



Website: [www.suu.edu/ad/staff/](http://www.suu.edu/ad/staff/)

**Staff Association of Southern Utah University**

**President:** Barbara Rodriguez  
**President (Elect):** Stuart Bunker  
**Past President:** Jared Wilcken  
**Secretary:** Linda Bauer  
**Treasurer:** Jeremy Martin  
**Faculty Representative:** Loralyn Felix  
**Legislative Liaison:** Linda Liebhardt

**Board Members:**  
 Di Adams, Sr. Board Member  
 Brian Fullerton, Sr. Board Member  
 Lauri Garfield, Sr. Board Member  
 Brandon Street, Jr. Board Member  
 Tessa Douglas, Jr. Board Member  
 Dan Camp, Jr. Board Member

**Staff Association Board Meeting  
 March 8, 2017  
 Alumni House, 3:00 pm**

**Attendees:** Barbara Rodriguez, Stuart Bunker, Jared Wilcken, Linda Bauer, Loralyn Felix, Linda Liebhardt, Di Admas, Brian Fullerton, Lauri Garfield, Brandon Street

**Excused:** Tessa Douglas, Dan Camp

**I. Approve Minutes from February.**

<b>a President's Council: February 27, 2017 - Next meeting: March 20, 2017</b>	
<b>Policy changes:</b>	
1	5.60 (Policy # still in question) Sexual Misconduct will be coming out soon for campus review
2	Policy 2.1 Mission Statement- deletion of the policy, was approved and will just be going to the Trustees for approval
3	Policy 13.33 SUMA went out to campus 2.27 for review. Respond by Mar 20 to Marvin Dodge
4	Policy 5.47 Final 2 Weeks of Semester Guidelines was revised from feedback sent to Jared Tippets- going to Trustees for approval.
5	R401 was submitted to make a Department of Aviation within the School of Business, going to Trustees for approval
6	Proposal, as allowed by Regents, was made to allow colleges/schools authority to develop Certificates within their specific disciplines/programs. These will not be listed in the catalog and must meet specific guidelines (# of hours, all courses must be from within that department, etc.)
7	The Centralized Communication System is in its final stages. Ellen hopes to have development and training done so implementation can begin within the next couple of months. The longest part may be the training for those who will be updating information. those assigned to update/send information will update each week. Employees will access information in their Fac/Staff Portal. As i understand it, there will be only one email sent each week with a formatting established by marketing and meeting ADA requirements.
8	Faculty Senate meets TUESDAY, March 7, 2017.
<b>b Trustee's Meeting: March 24, 2017</b>	
1	Barbara will report at April's meeting

**II. Update:**

<b>c Tobacco Free Task Force</b>	<b>Linda Liebhardt</b>
SUU is doing better than most schools in Utah	
CVS pharmacy \$20,000 grant	

**III. Action Items:**

<b>d Assignments for Welcoming New Employees to Campus:</b>	<b>Assignment given to:</b>
Robyn Cantu- Maintenance Records Supervisor (Aviation)- Started 2/1/2017	
Emalee Smith- Administrative Assistant II (Psychology)- Started 2/1/2017	
Randy Seely- Technical Superviosr (Facilities Management)- Started 2/16/201	
Kristy Bowler- Teacher II (Head Start)- Started 2/16/2017	
Tayia Burge-Human Resources Assistant (Human Resources)-Started 3/1/2017	
Gregory Bybee- Check Instructor III, Professional in Residence for Aviation (Aviation)- Started 3/1/2017	
Stuart Niebuhr- Check Instructor III, Professional in Residence for Aviation (Aviation)-Started 3/1/2017	
Chandler Olsen- Admissions Advisor (Admissions)- Started 3/1/2017	

e	<b>Recognition Committee, "SUU Staff of the Month": Brian Fullerton, Chair; Dan Camp</b>	
	*	We are working with outdoor rentals to have a free rental package added for staff of the month. We have added staff of the month to the bulletin. Winners will be notified this week or next. Sent out nomination info cards to all those who were nominated.

f	<b>Scholarship Committee: Di Adams, Chair; Brandon Street</b>	
	*	Scholarship applications are being accepted through March 9 at 5 PM. Please encourage students you work with or know to apply. We have about \$9000+ to award in scholarship funds for FY 2017-2018. Interview of student applicants will be held on March 27. We will use the criteria that are published on the website as a guideline for awarding funding.

g	<b>SPDF Committee: Lauri Garfield, Chair; Tessa Douglas</b>	
	*	Our committee is meeting Monday, March 6th, to go over the BUNCH of applications we received for SPDF funds. We will let you know more at our meeting Tuesday.

h	<b>Salary &amp; Equity Committee: Barbara Rodriguez, Chair</b>	
	*	Barbara will lead the discussion.
		Compensation and strategic plan commission; Staff - Recruitment challenges; Evaluations & compensation process; Professional staff aren't required by policy to have a review; Classified staff are required by policy to have a review; Funding sources to provide wage adjustments outside of state funding. Committee: Barbara, Jared, Stuart, Stuart Jones, Jacqueline Russell, Camaree Staheli

#### **IV. Bereavement Plant Deliveries**

i	March - Jared Wilcken
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