Facility Senate Minutes
February 22, 2011
4:00 pm in ELC 405


Visitors: Katy Herbold, Steve Irving, Steve Barney, Bruce Tebbs

1. Call to Order (4:00)

2. Approval of Minutes
   Motioned and Seconded - Motion Carried

3. President’s Report:
   a. Dean’s and Trustees Meeting - Growth covered up to 2.5% by state…SUU has higher goals for recruitment and retention…financially problematic
   b. Upcoming Senate Elections – Need results prior to March meeting
   c. Announcement/Welcome new President-Elect: Steve Barney
      i. Will assume position in March
      ii. Anticipate including a bio in future Senate President elections
   d. Results of Equity/Merit survey (77%/23%)
   e. HB 485: Proposal to eliminate tenure in Utah institutions of Higher Education
      i. Staff, students, alumni – letter writing encouraged
      ii. Conversations with local legislators
      iii. Provost: Recruiting faculty would be problematic along with financial issues if bill passes.

4. “Minor” Policy Discussions
   a. Excused Absence Policy: active duty/jury duty is considered “excused absence”
      Motioned and Seconded – Motion Carried
   b. Graduation Catalog Policy: any catalog during student’s enrollment period is acceptable for graduation requirements (within 6 years).
      Motioned (Wayne Roberts) and Seconded (Nate Barker) – Motion Carried
5. Policy 6.2, G3b: Question whether to include Staff in evaluation of Department Chairs
   Discussion: Consider only those staff that have “direct report” to the chair. Most
   departments have an administrative assistant that reports directly to the chair and could
   have valuable insight into departmental administration.

   Proposed Revision for G3b: “At anytime the full time faculty and direct report staff of
   the department…”
   Motion (Wayne Roberts) and Seconded (John Howell) – Motion Carried

   AA Committee will review grammar: “…all tenured/tenure track…” throughout
   document

6. Policy 6.27 - ICH vs. Contact Hours: Concern for teaching load requirements with
   consideration for online and alternative forms of instruction. Tony Pelligrini expressed
   concern for online/hybrid ICH/contact hour requirements.

   Bruce Tebbs explained course designations:
   ICH will equal credit hours for a lecture course provided course is not excessively large
   (>60 students) - XLEC. Labs are basically half credit due to “assessment” taking place
   during lab time - XLAB. Supervised teaching based on supposed 20 student class –
   XSUP. Individualized instruction involves undergraduate research, readings based on
   supposed class size of 10 student class – XINV.

   Motion to accept revisions as proposed by AA Committee and Seconded (from last
   months meeting) – Motion Carried with following request:

   Request: Distance Education Committee draft a policy to address workloads
   pertaining to online/hybrid courses. Concern is the variety of course offerings
   and delivery methods are inconsistent across campus.

7. Policy 6.9: Overload Policy – Katy Herbold
   Concern with Pg. 7 of 13: Sec. 3 – Employment with any other academic
   institution requires informing the department chair.

   Motion to restate Sec. 3 to indicate that – “Full time faculty may accept
   employment for, and may perform, any teaching, instructional or research
   services for other academic institutions during teaching semesters with the
   knowledge of the cognizant department chair and dean.”

   Motioned (John Howell) and Seconded (Rachel Kirk) – Motion Carried
8. Policy 6.31: Academic Standards

   Motion to table Policy 6.31 until next months meeting (Tony Pelligrini) and Seconded (Lawrence Johnson) - Motion Carried

9. Motion for Executive Session and Motion to Adjourn
   Motioned and Seconded – Motion Carried

Next General Faculty Senate Meeting: March 24, 2011, ELC 405, 4:00 pm