



Financial Aid Office

351 West University Blvd
Cedar City, UT 84720
(435) 586-7735
fax (435) 586-7736
www.suu.edu/ss/financial/

Special Consideration Re-Evaluation

Name: _____ T Number: _____

Address: _____

Phone Number: _____

Checklist:

- Complete the form and collect all signatures required. Submit along with a letter of explanation to the Office of Financial Aid and Scholarships at Southern Utah University.
- Include a completed Dependent or Independent Verification Worksheet, and signed copies of Federal Taxes (1040, 1040A, 1040EZ). Dependent students will also need a copy of parents' taxes, and married students will need a copy of the spouse's taxes.

Special Notes:

- If your request is approved the Financial Aid Office will make the adjustments and electronically update your aid application. Adjustments can take seven (7) to ten (10) business days to complete. An award letter detailing your financial aid package will be mailed shortly after the changes have been received from the U.S. Department of Education and verified by members of Southern Utah University's Office of Financial Aid and Scholarships. ***Thorough and complete documentation will be required in order to make a determination as to whether a re-evaluation or special consideration is warranted.***
- All requests submitted without a completed form, signatures, and supporting documentation **will not be considered.**

I would like to request a re-evaluation/special consideration because of:

- Unemployment (unemployment must be at least 10 weeks or more) or change in employment. *Attach a letter from your previous employer with last date worked or date status changed and the last pay stub from each employer.*
- Disability of student, spouse, or parent. *Attach a letter from the attending physician.*
- Medical and/or Dental expenses exceeding ten percent of your household income. *Attach verification of amount paid that was not covered by insurance.*
- One-time income. *Identify source of income and how funds were spent or invested.*
- Divorce/Separation after application was filed. *Attach a copy of the divorce decree or letter from your attorney.*
- Death of spouse or parent after application was filed. *Attach a copy of the death certificate.*
- Other _____ . *Attach appropriate documentation.*

By signing below I certify that all the information on this form is true and accurate.

Student _____ Date _____

Parent _____ Date _____

Office Use Only

Approved _____ Denied _____

Signature of Approval _____ Date _____