

**Type of Incident**

**Your Name:**

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**Your Email:**

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**Center:**

**Date of Incident**

<hr/>	<hr/>	<hr/>
Month	Day	Year

**Approximate Time of Incident**

<hr/>	<hr/>
Hour	Minutes

**Child Involved:**

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**Child's Birthdate**

<hr/>	<hr/>	<hr/>
Month	Day	Year

**Name of Parent or Guardian Notified:**

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**Name of person in the Central Office Notified:**

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**Description of the Incident: (who, what, where, when and what did you do?)**

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**Strategies Implemented**

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**For accident reports, identify what can be done to prevent similar incidents:**

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**Bodily fluid clean-up procedure used:**

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