

Guidance for Holding Campus Events and Activities at SUU

A data-driven transmission index was developed by the State of Utah to guide our behaviors with the goal of keeping colleges and universities open. Event organizers and attendees are expected to strictly follow the guidelines below for the MODERATE LEVEL.

MODERATE TRANSMISSION LEVEL

ORGANIZER RESPONSIBILITIES

- Organizers should encourage strict hygiene standards by:
 - Offering hand sanitizer for attendees
 - Regularly disinfecting high-touch areas at the event (e.g. door handles, buttons/switches, countertops, handrails, surfaces, equipment, etc.) and making cleaning supplies available throughout the event and posting signs encouraging attendees to clean spaces and equipment after use. Event organizers are responsible for providing their own cleaning supplies.
- Organizers should require that face coverings be properly worn by all attendees at all indoor events. For events held outdoors, organizers should require that face coverings be properly worn by all attendees where social distancing is not possible.
- Organizers should plan activities that limit physical interaction and close contact among attendees and allow for proper social distancing standards.
- Organizers must track attendance for contact tracing purposes. Event organizers must do one of the following:
 - Swipe ID cards for all attendees to capture attendance records by using the SUU App. Work with the STIL Office to create the event and give student leaders ID swiping access.
 - Keep attendance via paper and pen [tracking sheet](#) and turn in the attendance roster to the STIL Office (Student Center room 177). Copies of the tracking sheet can be picked up in the STIL office or downloaded from their [website](#).
 - Collect student attendance via bluetooth beacons. Work with the STIL Office to create the event and check out the bluetooth beacons.
- Organizers should encourage all attendees to do a quick symptom check before entering the event or activity.
- Organizers should remind attendees of [COVID-19 prevention guidelines](#) on all promotions, posters, emails, social media posts, and at the entrance of the event/activity.
- When serving food, Organizers must:
 - Encourage six-foot social distancing for all lines
 - Serve food in individually wrapped packages and grab-and-go containers

ATTENDEE EXPECTATIONS

- Attendees must properly wear face coverings (e.g. mask, scarf, gaiter, bandana) if the event is held indoors. If the event is outdoors, attendees must properly wear a face covering where social distancing measures are difficult to maintain.
- Attendees should follow strict hygiene standards:
 - Use hand sanitizer throughout the event
 - Avoid touching your face
 - Cover coughs or sneezes (e.g. into a tissue, sleeve, or elbow; not hands)
 - Do not shake hands
- Attendees should maintain proper social distancing during the event or activity.

Organizers of the activity or event will be held responsible for ensuring that all the guidelines outlined above are followed. Southern Utah University reserves the right to cancel or end an event early that is not strictly following the guidelines outlined in this document.