

Faculty Senate Minutes
Thursday, January 11th, 2018

4:00 pm in the Charles Hunter Room of the Hunter Conference Center

In attendance: Nathan Barker, David Berri, Abigail Larson, Chris Monson, Scott Lanning, Doug Wyman, Jason Smith, David Lunt, Bill Heyborne, Mackay Steffensen, Liz Olson, Tim Lewis, Lee Montgomery, Tony Pellegrini, Joel Judd, Angela Pool-Funai, Benjamin Sowards, Mark Meilstrup, Scott Knowles, Matt Roberts, Selwyn Layton, Shalani Kesar, Randall Violett and Lynn Vartan. Guests: Brad Cook, Schvalla Rivera, David McGuire, Steve Barney, and Johnny MacLean

- Call to Order 4:04 PM
- Recognition of Presenters 4:05 PM
 - a. Christine Proctor, Associate Director of Admissions
 - b. Daniel Eves, Senator, Staff Association Committee Representative
 - c. David McGuire, HR Directory, T-Fit Updates
 - d. Lynn Vartan, APEX
 - e. Joel Judd, Senator, Distance Education Committee
 - f. Steve Barney, LRT Policy Revision Co-Chair
 - g. Johnny MacLean, LRT Policy Revision Co-Chair
- Approval of minutes from November meeting. 4:06 PM
- Provost Cook

- a. Discussion of the open meeting about budgeting

Scott Lanning – is this a meeting telling about the processes that will be followed or is there still time to make decisions on what makes the budget.

Brad Cook – 10 million dollars in requests were made which is more than twice the amount available and this meeting will run you through the decision making process. This will be a forum where you can ask questions.

- b. Introduction of Schvalla Rivera the new chief diversity officer for the university.
Provost Cook outlined Dr. Rivera's credentials and introduced her to the Faculty Senate.

Dr. Rivera introduced herself and her job and who she will be working with as she looks to help us all embrace the diversity of the community on campus. Her office is OM 313 and her number 865-8496.

- Policy Approvals for: 4:15 PM
 - a. Vote - Policy 6.31, Academic Standards- Still revising policy
 - b. Vote - Policy 13.1, Academic Standards and Admissions Committee - Still revising policy
- T-Fit updates (David McGuire) 4:19 PM

Trying to increase the involvement of the faculty and staff. Three challenges

Wellness Challenge

Nutrition Challenge

Hiking challenge 28 possible hikes and if you complete 5 you qualify for the Tfit benefit (\$50)

Also attending the Wellness Check in the fall

Also access to the pool and facilities in the P E building for Faculty and Staff.

Barbara Rodriguez – Does it explain about the classes on the website? Does the use of the pool and courts include family members?

Dave McGuire – Yes for the classes. Just use for the employee right now, but may be expanded at a later date. The Tfit website will update those

Liz Olsen – When is the high noon activity happening?

Dave McGuire – Camille Thomas is offering it this semester

Liz Olsen _ How much is the budget for T-fit?

Dave McGuire - \$40,000

- APEX Events (Lynn Vartan) 4:23 PM

Passed out the schedule for this semester. There is a radio hour on university radio station. Collected programs over the break to find out the complete program for the archives so we can see what has been done for the previous program (Convocation). The past APEX events from Fall 2017 are all on-line. Dr. Vartan outlined all of this semesters events, which are listed on the APEX website (www.suu.edu/apex). Dr. Vartan is happy to help set up classroom visits for any of the presenters so let her know.

Nathan Barker

Looks at the bylaws of the Faculty Senate to change the name of convocation to A.P.E.X. Vote at next meeting.

- LRT Process (Steve Barney and Johnny MacLean) 4:30 PM

PowerPoint Presentation from Johnny MacLean

a. Revisions

The workgroup has met with other departments since our last Faculty Senate meeting. They are going to present results from their deliberations about the Tenure-Track Review process.

b. Evaluation Process Outline

New method

First Year P&T Mentorship group- develops goals Chairs approve the goals and the Dean files the report.

2,3,5,6 years Progress Report Goals and the Mentors Evaluate goals Chair Evaluations and the Dean Files

4,7 years 3 year and 6 year report goals, the mentors, chair, dean and provost review the goals to approve

Dr. MacLean discusses some of the ins and outs of the review process.

Post tenure review

New method

5 year plan no peer mentorship team and then a review 5 years later.

New method

Non tenure track process you only have one mentor for the faculty but the general system is the same of the tenure track system.

Questions

Mackay Steffensen – What would happen if you don't decide to go up for full professor after your first 5 years after tenure?

Johnny MacLean – If you don't apply for full professor, you can submit a new 5-year plan and going up for full professor may be one of those goals.

Brian Ludlow – What about departments when the untenured faculty are much larger than the tenured faculty members?

Johnny – We may have to use mentors from other departments.

Faculty Fora 11:30 -1:00 and 4:00 – 5:30 PM January 23rd Starlight Room. This will be a roundtable discussion and notes will be taken by the task force members.

- Committee Reports (4:58 PM)

- a. Distance Education Committee (Joel Judd Senate Representative)

Not much to report, the committee met last spring to update the language and due to conflicts of interest a loss of members caused sporadic contact with the committee. Content and curriculum offered online should be the property of the faculty and departments that generate that content. Faculty should be the ones who make the decisions on policing those courses.

- b. Staff Association Committee (Daniel Eves, Senate Representative)

Reported on the updates to the Staff Association Leadership, Barbara Rodriguez is the new president to finish the old president's term. This is a valuable committee because it allows the faculty senate to know what is going on with the staff.

- c. Policy/Procedure Arbitration Committee (Nathan Barker, Senate Representative) Nothing to report.

- New Committee: Summer Course Offerings/Pay – Need a Senate rep. (Nathan Barker)5:04 PM

This committee will decide on the courses they will make the guaranteed courses each summer and how much they get paid.

David Tufte is the representative for this new committee.

- Pick committees for next meeting (Nathan Barker) 5:06 PM

Program and Course fee committee

Undergraduate curriculum committee

General Scholarship committee

- Follow up on the Intellectual Property Policy (Nathan Barker) 5:08 PM

Maybe a committee would be appropriate to make sure that this is being followed rather than the back and forth interactions that we have had thus far with the Dean's Council.

- Follow up on IDEA concerns (Nathan Barker) 5:09 PM

Scott Lanning - Evaluation Kit? is a plug-in for Canvas and it works very well.

Barbara Rodriguez – There are things in the IDEA that we have yet to utilize.

Brian Ludlow – One of the drawbacks is that it takes so long to get feedback back from the company.

Bill Heyborne – A couple of reasons that this works so slowly is that faculty don't fill out their forms correctly and the physical sending in the mail adds extra time.

Further discussion about ways to improve student evaluations.

- Motion for Executive Session 5:21 PM
 - a. Food break while non-senators exit (5 min)
 - b. Senate Treasurer's Report (3 min)
 - c. Senate President Elect's Report (5-10 min)
 - d. Senate President's Report (5-10 min)

- New Business 6:13 PM

Office Hours – schedule me an online or alternative way of documenting time with students.

- Motion to Adjourn 6:14 PM
 - a. Next Meeting, Thursday Feb 8th, 2018

Committees in our By Laws

- 🍏 Academic Affairs Committee
- 🍏 Leave, Rank and Tenure Committee
- ✓ Distinguished Faculty Lecturer and Grace A. Tanner Committee
- ~~✓ Faculty Publication Award and Student Scholarship Committee~~
- ✓ Distance Education Committee
- 🍏 Faculty Salary-Equity Committee
- 🍏 Faculty Review Board
- ✓ Outstanding and Distinguished Educator Awards Committee
- ✓ Distinguished Scholar/Creative Activity Awards Committee
- ✓ Distinguished Faculty Service Award Committee
- ✓ Policy/Procedure Arbitration Committee

Committees not in the By Laws, but we have them

- 🍏 Faculty Development and Evaluation Committee
- 🍏 Program and Course Fee Committee

Committees with Faculty Senate Representation:

- 🍏 Benefits Committee
- ✓ Staff Association Committee
- ✓ Library Committee
- ✓ University Parking Committee
- ✓ University Press Editorial Board
- 🍏 Undergraduate Research Advisory Board
- 🍏 University Curriculum Committees - Graduate
- 🍏 University Curriculum Committees - Undergraduate
- ✓ University Curriculum Committees - General Education
- 🍏 University General Scholarship Committee
- ✓ Academic Standards and Admission Committee