



TO THE APPLICANT: Please fill out section 1 **ONLY** for each evaluator. (Please Print)

SECTION 1

Name of Applicant: _____

T Number: _____

PLEASE NOTE: *“The Family Educational Rights and Privacy Act of 1974 and its amendments guarantee student access to educational records concerning them. Students are also permitted to waive their rights to access to recommendations.”*

The following signed statement indicates the applicant’s wish regarding this recommendation:

I waive, _____ or I do not waive _____ my right to see this form or any supplementary notes or letters pertaining to this reference form.

Applicant Signature _____ Date _____

TO THE EVALUATOR: Please complete sections 2, 3 and 4.

SECTION 2

You have been chosen by the applicant as a reference in support of an application for nursing study at Southern Utah University. We are particularly interested in your appraisal of the applicant’s abilities and potential for further education.

Evaluator’s Name _____ Title _____

Your Place of Employment _____ Phone _____

Complete Address _____

Length of time you have known applicant _____

Capacity in which you have known the applicant _____

Signature _____ Date _____

SECTION 3

OVERALL RECOMMENDATION:

- I highly recommend this applicant for the Nursing Program.
- I recommend this applicant for the Nursing Program.
- I do not recommend this applicant for the Nursing Program.



SECTION 4

Evaluators should: (1) rate each statement independently, and (2) avoid a tendency to rate on general impressions. One characteristic might influence the rating of all characteristics.

The following questions or statements identify a variety of traits, skills, attitudes, etc. Please indicate the degree to which each quality is characteristic of the applicant you are rating by: (1) reading the statement carefully, (2) reading the points on the scale, and (3) encircling the number of your choice on the scale.

Specific comments in each category are encouraged. If you do not feel that you have enough information to rate the candidate on a particular item, please circle “UNABLE TO ASSESS”.

1. Problem Solving: Ability to identify and solve problems:

1	2	3	4	5	UNABLE TO ASSESS
Poor		Average		Excellent	

2. Sense of Responsibility: Ability to complete tasks, duties & honors commitments:

1	2	3	4	5	UNABLE TO ASSESS
Doesn't complete; Avoids responsibility		Average		Always completes; Accepts responsibility	

3. Maturity: Ability to conduct self in a mature, adult manner:

1	2	3	4	5	UNABLE TO ASSESS
Immature, childish		Average		Mature, adult behavior	

4. Attitude: Based upon your experience, what type of attitude does the applicant project toward life, school, job, etc.

1	2	3	4	5	UNABLE TO ASSESS
Very negative		Average		Very positive	

5. Caring Attitude: Does the applicant display a degree of caring for others?

1	2	3	4	5	UNABLE TO ASSESS
Very little		Average		Exceptional	

6. Stress/Anxiety Response: Ability to deal with stressful, anxiety-producing situations:

1	2	3	4	5	UNABLE TO ASSESS
Poorly, ineffective		Average		Excellent	

7. Motivation: Extent to which individual applies self:

1	2	3	4	5	UNABLE TO ASSESS
Uninspired		Average		Self-starter; Systematically a hard worker	

8. Appearance: Extent to which standards of appearance are met:

1	2	3	4	5	UNABLE TO ASSESS
Untidy		Average		Well groomed	



SOUTHERN UTAH UNIVERSITY
 APPLICATION TO THE DEPARTMENT OF NURSING
BACHELOR OF SCIENCE IN NURSING – BSN DEGREE PROGRAM – Spring 2019 Admission
 SUU Department of Nursing – Admissions, 351 W. University Boulevard,
 Cedar City, UT 84720, 435/586-1906, RobertsonV@suu.edu

9. Acceptance of Personal Feedback: Extent to which applicant accepts constructive critique and considers others points of view:

1	2	3	4	5	UNABLE TO ASSESS
Resents, rejects, doesn't respond		Average		Seeks, utilizes, responds effectively	

10. Communication Skills: Ability to communicate with peers, co-workers, teachers, etc.:

1	2	3	4	5	UNABLE TO ASSESS
Expresses self poorly		Average		Excellent expression; Fluent	

11. Integrity: Extent to which applicant displays an ethical code:

1	2	3	4	5	UNABLE TO ASSESS
Cheats, untruthful, blames others for mistakes		Average		Always honest, admits error, truthful, trustworthy	

12. Interpersonal Relationships: Ability to cooperate and get along with peers, co-workers, teachers, employers, etc.:

1	2	3	4	5	UNABLE TO ASSESS
Inappropriate behavior; generally antagonizes		Maintains satisfactory relationship		Outstanding ability to work well with others	

13. How would you characterize the following regarding this applicant? (Additional comments may be placed on a separate page if desired)

A. Greatest Strengths:

B. Weakest points:

C. Other comments:

Thank you for your help in evaluating the applicant. A separate letter is not required but can be included. Please seal this form in the envelope provided, sign your name across the seal and return it to the applicant or mail directly to:

**SUU Department of Nursing
 Attn: Vikki Robertson
 351 W. University Blvd
 Cedar City, UT 84720**

(Please indicate students name on outside of envelope)

All Letters of Recommendations must be received at above location on or before September 14, 2018.