

GRADUATE APPLICATION FOR ADMISSION

SUU Graduate Studies
SOUTHERN UTAH UNIVERSITY

Experience More

SOUTHERN UTAH UNIVERSITY

SUU Box 8008 • Cedar City, UT • 84720

www.suu.edu/graduatestudies

435.586.7740 | gradapps@suu.edu

Admission to SUU is granted on a non-discriminatory basis without regard to sex, race, age, creed, color, national origin, ethnic background or disability status. The information requested is to provide affirmative action information, assist in voluntary compliance with applicable law and meet federal reporting purposes. This information will have no adverse affect on your admission and will not be used in a discriminatory manner. The University may, at its discretion, disclose the following information submitted in this document to campus-related organizations.

APPLICATION DEADLINES

MASTER OF ACCOUNTANCY

Fall Semester • Mar. 1 | Spring Semester • Oct. 1

MASTER OF ARTS IN PROFESSIONAL COMMUNICATION

Fall Semester • Jun. 15 | Spring Semester • Oct. 15

MASTER OF BUSINESS ADMINISTRATION

Fall Semester • Mar. 1 | Spring Semester • Oct. 1

MASTER OF EDUCATION

Fall Semester • Jul. 15 | Spring Semester • Nov. 15 | Summer Semester • Apr. 15

MASTER OF FINE ARTS IN ARTS ADMINISTRATION

Fall Semester • Feb. 15

MASTER OF ARTS IN ARTS ADMINISTRATION

Fall Semester • Aug. 1

MASTER OF PUBLIC ADMINISTRATION

Fall Semester • Jul. 15 | Spring Semester • Nov. 15 | Summer Semester • Apr. 15

MASTER OF SCIENCE IN SPORTS CONDITIONING & PERFORMANCE

Fall Semester • Jul. 15 | Spring Semester • Oct. 15 | Summer Semester • Feb. 15

GRADUATE PROGRAMS

Master of Accountancy	Master of Fine Arts in Arts Administration
Master of Arts in Professional Communication	Master of Arts in Arts Administration
Master of Business Administration	Master of Public Administration
Master of Education	Master of Science in Sports Conditioning & Performance

GRADUATE ADMISSION PROCEDURES

❑ STEP 1 • APPLICATION

Complete and return the Graduate Admissions Application along with the appropriate non-refundable application fee to the Admissions Office.

SUU Graduate School Admissions Office Or apply online at suu.edu/graduatestudies
SUU Box 8008
Cedar City, Utah 84720

❑ STEP 2 • OFFICIAL TRANSCRIPT

Arrange immediately with each college or university previously attended to submit *official* transcript(s). Transcripts must reflect a minimum GPA of 3.0. Transcripts submitted by the applicant are considered unofficial. Transcripts from different institutions accumulated on one transcript are not acceptable. All documents must be sent directly from their source institution to the Graduate Admissions Office. A bachelor's degree from a regionally accredited institution is required to be admitted for graduate study at SUU. Additional requirements may also apply. SUU graduates do not need to provide official transcripts.

❑ STEP 3 • LETTERS OF RECOMMENDATION

List your references on the attached application. Have your references send letters of recommendation directly to the address listed in Step 1 to be added to your graduate file.

❑ STEP 4 • GRADUATE EXAMINATION SCORES

Official examination results must be received and recorded before an applicant may be enrolled into a graduate degree program. The examination required for a specific program is as follows:

- Master of Accountancy • GMAT or GRE
- Master of Arts in Professional Communication • GRE
- Master of Business Administration • GMAT or GRE
- Master of Education and/or Administrative Licensure • GRE (if GPA is less than 3.25)
- Master of Fine Arts in Arts Administration • None
- Master of Arts in Arts Administration • None
- Master of Public Administration • GMAT, GRE, LSAT, or MAT
- Master of Science in Sports Conditioning & Performance • GRE or MAT (if GPA is below a 3.25 for the last 60 credit hours)

❑ STEP 5 • PROGRAMS WITH ADDITIONAL REQUIREMENTS

Check with the department of your intended program of study to determine if there are additional admissions requirements or check online at www.suu.edu/graduatestudies/admission.html.

- Master of Arts in Professional Communication • Writing sample and letter of intent
- Master of Education • Orientation, Teaching License, 2 years experience, and formal written work
- Administrative Licensure • Orientation, 2 official transcripts from each school, 2 recommendations from school administrators, Level II teaching license, 3 years of teaching experience
- Master of Fine Arts in Arts Administration • Letter of intent and resume
- Master of Arts in Arts Administration • Letter of intent and resume
- Master of Public Administration • Letter of intent
- Master of Science in Sports Conditioning & Performance • Letter of intent

Upon completion of the graduate application file, an acceptance decision will be made and candidates will be notified via mail directly from the program. The status of an admission application may be viewed online through the mySUU portal at my.suu.edu. Simply activate your account, then select the Admission link at the top.

ACADEMIC INTEREST

DATE / / FOR SCHOOL YEAR 20 FALL SEMESTER SPRING SEMESTER SUMMER SEMESTER
Month Day Year

- APPLICATION FEE \$60.00 (\$65.00 INTERNATIONAL) (non-refundable)
 GRADUATE READMISSION FEE \$15.00 (non-refundable)
 ADMINISTRATIVE LICENSURE FOR SUU MED GRADS \$15.00 (non-refundable)

DEGREE/PROGRAM FOR WHICH YOU WILL BE A CANDIDATE

- | | |
|--|---|
| <input type="checkbox"/> MASTER OF ACCOUNTANCY | <input type="checkbox"/> ADMINISTRATIVE LICENSURE (FOR SUU MED GRADS) |
| <input type="checkbox"/> MASTER OF ARTS IN PROFESSIONAL COMMUNICATION | <input type="checkbox"/> MASTER OF FINE ARTS IN ARTS ADMINISTRATION |
| <input type="checkbox"/> MASTER OF BUSINESS ADMINISTRATION | <input type="checkbox"/> MASTER OF ARTS IN ARTS ADMINISTRATION |
| <input type="checkbox"/> MASTER OF EDUCATION (MEd) | <input type="checkbox"/> MASTER OF PUBLIC ADMINISTRATION |
| <input type="checkbox"/> MEd WITH EDUCATIONAL LEADERSHIP (Utah Administrative/Supervisory License) | <input type="checkbox"/> MASTER OF SCIENCE IN SPORTS CONDITIONING & PERFORMANCE |

GRADUATE STUDIES IN EDUCATION, NON-DEGREE SEEKING ENDORSEMENTS/CERTIFICATES (PROFESSIONAL DEVELOPMENT)

- SPECIAL EDUCATION—MILD/MODERATE (Blended) OTHER ENDORSEMENT _____
 LIBRARY MEDIA ENDORSEMENT (on campus) (currently taught through continuing education in association with school districts or regional service centers)
 ESL ENDORSEMENT (Blended)

PERSONAL INFORMATION

Required fields marked with an *

*FULL LEGAL NAME _____ *SOCIAL SECURITY # _____ - _____ - _____

*DATE OF BIRTH (mo/day/yr) _____ / _____ / _____ PLACE OF BIRTH _____

If you have used a different name(s) while attending school, please provide those names _____

*PERMANENT MAILING ADDRESS _____

_____ City State Zip

*PHONE # (_____) _____ - _____ *E-MAIL _____

OPTIONAL INFORMATION MALE FEMALE VETERAN Do you receive Veteran Benefits? YES NO
 AMERICAN INDIAN AFRICAN AMERICAN ASIAN/PACIFIC ISLANDER HISPANIC CAUCASIAN (white) OTHER _____

NOTE—Directory information relating to a student is considered public information unless a student specifically requests that it be kept confidential. A list of directory information for SUU is listed in the University Catalog, Appendix C. Students placing a confidentiality hold on their student information may only transact business after authenticating their identity in the mySUU portal, or by presenting picture ID at the appropriate office on campus. No phone or e-mail services will be available to ensure that confidentiality of the student's information is maintained. Enrolled students who wish to change their confidentiality status may do so in writing by completing the appropriate forms at the Registrar's Office, located in the Sharwan Smith Center.

EMERGENCY CONTACT INFORMATION

NAME OF EMERGENCY CONTACT _____ RELATIONSHIP _____

ADDRESS _____

_____ City State Zip PHONE # (_____) _____ - _____

RESIDENCY

Note—Failure to complete this section could result in classification as a NON-RESIDENT FOR TUITION PURPOSES.

U.S. CITIZEN? YES NO If no, please check one of the following: PERMANENT RESIDENT (Immigrant) OTHER (explain below) _____
 VISA TYPE _____

STATE OF LEGAL RESIDENCE _____ FROM-TO (mo/yr) _____ / _____ - _____ / _____

Do you have a driver's license? YES NO ISSUING STATE _____ DATE OF ISSUE (mo/yr) _____ / _____

How long have you lived in Utah? YEARS _____ MONTHS _____ CONTINUOUSLY SINCE (mo/yr) _____ / _____

Please indicate your activities (e.g., employment, school, military) and where you have been for the past 3 years. Be specific and account for all months.

From-To (mo/day/yr)	Employer or Activity	City	State
From-To (mo/day/yr)	Employer or Activity	City	State
From-To (mo/day/yr)	Employer or Activity	City	State

ACADEMIC BACKGROUND

List in chronological order all colleges and/or universities previously attended (attach a separate sheet if necessary). **Failure to list all institutions previously attended or degrees pursued may result in loss of credit and dismissal from SUU graduate studies.**

Name of Institution	Location	
From-To (mo/yr)	Date Graduated	Degree Attained
Name of Institution	Location	
From-To (mo/yr)	Date Graduated	Degree Attained

BACHELOR'S DEGREE

ISSUED BY INSTITUTION _____ YEAR _____

MAJOR _____ MINOR(S) _____

REFERENCES / LETTERS OF RECOMMENDATION

List three (3) persons who will provide a letter of recommendation directly to the Admissions Office. (For Master of Education, one must be the immediate supervisor/principal. For Administrative License with or without MEd, one must be the current principal and one must be a school district administrator.) These should include persons familiar with your academic qualifications.

Do you waive the right to review the letters of recommendation from your references? YES NO

NAME & POSITION _____ E-MAIL ADDRESS (for submission of electronic recommendation form) _____

SIGNATURE

I certify that, to the best of my knowledge, the information on this application is true and complete. False information may result in the loss of credit, dismissal and/or prosecution pursuant to Utah code annotated section 76-8-504.

SIGNATURE OF CANDIDATE _____ DATE _____ / _____ / _____
Month Day Year

IMPORTANT—If you have been convicted of any crime (other than a minor traffic offense) since you turned 18, you may be **INELIGIBLE** to practice accounting or certify as an Elementary or Secondary Teacher in Utah (and in most other states) where such a criminal record makes you ineligible to be bonded or obtain a teaching certificate. Before submitting this application, you should consult applicable regulations. If you have other concerns or questions, contact your academic advisor.

OFFICE USE ONLY ADMISSION FEE (non-refundable) DATE _____ / _____ / _____
Month Year

CC _____ CHECK # _____ CASH INITIAL _____