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Semester/Year _____

I understand and will follow the conditions stated below in order to receive textbooks in an alternate format at Southern Utah University.

Signature _____ Date _____

CONDITIONS:

1. The contents of all textbooks in an alternate format are protected under the U.S. Copyright Law. Because of this law, I promise I will not copy, sell, transmit, publish, broadcast or otherwise distribute these materials to anyone.
2. All media (such as MP3 files, CDs, and PDF files) are the property of Southern Utah University, Learning Ally (*formerly called Recording for the Blind & Dyslexic*), Bookshare.org, or other sources.
3. Receiving books in an alternate format from Learning Ally is an accommodation provided to the student at no cost. However, if the textbook is not available from Learning Ally or Bookshare.org, I will be required to first purchase a copy of the book before receiving it in an alternate format. I also will be asked for a copy of the receipt of the book purchased. In addition, some publishers require the student's name and address before they will send SUU their textbook as a PDF file or a Word document.
4. I am responsible for returning, in good condition, all equipment and media (such as CD and MP3 players, recorders, CDs and tapes, PDF files, USB Flash Drives, and MP3 audio files). If any items remain outstanding at the end of the semester, the SUU Disability Support Center will place a hold on my academic records until the items are returned in acceptable condition, or until their cost is reimbursed to the SUU Disability Support Center.