

RETURN TO:
SUU Admissions Office or
Financial Aid Office
351 W University Blvd
Cedar City, UT 84720

REQUEST FOR SCHOLARSHIP DEFERMENT OR LEAVE OF ABSENCE

A scholarship deferment will hold your scholarship until you return. You may not defer a one-year award. A leave of absence will allow you to choose the catalog you are currently using or the new catalog upon your return. If you do not obtain a leave of absence you will use the new catalog upon your return. It is **not** necessary to submit a Leave of Absence request for a **one semester** absence.

Acceptable reasons to defer your scholarship or to receive a leave of absence include, but are not limited to: military service, medical, or church service. Requests must be approved by the appropriate committee. You cannot defer a scholarship or receive a leave of absence and attend any other institution of higher learning.

The leave of absence allows you to return without reapplying or paying the \$10 reapplication fee. You must notify the admissions and scholarship offices of your return in a timely manner. Contact the Registrar's office to drop courses, if you have registered for the semester you plan to leave. Scholarship deferments and/or leaves of absence may be granted for a maximum of five semesters.

The Family Educational Rights and Privacy Act restricts information from being released or another person conducting business for a student. You may consider giving authorization to transact business for you during your absence. This will allow someone else to assist you with registering for classes, review statements, etc. Information and the authorization form is available at <http://suu.edu/ss/registrar/pdf/ReleaseofInformation.pdf>.

Date: _____

PERSONAL	Social Security #: _____ - _____ - _____ T-Number: _____
	Last Name: _____ First Name: _____ Middle Name or Initial: _____
	Preferred Name: _____ E-mail: _____
	Permanent Mailing Address No. & Street: _____
	City: _____ County: _____ State: _____ Zip: _____
	Permanent Phone: _____ Current Major: _____ Cum. GPA: _____
	Optional: <input type="checkbox"/> Male <input type="checkbox"/> Female

FAMILY INFORMATION	Parent/Guardian 1
	Last Name: _____ First Name: _____
	Phone Number: _____ E-mail Address: _____
	Parent/Guardian 2
Last Name: _____ First Name: _____	
Phone Number: _____ E-mail Address: _____	

REQUEST INFORMATION	Please list the reason(s) for your request: _____
	Please indicate if you are requesting a scholarship deferment or leave of absence or both:
	<input type="checkbox"/> Defer Scholarship Semester you plan to return to SUU (Required): _____ Scholarship(s) being deferred: _____
	<input type="checkbox"/> Leave of Absence Semester you plan to leave SUU (Required): _____ Semester you plan to return to SUU (Required): _____ Current catalog you are using: _____

OFFICIAL USE ONLY	Scholarship Deferment <input type="checkbox"/> Approved <input type="checkbox"/> Denied Signature _____ Date _____
	Leave of Absence <input type="checkbox"/> Approved <input type="checkbox"/> Denied Signature _____ Date _____
	Comments: _____