessa Douglas

**Excused:** Dan Camp

### I. Approve Minutes from November, December, and January.

### II. Presentations, Information & Discussion Items:

a.	Discussion on the use of the Staff email list. <i>We should use HR to send out emails that pertain to us.</i>	Barbara Rodriguez
b.	This year the Festival of Excellence will be held on Tuesday, April 4th. The committee makes small changes each year to improve the experience and need our feedback. He asked us to think about presenting and/or to help make connections and bring campus together through better communication. This year they want to up the level of presentations and have more participation, namely faculty and staff. As the Staff Association, let's all plan to attend and help support this event.	Johnny McClean

### III. President's Report – Barbara Rodriguez

e.	<b>President's Council: January 9, 2017</b>	
	1	Policies were sent out for review (5.47 being deleted entirely and 5.60)
	2	International Affairs/Korean Strategy: KORUS is now called International Education Exchange Association (I.E.E.A.) It is going strong in Korea and will be picking up other Asian countries as they grow. HSS has added online classes offered through SUU in English, which will be better prepare students who will be coming to the U.S.
	3	Faculty Senate meets Thursday, February 9, 2017.

f.	<b>Trustee's Meeting: January 13, 2017</b>	
	1	Barbara was sick and unable to attend. The next meeting is March 24, 2017.

### IV. Action Items:

g.	<b>Assignments for Welcoming New Employees to Campus:</b>	<b>Assignment given to:</b>
	Branden Bell - Check Instructor, Professional in Residence for Aviation - Started 1/16/2017	Jeremy Martin
	William Robinet - Airframe and Powerplant Mechanic - Started 1/16/2017	Jeremy Martin

### V. FACULTY SENATE AWARDS

h.	Faculty Senate Awards are open for nominations. These include the Outstanding Educator, and three Distinguished Educator Awards; Three Distinguished Scholarly/Creative Activity Awards; and a Distinguished Service Award. For more information go to: <a href="https://www.suu.edu/tfit/awards.html">https://www.suu.edu/tfit/awards.html</a> All nominations will close on February 17th.	
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### VI. REPORTS

i.	<b>Recognition Committee, "SUU Staff of the Month": Brian Fullerton, Chair; Dan Camp</b>	
	*	<i>Update - We have chosen winners and we are awaiting approval from President Wyatt.</i>
j.	<b>Scholarship Committee: Di Adams, Chair; Brandon Street</b>	
	*	<i>The scholarship committee has nothing to report. Forms are updated and online. Discussion: Barbara suggested that we should put this on the portal and events page.</i>

k.	<b>SPDF Committee: Lauri Garfield, Chair; Tessa Douglas</b>	
	*	<p><i>SPDF Committee rewrote the SPDF guidelines to match the By-Laws. There have been two more applications turned in since last last month.</i></p> <p><i>Discussion: The form online is messed up and hard to use. The form should be changed to a WORD format instead of a PDF and a link be located on the left hand side of the Staff Association website.</i></p>

<b>VII. Bereavement Plant Deliveries</b>	
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l.	February - Stuart Bunker
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