

## Faculty Senate Minutes

Thursday, Feb 8<sup>th</sup>, 2018

### 4:00 pm in the Charles Hunter Room of the Hunter Conference Center

Attending: Bruce Howard, Nathan Barker, David Berri, Scott Lanning, Doug Wayman, David Tufte, Tim Lewis, Abigail Larson, Lee Montgomery, Joel Judd, Angela Pool-Funai, David Lunt, Jason Smith, Liz Olson, Jennifer Sorensen, Danny Hatch, Jonathan Holiman, Benjamin Sowards, Scott Knowles, Halla Sweringen, Megan Brusvold, Mackay Steffensen, Matthew Roberts, Mark Meilstrup, Daniel Eves, Chris Monson, Selwyn Layton, Randall Violett, Shalini Kesar, Keith Bradshaw for Lynn Vartan and Barbara Rodriguez. Not attending: Tony Pellegrini, Bill Heyborne.

- Call to Order 4:05 PM
- Recognition of Presenters 4:06 PM
  - a. Benjamin Sowards, Senate Rep for University Curriculum Committees - Undergraduate
  - b. Parker Hess, Vice President of Academics with SUUSA
  - c. Steve Barney, Johnny MacLean LRT Policy Revision Co-Chairs
  - d. Randall Violett, University General Scholarship Senate Representative

- Approval of minutes from last meeting. 4:07 PM

- SUUSA Midterm Grades Policy (Parker Hess and SUUSA) 4:08 PM

VP of Academics for SUUSA has garnered support from the faculty, students and the administration. This can be used as a retention tool.

Mackay Steffensen – If you were to assess my student’s grades at the midterm they will all be failing because there are only half of the points possible earned at that point.

Liz Olson – Isn’t that already in the policy to give timely feedback to the students about their grade? If the policy is already there, why are we creating an additional policy.

Matt Roberts – What is the end result of this proposal?

Nathan Barker – This would be in addition to the existing Links system.

Dave Lunt – Has there been any consideration of courses the don’t lend themselves to grading at the midterm.

Bruce Howard – Do you think that midterm is too late?

Lee Merriweather – It seems that you are putting the onus on the professor to keep track of the grade.

Scott Lanning – By the time movement has occurred in Links it is three weeks later and they can’t make adjustments.

Abigail Larson - We have never been contacted to change my grading expectations. If grades are not being issued until the last week of the semester, that needs to change.

- Bylaw Changes (Nathan Barker) 4:24 PM

Change the wording of a couple of terms. Change Convocation to A.P.E.X.

Unanimous vote to approve.

- Testing Center Committee Report is finished and emailed with this agenda (Nathan Barker) 4:25 PM

Committee has given 10 recommendations to improve the implementation of the testing center.

sChanging April’s Meeting Date (Nathan Barker) 4:28 PM

Changed the date the April 17<sup>th</sup> at 4:00 PM

- Salary/Compensation Committee Updates (David Berri) 4:29 PM

Consultants have been hired to determine a peer group for SUU. There was a previous list that had many specious institutions like the University of Guam. That was an example list, not the analysis. That list was the whole menu of options to select your items to include peers. There will be some additional tweeking to get the best representative list of peers. Once the list is generated, there will be a common group and salaries associated with that group of peers. Should be done by the end of the semester.

Scott Lanning – Will this be an official list?

Johnny MacLean – How far will this drill down, will it be department specific, discipline specific?

The descriptors are ACT scores, Predominately undergraduate, with at least a master's degree (large) offered, student to faculty ratio and enrollment.

- LRT Process (Steve Barney, Johnny MacLean) 4:34 PM

We had some Faculty Fora (workshops) and have made some revisions to the draft which is available on the Faculty Senate Canvas page. Johnny had responded to the comments made in the on-line surveys. We encourage you to take these back to your departments.

Highlights are the College and University committees will remain as they are currently state in the existing policy. What is available right now is the majority of the policy. We are hoping to have a vote on April 17<sup>th</sup> to approve the policy but will take the time to get it right if we don't have it right by then.

If you don't have adequate time, there is a review of the process if you have 5 minutes. If you have 25 minutes read all of the policy.

What is the best way to give feedback? Should it be done a point for every submission? Or should I make all my comments in one go.

There are still comments being made.

Dave Lunt – I haven't seen very many comments from tenure-track faculty which would affect them. That is from my experience with contact with people coming up to me as a member of the task force.

Is there a way to address differences in language before our big vote in April.

It would be nice to set up some ground rules for proposed changes. What is the mechanism for these changes?

I feel that the comments are the current method for that feedback. It would be better to address it on the forum.

The open dialogue is the important part. We are trying to minimize the convolution of the process. If you want to devote more time in your next meeting, we are open to that.

Is there a way to break down the number of times a certain topic has been brought up?

It would be nice for the work group to know what are the objections to the policy.

The workgroup will put together the major changes and put together a poll of those changes to see what the faculty see of that idea as a whole.

Implementation section – For faculty hired after 2005 this would be implemented next April.

It may take another year to implement, so the earliest it could be put into use was in Fall of 2019.

Can the role of mentors and how they will be used to evaluate the faculty and the order of evaluation be discussed to make sure that everything is being done in the best possible way?

Is it the same link?

Each new draft has a new link so use the current survey.

Steve- As you read this, ask yourself how can this work? Not why won't this work?

- Do traditional faculty evaluation measures work for online courses or for faculty that teach only online? (Group Discussion) 5:02 PM

How do we evaluate on-line and on-line teaching vs. on-campus for office hours?

Virtual office hours can be used to teach. Regents require 5 regularly scheduled office hours for full time faculty. Is there flexibility in your office hours? Is this an antiquated idea? Spending a lot of time outside of the usual office hours. If we can document meeting with students for 5 hours a week would that suffice. If there was some flexibility, it might help in reducing the strain on the faculty.

- Student Evaluations, RFP in. Should we switch from IDEA (Nathan Barker) 5:14 PM
- Committee Reports
  - a. University Curriculum Committees - Undergraduate (Ben Sowards, Senate Rep) 5:15 PM

Over 200 proposals were submitted this year. The general attitude in the committee is that if the department feels strongly about the change, then we move them through. The main problems are incomplete forms and pre-requisite issues. If you work with the Registrar, John Allred and James Sage that would be very helpful. A lot of exciting changes are coming through.

- b. University General Scholarship Committee (Randall Violett, Senate Representative) 5:19 PM

After extensive research and investigation, no one knows what this committee does. We give out more scholarships than any other institution in the state. We give out 4 year scholarships when most institutions give 2 year scholarships.

- c. Summer Course Committee (David Tufte) 5:21 PM

See handout.

- Pick committees for next meeting (Nathan Barker) 5:25 PM

Academic Affairs

Graduate Curriculum

Program and Course Fee

- Senate Election's Reminder (Nathan Barker) 5:27 PM
  - a. Rotating Off: Scott Lanning, Abigail Larson, Angela Pool-Funai, Dave Lunt, Mackay Steffensen,
- Legalities surrounding Executive Sessions (Nathan Barker) 5:30 PM

Faculty Senate is an open meeting. We can potentially have executive sessions but there is no specific mention in the By-Laws. The jurisdictions of the Faculty Senate bylaws discussed to see if we have any reason to hold an executive session for both the executive council and the faculty senate.

Derailing to the intellectual property draft for the new policy. Can it be made into a larger committee then is currently constituted.

- Motion for Executive Session 5:38 PM
  - a. Food break while non-senators exit (5 min)
  - b. Senate Treasurer's Report (3 min)
  - c. Senate President Elect's Report (5-10 min)
  - d. Senate President's Report (5-10 min)
- New Business 6:23 PM
- Motion to Adjourn 6:24 PM
  - a. Next Meeting, TUESDAY March 6th, 2018

## **Committees in our By Laws**

- 🍏 Academic Affairs Committee
- 🍏 Leave, Rank and Tenure Committee
- ✓ Distinguished Faculty Lecturer and Grace A. Tanner Committee
- ~~✓ Faculty Publication Award and Student Scholarship Committee~~
- ✓ Distance Education Committee
- 🍏 Faculty Salary-Equity Committee
- 🍏 Faculty Review Board
- ✓ Outstanding and Distinguished Educator Awards Committee
- ✓ Distinguished Scholar/Creative Activity Awards Committee
- ✓ Distinguished Faculty Service Award Committee
- ✓ Policy/Procedure Arbitration Committee

## **Committees not in the By Laws, but we have them**

- 🍏 Faculty Development and Evaluation Committee
- ✓ Program and Course Fee Committee (Scheduled for March)

## **Committees with Faculty Senate Representation:**

- 🍏 Benefits Committee
- ✓ Staff Association Committee
- ✓ Library Committee
- ✓ University Parking Committee
- ✓ University Press Editorial Board
- 🍏 Undergraduate Research Advisory Board
- 🍏 University Curriculum Committees - Graduate
- ✓ University Curriculum Committees - Undergraduate
- ✓ University Curriculum Committees - General Education
- ✓ University General Scholarship Committee
- ✓ Academic Standards and Admission Committee