

T-BIRD READY



Being T-Bird Ready proves you're competent in eight specific skills that employers seek in college graduates. To become T-Bird Ready, you must complete all eight of the competencies listed on this page. To earn competencies, you must complete sub-skill, which are listed on the other pages of this document. Review the document to see the sub-skills for each competency and the specific requirements to complete the eight competencies.

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Competency	Need to develop	Currently Developing	Complete	Competency	Need to develop	Currently Developing	Complete
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Career and Self Development

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You must complete **7/9 sub-skills** to receive the Career & Self-Development badge.

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Sub-Skill	Definition	Need to develop	Currently Developing	Complete		
Development Awareness	Show an awareness of your strengths and identify areas for development.					
Growth Identification	Identify areas for continual growth while seeking and applying feedback.					
Career Planning	Develop plans and goals for your future career.					
Professional Advocate	Professionally advocate for yourself and others.					
Curious Learner	Display curiosity and seek opportunities to learn.					
Professional Progress	Assume duties or positions that will help you progress professionally.					
Professional Relationships	Establish, maintain, & leverage relationships with people who can help you professionally.					
Growth Seeker	Seek and embrace opportunities for development and growth.					
Lifelong Learner	Participate in further education, training, or other activities to support your career.					



Communication



You must complete 5/6 sub-skills to receive the Communication badge.

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Sub-Skill	Definition	Need to develop	Currently Developing	Complete
Versatile Communicator	Demonstrate verbal, written, and nonverbal skills, and understand why they are important.			
Engaged Influencer	Employ active listening, persuasion, and influencing skills.			
Organized Communicator	Communicate in a clear and organized matter so that others can effectively understand.			
Respectful Communicator	Frame communication with respect to different learning styles, varied individual communication abilities, and culture differences.			
Appropriate Inquiry	Ask appropriate questions for specific information from supervisors, specialists, and others.			
Guidance Seeker	Promptly inform relevant others when they need guidance with assigned tasks.			



Critical Thinking



You must complete **5/6 sub-skills** to receive the Critical Thinking badge.

		Readiness			
Sub-Skill	Definition	Need to develop	Currently Developing	Complete	
Inclusive Reasoning	Make decisions and solve problems using sound, inclusive reasoning and judgement.				
Information Analysis	Gather and analyze information from a diverse set of sources to fully understand a problem.				
Needs Anticipation	Proactively anticipate needs and prioritize action steps.				
Bias Awareness	Accurately summarize and interpret data with an awareness of personal bias that may impact outcomes.				
Diverse Perspectives	Effectively communicate actions and thinking while recognizing diverse perspectives and experiences of others.				
Multi-Tasking	Multi-task well in a fast-paced environment.				



Cultural Exchange

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You must complete 4/5 sub-skills to receive the Cultural Exchange badge.

		Readiness			
Sub-Skill	Definition	Need to develop	Currently Developing	Complete	
Open Minded	Demonstrate openness to new ideas and perspectives, fostering an environment where different viewpoints are valued and respected.				
Community Contributor	Contribute to activities that foster community cultural awareness, appreciation, and understanding.				
Opportunity Seeker	Seek opportunities for global experiences and interactions that broaden perspectives and contribute to personal and cultural growth.				
Mutual Respect	Participate in initiatives that promote mutual respect across different cultures.				
Adaptive Flexibility	Demonstrate flexibility by adapting to new environments.				



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You must complete **5/6 sub-skills** to receive the Leadership badge.

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Sub-Skill	Definition	Need to develop	Currently Developing	Complete	
Shared Vision	Inspire, persuade, and motivate yourself and others under a shared vision.				
Informative Decision-Making	Seek out and use diverse information sources and feedback from others to make informed decisions.				
Innovative Thinking	Use innovative thinking to go beyond traditional methods.				
Positive Role Model	Serve as a role model to others by approaching tasks with confidence and a positive attitude.				
Motivating Leader	Motivate and inspire others by encouraging them and by building mutual trust.				
Project Manager	Plan, initiate, manage, complete, and evaluate projects.				



Professionalism



You must complete 6/8 sub-skills to receive the Professionalism badge.

		Readiness			
Sub-Skill	Definition	Need to develop	Currently Developing	Complete	
Integrity & Accountability	Act equitably with integrity and accountability to yourself, others, and the organization.				
Positive Personal Brand	Maintain a positive personal brand in alignment with the organization and personal career values.				
Present & Prepared	Be present and prepared.				
Dependability	Demonstrate dependability (e.g., report consistently for work or meetings).				
Task Prioritization	Prioritize and complete tasks to accomplish organizational goals.				
Exceeding Expectations	Consistently meet or exceed goals and expectations.				
Attention to Detail	Pay attention to detail, resulting in few, if any, errors.				
Dedication	Show a high level of dedication toward doing a good job.				

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You must complete 6/7 sub-skills to receive the Teamwork badge.

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Sub-Skill	Definition	Need to develop	Currently Developing	Complete		
Considerate Listener	Listen carefully to others, take time to understand, and ask appropriate questions without interrupting.					
Conflict Manager	Effectively manage conflicts, interact with and respect diverse personalities, and face uncertainty with flexibility.					
Accountability	Be accountable for individual and team responsibilities and results.					
Complementary Skills	Employ personal strengths, knowledge, and talents to complement those of others					
Agile Compromiser	Exercise the ability to compromise and be flexible.					
Effective Collaborator	Collaborate with others to achieve common goals.					
Team Builder	Build strong, positive working relationships with supervisor and team members/coworkers.					



You must complete **5/6 sub-skills** to receive the Technology badge.

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Sub-Skill	Definition	Need to develop	Currently Developing	Complete
Navigating Change	Navigate change and be open to learning new technologies.			
Productive Technology	Use technology to improve efficiency and productivity.			
Relevant Technology	Identify appropriate technology for completing specific tasks.			
Technology Manager	Manage technology to integrate information that supports relevant decision-making.			
Adaptive Technology	Quickly adapt to new or unfamiliar technologies.			
Strategic Technology	Use technology to organize information, build ideas, and achieve strategic goals.			