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# STUDENT CODE OF CONDUCT

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## Behavior Guidelines

SUU PREP is dedicated to providing an excellent summer program for high-achieving 7th, 8th, and 9th grade students. To accomplish this goal, students are expected to follow the SUU PREP Student Code of Conduct and the Student Code of Conduct from their school district at all times to promote a safe, fun, healthy and respectful environment for all participants. Unacceptable behavior will result in corrective measures and may include a report to the student's school district and/or removal of the student from the SUU PREP program.

At SUU PREP student will:

### General

- Wear appropriate clothing to SUU PREP each day (see Dress Code)
- Participate in all activities, including class work, projects, and homework assignments
- Be on time each day and ready to participate
- Be a positive influence on those around them

### Respect

- Be respectful and cooperative, and contribute positively to the experience of fellow students
- Be careful that your actions, behavior, and language do not hurt other students' feelings or hurt them physically in any way, intentionally or accidentally
- Show respect to all SUU PREP staff and cooperate fully with their instructions and directions
- Respect the values and beliefs of others
- Never discriminate or harass anyone based on race, national origin, color, religion, disability, sex/gender, sexual orientation, gender identity, or any other protected class

### Personal Space and Property

- Be respectful of all SUU campus, field trip locations, and SUU PREP property, equipment, and supplies (costs of damages will be paid by you)
- Never mark, deface, or destroy SUU PREP materials or the personal property of others
- Not participate in theft of any kind

### Safety

- Be aware of my surroundings at all times
- Pay attention to instructions and directions given by my leaders
- Stay with my assigned group and PA at all times
- Immediately notify the PA of any safety risk observed
- Immediately report violations of the Student Code of Conduct to the PA
- Not be in possession or use of alcohol and other drugs (including tobacco or e-cigarette products), fireworks, guns, and other weapons
- Not operate a motor vehicle while at SUU PREP
- Never leave university property unless with SUU PREP group or checked out

- Never use cameras, imaging, digital or other recording devices in areas such as showers, restrooms, or other areas where privacy is reasonable expected by participants

Dress Code

- Students should always be clean and neat in appearance
- Close-toed shoes must be worn at all times during field trips and labs
- Clothing that is distracting in appearance must be avoided. Clothes that reveal midriffs, undergarments, or have low neck lines are not allowed. It is unacceptable for undergarments to show at any time.
- Clothing that contains vulgar words, profane or obscene slogans and pictures, gang affiliations, or advertisements for alcohol, tobacco, and drugs are not permitted
- Students who violate the dress code may be asked to call their parents to pick them up early. Repeated violations may result in dismissal from SUU PREP
- SUU PREP shirts must be worn on field trips

## Unacceptable Behavior

Disciplinary action may be taken as a result of any behavior that violates the Student Code of Conduct, is disruptive, or violates the rights of others. The following are examples of unacceptable behavior (not an exhaustive list) and are subject to disciplinary action at SUU PREP. **The listed behaviors may result in immediate dismissal from the program and may not necessarily result in the corrective measures outlined in the next section.**

Name calling	Bullying	Stealing
Criminal Activity	Threatening	Fighting
Taunting/ridiculing	Hitting/kicking	Damaging property
Inappropriate gesturing	Shoving/pushing	Inappropriate touching
Demearing comments/gossiping	Inappropriate language	Discrimination/Harassment
Accessing inappropriate electronic content	Sexual Harassment based on protected class	Failure to stay with assigned group during the program

Be aware that defiant and/or disrespectful behavior toward any SUU PREP staff member or authority figure will not be tolerated and may result in corrective measures.

SUU PREP students must understand the corrective measures and discipline process listed on pages 8-9 and know that you can be dismissed from the program should you violate the standards of conduct and SUU PREP requirements.

## Corrective Measures and Discipline

Discipline should not be confused with punishment. The goal of discipline is a self-regulated individual with mature attitudes and socially acceptable standards of conduct.

Corrective measures used will depend upon the nature of the behavior, the frequency, and the degree to which the student is willing to correct undesirable behavior.

Disciplinary actions will normally begin at a minimal level and then proceed to more serious levels with the exception of serious violations of the Student Code of Conduct (see examples of unacceptable behavior above).

Unacceptable behavior will result in corrective measures and may include a report to the student's school district.

Corrective measures may include:

1. A verbal warning upon the first offense.
2. A second verbal warning will result in a written warning and parents will receive notification.
3. After two written warnings, a student, PA and parent meeting with the Program Director will be scheduled.
4. A written warning that happens after a parent meeting may result in the student's dismissal from SUU PREP.

SUU PREP reserves the right to dismiss students from the program as needed, without following the above corrective action steps, to ensure a safe and respectful educational environment.

## Dismissal Appeal Process

The following is the process for appeal of dismissals:

- Because daily attendance is necessary for academic success, student appeals must submit written appeal within 24-48 hours from the notice of dismissal from the program.
- The student must send an email to Madi Clark, Program Director, [madiclark@suu.edu](mailto:madiclark@suu.edu)
- In this email the student must clearly explain
  - Why he/she is appealing his/her dismissal
  - Why he/she believes he/she should be readmitted
  - Address what he/she intends to do to change the behavior that merited dismissal

The information provided in this email will be considered by Mrs. Clark, who will make a decision and notify the student and parent/guardian of their decision within 48 hours of receipt by Madi Clark of the appeal email. One of the natural consequences for the student will be missing study-groups, classes, and any other important events during the time for which he/she is expelled and during the appeal process. If the appeal is denied and discipline sustained, no special consideration will be given for make-up work during this time.