

Community Education: A Message Strategy Content Analysis

A Thesis Submitted to Southern Utah University in partial fulfillment of the requirements for the
degree of Master of Arts in Professional Communication

May 2019

By

Bree N. Albrecht

Southern Utah University

Thesis Committee:

Jennifer Burt, MA, Professional in Residence

Approval Page

We certify that we have read and viewed this project and that, in our opinion, it is satisfactory in scope and quality as a thesis for the degree of Master of Arts in Professional Communication.

Capstone Committee

Jennifer Burt, Chair

Abstract

This paper analyzes the content in direct to consumer marketing materials produced by university housed Community Education programs (CED) in 8 universities in the western United States in order to discover the message strategies and themes employed therein. The research focused on discovering the many marketing strategies utilized throughout including the use of ethos, logos and pathos; positioning; message themes; and copywriting strategies. The research showed that pathos was the main emotional appeal used in CED marketing, messaging themes included the following: Personal development/self-fulfillment, social connection, independent learning, & novelty/exclusivity, although there were specific themes, the taglines were more focused on the theme of “learning” rather than the themes previously mentioned which is an interesting finding. Positioning showed that brand attributes focused on quality of teachers and courses, while concepts focused on the development of personal wellness and fulfillment. Overall, this research functions as a grounded theory to determine the message strategies employed by CED marketers and the implications associated with these findings.

Acknowledgements

I am the first woman to receive a Master's degree on either side of my extended family. Education has long been a big part of my life as I have a legacy of educators in my family, including my mother and grandfather and other wonderful influences who instilled the value of education and learning from a young age. My parents in particular were a huge part of my decision to pursue a Master's degree, especially my dad who encouraged me to take any opportunity that came my way. I'm so grateful for a family and extended family as well as wonderful in-laws who encouraged me to pursue my education.

I'm deeply grateful for a best friend and husband who has supported me through this whole process, letting me complain way too much and cooking me wonderful meals when I came home late from night class. He is the best. Thanks Dal!

I have also appreciated the amazing Community Education Programs and directors who were so excellent to share with me their marketing materials. I was so very grateful for their help and willingness to work with me, sharing their materials and their time. What a great community!

I would also be remiss if I didn't say a huge thanks to the entire Southern Utah University Communication department. So many wonderful professors and mentors who have helped me with each step of this process, teaching me, listening to me and helping to put my crazy and disorganized ideas into something that actually makes sense. I am deeply, deeply grateful to each and every one of you for your support in both my undergraduate and graduate endeavors. I'd also like to thank Jen Burt, my chair for her specific help and support including responding to my texts at midnight. It's hard to find a professor that dedicated. All in all, I'm so grateful to be able to have a paper that says I'm qualified for something. I'll have to figure out exactly what that is...Thanks and best to you all. I couldn't have done it without you.

Table of Contents

Title Page.....1

Approval Page.....2

Abstract.....	3
Acknowledgements.....	4
Table of Contents.....	6
Introduction & Literature Review.....	7
Method & Analysis.....	8
Results & Discussion.....	29
Conclusion.....	30
References.....	33
Appendix.....	37

Introduction

Community Education programs (CED) offer unique opportunities for community members to enroll in education courses for the purpose of meeting new people, engaging creatively with new hobbies or, in some cases, developing professional skills or furthering their

career endeavors. Community education programs are not mandatory by law, but are typically developed for the purpose of enriching and improving human lives. These programs have been found to create positive experiences and improve overall well-being (Sassen, Selod, & Bavaro, 2011), because of this, greater understanding as to how they are marketed to the public is necessary to help programs receive a larger and more diverse base of participants.

Because CED is such an important component of personal wellness and development as discussed above, and because there is very little extant research on CED marketing, this project will form a basis from which future research may be conducted to help marketers reach key publics and continue to get necessary CED programming information out to those who might benefit from the many course offerings and programs available. This will enrich the lives of those who are able and interested in participating. This research seeks to find the messaging strategies employed by marketers to understand current practices and tactics in order to provide a framework for future CED marketers. By understanding current practices and tactics, marketers can make a limited budget provided necessary CED programs to a wider audience.

Literature Review

Community Education and recreation programs are an integral part of human development and wellness. Sassen, Selod and Bavaro, 2011 found that recreation programs for elderly adults were instrumental in their feelings of “social, vocational, spiritual, physical, emotional, and intellectual well-being” (p. 70). A study conducted by Kanters, Bristol & Attarian, demonstrated that recreational activities were shown to reduce stress, depression and tension as well as enhance teamwork, communication and increased role-sharing and participation among participants (2002).

Other studies cite CED and recreational programs as enhancing the mind-body connection and the role of physical activity in enhancing brain capacity (Dustin, Furman, Bricker, Cederquist, & Schumann, 2017). These elements are beneficial to youth, young adults, adults and seniors in communities. Further benefits include better quality of life, economic value, health and wellness, social inclusion and crime reduction (NRPA, 2010). Each program is different, and social factors may have an effect on the popularity and use of facilities and may depend upon management styles, classes offered and other social differences among participants (Cohen, Sehgal, Williamson, Marsh, Golinelli, & McKenzie, 2009) but, in many cases, educational programs have been shown to be beneficial to communities.

Many communities have recreation and educational programs set up on a civic level, and cities connected to universities are in a unique position to offer recreational and educational programs that may also tap into a unique educational goldmine. Universities are well set up to assist communities in providing CED and recreational programs because many universities already have programs in place (Marchand, & Sanford, 2017). Most universities also have educational programs set up for students which may be connected to community outreach efforts.

Although there are many different ways to market CED programs, there is little in the way of real theory and best practice associated with how CED programs are marketed. It is the aim of this research to determine extant practices and apply existing theories of marketing and persuasion specifically to CED to provide the groundwork from which further research may be conducted to provide these valuable services to community members everywhere.

Consumer motivations may be affected by independent and interdependent self-construal. People with an independent self-construal (how people see themselves in relation to others) tend

to view their accomplishments by how they differentiate themselves from other people. Those with an interdependent self-construal see themselves in relation with their social roles and relationships with others. These conceptions are motivating factors in how consumers view a product or experience (Haiyang, Stamatogiannakis, & Chattopadhyay, 2015).

Independence and autonomous choices have been shown to result in higher motivation and task completion as well as higher performance (p.79). This may indicate that there will be a difference in attitude between going to school or going to college and *choosing* of their own free will to attend (Zhang, Jiang, & Huang, 2011). Because CED is voluntary, this independence may affect individuals' perceptions about CED. Self-efficacy is another motivating factor for individuals to engage in continuing education. Buschor, Forrer and Maag Merki found that self-efficacy, cooperation and autonomy were important factors in continuing education (2002) these findings indicate that in many cases, people want to participate in education on their own terms.

In research conducted by Lin & Wang, along with independence, people choose to pursue higher education opportunities for several purposes including reaching goals and developing job skills, advancing in their career, as well as better fulfilling familial and community roles. Another reason might be people who are classified as highly active, "activity oriented," view educational pursuits as an opportunity to engage socially and actively; they feel good within a group setting and enjoy the social interaction. Finally, "learning oriented" individuals typically enjoy learning for the sake of learning, they enjoy the opportunity to study and develop the best in themselves (2015). Expansion of social circles may be a driving force for many individuals to participate in a program or organization; social relationships enhance an individual's desire to participate in the exchange of knowledge and may improve the participants' perception of his or her experience (Claffey, & Brady, 2017) .

Message Strategy

Marketing is defined as the exchange process including “two or more parties, each with something to exchange and both able to carry out communications and distribution” (Kotler and Zaltman, 197, p. 4). CED programs, because of their basis on education, fit more naturally under the umbrella of a service rather than products or goods. Cutler and Javalgi found that in an analysis of advertisements, service advertisements contained emotional appeals including storytelling, metaphor or aesthetic in greater abundance than product advertising (1993).

Using advertising methods to increase the perception of a consumer’s personal involvement in the use of the service was found to be beneficial, this was accomplished by using personalized headlines to communicate with potential consumers (Cutler, & Javalgi, 1993). Using emotional appeals to market CED programs may be more beneficial than using an informational or rational approach, but that remains to be seen as both may be effective.

Positioning

Positioning of a brand “Relates to how the consumer thinks about and rates a product or service against the competition” (Blakeman, 2015, p. 43). Also according to Blakeman, marketers need to consider consumers’ perceptions of a brand or idea, they need to know who will use the product or service and consider what makes a product unique or valuable, it is also beneficial to give a brand a feeling of exclusivity (2015). A marketer needs to know what information consumers need including the brand attributes, which includes the relevant information and establishes the brand’s qualities (Samuelsen & Olsen, 2010). Along with this information, marketers develop a brand’s attributes which are its descriptive features, and its brand benefits which are the personal meaning and value that consumers assign to the product’s

attributes (Keller, Parameswaran & Jacob, 2015). These elements are commonly used when marketing products.

Ethos, Pathos, Logos

Persuasive strategy has long been an aspect of human communication, specifically persuasive discourse (Su-Hie, 2018). Aristotle has been credited with the elements of discourse including the characteristics of the message, the receiver and source of the message as well as the context of the message in regards to persuasion; his persuasive discourse is also known as logos, ethos and pathos (Demirdogen, 2010). Each element of the persuasive discourse is important and serves a unique purpose, with each element having the ability to be used independently or collectively.

Ethos deals primarily with the credibility or character of a speaker (Aristotle's Rhetoric, 2011) and the "audience's perception of the credibility of the persuader plays a key role in whether persuasion is achieved" (McCormack, 2014, p. 136). Appeals to ethos may also include an attitude of "similitude, deference, expertise, self-criticism" from the speaker and the perceived desire to succeed in building credibility for the speaker are all elements of the ethos appeal (Higgins & Walker 2012, p. 197).

Pathos, which is an appeal to emotion is particularly important when looking at consumer motivations. In their research, Ciprian-Marcel, Lacramioara, Ioana, & Maria (2004) discovered that people focus more on brand perceptions and their attitudes and *feelings* about how the product will "match their life" (p. 805) rather than the logical appeals put forth through marketing. Cultural or emotional messages and appeals play a role in some part in shaping of personal motivations or preferences (Blakeslee, 2004). Therefore, emotion plays a large part in consumer motivations and decisions regarding a product or a brand.

Logos, is the use of logic or reasoning, appeals to intellect and reliance on the “audience’s ability to process information in logical ways” (Demirdögen, 2010, p.192) these elements cause the persuader to use a more informational approach. Each of these methods are used in persuasion in various ways and in various amounts dependent on the marketer and his or her goals.

Visual Messaging

Visual messaging and the use of visuals is a big part of marketing and advertising today. Images are used to differentiate a brand from other competitors by sharing elements that are valuable, relevant or meaningful to consumers (Carpenter, Glazer, Nakamoto, 1994). Visuals also help consumers distinguish between products as they make decisions about which product to choose and to differentiate between offerings (Jia, Shiv & Rao, 2014). Along with differentiating products, effective visuals should be simple, make distinct connections, show the product and make clear the benefits of a product or service (Smith, 2012).

Method & Analysis

Research question and introduction

Because there is limited extant research as to how CED programs are marketed, it is the aim of this study to establish some of the message strategies employed by CED programs housed in 8 universities in the Intermountain West region. These universities were carefully selected and chosen for their specific attributes which will be explained hereafter. The main focus is to create a foundation upon which further research may be added. The main aim of this research is stated as follows:

RQ 1: What are some of the message strategies and themes employed by universities in marketing their CED programs based on their websites and direct-to-consumer materials.

The methodology in answering this question is laid out in the coming sections with future implications and analysis.

Selecting the Sample-Challenges and Opportunities

The scope of this research began with a wide look at universities throughout the nation, to see the message strategy behind their CED marketing. Over 30 universities were contacted, in the initial process of gathering data. It became apparent that there is great inconsistency between the different community programs throughout the nation. Many universities simply don't have CED programs, choosing in part to rely on community programs not housed on the university campus. Another challenge was the wide range of program titles and descriptions which varied greatly between universities. Each program was very diverse; they targeted different types of people and had a huge variety of course offerings. Some programs were only for professional development focused on career continuation and continuing education, some were purely recreational and some offered very little course offerings and a few only had programming geared to seniors or individuals 65 years and older.

Another challenge was in the name itself. Many universities refer to what has here been defined as "community education programs" as non-credit or not for credit courses, community education, continuing education, community engagement, professional development courses and the list goes on. This made finding schools which housed CED programs difficult and the variations were seemingly endless. Due to these factors, it was determined that a smaller sample size would be beneficial.

With this information well in hand, a decision was made to limit the sample to universities within a smaller region. Initial research revealed that every major university in Utah had some sort of CED program. The decision was made to narrow the search to schools in Utah

in the hope of a richer exploration with greater depth than breadth, focusing on a smaller region with universities which had similar course offerings thus turning the analysis into a competitive content analysis where common themes and features were analyzed. These schools were selected for the sample and one university in Nevada, UNLV was selected. UNLV was included in the sample because they are considered within the purview of regional universities and also boasted a similar program to the CED programs within the universities in Utah.

The following universities were selected for the sample:

Utah State University (USU): Located in Logan, Utah

Weber State University (WSU): Located in Ogden, Utah

University of Utah (UU): Located in Salt Lake City, Utah

Brigham Young University (BYU): Located in Provo, Utah

Utah Valley University (UVU): Located in Orem, Utah

Southern Utah University (SUU): Located in Cedar City, Utah

Dixie State University (DSU): Located in St. George, Utah

University of Nevada, Las Vegas (UNLV): Located in Las Vegas, Nevada

Once the universities were selected, direct to consumer marketing materials were acquired. Although each university markets to consumers differently, almost all had some form of direct to consumer marketing material, some electronic and some printed. Most were in the form of a seasonal catalogue or email campaign which sent out materials to their target audiences. The websites of each university were also used as an artifact which added to the content analyzed.

The wide variety of marketing and informational materials was very diverse which is to be expected due to the fact that every university varies in its size, location, budget, whether it is

public or private and a myriad of other factors which diversify the educational offerings in each state. This made data collection difficult as each university operated their CED programs and subsequently their marketing programs differently.

Some universities did all of their CED marketing in house while others relied on the marketing programs within the university as a whole. Another challenge was that each university offered different forms of marketing materials to their publics. Some universities had varying course offerings, with some offering only a few courses and others offering a wide range of diverse courses.

In spite of all of these differences, the unifying factor was that each school offered some form of formal community education and had methods of communicating their offerings to the public, each also had a website dedicated to their courses and all had some form of direct to consumer marketing material which was selected to be analyzed. To provide some continuity, the websites of each school were selected and the following artifacts were also selected to be analyzed keeping in mind that not every school offered every one of the artifacts described as follows: Course catalogs (electronic or printed), direct to consumer mass email and event brochures/posters. Once received, a content analysis was conducted to discover the types of message strategy utilized in their websites and in their direct to consumer publications.

Content Analysis-Grounded Theory Approach

When determining the type of analysis which would be employed, a competitive qualitative rhetorical analysis was selected. This was determined in part because of the varied nature of the artifacts. A qualitative analysis is useful because it allows researchers to look at the specific elements of a message and make inferences about the characteristics of certain messages (Keyton, 2001). The content analysis process consisted of the following steps: First the artifacts

were acquired from the universities as described above. Second, a grounded theory content analysis approach was selected for categorizing the data due to the fact that categories couldn't be selected ahead of time, and that categories would emerge from the data gathered through the analysis. Third, the artifacts were carefully reviewed through a textual and visual analysis of the content. Fourth, the messages were coded and categorized and fifth and finally, the messages were interpreted for their significance and message strategies.

Analysis-Guiding Principles

Materials were analyzed from the message strategy perspective, looking specifically at message strategy (content, information, and appeal to consumer), themes, logos, ethos, pathos and their implied key publics. They were also analysed from the stylistic elements or the copywriting and appeal (words, pictures, tactics) content, brand attributes and brand concepts, looking more at the style of the text and images, taglines, call to action and visual elements. The materials were then categorized, themes emerged and were analyzed.

Analysis-Message Strategy & Copywriting

The main analysis of the artifacts were broken down into two main categories: message strategy and copywriting. The first is Message strategy. Message strategy for the purposes of this research consisted of the following: brand attributes vs. brand concept, the use Logos, Ethos and Pathos and the themes that emerged generally from the bulk of the research, each of the respective themes will be italicized for organizational purposes going forward. Copywriting consisted mainly of the specific word choices for impact and the use of visual messaging specifically through the analysis of the images used in the artifacts.

Positioning

One finding in the analysis was the positioning of the brand using brand attributes and brand benefits. When marketing CED, it makes sense to sell or advertise from a benefits perspective rather than a product attributes perspective. Attributes being a very paired down description of each course, looking specifically at the attributes of the product and service; an exchange of education for a certain cost. Rather than an attributes focus, schools in the study focused on a benefits approach, the idea of the courses rather than simply the content of the courses. CED is marketed not just as a description of the course, but conceptually as an *idea*. This is made clear through the use of the words: experience, fulfilling, love of learning, exciting, instilling and more. These words evoke feelings and ideas, rather than simply the content in each class.

Rather than an exact description of what the classes contained, almost every university had very descriptive language throughout their individual publications and the descriptions of each course which were exciting and descriptive. This provided more pathos, a feeling rather than relying purely on the logos or information of what the course contained. To show this more clearly, an excerpt from a yoga class course description offered through a university-not the CED program- is more attributes focused rather than benefits focused. This is the description of a university level general yoga course:

This course helps to bring relaxation to the body and mind through traditional yoga postures, breathing techniques, relaxation, and meditation. This class is appropriate for beginning students. (Southern Utah University, 2019)

The description above is much more attributes focused, it describes the course from an informational perspective whereas the description of a yoga course offered through a CED course is much more benefits based:

Relax, renew, and treat yourself to an afternoon of yoga and meditation... We will start slowly and quietly, viewing the mountains and setting an intention for the practice. Our asana practice will grow from the ground to standing poses, into twists, and into refreshing inversions for all levels of practitioners, and finish on the ground again with restorative poses, relaxation and quiet seated meditation. Ahh! Three hours goes by in a flash! (University of Utah, 2019, See Appendix C)

The second example from a CED program describes yoga as more focused on self-renewal and is more experiential in nature which fits much of the positioning used throughout the rest of the course descriptions in the CED artifacts. Overall, the positioning of the CED programs follows a more brand benefits approach rather than a brand attributes approach when describing course descriptions.

Ethos, Pathos, Logos

A fairly clear use of Logos, Ethos and Pathos was used in the design of the artifacts. Although each appeal is present, it is clear throughout the analysis that pathos is the primary message strategy employed in the CED programming. Several different emotional strategies were used including the message strategy, copy writing and even the visual imagery denote an emotional tone. The use of pathos will be discussed in further detail shortly as will ethos and logos.

Ethos was established early on. Because all of the programs are housed on university campuses, they have natural credibility established through their connection to a well-known and established university. Credibility was also developed through the descriptions of several of the classes. A brief bio of many of the instructors was provided and words such as “world-class” and “world-renowned”, “wealth of expertise” as well as the use of “specialist” and “expert” were

applied to instructors and programs. Some universities also partnered with other credible institutions to build credibility one example being SUU, partnering with a technical college for many of its course offerings. This clearly established credibility for the programs.

The use of pathos or emotional appeal was utilized in many different forms and as mentioned above, is the overarching rhetorical appeal in CED. This is an interesting choice of marketing and as established in the research, a very persuasive model for advertising. Consumers often make purchasing decisions from an emotional perspective and then may justify their choices later on through logic. Therefore, pathos is a powerful appeal when promoting CED programs. Pathos was used in the product positioning, in the copywriting or word choice and style as well as in the visual elements. Several of these elements will be discussed in greater detail below..

As far as the message strategy, there were many clear examples of this in the analysis. In many of the artifacts, an emotional appeal was utilized in the ordering of the content. Before any information on the course attributes was supplied, emotional appeals came first which caused people to become emotionally invested in the idea of the product and excited by what it offered before they encountered any logical barriers (time, cost etc.). Emotional appeals were made in many of the themes and taglines including phrases such as “you can learn anything” (UU) and “come, learn and enjoy” (SUU).

Other words such as “fun” and “enjoyable” were used regularly to cause feelings of excitement, and pleasure. Words such as “easy” and “simple” reduce fear of failure and assuage the concern of learning something new. Fear is a powerful emotion and by removing some of the concern of the unknown, “easy” and “simple” as course descriptors reduce the discomfort there. Other phrases including “inner artist” and “creative minded” appeal to the ego and reinforce the

idea that anyone can be a creator. Many other word choices entice the consumer to become committed to the idea of CED before they encounter any of the logical barriers which might keep them from engaging in the various courses.

Although pathos was the main appeal, logos or logical appeal was also used throughout the program marketing material. Once an emotional connection was made with the idea of the courses, the concerns that some might naturally feel with CED programs were handled through the use of logic. For example, some responses to CED might be that it is too expensive, time consuming or it might be difficult to learn the material. These concerns were handled by first establishing a strong feeling of interest and commitment through emotional appeals, then, the content which was purely informational was still presented clearly and neatly with a simple description of cost, location, date and time which came in most cases *after* the emotional content was presented. This helped to provide the information necessary to the course while simultaneously emphasizing the value of the programs through emotional appeal.

Other logical appeals included easy and clearly defined sign up processes and many encouraged potential students to call with questions or provided clear steps to sign up including SUU's "3 easy ways to sign up" thus simplifying the process to get signed up for courses. Overall, the flow of many of the catalogs began with an emotional appeal to establish connection to the educational offerings followed by a clear and logical path to sign up for courses. Thus Ethos, Pathos and Logos were clearly represented in many of the artifacts.

Themes

Although there were many themes throughout the different artifacts, a few main themes were identified as significant specifically through the message strategy and are supported through the use of words and taglines specifically. The main emergent themes are as follows:

Personal Development/Self-Fulfillment, Social Connection, Independent Learning, & Novelty (something new)/Exclusivity.

Personal Development & Self Fulfillment

For personal development and self-fulfillment, there were several messages which promoted this idea across the different artifacts. This theme was established through the use of taglines or slogans such as: “make time for you” or “you time” (SUU), “become a better you, improve yourself and relationships” (UNLV-paraphrased) and “enrich your life” (UVU). Other themes of “never stop learning” (WSU) and specifically the tagline “lifelong learning” were used throughout many of the different programs. This gives the idea that personal enrichment and learning should be developed as a lifelong process. Finally other uses of words and phrases such as “personal enrichment” or “self-improvement” were used in at least 3 of the 7 artifacts establishing this theme of developing as an individual.

Social Connection

The theme of social connection was not as prominent as anticipated, however it was developed through a few different uses of the idea of “connection”. This was established through advertising classes “for all ages” and many programs were developed for the family as a whole inspiring connection within the family and with others. Words and phrases including “social interaction” and “meet new people”, were used regularly in several of the publications. The idea of social connection was reinforced with many group classes being offered and many of the images used in the publications showed groups of two or more engaging in activities. This supports this theme within the artifacts.

Independent Learning

Independent learning was a smaller theme but it was established with phrases such as “go your own way” and emphasized the program’s unique style of teaching and the individual’s unique style of learning. Another idea included learning not because you have to, but because you want to which further demonstrates the idea of independent choice and “learn on your own terms” (UU) added to this theme. This coincides well with the research on autonomous choices and consumer perception that they can learn on their own terms, thus creating positive feelings toward CED programs.

Novelty/Exclusivity

The final theme of novelty or something new, and exclusivity was carried throughout almost all of the materials. This was presented mainly in the usage of the word “new” which was well represented in the materials in phrases such as “new and exciting”, “learn or learning something new”, “try new things & learn new passion”, “expand horizons” (UVU) or “it’s never too late to learn something new” (DSU) all carry the theme of a new or novel experience which is very appealing to consumers. The other theme of exclusivity was represented with the word “discover” used throughout, as well as words such as “innovative” or “unique” to describe courses and experiences. “An experience you won’t get anywhere else” (BYU) adds excitement and prestige to a program’s offerings which may arouse consumer interest in a program. The theme of exclusivity is also an important element of branding which makes this a good choice on the part of CED marketers.

Although there were other themes throughout the programs, these were some of the main themes which show an emerging pattern in some of the marketing strategies or messages employed by the various organizations. As message strategy was highly employed, copywriting also played a large role in the different artifacts examined.

Copywriting

A key component of creating specific messages includes message strategy but the second organizational tier analyzed in the artifacts was the use of copywriting, more specifically, the style used. The main elements of copywriting which were analyzed were word choice, call to action, taglines, and the use of visual imagery. Each will be examined hereafter.

Word Choice

Attention grabbing headlines are an important element in copywriting and in many cases set the tone for the content and provide insight into what will be offered, some words that are considered effective are the words: you, discover, new (Blakeman, 2015, p. 87). These words were used in several of the taglines for the universities, such as “This New Year, resolve to make time for you” (SUU), “Discover” was used by UVU and BYU and “new” was found on the cover of UU, DSU and SUU in some form as well as in several places throughout the additional artifacts’ content. These words are considered high impact or effective for attention grabbing which is a great strategy employed by many of the CED programs.

Call to Action

Another example of copywriting is in the use of the call to action. Almost all of the examples used some form of command or directive to take action with the courses a few examples include the phrase: “join now” or “join us”, “enroll today”, “now begin selecting your courses”, “come join the fun, sign up today” were all used in some form and in some cases, were used in a few different instances. Of the 7 artifacts, 6 contained one if not several calls to action in their advertising. This use of especially direct calls to action is interesting. One key finding is that when the call to action occurs, most of the organizations don’t continue the theme of personal fulfillment that has been established throughout the rest of the messaging, this is

abandoned at the time of the call to action, “come join the fun, sign up today” has a bit of the idea of fulfillment, but overall, it is much more direct rather than reinforcing the theme right up to the call to action.

Taglines

Taglines or slogans were discussed briefly in the message strategy section as well as within the theme section, but it is important to note that 5 of the 7 taglines dealt specifically the word learning specifically, including: “Be Wise, Keep Learning” (SUU), “It’s never too late to learn something new” (DSU), “Never Stop Learning” (WSU), “The Rewards of Learning” (UU) or “Enrich your life” (UVU) which doesn’t deal directly with learning but enrichment through learning, this is a key element of style and messaging used by a majority of the programs indicating that a strong message of learning is employed by most of the universities. This finding is also significant because although CED programs are geared toward learning, at least in the use of their taglines, however, “learning something new” isn’t a strong theme throughout the rest of the copywriting. This is significant in that the taglines in many of the artifacts don’t line up with the main emergent themes.

Visual Imagery

The different artifacts employed various visual elements to promote their products. They also employed varying levels of image use. WSU, for example had a visual image accompanying each of its courses while DSU used less images spread throughout their brochure and their website had very few images. The visuals were broken down into two main categories: Active pictures which had a person as the main subject of the image and showed the individuals physically doing something, the second category included still images which were typically

associated mainly with the content of the course, these might be images of a bowl of pasta, paint brushes, or a stack of books etc. which didn't have a human subject.

Most of the visuals followed some basic frameworks that made them successful, they were simple, made connections, and showed the products which would come from or were related to the programs (Smith, 2012). As described in the literature review, simple images are typically beneficial. The active images typically had only one or two subjects and the images were focused on the subjects. This helped to keep the focus clear and on the subject of the photo.

The photos also made connections. For example, images helped the audience determine a target audience for different programs. At UNLV, their focus is geared toward young professionals. Most of the images used in their brochure and the cover art showcased young professionals working on computers, giving presentations etc. This helped to identify the target audience of their outreach program. The SUU and DSU pamphlets had images of older adults which showed that their programs, although not limited to older populations, had a certain appeal to older consumers. All of the pictures helped to evoke strong emotions, all of the subjects had expressions of enjoyment or happiness. This is a strong connection, because the audience viewing the artifacts can also feel a positive emotion based on the images presented.

Another element of visual connection is with the different activities presented throughout the artifacts, people hiking, making dumplings, learning how to take photographs, taking care of dogs, doing a craft with a child all clearly demonstrate the activity. These images help the audience make a very clear connection to exactly what will be going on in the courses.

Showing the product was managed mainly through the still photos. Most of the brochures had examples of still images, a plate of pasta, a picture of a steak for a summer grilling course, a set of paint brushes or a palette for an art class. Through modeling, the viewer sees exactly what

to expect and gets a clear picture of what will be created or used during the course. This clearly shows the product or the idea of the course in a tangible way. This effect was used unanimously throughout the artifacts. With clear and simple visuals, visuals that made an instant connection and visuals that showed the product clearly, the marketers utilized visuals effectively throughout the artifacts although some organizations used more visuals than others. Using consistent, high quality images, CED programs can have even more impact in their marketing.

Organizational models

The final discovery of note is with the organizations of the programs themselves. A final finding of interest was the variety of program structures. This is to be expected as each university is different based on its location, size, demographics and many other factors. Although there are variations, a few main organizational categories emerged. The seminar/conference format, with programs offering more seminar type events for large groups, smaller more community based programs geared to older adults, and the final category is programs geared more towards professional development. There is some overlap in the different types of programs, but most universities fit pretty clearly into one or two organizational models.

BYU and USU run more of a seminar type program. USU does have several courses they offer regularly but they put on shorter term programs including a Northern Utah Marriage Celebration and a few Agricultural seminars. BYU has several seminars including BYU Education week, a women's conference, a career engagement conference and purposeful parenting conferences to name a few.

Course structured, leisure and community courses were more utilized by SUU, UVU, UU, DSU, and WSU. These featured courses designed over the spread of several weeks and were more geared toward hobbies and enrichment courses. Finally, UNLV fits mainly under the

professional development umbrella. SUU and WSU offer a high amount of professional development courses but not as many as UNLV which has designed their program as an educational outreach program designed to help individuals develop greater job and career skills.

The way that each organization is structured is significant because based on the target audience of an organization, specific marketing decisions must be made. For example, if UNLV is focused on professional development they need to be marketing more specifically to young professionals who fit into that specific cohort and therefore use effective marketing practices geared to that key public. As for other programs who offer a more general CED program and focus more on older adults (SUU, DSU) their marketing dollars and tactics should be more focused on meeting the needs of that key public. This makes this finding specifically beneficial for future marketing pursuits.

Results and Discussion

The original quest of this research was to answer the question below.

RQ 1: What are some of the message strategies and themes employed by universities in marketing their CED programs based on their websites and direct-to-consumer materials.

Key message strategies included brand positioning and selling the idea or concept of the program rather than its attributes alone. Another strategy was the use of ethos, pathos and logos as key messaging elements. Finally, four major themes emerged from the artifacts which include: Personal Development/Self-Fulfillment, Social Connection, Independent Learning, & Novelty/Exclusivity. These were the major findings associated with message strategy.

Copywriting or style included the specific word choice including the use of call to action, taglines, and visual imagery. Directive language was used throughout the artifacts with specific calls to action which also showed that in the call to action, organizations departed briefly from

their message of fulfillment in asking for consumer compliance. Taglines were employed and many of them carried the theme to never stop learning but didn't include the main themes which emerged from the rest of the artifact content, which is an interesting inconsistency. Finally visual imagery was analyzed and found to possess images which were simple, made connections, and showed the products clearly to the consumers, all elements which have been shown as effective when selecting images for promoting services. Images also had a more brand benefits focus rather than brand attributes. A key point here is that marketing for CED has some unique themes, but overall, many of the practices for message strategy and copywriting are similar to those used generally in developing message strategy.

It is important to note that the various CED programs utilize many effective messaging strategies and there are several correlations between organizations as to how they create their messages. The use of lifelong learning which was common to several of the universities was a unique finding and shows that an emerging genre of messaging is used by several CED programs but one that may be inconsistent with their main themes throughout the rest of their marketing materials. Another significant finding was the four themes that emerged. With these themes identified, further research can be done as to how effective they are and the consumers' perspective on this themed marketing.

With the use of word choice and visuals, there were many common words used across the artifacts which is interesting but not highly surprising as many of the words chosen are high powered words in effective copywriting. Visuals were also important and were used quite effectively, however it might be suggested that more images be used by some organizations as they can be helpful in persuasion and developing a strong style and connection to the audience.

One final finding which is of note is the organizational models of the various programs were divided into seminar/conference format, leisure or enrichment course focused and professional development focused. Overall, each university had some overlap but those are the three main groups. With this information, it is important to determine the best marketing tactics for each key public. For CED programs focused on emerging professionals, this finding is significant because it shows that CED programs can offer an affordable and in some cases non-traditional way for young people to gain experience and seek for better employment opportunities through CED programs.

With the knowledge that young professionals may have a greater interest in CED programs in the future, it is important to find marketing and advertising practices and materials which will best cater to this audience in a meaningful way. This finding will help CED programs to expand their target audience to include older adults as well as young professionals and to advertise in greater depth to these different audiences.

Conclusion

There is little question as to the benefit of CED programs and yet there is a lack of extant marketing research available to help communities market these important programs. This study is just the beginning in developing a foundation upon which further research may be added. Because of this there are a few limitations and several implications going forward. One of the limitations was the sample size. This is due in part to the variety of programs throughout the US and in some cases lack thereof. This sample sought for depth where a study of greater breadth may be helpful in understanding how other programs operate and advertise to their publics.

An additional next step is to determine how the current marketing strategies are received by the public. This study was an analysis of *what* is being done, not *how* it is being received. It

would be a good next step to look at how effective these tactics are in regards to public perception and participation.

Another implication is the comparison between how universities market themselves generally to the public vs. how their CED programs are marketed to determine if there is a similar budget as well as similar marketing tactics between the organizations. Many CED programs are funded independently and lack access to funding the universities in which they are housed may have access to. This comparison would be important to understand both the differences between the actual content and style of the campaigns to how they are funded and run.

A final implication would also be to analyze the social media content produced by these organizations to find what further marketing efforts they are utilizing there. Social media may be a key element here as it is a very affordable way to reach large audiences and meet their needs in an affordable and effective way.

Community education is an important opportunity for individuals to gain better employment, find a more enriching life and develop important social connections. This research functions as a foundation as to what message strategies are being employed. Further research is expected and welcomed, and may add to this foundational research in regards to CED programs.

References

Aristotle's Rhetoric. (2011). In *Stanford Encyclopedia of Philosophy*. Retrieved from

<https://stanford.library.sydney.edu.au/archives/win2011/entries/aristotle-rhetoric/#means>

Blakeman, R. (2015). *Integrated marketing communication* (2nd ed.). Lanham, MD: Rowman & Littlefield.

Blakeslee, S. (2004, October 19). "Is There a 'Buy Button' in the Brain?" *The New York Times*

Retrieved from

[http://www.uky.edu/AS/PoliSci/Peffley/pdf/Blakeslee%20NYT%2004%20_If%20You%](http://www.uky.edu/AS/PoliSci/Peffley/pdf/Blakeslee%20NYT%2004%20_If%20You%20)

[20Have%20a%20'Buy%20Button'%20in%20Your%20Brain,%20What%20Pushes%20It.pdf](#)

Buschor, C. B., Forrer, E., & Maag Merki, K. (2002). The willingness of young Swiss to participate in continuing education and training: Initial findings from a survey of young adults. *Journal of Education and Training, 44*(4-5), 224-232.

Carpenter, G. S., Glazer, R., & Nakamoto, K. (1994). Meaningful brands from meaningless differentiation: The dependence on irrelevant attributes. *Journal of Marketing Research, 31*(3), 339-350.

Ciprian-Marcel, P., Lacramioara, R., Ioana, M. A., Maria, Z. M. (2004). Neuromarketing: Getting inside the customer's mind. *Journal of Econ Lit, 1*(804). Retrieved from https://www.researchgate.net/profile/Pop_Marcel/publication/41163693_Neuromarketing_-_getting_inside_the_customer's_mind/links/552e5a490cf22d43716e156c.pdf

Claffey, E., & Brady, M. (2017). Examining consumer's motivations to engage in firm-hosted virtual communities. *Psychology & Marketing, 34*(4), 356-375.

doi:10.1002/mar.20994

Cohen, D. A., Sehgal, A., Williamson, S., Marsh, T., Golinelli, D., & McKenzie, T. L. (2009). New recreational facilities for the young and the old in los angeles: Policy and programming implications. *Journal Of Public Health Policy, 30*S248-S263.

doi:10.1057/jphp.2008.45

Cutler, B. D., & Javalgi, R. G. (1993). Analysis of print ad features: Services versus products. *Journal of Advertising REsearch, 33*(2).

- Demirdöğen, Ü. D. (2010). The Roots of research in (political) persuasion: Ethos, pathos, logos and the yale studies of persuasive communications. *International Journal Of Social Inquiry*, 3(1), 189-201.
- Dustin, D., Furman, N., Bricker, N., Cederquist, J., & Schumann, S. (2017). The relevance of campus outdoor recreation programs to higher education: A university of utah example. *Journal Of Outdoor Recreation, Education & Leadership*, 9(1), 3-9.
- Haiyang, Y., Stamatogiannakis, A., & Chattopadhyay, A. (2015). Pursuing attainment vs. maintenance goals: The interplay of self-construal and goal type on consumer motivation. *Journal of Consumer Research*, 42(1), 93-108. DOI: 10.1093/jcr/ucv008
- Higgins, C. & Walker, R. (2012). Ethos, logos, pathos: Strategies of persuasion in social/environmental reports. *Accounting Forum*, 36, 194-208.
- Jia, J. S., Shiv, B., & Rao, S. (2014). The product-agnosia effect: How more visual impressions affect product distinctiveness in comparative choice. *Journal of Consumer Research*. 41(2), 342-360.
- Kanters, M. A., Bristol, D. G., & Attarian, A. (2002). The effects of outdoor experiential training on perceptions of college stress. *Journal Of Experiential Education*, 25(2), 257.
- Keller, K. L., Parameswaran, A. M. G., & Jacob, I. (2015). *Strategic brand management: Building, measuring, and managing brand equity* (4th ed.). Pearson Prentice Hall
- Keyton, J. (2001). *Communication Research: Asking questions, finding answers*. New York, NY: McGraw-Hill.
- Kotler, P., & Zaltman, G. (1971). Social marketing: An approach to planned social change. *Journal of Marketing*, 35(3).

- Lin, X., & Wang, C. (2015). Factors that affect returning to graduate school for international and american adult learners. *Institute for Learning Styles Journal, 1*. 40-53 Retrieved from <https://www.auburn.edu/academic/education/ilsrj/Journal%20Volumes/Fall%202015%20Vol%201%20PDFs/Lin%20Wang%20Factors%20Affecting%20Grad%20Students.pdf>
- Marchand, G., & Sanford, P. (2017). Values, obstacles, and needs of campus outdoor programs to serve local underserved communities. *Journal Of Outdoor Recreation, Education & Leadership, 9*(1), 10-14.
- McCormack, K. C. (2014). Ethos, pathos and logos: The benefits of aristotelian rhetoric in the courtroom. *Washington University Jurisprudence review, 7*(1). 130-155. Retrieved from: https://openscholarship.wustl.edu/cgi/viewcontent.cgi?article=1107&context=law_jurisprudence
- NRPA. (2010). Why parks and recreation are essential public services. Retrieved from https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/reference_list_electronic_sources.html
- Samuelsen, B. M. & Olsen, L. E. (2010). Promising attributes and experiences. *Journal of Advertising, 39*(2), 65-77.
- Sassen, B., Selod, S., & Bavaro, K. (2011). Without walls: Helping older adults age well in their communities. *Seniors Housing & Care Journal, 19*(1), 65-72.
- Smith, R. (2012). *Becoming a public relations writer* (4th ed.). New York, NY: Routledge.
- Su-Hie, T. (2018). Ethos, logos and pathos in university students' informal requests. *GEMA Online Journal Of Language Studies, 18*(1), 234-251. doi:10.17576/gema-2018-1801-14
- Southern Utah University (2019). *2018-2019 catalog*. Retrieved from, <https://catalog.suu.edu/>

University of Utah. (2019). *Lifelong learning: Personal enrichment classes for inquisitive adults*

[Brochure]. N.P.: n.p.

Zhang, Y., Xu, J., Jiang, Z., & Huang, S. (2011). Been there, done that: The impact of effort investment on goal value and consumer motivation. *Journal of Consumer Research*, 38(1), 78-93. doi:10.1086/657605

Appendices

Appendix A

Utah State University (USU): Community Education Direct to Consumer Materials

NORTHERN UTAH MARRIAGE CELEBRATION

An evening of education and entertainment



FRIDAY, FEBRUARY 16, 2018

WEBER STATE UNIVERSITY | 6 TO 9:30 PM (bonus workshops from 4 to 6 PM)

Keynote speaker:
Matt Townsend
Keeping the Spark

- Fun date night!
- Workshops from marriage and family professionals
- Learn how to keep romance alive

DOOR PRIZES!

Registration

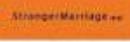
620 couples, 620 single (through Jan. 15)

540 couples, 533 single (starting Feb. 1)

Limited tickets available at the door. Cash/check only.

LIMITED SEATS AVAILABLE! GET YOUR TICKETS EARLY AND SAVE!

www.marriagecelebration2018.weber.edu
or call 1-801-349-4287


MARCH & APRIL 2017



WASATCH FRONT™

UPCOMING EVENTS

To register for classes, visit: extension.usu.edu/calendar

DAVIS COUNTY		
COMMUNITY	DATES	CITY
Classroom for Learning Family Relationships	March 27	Alpine
Family Connections: Family Relationships	April 18	Alpine
FOOD AND NUTRITION		
COMMUNITY	DATES	CITY
Classroom for Learning Family Relationships	March 27	Alpine
Family Connections: Family Relationships	April 18	Alpine
Family Connections: Family Relationships	April 18	Alpine
Family Connections: Family Relationships	April 18	Alpine
Family Connections: Family Relationships	April 18	Alpine
Family Connections: Family Relationships	April 18	Alpine
GARDENING		
COMMUNITY	DATES	CITY
Classroom for Learning Family Relationships	March 27	Alpine
Family Connections: Family Relationships	April 18	Alpine
Family Connections: Family Relationships	April 18	Alpine
Family Connections: Family Relationships	April 18	Alpine
Family Connections: Family Relationships	April 18	Alpine
Family Connections: Family Relationships	April 18	Alpine
Family Connections: Family Relationships	April 18	Alpine
RELATIONSHIPS		
COMMUNITY	DATES	CITY
Classroom for Learning Family Relationships	March 27	Alpine
Family Connections: Family Relationships	April 18	Alpine
Family Connections: Family Relationships	April 18	Alpine
Family Connections: Family Relationships	April 18	Alpine
Family Connections: Family Relationships	April 18	Alpine
Family Connections: Family Relationships	April 18	Alpine
Family Connections: Family Relationships	April 18	Alpine

SALT LAKE COUNTY		
COMMUNITY	DATES	CITY
Classroom for Learning Family Relationships	April 1	Alpine
Family Connections: Family Relationships	April 18	Alpine
Family Connections: Family Relationships	April 18	Alpine
Family Connections: Family Relationships	April 18	Alpine
Family Connections: Family Relationships	April 18	Alpine
Family Connections: Family Relationships	April 18	Alpine
Family Connections: Family Relationships	April 18	Alpine
Family Connections: Family Relationships	April 18	Alpine




UTAH COUNTY (CONT.)		
GARDENING	DATES	CITY
How to Grow	March 2	Provo
RELATIONSHIPS	DATES	CITY
How to Avoid Fighting for a Job as a Teacher	March 1	Spanish Fork
How to Avoid Fighting for a Job as a Teacher	March 8	Provo
How to Avoid Fighting for a Job as a Teacher	March 17	Provo
How to Avoid Fighting for a Job as a Teacher	March 18	Provo
How to Avoid Fighting for a Job as a Teacher	March 18	Spanish Fork
How to Avoid Fighting for a Job as a Teacher	March 21	Provo
How to Avoid Fighting for a Job as a Teacher	March 24	Spanish Fork
How to Avoid Fighting for a Job as a Teacher	March 26	Provo
How to Avoid Fighting for a Job as a Teacher	April 3	Provo
How to Avoid Fighting for a Job as a Teacher	April 4	Provo
How to Avoid Fighting for a Job as a Teacher	April 11	Provo
How to Avoid Fighting for a Job as a Teacher	April 11	Spanish Fork
How to Avoid Fighting for a Job as a Teacher	April 19	Provo
UTAH 4-H AND YOUTH	DATES	CITY
4-H New Counselor & Leader Applications	March 1	Spanish Fork
4-H New Counselor & Leader Applications	March 27	Provo
4-H New Counselor & Leader Applications	March 28	Provo
4-H New Counselor & Leader Applications	April 22	Provo
4-H New Counselor & Leader Applications	April 28	Provo
WEBER COUNTY	DATES	CITY
FINANCE	DATES	CITY
Home Buyer Education	March 11	Ogden
Home Buyer Education	April 23	Ogden
GARDENING	DATES	CITY
How to Grow	March 18	Ogden
How to Grow	March 23	Ogden
How to Grow	April 7	Ogden
How to Grow	April 9	Ogden
How to Grow	April 12	Ogden
RELATIONSHIPS	DATES	CITY
How to Avoid Fighting for a Job as a Teacher	March 1	Ogden
How to Avoid Fighting for a Job as a Teacher	March 12	Ogden
How to Avoid Fighting for a Job as a Teacher	March 21	Ogden
How to Avoid Fighting for a Job as a Teacher	March 22	Ogden
How to Avoid Fighting for a Job as a Teacher	March 23	Ogden
How to Avoid Fighting for a Job as a Teacher	April 10	Ogden
How to Avoid Fighting for a Job as a Teacher	April 18	Ogden
How to Avoid Fighting for a Job as a Teacher	April 20	Ogden
UTAH 4-H AND YOUTH	DATES	CITY
4-H New Counselor & Leader Applications	March 1	Ogden
4-H New Counselor & Leader Applications	March 18	Ogden



HEALTHY FAMILY FUN

Please join us for four evenings of fun and learning for the whole family!

- Learn to make a quick, healthy, and delicious dinner and then enjoy it together.
- Make a self-watering garden container and plant it with lettuce or herbs.
- Explore interactive activities and games.
- Parents will learn healthy family skills in a small group setting, while the children have a hands-on food-learning experience.

Schedule

5:30-6:15 Dinner

6:15-6:45 Parents We Can Group

6:45-8:00 Kids Food Sense Activities

Fun activities for the whole family!

Register

For more information and to register call/vist:

Call us: 302-464-2321

HealthyFamilyFun.usu.edu

Details

Dates: Wednesday, September 7th
Wednesday, September 7th
Wednesday, September 7th
Wednesday, September 7th

Time: 5:30 - 7:30pm

Cost: Free!

Location: 3424 Sundance Drive, Logan, UT, 84321

EXTENSION
Utah State University

HEALTHY FAMILY
USU



USU EXTENSION
SUMMER PROGRAMS

Details online at extension.usu.edu/calendar.

FOOD AND FAMILY
Canning Update: Things May Have Changed
Create Something Out of Nothing! Growing and Cooking with Herbs
Healthy Sweets: Frozen Treats
Master Food Preserver Course
Mini Mixed Media Journal
Pin Woven Christmas Stocking
Quick Meats
Quilted Project Bag
Super Saturday- Explosions
Sweet Corn Grilling Demonstration
Untangle the Holidays - Christmas in July

FAMILY FINANCE
Home Buyer Education
Money WISE: Debt Elimination
Opening the Door to Homeownership
Stretch Your Bucks

RELATIONSHIPS
Finding Healthy Relationships
High Adventure Date Night
How to Avoid Falling in Love with a Jerk (or Jerkette)
Laughter is the Best Medicine
Date Night
Marriage Survival
Parenting with Love and Logic
Summertime Family Fun

GARDENING AND OUTDOORS
Birding in Our Backyard: Bird Talk and Preserve Walk
Canopy Creations
Common Weeds of the Yard and Garden
Explore the Garden Family Night 2014
Farmers Market at USU Botanical Center
Gardening for Pollinators and Beneficial Insects
Horticulture Spotlight Lecture Series
How to Compost
Raised Bed and Container Gardening
Small Animal Series
The Best Kept Secrets of Lawn Care
Utah Master Naturalist
Utah Water Watch
Wetland Bird Walk
Wonderful Wildflowers!

4-H SUMMER CAMPS FOR KIDS
Become a Junior Master Gardener
Culinary Arts Camp
Enchanted Garden Fairy Camp
Fishing Day Camps
Hobbit Holes
Jr Master Food Preserver
Kitchen Fun with the Kids
Latino Culture Camp
Med Scientists: Concoctions and Contraptions
Pirate Day
Puppetry Camp
Robotics Camp
Roughin' it Outdoors
Sewing Camp
Slimy, Goopy, Gross
The Dye Day
Trails, Traps and Treats
Wild Wilderness Art Camp

EXTENSION
Utah State University
Utah State University is an affirmative action/equal opportunity institution.

Appendix B

Weber State University (WSU): Community Education Direct to Consumer Materials



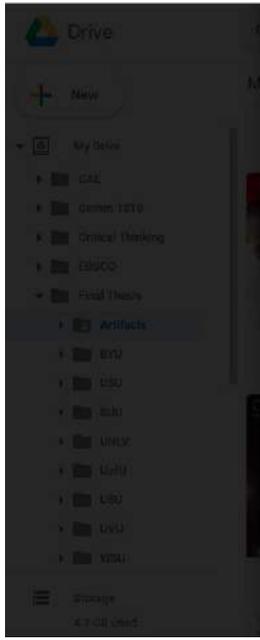
WEBER STATE UNIVERSITY
Division of Online & Continuing Education

NEVER STOP Learning

NUNCA DEJES DE Aprender

COMMUNITY EDUCATION
2019 SPRING SCHEDULE | WEBER.EDU/DOCE

Webber State University
Center & Continuing Education
Page 1 / 16



Welcome to Online & Continuing Education

The Division of Online & Continuing Education at Weber State University is here to serve you! Our mission is to extend lifelong learning opportunities beyond the traditional campus. Whether your educational goal is to take a writing class, start a small business or finish your degree, we provide the classes you need. One is where you live and work at times that fit your busy life. With campuses in Ogden and Layton, centers in Roy, Farmington, Clearfield and Morgan, and our Community Education Center in central Ogden, we are here for you. So never stop learning—we've got something for everyone in our new spring 2019 class schedule.

Sincerely,
Bruce Davis, Ph.D.
Dean of Online and Continuing Education



Weber State University Division of Online and Continuing Education

MISSION
Extending lifelong learning opportunities beyond the traditional campus.

CORE VALUES
Innovation, Collaboration, Flexibility

TELEPHONE
801-626-6600

TOLL FREE
800-966-7770, Opt. 4

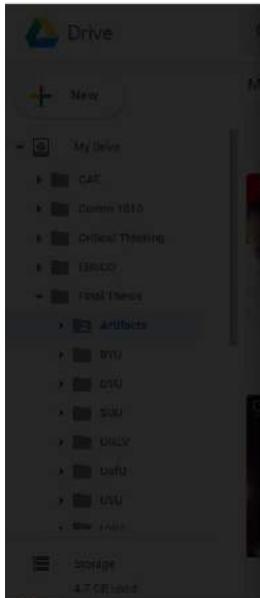
SEE ALL OF OUR PROGRAMS AT WEBER.EDU/DOCE

Clery Annual Security Report

WSU does not discriminate on the basis of race, color, national origin, pregnancy, genetics, age (over 40), disability, religion, sex, sexual orientation, gender identity/expression, veteran, active military status and other classifications protected by law in its programs and activities. Information is available from, and discrimination and harassment complaints may be filed with, the Executive Director of AA/EO, AA & OH/Weber.edu, MA 102 or 801-626-6229.

SCHEDULE-AT-A-GLANCE

ONGOING	8 Cooking Under Pressure
1 Simply Coding	9 Washable Frost Art Mosaics
FEBRUARY	12 Baking and Decorating Breads
1 Write Your Life Story	12 Bicycle Basics
2 American Landscape Certificate Series	13 Craft of Resurrection for Everyone
6 Greenhouse Gardening	13 Design Your Own Backyard/Fernside
11 Engineering Fundamentals	13 Musical Photography & Instagram Skills & Instagram
12 Top Truck Basics	14 Intro to Charest Dance
17 Webmaster Business plan	16 Basic Air Migration 1st Aid Refuge
18 Advanced Bookkeeping	19 Beginning Calligraphy
18 Astronomy Using a Telescope	19 Cake Decorating I: Flowers & Cake Design
18 Wildlife Photography	19 Intermediate Digital Photography
19 Cooking for the health of it Series	20 Portrait Edition & Living
19 Mediterranean Diet Food Preparation	20 Credit Score Basics
16 Dual, Small & Pocket & "Crash Course" for the Church Organist	20 How to Negotiate & Use Your Phone
18 Young Adult & Remover Novel Writing	21 Advanced Calligraphy
19 Intro to Modern Embroidery	21 Business/Content Letter Writing (English)
19 Regaining Color	20 Baking Along the Wasatch
20 Self Prog to Hawaii	APRIL
21 Basic Drawing	3 Intro to Park & Fun
22 Latin American Cuisine	3 How to Negotiate & Use Your Android
22 Sewing Basics	4 Interviewing Skills & English
23 Advanced Illustration Techniques	4 Ukrainian Egg Decorating
23 Artie Maintenance & Assessment	6 Behavioral Basics for Every Body
23 Botanical Beauty	6 Easy Intro to Computerized Introduction to Law Computerized (English-Spanish Bilingual)
23 Digital Illustration	8 Cake Decorating II: Flowers & Gum Paste
23 Organ Playing II	10 Organic Gardening & Permaculture
23 Cake Decorating I: Baking Butter Cream Sals	11 Jewelry Making Workshop
23 Easy Spanish for Travelers & Tourists I	11 Easy Spanish for Travelers & Tourists II
MARCH	17 Intro to Microsoft Office (English)
4 Anti-Inflammatory Food Preparation	17 Intro to Google Maps (Spanish)
4 Basic Self Defense	24 Intro to Microsoft Excel (English-Spanish Bilingual)
5 Computer Basics (English-Spanish Bilingual)	MAY
5 Criminal Parking	14 Guitar II
5 San Francisco Tour	25 Intro to Microsoft Office (English-Spanish Bilingual)
6 Novel Writing & Publishing	
6 Real CCI	



ARTS

WATERCOLOR TECHNIQUES
AMBER STAN
Learn how to watercolor landscape, abstract and still life paintings with a variety of materials, properties and techniques. You must provide your own materials (see webster.edu/communityed for list).
T, Th | Feb. 12-March 12 | 7-9 p.m. | \$79
Center for Continuing Education, Clearfield

ADVANCED ILLUSTRATION TECHNIQUES
JESSICA PETERSON
Strengthen your illustration skills in traditional and digital art as you work with the instructor on a focus area of your own choosing, with possibilities including children's books, graphic novels, character design, original style, rendering your art to online clients or portfolio building. Ages 18+. Class skips March 2.
S | Feb. 23-April 30 | 4-8 p.m. | \$95
Ogden Campus

CAKE DECORATING I: BUILDING BUTTERCREAM SKILLS
MARNY ANKER
Learn a variety of basic buttercream decorating skills as well as how to make buttercream icing and use decorating supplies. You must provide your own supplies (see webster.edu/communityed for details).
T, Th | Feb. 26-March 7 | 6-8 p.m. | \$79
Center for Continuing Education, Clearfield

WILDLIFE PHOTOGRAPHY
Get street
A good wildlife photograph can be invaluable. Learn the basics of how to capture visually stunning wildlife photographs, interact with fellow photographers and participate in a field trip. Course will include three lecture classes and an outdoor Saturday photo shoot.
W | Feb. 13-27 | 7-8:30 p.m. | \$79
Center for Continuing Education, Clearfield

LOGO DESIGN
ALYSSA ANDERSON
Learn the basics of original logo design, including software and drawing skills and developing effective visual concepts for logos.
W | March 6-April 3 | 6-8 p.m. | \$69
Center for Continuing Education, Clearfield

CAKE DECORATING II: FLOWERS & CAKE DESIGN
MARNY ANKER
For students who have some experience with cake decorating or have completed our cake decorating I course, how to use royal icing and more advanced cake decorating techniques and tools. You must provide your own supplies (see webster.edu/communityed for details).
T, Th | March 26-April 5 | 6-8 p.m. | \$99
Center for Continuing Education, Clearfield

BASIC DRAWING
DANIEL STONE
Explore the fundamentals of drawing, including shape, lines, values, composition and construction. Perfect for beginners—no experience necessary.
Th | Feb. 21-March 28 | 6-8 p.m. | \$95
Center for Continuing Education, Clearfield

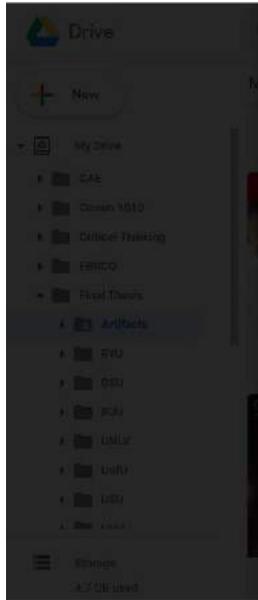
DIGITAL ILLUSTRATION
JESSICA PETERSON
Enhance your art skill set by using digital tablets, creative software and various illustration techniques to complete finished artwork. Hands-on assignments will follow short lectures as you explore the advantages of digital art. Ages 18+.
S | Feb. 23-April 30 | 10 a.m.-noon | \$95
Ogden Campus

CAKE DECORATING III: FONDANT & GUM PASTE
MARNY ANKER
Expand your cake decorating skills as you learn how to handle, store, paint, cut and create decorations with fondant and gum paste. You are responsible for purchasing your own supplies (see webster.edu/communityed for details).
T, Th | April 9-18 | 6-8 p.m. | \$99
Center for Continuing Education, Clearfield

INTRO TO MODERN EMBROIDERY
MARNY ANKER
Learn a variety of introductory and complex stitches and embroidery techniques.
T, Th | April 9-18 | 6-8 p.m. | \$99
Center for Continuing Education, Clearfield

UKRAINIAN EGG DECORATING
MARNY ANKER
Learn to make beautiful Ukrainian egg to gift for any special occasion.
T, Th | April 9-18 | 6-8 p.m. | \$99
Center for Continuing Education, Clearfield





WHAT'S INSIDE

- ARTS 3
- COMPUTER SKILLS 5
- FITNESS & OUTDOORS 7
- HEALTHY LIVING 8
- HOBBIES 10
- PROFESSIONAL DEVELOPMENT 11
- JOB SKILLS 12
- LANGUAGE, CULTURE & TOURS 14
- WRITING 14
- CLASSES BY LOCATION 15

* Class dates, locations and times are subject to changes or cancelation. Visit wobes.edu/ce for the latest schedules.

CALLIGRAPHY

ENCLAVE
 Learn the art of hand lettering and practice layout basics, spacing, pen angle and more as you create a variety of beautiful projects with markers, graphite and broad edge clip pen.
T March 18-April 29 | 6:30-8:30 p.m. | \$89
 Ogden campus

ADVANCED CALLIGRAPHY

ENCLAVE
 Move from the basics to more advanced techniques as you refine your calligraphy skills and explore other areas of this specialized art.
Th March 23-April 23 | 6:30-8:30 p.m. | \$89
 Ogden campus

DIGITAL PHOTOGRAPHY

ENCLAVE
 For those with some experience with digital photography, learn more about your camera's capabilities and explore manual settings to take beautiful photographs. Also learn how to streamline your editing process. One Saturday or evening photograph will be arranged in class, being your choice.
T March 18-April 9 | 6-8 p.m. | \$56
 Weber State # Arlington Station

JEWELRY MAKING WORKSHOP

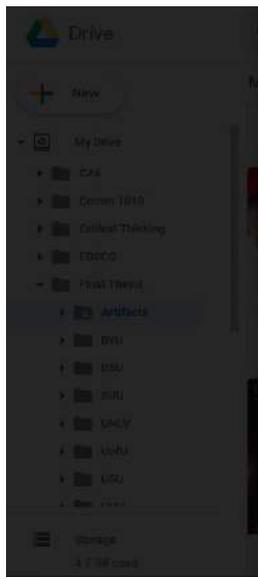
ENCLAVE
 Learn the history, fundamentals and techniques of making silver and gold jewelry. Draw and design jewelry, and make a ring, necklace or pair of earrings. Visit wobes.edu/community for information on buying silver and stones for the class.
Th April 13-25 | 6-8 p.m. | \$79
 Ogden campus

One Stop Shop

Stop, work out and take classes while enjoying the scenic scenery. **WOW!** Plus, you never know who will stop by at Weber State Farmington Station.
Get the Right

WASATCH FRONT ART MUSEUMS

ENCLAVE
 Take the opportunity to visit art museums and galleries in Ogden and Salt Lake City with your own personal tour guide and the chance to meet local artists.
F March 8-15 | 6-9 p.m. | \$49
 Visit wobes.edu/community for details.



COMPUTER SKILLS

COMPUTER BASICS (ENGLISH-SPANISH BILINGUAL)

ENCLAVE
 Master computer basics in a fun environment. Using Microsoft Office programs, learn to make spreadsheets, presentations and documents. Empower yourself as you learn how to search for information, download files and organize them into folders.
T March 5-26 | 6-8 p.m. | \$75
 Ogden Campus

INTRO TO MICROSOFT EXCEL (ENGLISH-SPANISH BILINGUAL)

ENCLAVE
 Learn how to use Microsoft Excel effectively for any project. In this course you will use the necessary tools to organize information, use mathematical formulas, graphs, macros and more. Some exposure to Excel is recommended, but all skill levels are welcome. Experienced instructor in English-Spanish bilingual.
W April 24-May 8 | 6:30-8:30 p.m. | \$70
 Ogden Campus

INTRO TO QUICKBOOKS (DESKTOP)

JANET FORER
 Learn how to use QuickBooks on desktop to manage your home or small business finances. Learn how to create company, customer and vendor files, manage payments and invoices, and generate reports. You will also learn general accounting terms and principles, and how to handle special transactions.
T April 23-May 14 | 9-9 p.m. | \$75
 Ogden Campus

MICROSOFT POWERPOINT (ENGLISH-SPANISH BILINGUAL)

ENCLAVE
 Learn the skills you need to create professional, eye-catching PowerPoint presentations. You will learn how to format and organize slides, use animations and graphics, work with diagrams, tables and charts, add multimedia and SmartArt, and more.
W March 13-30 | 6-8 p.m. | \$75
 Ogden Campus

EASY INTRO TO COMPUTERS/FACIL INTRODUCCION A LAS COMPUTADORAS (ENGLISH-SPANISH BILINGUAL)

ENCLAVE
 Master computer basics in a fun environment. Empower yourself as you learn Microsoft Office fundamentals and how to use email, write letters and prepare a budget. Classes available in English and Spanish. Enroll early to reserve your spot.
Apriete a usar Microsoft Excel de forma efectiva para cualquier proyecto. En este curso aprenderá a utilizar las herramientas necesarias para organizar información, usar fórmulas matemáticas, gráficos, macros y más. Se recomienda tener una pequeña base de conocimiento de Excel, pero cualquier nivel es bienvenido. Instructora bilingüe español-ingles.
W April 24-May 8 | 6:30-8:30 p.m. | \$70
 Ogden Campus

TAKE YOUR CAREER TO THE NEXT LEVEL

PROFESSIONAL DEVELOPMENT

Social Service Worker Licensing Courses
 Social Welfare Policy Act 7-March 1, 2019
 Social Work Practice Methods March 11-April 28, 2019
 See wobes.edu/ce for details.

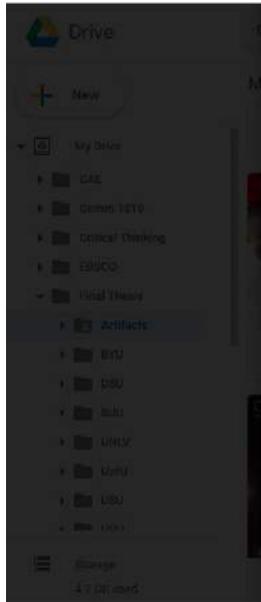
Online Paralegal Certificate Course
 JANUARY 11-APRIL 23, 2019
 MARCH 11-JUNE 21, 2019

Dental Auxiliary Radiology Training (DART)
 MARCH 2, 2019
 JUNE 1, 2019
 SEPTEMBER 1, 2019
 DECEMBER 7, 2019

CUSTOMIZED TRAINING

THE SKILLS YOU NEED FOR THE JOB YOU WANT





COMPUTER SKILLS

COMPUTER BASICS (ENGLISH-SPANISH BILINGUAL)

LEARN THE BASICS OF MICROSOFT OFFICE. YOU WILL LEARN HOW TO SEARCH FOR INFORMATION, DOWNLOAD FILES AND ORGANIZE THEM INTO FOLDERS.

T | March 3-26 | 6-8 p.m. | \$35 Ogden Campus

MICROSOFT POWERPOINT (ENGLISH-SPANISH BILINGUAL)

LEARN THE SKILLS YOU NEED TO CREATE PROFESSIONAL, CAPTIVATING POWERPOINT PRESENTATIONS. YOU WILL LEARN HOW TO FORMAT AND ORGANIZE SLIDES, USE ANIMATIONS AND GRAPHICS, WORK WITH DIAGRAMS, TABLES AND CHARTS, ADD MULTIMEDIA AND SMARTART, AND MORE.

W | March 13-20 | 6-8 p.m. | \$35 Ogden Campus

EASY INTRO TO COMPUTERS/FACIL INTRODUCCION A LAS COMPUTADORAS (ENGLISH-SPANISH BILINGUAL)

LEARN THE BASICS OF MICROSOFT OFFICE FUNDAMENTALS AND HOW TO USE EMAIL, WRITE LETTERS AND PREPARE A BUDGET. CLASSES AVAILABLE IN ENGLISH AND SPANISH. ENROLL EARLY TO SECURE YOUR SPOT.

Facil introduccion a las computadoras. Aprende a descargar e usar basicos de la computadora en un ambiente divertido. Adquirir nuevas habilidades mientras aprendes el uso fundamental de Microsoft Office y a base de correo electronico. Clases disponibles en ingles y español. Apíntate lo antes posible para reservar tu plaza.

INTRO TO MICROSOFT EXCEL (ENGLISH-SPANISH BILINGUAL)

LEARN HOW TO USE MICROSOFT EXCEL EFFECTIVELY FOR ANY PROJECT. IN THIS COURSE YOU WILL USE THE NECESSARY TOOLS TO ORGANIZE INFORMATION, USE MATHEMATICAL FORMULAS, GRAPHICS, TABLES AND CHARTS. SOME EXPERIENCE IS IDEALLY RECOMMENDED, BUT ALL SKILL LEVELS ARE WELCOME.

Experienced instructor is English-Spanish bilingual.

INTRO TO QUICKBOOKS (DESKTOP)

LEARN HOW TO USE QUICKBOOKS ON DESKTOP TO MANAGE YOUR BUSINESS OR SMALL BUSINESS FINANCES. YOU WILL ALSO LEARN GENERAL ACCOUNTING TERMS AND PRINCIPLES, AND HOW TO HANDLE SPECIAL TRANSACTIONS.

T | April 23-May 14 | 6-8 p.m. | \$75 Ogden Campus

APRENDA A USAR MICROSOFT EXCEL DE FORMA EFECTIVA PARA CUALQUIER PROYECTO. EN ESTE CURSO APRENDERÁS A UTILIZAR LAS HERRAMIENTAS NECESARIAS PARA ORGANIZAR INFORMACIÓN, USAR FÓRMULAS MATEMÁTICAS, GRÁFICAS, TABLAS Y GRÁFICOS. SE RECOMIENDA TENER ALGUNO NIVEL DE CONOCIMIENTO DE EXCEL, PERO CUALQUIER NIVEL ES BIENVENIDO. INSTRUCTORA BILINGÜE ESPAÑOL-INGLÉS.

W | April 24-May 8 | 6:30-8:30 p.m. | \$75 Ogden Campus

W | April 24-May 8 | 6:30-8:30 p.m. | \$35 Ogden Campus

TAKE YOUR CAREER TO THE NEXT LEVEL PROFESSIONAL DEVELOPMENT

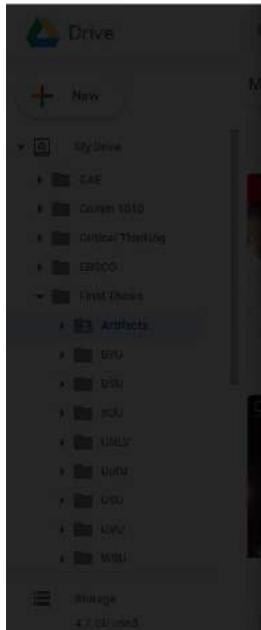
Social Service Worker Licensing Courses: Social Welfare Policy Jan 1-March 1, 2019; Social Work Practice Methods March 11-April 26, 2019. See web page for details.

Online Paralegal Certificate Course: JANUARY 15-APRIL 25, 2019; MARCH 11-JUNE 11, 2019.

Dental Auxiliary Radiology Training (DART): MARCH 1, 2019; JUNE 1, 2019; SEPTEMBER 7, 2019; DECEMBER 2019.

CUSTOMIZED TRAINING: We have more than 200 courses available for registration to meet any training you may need. All of our courses are prepared on...

THE SKILLS YOU NEED FOR THE JOB YOU WANT



COMPUTER SKILLS

COMPUTER BASICS (ENGLISH-SPANISH BILINGUAL)

LEARN THE BASICS OF MICROSOFT OFFICE. YOU WILL LEARN HOW TO SEARCH FOR INFORMATION, DOWNLOAD FILES AND ORGANIZE THEM INTO FOLDERS.

T | March 3-26 | 6-8 p.m. | \$35 Ogden Campus

MICROSOFT POWERPOINT (ENGLISH-SPANISH BILINGUAL)

LEARN THE SKILLS YOU NEED TO CREATE PROFESSIONAL, CAPTIVATING POWERPOINT PRESENTATIONS. YOU WILL LEARN HOW TO FORMAT AND ORGANIZE SLIDES, USE ANIMATIONS AND GRAPHICS, WORK WITH DIAGRAMS, TABLES AND CHARTS, ADD MULTIMEDIA AND SMARTART, AND MORE.

W | March 13-20 | 6-8 p.m. | \$35 Ogden Campus

EASY INTRO TO COMPUTERS/FACIL INTRODUCCION A LAS COMPUTADORAS (ENGLISH-SPANISH BILINGUAL)

LEARN THE BASICS OF MICROSOFT OFFICE FUNDAMENTALS AND HOW TO USE EMAIL, WRITE LETTERS AND PREPARE A BUDGET. CLASSES AVAILABLE IN ENGLISH AND SPANISH. ENROLL EARLY TO SECURE YOUR SPOT.

Facil introduccion a las computadoras. Aprende a descargar e usar basicos de la computadora en un ambiente divertido. Adquirir nuevas habilidades mientras aprendes el uso fundamental de Microsoft Office y a base de correo electronico. Clases disponibles en ingles y español. Apíntate lo antes posible para reservar tu plaza.

INTRO TO MICROSOFT EXCEL (ENGLISH-SPANISH BILINGUAL)

LEARN HOW TO USE MICROSOFT EXCEL EFFECTIVELY FOR ANY PROJECT. IN THIS COURSE YOU WILL USE THE NECESSARY TOOLS TO ORGANIZE INFORMATION, USE MATHEMATICAL FORMULAS, GRAPHICS, TABLES AND CHARTS. SOME EXPERIENCE IS IDEALLY RECOMMENDED, BUT ALL SKILL LEVELS ARE WELCOME.

Experienced instructor is English-Spanish bilingual.

INTRO TO QUICKBOOKS (DESKTOP)

LEARN HOW TO USE QUICKBOOKS ON DESKTOP TO MANAGE YOUR BUSINESS OR SMALL BUSINESS FINANCES. YOU WILL ALSO LEARN GENERAL ACCOUNTING TERMS AND PRINCIPLES, AND HOW TO HANDLE SPECIAL TRANSACTIONS.

T | April 23-May 14 | 6-8 p.m. | \$75 Ogden Campus

APRENDA A USAR MICROSOFT EXCEL DE FORMA EFECTIVA PARA CUALQUIER PROYECTO. EN ESTE CURSO APRENDERÁS A UTILIZAR LAS HERRAMIENTAS NECESARIAS PARA ORGANIZAR INFORMACIÓN, USAR FÓRMULAS MATEMÁTICAS, GRÁFICAS, TABLAS Y GRÁFICOS. SE RECOMIENDA TENER ALGUNO NIVEL DE CONOCIMIENTO DE EXCEL, PERO CUALQUIER NIVEL ES BIENVENIDO. INSTRUCTORA BILINGÜE ESPAÑOL-INGLÉS.

W | April 24-May 8 | 6:30-8:30 p.m. | \$35 Ogden Campus

TAKE YOUR CAREER TO THE NEXT LEVEL PROFESSIONAL DEVELOPMENT

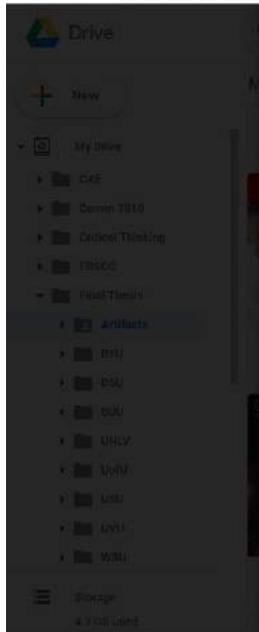
Social Service Worker Licensing Courses: Social Welfare Policy Jan 1-March 1, 2019; Social Work Practice Methods March 11-April 26, 2019. See web page for details.

Online Paralegal Certificate Course: JANUARY 15-APRIL 25, 2019; MARCH 11-JUNE 11, 2019.

Dental Auxiliary Radiology Training (DART): MARCH 1, 2019; JUNE 1, 2019; SEPTEMBER 7, 2019; DECEMBER 2019.

CUSTOMIZED TRAINING: We have more than 200 courses available for registration to meet any training you may need. All of our courses are prepared on...

THE SKILLS YOU NEED FOR THE JOB YOU WANT



MICROSOFT OFFICE (ENGLISH)
OPEN BOOK
 Learn computer basics — including how to use email, browse the Internet and use Microsoft Word, Excel and PowerPoint — in a fun environment. Learning is limited, so enroll early to reserve your spot.
 W | April 17-May 8 | 8-9 p.m. | \$45
 Center for Continuing Education, Clearfield

USE YOUR IPHONE
OPEN BOOK
 Learn the basics of using your iPhone, including how to set up your phone, make calls, text, take and share photos, download and use apps, and navigate your settings.
 W | March 20-27 | 8-8 p.m. | \$38
 Center for Continuing Education, Clearfield

BASICS
OPEN BOOK
 Learn how to check your own credit and get a free credit report, what affects your credit, and how to have excellent credit scores. This free and informative class will walk you through the steps to understanding the mysteries of credit.
 W | March 20-27 | 8-8 p.m. | \$29
 Community Education Center, Ogden

INTRO TO MICROSOFT OFFICE (ENGLISH-SPANISH BILINGUAL)
OPEN BOOK
 Learn how to use email, browse the Internet, protect your personal information, install new software and use Microsoft Office programs. Enroll early to reserve your seat.
 Aprende a usar el correo electrónico, a buscar información en Internet, a proteger su información personal, a instalar nuevos programas, y los conceptos de MS Office.
 W | May 15-June 5 | 6-8 p.m. | \$45
 Community Education Center, Ogden

HOW TO NAVIGATE & USE YOUR ANDROID
OPEN BOOK
 Learn the basics of using your Android phone, including how to set up your phone, make calls, text, take and share photos, browse the Internet, download and use apps, and navigate your settings.
 W | April 3-20 | 6-8 p.m. | \$38
 Center for Continuing Education, Clearfield

APRENDA A USAR EL CORREO ELECTRÓNICO, A BUSCAR INFORMACIÓN EN INTERNET, A PROTEGER SU INFORMACIÓN PERSONAL, A INSTALAR NUEVOS PROGRAMAS, Y LOS CONCEPTOS DE MS OFFICE.

**W | May 15-June 5 | 6-8 p.m. | \$45
 Community Education Center, Ogden**

SIMPLY CODING
OPEN BOOK
 Learn to code using HTML5, CSS3, Bootstrap, GitHub, Java, JavaScript, Python and Swift. Advance through four levels of coding classes at your own pace, and create an online portfolio to use for future school and employment, or simply enjoy using your new skills to develop a website, create a mobile app and more.
 At your own pace | Online | \$99
 Sign up at continuing.education.com/community

START YOUR CAREER IN LAW ENFORCEMENT

GET REGISTERED

MODULE 1
 Academy Special Forces Officer (SFO) and Basic Candidate Officer (BCO)

MODULE 2*
 Law Enforcement Officer (LEO)

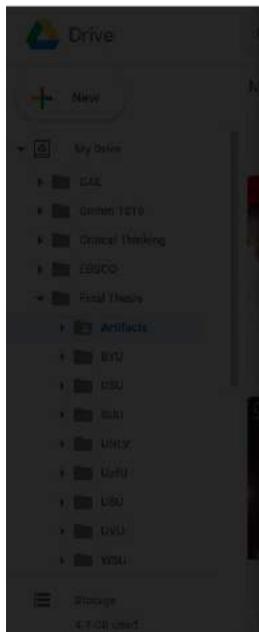
CHOOSE DAY OR EVENING

BARTON, CONTINUING PROGRAM

MODULES 1 & 2
 Reg starts on April 1-June 20, 2019
 Classes run Aug. 1-Sept. 3, 2019

EVENING PROGRAM (MODULE 1)
 Reg starts on April 5-July 5, 2019
 Classes run Aug. 12-Sept. 21, 2019
 *Module 2 is a prerequisite for this class.

MAKE A DIFFERENCE IN YOUR COMMUNITY
 In as little as five weeks, Weber State's Police Academy can prepare you for a fulfilling career in law enforcement.



FLY TYING BASICS
OPEN BOOK
 Learn fly tying from world-renowned angler Chad Bailey. You will learn how to tie the fly patterns consistent with local lakes, including basic pleasant rain, caddis, hopper patterns, woolly buggie, mosquitoes and streamers. Find a supply list at weber.edu/community. Class always March 5.
 W | Feb. 12-March 11 | 6:30-8:30 p.m. | \$89
 Weber State Farmington Station

BICYCLE BASICS
OPEN BOOK
 Learn proper bicycle fit and how to do routine adjustments, basic repairs and simple maintenance on your bicycle. Expand your skills so you can have a safer, more enjoyable cycling experience.
 T | March 12 | 6-9 p.m. | \$30
 Ogden Campus

BEAR RIVER MIGRATORY BIRD REFUGE
OPEN BOOK
 Join us at the Bear River Migratory Bird Refuge, visit the refuge's prairie and meadows, and learn about the plants and animals of the refuge. Bring a camera, binoculars or both if you'd like, and your own lunch. Round bus at Utah Center on Ogden Campus.
 S | March 28 | 9 a.m.-2 p.m. | \$49
 Bear River Migratory Bird Refuge, Farmington Bay

BALLROOM/LATIN/ SWING DANCE
ANGEL ANDERSON
 Fun dance-night activity! Learn simple, stylish moves and have more fun at parties, weddings, cruises and social dance events. Be confident and confident on the dance floor! Taught by Margene Anderson, a highly-trained professional at ballroom, latin, swing and salsa instructor with 33 years of experience. You're always wanted to, so come join the fun! Call Margene at 801-544-2339 with any questions. Partners are required, and both must register at the same time.
 T | March 12-April 2 | 6-7:30 p.m. | \$75 per couple
 Location TBD
 Visit weber.edu/community for details.

INTRO TO CHINESE DANCE
ANGEL
 Learn the basic steps and movements of this ancient art form as you delve into Chinese culture, traditions and history. Using meditative breathing and rhythmic energy in the low-western exercise, strike a balance between meditation and emotion. All ages and skill levels welcome.
 Th | March 14-April 21 | 6-7:30 p.m. | \$30
 Community Education Center

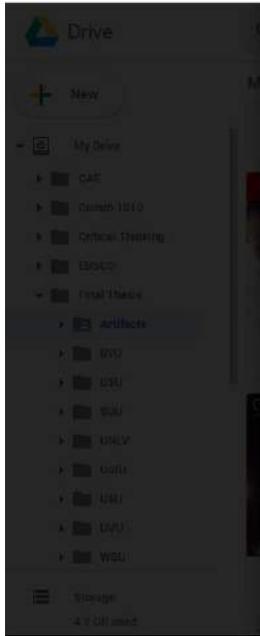
BIRDING ALONG THE WASATCH
JIM STRAM
 For new and experienced bird-watching alike. Learn tricks to identify birds by sight and sound. Class will include one indoor and two outdoor sessions — you must be able to walk a considerable distance outdoors.
 S | March 30-April 11 | 9-11 a.m. | \$65
 Ogden Campus

AUTO MAINTENANCE & AWARENESS
ALAN ARNOLD
 Learn basic maintenance for your vehicle so you can save money, navigate the auto repair world and understand how, when and why you should care for your car.
 S | Feb. 23 | 9 a.m.-noon | \$40
 Ogden Campus

10 More Minutes
 Taking classes at the West Center in Ray means you won't have to get out early to fight traffic or search for parking.

WEBER STATE
Right Here

WEBER STATE UNIVERSITY | WEBER FINANCE



BOTANICAL BEAUTY: HOMEMADE FACIALS
ANNEKE BOST
 Learn to exfoliate, moisturize, and deal with sunspots and other common blemishes using all-natural, easy-to-find ingredients. Practice in class, and take home recipes for a variety of skin treatments. Bring a washcloth, face towel and bandana or hair tie.

5 | Feb. 23 | 10 a.m.-12:30 p.m. | \$60
 Ogden campus

COOKING FOR THE HEALTH OF IT (SERIES OF 4)
INSTRUCTOR MARY
 This four-session, hands-on cooking series includes Mediterranean Diet Food Preparation, South Social, Cooking Under Pressure, and Anti-inflammatory.

Feb. 15-March 8 | 6-8 p.m. | \$60/series or \$22/four sessions
 Weber State University Davis

MEDITERRANEAN DIET FOOD PREPARATION
MELANIE DODD
 Learn the basics of the Mediterranean diet and its health benefits. Make simple, healthy recipes in class and take home new skills and ideas.

F | Feb. 15 | 6-8 p.m. | \$60
 Weber State University Davis

BOTANICAL BEAUTY FOR EVERY BODY
ANNEKE BOST
 Learn how to make scrub and lotion to treat itchy and blemishes. Recipes are formulated for all skin types, with vegan options available upon request, and use natural ingredients. Infuse oil with herbs, make a colorful salomon and learn the skills to make products at home.

5 | April 6 | 10 a.m.-1 p.m. | \$60
 Ogden campus

SUSHI SOCIAL
INSTRUCTOR MARY
 Learn how to prepare your own sushi, sticky rice and wasabi, and analyze the nutritional profile of the food you prepare. Take home recipes to share with your friends and family.

F | Feb. 22 | 6-8 p.m. | \$60
 Weber State University Davis

ANTI-INFLAMMATORY FOOD PREPARATION
JANIE HENDE
 Prepare a meal and learn about the definition, benefits and common foods of an anti-inflammatory diet for those who suffer from chronic inflammation.

F | March 2 | 6-8 p.m. | \$60
 Weber State University Davis

25-HOUR CONTRACTOR PRE-LICENSING COURSES

Don't hit a wall on your way to becoming a licensed contractor. Sign up for this 25-day BOPV-equivalent course prior to your licensing exam.

To be able to:

- Show proficiency in Utah law
- Understand the contractor and subcontractor roles and responsibilities
- Assess common mistakes that new contractors make and avoid

DATES, TIMES & LOCATIONS

JAN 8 - 10 2019, 7:30 a.m. - 5 p.m.
 1715 University Park Blvd., Provo UT

FEB 4 - 6 2019, 12:30 p.m. - 8 p.m.
 West Gate Forum per 1018A, Room 311, 500 N. East Parkway, Suite 300, Panguitch

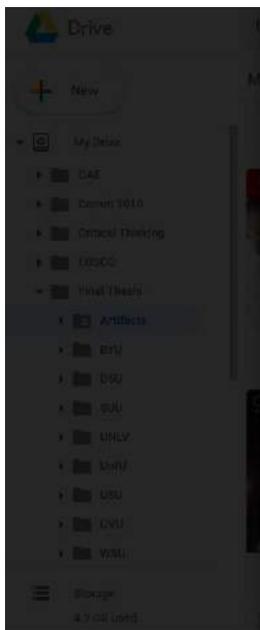
BEYOND LICENSING
 Once you've earned your contractor's license, you'll need to know how to run a successful business. We offer a variety of courses to help you succeed.

COOKING UNDER PRESSURE
JOHN KENNEDY-CROSSLAND
 Learn how to save time and eat healthier using a pressure cooker. Learn the basics of pressure cooking and take home delicious, healthy recipes.

F | March 8 | 6-8 p.m. | \$60
 Weber State University Davis

LATIN AMERICAN CUISINE
MARCO INTRONATO
 Come prepared to sample traditional Latin American foods prepared by experts. Explore history, traditions, music and photography from Cuba, El Salvador, Mexico and Peru.

F | Feb. 22-March 15 | 6-8 p.m. | \$78
 Community Education Center, Ogden



AWESOME GARDENER CERTIFICATE SERIES
ANNEKE BOST
 Learn how to be an awesome gardener with this four-class series: Soil Prep to Harvest, Design and Maintenance, Organic Gardening & Permaculture, and Greenhouse Gardening. Complete at least three classes to earn your Awesome Gardener Certificate, or take all four for the same price.

W | Feb. 6-April 24 | 6:30-8:30 p.m. | \$148
 Community Education Center, Ogden

SOIL PREP TO HARVEST
ANNEKE BOST
 Learn the basics from a professional botanist, Melany Morrison. Learn about the best varieties, when to plant, how to improve your soil, and natural ways to conserve water and limit insect damage to create a truly beautiful and productive garden.

W | Feb. 20-March 6 | 6:30-8:30 p.m. | \$55
 Community Education Center, Ogden

ORGANIC GARDENING & PERMACULTURE
ANNEKE BOST
 Learn how permaculture gardening makes it possible to create a self-sufficient, easy-to-maintain garden. Transform how you garden, landscape and grow your food.

W | April 10-24 | 6:30-8:30 p.m. | \$55
 Community Education Center, Ogden

GREENHOUSE GARDENING
ANNEKE BOST
 Experience the joy of starting seedlings and raising plants in your own greenhouse. Learn how to find the proper equipment to set up your greenhouse, choose plants and seeds, create a good growing environment, control pests and nurture your garden.

W | February 9-13 | 6:30-8:30 p.m. | \$39
 Community Education Center, Ogden

DESIGN YOUR OWN BACKYARD PARADISE
MARCO INTRONATO
 Design a beautiful custom landscape for your backyard and learn design basics, drawing to scale, software options and plant types.

W | March 13-27 | 6:30-8:30 p.m. | \$55
 Community Education Center, Ogden

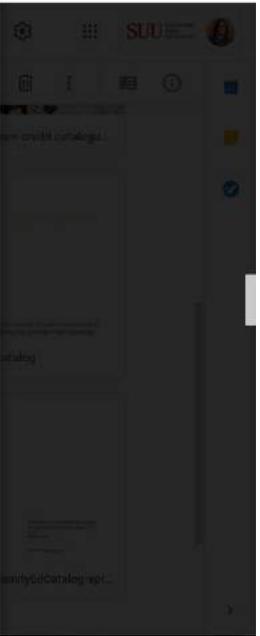
CONFLICT RESOLUTION FOR EVERYONE
WILY GAZDAR
 This course provides participants with practical skills and knowledge to better approach and manage conflict. Participants will gain a better understanding of conflict management across a wide variety of contexts, including interpersonal, organizational, group and cultural.

W | March 13-27 | 6:30-8:30 p.m. | \$35
 Center for Continuing Education, Clearfield

Empower Yourself and Your Students
Educator Professional Development

WINDFELLS IN THE CLASSROOM
 JAN. 23-APRIL 24, 2019
 4:30-9:30 p.m.
 Learn how to create a more peaceful classroom to create a more peaceful learning experience for students, especially those with anxiety, anxiety and behavioral challenges.

WINDFELLS AND SELF-COMPASSION FOR TEACHERS
 JAN. 23-APRIL 24, 2019
 4:30-9:30 p.m.





LARRY FOR PROFIT & FUN
JANE JAVIER
Learn about tips and trends for running a successful online business, how and where to find merchandise to sell, and how to create quality listings. Please come to class with PayPal and eBay accounts already set up.
W | April 3-13 | 6-8 p.m. | \$50
Center for Continuing Education, Clearfield



ASTRONOMY: USING A TELESCOPE
TERRY RICE
Learn how to assemble, use and care for a telescope. Telescopes will be provided, and no prior experience is necessary.
W | Feb. 15-27 | 6-8 p.m. | \$99
Ogden Campus



BASIC SELF DEFENSE
JANE JAVIER
Learn how to defend yourself using Kravitsu, a Russian martial art that uses circular motion, redirection of force, chokehold, body positioning, and leverage rather than brute strength.
M | March 4-25 | 5:30-7:30 p.m. | \$45
Ogden Campus



BEGINNING BEEKEEPING
ANGUS JONES
Learn about different bee species and the essentials of beekeeping, including equipment, management, laying brood and getting them started, feeding your bees, how inspection will occur.
M | Feb. 13-25 | 6:30-8:30 p.m. | \$69
Center for Continuing Education, Clearfield



GREAT, SWELL & PEDAL: A CRASH COURSE FOR THE CHURCH ORGANIST
KATHY OCHOA
Learn how to make the most of your organ music and create praise music from hymns. This class will also cover pedal and expressive playing.
S | Feb. 14 | 10 a.m.-4 p.m. | \$69
Ogden Campus



CRIMINAL PROFILING
JANE JAVIER
Learn about criminal profiling and use profiles of serial killers like Ted Bundy to explore how crime scene analysis, investigative psychology and behavioral science help identify criminals.
T | March 5-26 | 6-8 p.m. | \$40
Ogden Campus



ADVANCED BEEKEEPING
ANGUS JONES
If you already have had 2006, review fundamentals and learn advanced tactics to help your colonies thrive. Learn how to identify dangers to your hive, control swarms, requeen, increase honey production and more.
W | Feb. 15-27 | 6:30-8:30 p.m. | \$54
Center for Continuing Education, Clearfield



ORGAN PLAYING II
KATHY OCHOA
Dive into advanced organ playing with plenty of examples and lots of hands-on opportunities.
S | Feb. 23 | 10 a.m.-4 p.m. | \$69
Ogden Campus



REAL CSI I
ANGUS JONES
Get a realistic glimpse into the history of crime scene investigation, and learn how it is different from how it is portrayed on television. Learn about securing a scene and basic forensics, and participate in a mock crime-scene investigation.
Apr 16+.
W | March 4-27 | 6-8 p.m. | \$49
Ogden Campus



BEGINNING GUITAR
ANGUS JONES
Learn the basics of reading music, finger-style guitar and other fundamentals that will help you begin the adventure of playing guitar.
T | Feb. 19-April 2 | 6-8 p.m. | \$99
Ogden Campus



GUITAR II
ANGUS JONES
Take your guitar skills to the next level as you continue to refine your fundamentals, finger style and other skills.
May 14-June 25 | 6-8 p.m. | \$99
Ogden Campus

Page 10 / 16

Online Computer Literacy Courses

Weber State University now offers six online, self-paced courses for you to expand your computer literacy skills. You will have unlimited access to video-based instruction and work-based projects and assignments. You can start and finish each course at your own pace within a six-month window.



CLC 0100 | USING A COMPUTER | \$59
You will learn how to use computers, email and opening systems. You will also learn basic components of Windows, the Internet, file and folder management, information security, ethics and international computer issues.



CLC 0103 | PRESENTATION CREATION | \$69
You will learn the basics of Microsoft PowerPoint including how to create presentations and use design templates and elements like titles, bulleted lists, hyper and animated GIFs. Students also will learn how to modify presentation by adding slides, formatting text and adding animation effects, movie and audio clip and data charts. We will focus on slide design and animating slide elements.



CLC 0101 | DOCUMENT CREATION | \$79
You will learn basic skills in Microsoft Word including creating documents, copying, pasting and formatting text, inserting and placing graphics, spell checking, saving and printing documents, and creating and editing tables and lists; take fractions.



CLC 0202 | ADVANCED SPREADSHEET CREATION | \$99
You will develop your Microsoft Excel skills by learning to format tables, worksheets and print charts and maps, use advanced functions and use Excel to manage multiple files and worksheets. You will learn how to create a database, extract records from the database, set up macros to automate repetitive tasks and set up pivot tables that allow you to analyze data from different views.



CLC 0102 | SPREADSHEET CREATION | \$89
You will learn the basic skills you need to use and understand Microsoft Excel. You will learn to create, enter and format data in a spreadsheet. You will be able to change and format information, understand functions, enter and copy formulas, and know basic formulas for percentage and markup. You will also create graphs and format charts to represent spreadsheet data.



CLC 0203 | ADVANCED PRESENTATION CREATION | \$89
You will learn how to modify an existing presentation using bullets, format painter, master slides and style checker. You will also learn how to incorporate images like clips, images and vector graphics, draw objects and apply a template and color scheme. You will also learn how to save presentations as webpages and package a presentation for CD.

Social Service Worker Licensing Courses



SOCIAL WELFARE POLICY | \$335
This professional development course is designed for non-social work majors who have an wish to have experience in the delivery of social services. The history, mission, philosophy and business service aspects used in the development of social welfare policy will be covered. Examples of social policy and social welfare policy will be identified and a causal knowledge of local, state and federal legislation, professional organizations, and membership organizations will assist in review of policy, funding and implementation processes used in providing human service needs. Methods for the political and organizational analysis of processes and policy will be covered.
M | Jan. 7-March 1 | 5:30-8:10 p.m.
Ogden Campus



SOCIAL WORK PRACTICE METHODS | \$335
This professional development course is designed for non-social work majors who have an wish to have experience in the delivery of social services. Using an ecological and generalist approach to social work practice at the individual, family, group, organization and community levels, this course provides training in a planned client change process and considers social work roles at various levels. A significant focus of this course is the study of the application of key values and ethical principles, as defined by the National Association of Social Workers, to professional practice and the resolution of ethical dilemmas. The course also includes content on the evaluation of practice and progress.
M | March 11-April 26 | 3:30-6:10 p.m.
Ogden Campus

Visit weber.edu/CLCregistration to get started! Register at weber.edu/ssw

(ENGLISH)
RESUME WRITING

Learn how to find meaningful employment and gain skills employers are looking for. This course will cover employment etiquette and employer expectations, as well as how to job hunt. Classes are available in English and Spanish.

Th | March 7-14 | 6-8 p.m. | \$25
Community Education Center, Ogden

LETTER WRITING (ENGLISH)

Learn how to write an effective résumé and cover letter for potential employers.

Th | March 21-28 | 6-8 p.m. | \$25
Community Education Center, Ogden

SKILLS (ENGLISH)

First impressions are everything. Learn how to interview for jobs. Classes are available in English and Spanish.

Th | April 4-11 | 6-8 p.m. | \$25
Community Education Center, Ogden

COMPUTER BASICS (ENGLISH-SPANISH BILINGUAL)

Master computer basics in a fun environment. Using Microsoft Office programs, learn to make spreadsheets, slideshows and documents. Empower yourself as you learn how to search for information, download files and organize them into folders.

T | March 5-16 | 6-8 p.m. | \$35
Ogden Campus

MICROSOFT POWERPOINT (ENGLISH-SPANISH BILINGUAL)

Learn the skills you need to create professional, captivating PowerPoint presentations. You will learn how to format and organize slides, use animations and graphics, work with diagrams, tables and charts, add multimedia and SmartArt, and more.

W | March 13-20 | 6-8 p.m. | \$35
Ogden Campus

INTRO TO MICROSOFT EXCEL (ENGLISH-SPANISH BILINGUAL)

In this course you will use the necessary tools to organize information, use mathematical formulas, graphics, macros and much more. Some exposure to Excel is recommended, but all skills levels are welcome. Experienced instructor in English-Spanish bilingual.

En este curso aprenderá a utilizar los herramientas necesarias para organizar información, usar fórmulas matemáticas, gráficos, macros y más. Se aconsejará tener una pequeña base de conocimientos de Excel, pero cualquier nivel es bienvenido. Instructor bilingüe Español-Ingles.

W | April 24-May 8 | 6:30-8:30 p.m. | \$35
Ogden Campus

ESL CLASSES
UPGRADE YOUR ENGLISH SKILLS

A placement exam is required prior to enrollment in any of the ESL classes. Please contact the Community Education Center at 801-626-7911 to register and pay the \$10 placement exam fee.

Following the placement exam, students are placed into an appropriate ESL class based on skill level: Level Pre-A, A, B or C. Registration and payment are required prior to the first day of class.

Cost: \$100 (plus a \$35 textbook fee)
*This is not a beginning ESL program.

Call 801-626-7911 to set up a placement exam!

EASY INTRO TO COMPUTERS/FACIL INTRODUCCION A LAS COMPUTADORAS (ENGLISH-SPANISH BILINGUAL)

Master computer basics in a fun environment. Empower yourself as you learn Microsoft Office fundamentals and how to use email, write letters and prepare a budget. Enroll early to reserve your spot.

¡Facil Introducción a Computadoras! Aprenda a dominar el uso básico de la computadora en un ambiente divertido. Adquiera nuevas capacidades esenciales al aprender el uso fundamental de Microsoft Office y a usar el correo electrónico. Agítese lo antes posible para reservar su plaza.

M | April 6-29 | 6-8 p.m. | \$25
Community Education Center, Ogden

INTRO TO MICROSOFT OFFICE (ENGLISH-SPANISH BILINGUAL)

Learn how to use email, browse the Internet, protect your personal information, install new software and use Microsoft Office programs. Enroll early to receive your seat.

Aprenda a usar el correo electrónico, a buscar información en Internet, a proteger su información personal, a instalar nuevo software, y los esenciales de MS Office.

W | May 15-June 5 | 6-8 p.m. | \$45
Community Education Center, Ogden

The Community Education Center

- Offer ESL classes
- Learn computer skills
- Host classes for catch-ups
- Provide services for adult needs with Citizenship/Pharmacy
- Get help with e.g. at Weber State and more!

¡se habla español!

WEBER STATE UNIVERSITY
Community Education Center
1815 Howe, Ogden, Utah

continue.weber.edu/cec | 801-626-7911

WSU Community Education Center NAVIGATION SERVICES

The mission of Community Education Center (CEC) Navigation Services is to provide quality one-on-one assistance to students interested in applying to college, completing the FAFSA and financial aid process, applying for private scholarships and arranging campus referrals. These services are provided by an experienced professional dedicated to creating a comfortable environment for students through the admissions and enrollment processes.

Page 13 / 16



153, Campus • SLC

17 • 4:45-7:45 PM

nique that combines Golden OPEN Paints with Golden Mediums. OPEN Acrylics have an increased working time, which expands their range to include more traditional techniques once only possible with oils. In combination of handmade sheets and an array of papers so used for printing, bookmaking, collage, letter-writing or other creative applications. No class May 27.



MARTIAL ARTS CLASS PASS PG 18

SUU

17 • 4:45-7:45 PM

18, Campus • SLC

24 • 6:30-8:30 PM

a sewing machine; customize basic pillow and bag patterns; choose, measure and cut the right fabric for a project; and basic leather working skills. You'll gain applied knowledge of problem solving, planning ahead, patience, and a greater confidence in making your ideas a reality. Special fee covers specialty fabric and trim. Students can expect to purchase additional supplies depending on their own fabric stash. Please register for section 001 if you are bringing your own sewing machine (recommended) or section 002 to use one from the instructor. Special fee covers cost of all materials and the use of sewing machine; in section 002, 48-hour advanced registration required.

LLCPT 301-001 • M, Jun 17-Jul 8 • 6:30-9:00 PM
LOCATION: 741 S 400 W • SLC
FEE: \$149 + \$38 special fee
INSTRUCTOR: Sarah Burroughs

LLCPT 301-002 • M, Jun 17-Jul 8 • 6:30-9:00 PM
LOCATION: 741 S 400 W • SLC
FEE: \$149 + \$48 special fee
INSTRUCTOR: Sarah Burroughs

Introduction to Welding
Have you ever wanted to work with metal for a garden or art project, but didn't know where to begin? This class will teach you the basic skills necessary for cutting and welding metals for small projects in a fully functioning welding studio. Under the guidance of a welding expert, students will get hands-on experience working with welding equipment, metal, and designs. Each student will find their level of expertise while completing a project of their choice.

LLCPT 234-001 • T, May 14-Jun 18 • 6:00-9:00 PM
LLCPT 234-002 • W, May 15-Jun 19 • 6:00-9:00 PM
LOCATION: 8415 S 700 W, #15 • Sandy
FEE: \$289 + \$35 special fee
INSTRUCTOR: Richard Cobbley

The Sketchbook Journal — Expression & Experimentation
Developing a personal sketchbook habit is a fun and creative way to bring presence and awareness to your surroundings. Relax in a "judgment-free" zone where you will record memories, explore emotions, and experiment with new ways of expressing yourself including drawing, watercolor, lettering, collage, and abstraction. You'll develop creative and cognitive skills, explore personal theories, and have the opportunity to share your successes and failures. While the focus is on building visual art skills, no previous art experience is necessary; all are welcome and encouraged to join.

SUU

through a series of use and troubleshoot or art project, but didn't know where to begin? This class will teach you the basic skills necessary for cut-

8:00-9:00 PM
6, Campus • SLC

glass-cutter and running pliers which each student will need to bring. These items are available at a local art store or online. No previous glass experience is necessary.

LLCFT 202-001 • Th, May 16-Jun 6 • 6:00-9:00 PM
LOCATION: 540 Arapeen, room 152, Campus • SLC
FEE: \$145 + \$30 special fee
INSTRUCTOR: Jodi Radno

Small Object Still Life: Composition and Style
Imaginative, interesting and dynamic composition can transform an intimate still life drawing into a masterpiece. It is through composition that you introduce your own personal style into your work. Come to understand the elements that go towards creating a good composition and the basic principles underlying a successful finished piece. We will work entirely in graphite pencil, but the principles apply to all art media. Special fee covers the cost of materials provided by the instructor. Please find a list online or call 801-587-5433 for additional items needed for the class. This class is intended for students who have taken LLART 68 Beginning Drawing, or have other previous drawing experience.

LLART 135-001 • Th, May 16-Jun 20 • 6:00-8:00 PM
LOCATION: 540 Arapeen, room 152, Campus • SLC
FEE: \$139 + \$20 special fee
INSTRUCTOR: Natalia Wilkins-Tyler

Intro to Fold Form Metalwork
Create a sculptural and textured cuff bracelet with a process of folding, manipulating, and unfolding copper sheet metal. Learn to use hammers and steel blocks in new ways, and practice annealing to keep your metal work able. All levels are welcome. Special fee covers cost of materials, tool and facility use.

LLCFT 204-001 • S, May 18 • 10:00 AM-2:00 PM
LOCATION: 3450 S Main St • SLC
FEE: \$69 + \$35 special fee
INSTRUCTOR: Asia Dutton

Mosaic Stepping Stones
Now is the perfect time to create some one-of-a-kind works of art for your garden. Create a pair of weather-proof stepping stones, while learning two distinct mosaic processes - designing with flat items, like porcelain, which are laid in wet concrete, and creating a pebble mosaic with bumpy materials, like marbles, which are laid in dry concrete to be activated at the end of class. You'll leave class with 2 molds to keep for future use, along with your stepping stones which will be fully cured and ready to display in just a couple weeks.

LLART 284-001 • S, Jun 1-15 • 10:40 AM-4:00 PM
LOCATION: 540 Arapeen, room 138, Campus • SLC
FEE: \$229 + \$100 special fee

materials except FEE: \$139 + \$20 special fee
INSTRUCTOR: Natalia Wilkins-Tyler

8:00-9:00 PM
6, Campus • SLC

glazing, and drybrush. Instruction in composition, positive and negative space, value studies, and color theory will round out the offering. Painting topics will include landscapes, still life, and water reflections. You are responsible for your materials, click on materials link below or call 801-587-5433. Co-sponsored with Red Butte Garden, members pay \$200 (ask for section 102). This class is limited to 10.

LLART 170-001 • T, May 28-Jun 2 • 5:30-8:30 PM
LOCATION: Red Butte Garden, 300 Wakara Way • SLC
FEE: \$229
INSTRUCTOR: Richard Voorn

Encaustic Painting on Photos
Encaustic is the application of heated beeswax containing colored pigments to a surface. This wonderfully manipulative technique dates back to Egyptian portraits from 100-300CE and can be used to create really beautiful works of contemporary art. Learn about grounds, application and color, scraping and leveling, masking, photo application and collage, seeping and much more. Students with prior experience will be provided with additional information for continued learning in this medium. Special fee includes all supplies except the photography to be used, these will be discussed during the first workshop. Class is limited to 8.

LLART 284-001 • S, Jun 1-15 • 10:40 AM-4:00 PM
LOCATION: 540 Arapeen, room 138, Campus • SLC
FEE: \$229 + \$100 special fee
INSTRUCTOR: Niel Prantl

Photo-Plate Lithography
Achieve the tonal qualities and subtlety of a lithograph through the use of light sensitive photo plates. Create detailed marks with drawings on vellum, photocopied images, photographs, digital images, and/or text. Working with 1-2 images, depending on complexity, you'll make multiple runs (layers) in black and white, or color, inks. No previous printmaking experience is necessary. Students will be contacted prior to the first class with information on the types of images to bring to class.

LLART 102-001 • S, Jun 1-15 • 12:00-5:00 PM
LOCATION: Saltgrass Printmakers, 412 S 700 W • SLC
FEE: \$169 + \$45 special fee
INSTRUCTOR: Trishelle Jeffery

Metalsmithing: Casting without Wax
Create one-of-a-kind shapes with molten silver that can be incorporated into your own jewelry designs with a no-wax casting technique. Learn to melt and pour silver into and over a variety of materials like water and gravel.

LLART 280-001 • W, Jun 5-Jul 21 • 4:45-7:45 PM

... (and unpre-
... be incorporated
... pendents and
... nce is suggested
... (something) but no
... ary. Special fee
... ny use.

10:00-9:00 PM
28 W • SLC

...
... k out an edition
... tive, eight-week
... (letterpress, from
... ink and print-
... pints design
... using a variety
... ng metal and
... s, pressure prints,
... s. Students
... lass each week to

... five different commonly
... Then put your fingers
... ces of modern décor.
... ge. Sit or stand as you

LLART 280-001 • W, Jun 5-Jul 31 • 4:45-7:45 PM
LOCATION: Book Arts Studio, Marriott Library, level
4, Campus • SLC
FEE: \$275 + \$65 special fee
INSTRUCTOR: Thomas Giomo

Watercolor Postcards
Discover how to paint quick mini-masterpieces while
travelling. Capture your experiences on postcards that
you can keep, send, or make into prints. The small
size makes it easier, helps you simplify, and gives you
the freedom to just go for it. You can even add calli-
graphy if you'd like. Demonstrations will be based on
a variety of instructor provided images, and you can
bring pictures from your travels near and far. All levels
are welcome. Students are responsible for their own
materials; find a list online, or call 801-587-5433.

LLART 118-001 • TH, Jun 11-13 • 6:00-9:00 PM
LOCATION: 540 Arapsee, room 152, Campus • SLC
FEE: \$99
INSTRUCTOR: Cindy Briggs-Battles

Macramé - An Introduction
Macramé is an ancient craft that originated with
Arabic weavers during the 13th century and has also
secured a place in the lexicon of contemporary fiber



**CERTIFICATE OF
DIGITAL
PHOTOGRAPHY**

PG 10-14

... five different commonly
... Then put your fingers
... ces of modern décor.
... ge. Sit or stand as you

...
... Popular throughout the medieval period, the gothic
alphabet evolved as a method of saving space on a
written page, that making books and manuscripts
more affordable. In this uniform script, the design of
the word takes precedence over the individuality of the
separate letters. Through step-by-step instruction and
practice, gain confidence in this ornamental, and me-
thodical, calligraphic style, which is perfectly suited to
short texts, gorgeously addressed envelopes, and special
inscriptions. Special fee covers the cost of materials
for the class. Bring an apron to protect your clothes.

LLART 078-001 • T, Jun 25-Jul 30 • 6:30-8:30 PM
LOCATION: 540 Arapsee, room 152, Campus • SLC
FEE: \$155 + \$40 special fee
INSTRUCTOR: Janet Fought

Watercolor Portraiture
Apply watercolors in fun and expressive ways to create
portraits that reveal emotion, tell stories, and create visual
identities. You will learn about the process of creating

LLART 111-001 • S, Jun 22-29 • 10:00 AM-4:00 PM
LOCATION: 540 Arapsee, room 138, Campus • SLC
FEE: \$155 + \$65 special fee
INSTRUCTOR: Samantha daSilva

Gothic Hand Calligraphy
Popular throughout the medieval period, the gothic
alphabet evolved as a method of saving space on a
written page, that making books and manuscripts
more affordable. In this uniform script, the design of
the word takes precedence over the individuality of the
separate letters. Through step-by-step instruction and
practice, gain confidence in this ornamental, and me-
thodical, calligraphic style, which is perfectly suited to
short texts, gorgeously addressed envelopes, and special
inscriptions. Special fee covers the cost of materials
for the class. Bring an apron to protect your clothes.

LLART 269-001 • MW, Jul 8-31 • 6:30-9:00 PM
LOCATION: 540 Arapsee, room 138, Campus • SLC
FEE: \$249
INSTRUCTOR: Amelia Davis

Kiln Formed Glass: Powder & Strip Cut Plate
Create a cone of a kind 4"x4" accessory plate with a look
reminiscent of marbled paper. Using powder and sheet
glass, create colorful compositions that will be fired in
the kiln. After firing, the sheet will be cut, blipped, and re-
formed to achieve a totally new design. Perfect for students
who are new to glass, or those with previous experience
wanting to add this technique to their creative arsenal. Fin-
ished plates will be available for pick up a few weeks after
the class — date and location will be discussed.

LLCPT 199-001 • T, Jul 9 • 6:30-9:00 PM
AND T, Jul 16 • 6:30-8:30 PM
LOCATION: 422 W 900 S, #105 • SLC
FEE: \$89 + \$45 special fee

how to draw faces accurately, and watercolor techniques
specific to portraiture. Students will need to bring their
own watercolor supplies, find a list online, or call 801-
587-5433. Previous experience with watercolor painting
is recommended prior to this class. No class July 24.

Page 10 of 36 PHOTOGRAPHY

... or art clothes. Special ... portraits that reveal emotion, tell stories, and create visual ...

LOCATION: 422 W 900 S, #105 • SLC
 FEE: \$89 + \$45 special fee

... the new creative ... possibilities of this versatile medium will also be ...

... such as ...

LLCFT 249-001 • S, Jul 20-Aug 10 • 12:00-3:00 PM
 LOCATION: 540 Arapcon, room 138, Campus • SLC
 FEE: \$149 + \$35 special fee
 INSTRUCTOR: Roger Whiting

Quick Sketch Watercolors
 Discover how to easily draw with free flowing lines and confidently mix and mingle flowing translucent watercolors. Using fine point markers and transparent watercolor, you will see how quickly you can create exciting spontaneous small paintings, quick studies and journal entries. With two sessions you'll have time to experiment, expand your skills, and explore your own style as you get into the flow of creating. This class is great for all levels of experience. Participants are encouraged to bring a selection of reference photos or use those provided by the instructor. Please bring a lunch. Students are responsible for their own materials; find a list online, or call 801-587-5433.

LLART 304-001 • S, Aug 3-10 • 10:00 AM-3:00 PM
 LOCATION: 540 Arapcon, room 138, Campus • SLC
 FEE: \$139
 INSTRUCTOR: Cindy Briggs Bartles

PHOTOGRAPHY

Digital Photography: Nuts and Bolts for DSLR
 Ready to break out of auto mode on your digital camera? Working indoors and out, we'll decode the mysteries of digital cameras in a friendly and fun way as we see how to make properly exposed and focused images, identify and select white balance settings appropriate to the subject, and figure out how the focal length of lenses affects final images. You'll also create a set of reference images that demonstrate the workings of various controls on your camera. Please bring your DSLR or Mirrorless System camera and manual to class, post-it flags and/or a highlighter to annotate your manual are also recommended. Want more guided practice with the basics? Take Digital I (LLART 115) either before or after this class.

LLART 193-001 • S, May 11-18 • 10:00 AM-1:00 PM
 LOCATION: 540 Arapcon, room 154, Campus • SLC
 FEE: \$99
 INSTRUCTOR: Erika Cepedes

LLART 193-002 • M, Jul 29-Aug 5 • 6:00-9:00 PM
 LOCATION: 540 Arapcon, room 154, Campus • SLC
 FEE: \$99
 INSTRUCTOR: Ben Kuhns

Page 11 / 36

... tion ...

... and other digital ...

... them to your ad- ...

... photographic imag- ...

... and lens openings, ...

... can spend more ...

... be firing them in ...

... pair of class if your ...

... automatic controls ...

... to the fine class ...

... sies? Take Nuts ...

... or after this class.

• 6:30-9:00 PM

LLART 286-001 • T, May 21-Jun 25 • 6:30-8:30 PM
 LOCATION: 540 Arapcon, room 156, Campus • SLC
 FEE: \$189
 INSTRUCTOR: John Craigie

Develop Your Photographic Eye
 Interested in learning to see like an artist and use your new found skills in capturing artistic photographic images? Most photography classes focus on the technical aspects of photography while this class is all about the art of photography and visualization is the key. Learn how to best position your camera, master your optics,

go beyond the rule of thirds, develop patience and timing, and improve your post processing skills. Move beyond the technical hassles and think clearly like a photographer.

LLART 245-001 • Th, May 23-Jun 6 • 6:30-9:00 PM
 AND S, Jun 1 • 10:00 AM-12:00 PM
 LOCATION: Blackburn Studios, 385 W 700 S • SLC
 FEE: \$149
 INSTRUCTOR: Chris Blackburn

Location Photography
 You don't have to travel to a place with "stunning" scenery or famous architecture to make a beautiful or impactful photograph. Learn the basics of location photography as you explore the everyday surroundings of your own city. Activities include: discussions of techniques and sharing of images in the classroom, and 2 in-town field trips guided by the instructor. Fieldtrips will require moderate walking, so be sure to dress appropriately and have an adequate means of transporting your gear. Bring your DSLR or Mirrorless System camera to class. A tripod is useful, but not required. Prerequisite: Nuts and Bolts (LLART 193), Digital Photography I (LLART 115), or take our quiz: go to www.lifelearning.utah.edu or call 801-587-5433.

• 10:30 AM-12:30 PM
 n 154, Campus • SLC

LLART 096-001 • M, Jun 3-24 • 6:30-8:30 PM
 LOCATION: 540 Arapcon, room 154, Campus • SLC
 FEE: \$129 + \$10 special fee
 INSTRUCTOR: John Craigie

... ods, cyanotype can be done at home without a big investment in equipment or chemistry. You'll create photographs (images made by placing objects directly on a light sensitive paper) and use current technology

gain insight into working professionals should have including basic

LLPW 555-001 • T, May 7-25 • 6:30-8:30 PM
 LOCATION: 1640 E 1700 S (private home) • SLC
 FEE: \$99 + \$35 special fee
 INSTRUCTOR: Alisha Barker

menting with common cold brew processing techniques, and variables such as steeping time, filtration and granule-size control. You'll leave with the knowledge needed to confidently cold brew, in batches small or large, in your own home kitchen.

11:00 AM-12:00 PM
 8:30 AM-9:400 S • Sandy

Islay, and other regions. Learn the difference between a blended, 12-year Scotch and a single malt Scotch whiskey. Whether you are a food and beverage professional or a casual enthusiast, this class is not to be missed. Please bring photo ID that indicates your age to class.

LLPW 384-001 • Th, May 23 • 7:00-9:00 PM
 LOCATION: Cafe Trio Cottonwood, 6405 S 3000 E • SLC
 FEE: \$39 + \$21 special fee
 INSTRUCTOR: Jim Santangelo

Cake Decorating - Trends and Essentials
 Don't wait for a special occasion to create a beautifully decorated cake that's sure to impress your friends and family! Create an eye-popping 3-layer cake as you learn techniques such as applying the buttercream crumb coat, getting smooth sides on the final buttercream layer, and creating artistic décor using piping, sprinkles and painting. You'll receive expert instruction on transporting and (if needed) freezing your cake, and how to best slice and serve your sweet creation. Take home your creation and a list of essential tools needed to continue your cake decorating adventures at home. Decorating tools and an apron will be provided for use in class. Special fee covers the cost of cake, frosting and décor items (sprinkles, etc.). 72 hour advanced registration is required.

LLPW 241-001 • S, Jun 1 • 2:00-5:00 PM
 LOCATION: 540 Arapex, room 138, Campus • SLC
 FEE: \$65 + \$45 special fee
 INSTRUCTOR: Mandy Miller

Dumplings 101
 Dumplings are tasty, simple to cook, and lots of fun to make. Learn the origin of this popular delicacy and the essential steps of making momos, a type of South Asian dumpling: mixing the dough and filling, different ways to fold/seal the dumplings, cooking and reheating, and how to enhance the flavor with dipping sauces. You'll create your own batch of dumplings, half of which can be eaten in class and the rest will be packaged to take home to enjoy another time. (The momos will be ready to eat approximately halfway through class time.)

LLPW 269-001 • M, Jun 3 • 6:00-9:00 PM
 LOCATION: 3359 S Main St • SLC
 FEE: \$69 + \$15 special fee
 INSTRUCTOR: Kate Stalberg

Camp Cooking
 Want a table with a view? Hit the outdoors and cook up something special for yourself. Camp cooking can present unique challenges (dish duty, anyone!) but with the right techniques, and ingredients you can turn

and appreciate the available today can be at tea shop, where in the world (after slyly enjoyed. Id, with a cup of of the an different anation of service an incredible food and you'll finish by the home.

AM-1:00 PM
 100 E • SLC

the different flavors and character the Highlands.

Page 15 / 36

perience. We'll go camping cuisine, in cooking. Prepare to without dirty-worship dinners, the envy of the weight backpack-ly make recipes for ades lots of tastes, try on your next need registration.

8:30 PM
 C.

with gin during cocktails were has moved beyond had to be mixed (altable) and tly crafted gin to your local water- across the United here in Utah, as

you learn about innovative distillation methods, unusual botanicals, and how to get the most from your mixer. Please bring an ID that indicates your age to class.

LLPW 293-001 • Th, Jun 13 • 7:00-9:00 PM
 LOCATION: Cafe Trio Cottonwood, 6405 S 3000 E • SLC
 FEE: \$39 + \$25 special fee
 INSTRUCTOR: Jim Santangelo

Distilling with Botanicals
 Botanical spirits are prized for their delicious and often unusual natural flavors. Learn the history, styles, and processes of botanical distillations as you taste and discuss examples from local and global distilleries. Learn how to incorporate botanical spirits into cocktails to create flavorful creations from the everyday to the exotic. Please bring a photo ID indicating your age to class.

LLPW 292-001 • T, Jun 25 • 7:00-9:00 PM
 LOCATION: Cafe Trio Cottonwood, 6405 S 3000 E • SLC
 FEE: \$39 + \$40 special fee
 INSTRUCTOR: Alan Scott

Whiskies of the World
 Learn about the fastest growing category in spirits today. Whiskey! In this class, we review the broad range of whiskies being made throughout the world. You can expect to assess 4 distinct styles of whiskey, learn how to describe the aromatic and flavor profile of each, and discuss and understand drink development with each style. A fun and interactive class making you a whiskey expert in no time! Please bring a photo ID that indicates your age to class.

LLPW 489-001 • Th, Jul 11 • 7:00-9:00 PM
 LOCATION: Cafe Trio Cottonwood, 6405 S 3000 E • SLC
 FEE: \$39 + \$25 special fee
 INSTRUCTOR: Jim Santangelo

Bitters, Coffee, and You
 Don't let the name fool you, bitters are delicious natural flavorings used to create unique flavor profiles or bring out the essence already present in a beverage. They can be paired with spirits, soda water, and yes COFFEE! Spend time with entrepreneurs in the fields of both bitters and coffee to learn how bitters are made, the difference between drip and immersion coffee brewing methods, and how to mix coffee and bitters to create your own non-alcoholic, caffeinated "cocktails". You'll taste a variety of combinations and leave inspired to experiment at home. Special fee covers the cost of materials consumed in class.

4:12:00 PM
 400 S • Sandy

the east of Northern Italy as a favorite Italian grape varieties. Please bring a photo-

HEALTHY LIVING

801.587.LIFE (5433) • www.life@uw.uak.edu

...ly crafted give to your local water across the United here in Utah, as

...n Latimer

Learn how to home from the. Take micro- as you learn shtewing, the trouble shoot, your age to class.

30 PM
E Ft Union Blvd

...ome to Glera there is much to ot, the north- ds from the Alps and indigenos the west to

Whiskies of the World
Learn about the fastest growing category in spirits today. Whiskey! In this class, we review the broad range of whiskies being made throughout the world. You can

the east of Northern Italy as you discover some new favorite Italian grape varieties. Please bring a photo ID indicating your age to class.

LLFW 283-001 • W, Aug 7 • 7:00-9:00 PM
LOCATION: Café Tino Cotnamwood, 6405 S 3000 E • SLC
FEE: \$39 + \$35 special fee
INSTRUCTOR: Sheryl Schowe

How to Make Fruit Wine
In the heart of summer, we often find ourselves with a surplus of fruit falling from our trees and fermenting on the ground. Turn this annual abundance into delicious fruit wine. Add to your homebrewing repertoire, learn what equipment you need to start making fruit wine, the recipes to get you started and how to trouble shoot. Please bring a photo ID that indicates your age to class.

LLFW 498-001 • S, Aug 10 • 12:00-2:00 PM
LOCATION: Salt City Brew Supply, 723 E Ft Union Blvd • Sandy
FEE: \$39 + \$5 special fee
INSTRUCTOR: Cody McKeandrick

...leave inspired to experiment at home. Special fee covers the cost of materials consumed in class.

HEALTHY LIVING

Bar Method Exercise, 90 Day Pass
For returning students to the Bar Method, this pass gives you unlimited classes for 90 days and is activated on the first day of class. Continue the great work out you have come to love with the Bar Method. Visit saltcitybarmethod.com to see a list of classes and times. You need to reserve space for classes in advance. A no-show or late cancellation will result in a subtraction of one day from your pass.

LLHL 199-001 • MTWThFSa, May 6-Aug 11 • TRA
LOCATION: The Bar Method, 1057 E 2100 S • SLC
FEE: \$379
INSTRUCTOR: Bar Method staff

Bar Method Exercise, 30 Day Pass
This class is an unlimited 30-day pass for students NEW to The Bar Method. The Bar Method is an hour-long total body workout that combines isometrics, interval training, dance conditioning, and sports rehabilitation to quickly and safely burn fat and carve muscle. Classes are high intensity, non-impact, and composed of eight to nine exercises that work muscles to total exhaustion, followed by stretches to change the shape of the muscle.

...ect to firm must, improve post- Workout pants. rmination starts the sarmethod.com need to reserve 801-485-4227. A t in subtraction of

6-Aug 11 • TBA
E 2100 S • SLC

...at Training Centerkout or just release classes are just the e Combat Train- judgment free classes per week sa, Boxing, Fitness Women's Self De- you a 10-class pass ing Center class. schedule to see a ke 3-5 business

...between a liquid lotion e versus an antioxidant. essential oil or fragrance like in class.

days to set up. You may purchase or renew card at any time during the term; cards will be honored for 60 days.

LLHL 219-001 • MTWThFSa, May 6-Aug 11 • TRA
LOCATION: Ultimate Combat Training Center, 555 E 2100 S • SLC
FEE: \$149
INSTRUCTOR: Ultimate Combat Training Center staff

Yoga Class Pass - Centered City Yoga
Whether you are seeking a refuge from the daily grind, increased flexibility or renewed strength, yoga is a low impact way to boost not only your flexibility but also your strength and range of motion. Lifelong Learning has partnered with Centered City Yoga to offer a complete mind and body experience for you. Registration for this class buys you a 10-class pass good for any Centered City Yoga class. Visit centeredcityyoga.com to see a complete list of classes. Processing time for punch pass registrations is 3 - 5 business days. You may purchase or renew card at any time during the term; cards will be honored for six months.

LLHL 215-001 • MTWThFSa, May 6-Aug 11 • TRA
LOCATION: Centered City Yoga, 926 E 900 S • SLC
FEE: \$110
INSTRUCTOR: Centered City Yoga staff

Relationship Skills for Couples: Gottman Seven Principles Program
Whether you're looking to support or repair a troubled relationship, or strengthen a happy one, the Gottman Seven Principles Program can provide you and your partner practical skills to enhance and improve your relationship. Based on four decades of research, and taught by a Program certified instructor, this course is appropriate for all couples in a committed relationship - from those contemplating living together or marriage, to those who have been in a relationship for decades. Working with your partner, learn to articulate goals, adjust expectations, and understand the time frame needed to work out your relationship in a positive way. The class is designed for couples; tuition and special fee is per couple so only one person should register.

LLHL 119-001 • T, May 7-28 • 6:30-8:30 PM
LOCATION: 540 Arapsee, room 128, Campus • SLC
FEE: \$299 + \$50 special fee
INSTRUCTOR: Julie Peaslee

Homemade Lotion and Body Butter
Learn the tips and tricks of combining natural oils and emulsifying wax to make your own silky smooth lotion. Explore the benefits of homemade lotion compared to commercial products, and which oils help with a variety

...ple of all (or no) religious or philosophical backgrounds welcome. Attendance is required to the first class.

LLHL 181-001 • W, Jun 5-19 • 6:30-8:30 PM

between a liquid lotion versus an antioxidant, essential oil or fragrance take in class.

Mindful Self Compassion
Interested in developing new tools to connect with a more joyful life? Learn to move through shortcomings, motivate with kindness, forgive when needed, relate wholeheartedly to others, and experience less anxiety, depression and stress. No previous mindfulness or meditation experience is necessary. Please wear comfortable clothing. Plan on coming to class well nourished, but you may also bring a light snack and water. Please bring what you need (towel, cushion) to be comfortable sitting on the floor for some exercises, accommodations can be made for those who prefer to use chairs.

LLHL 216-001 • T, May 21 • 6:00-9:00 PM
LOCATION: 540 Arapsee, room 120, Campus • SLC
FEE: \$59 + \$5 special fee
INSTRUCTOR: Bonnie Edwards

The Meditation Experience
Meditation is becoming increasingly popular, its physical, emotional and spiritual benefits are widely appreciated. But what is meditation? This class provides an opportunity to experience meditation and to learn some essential skills that will enable you to develop your own practice. Explore meditation with an authorized Zen Buddhist teacher with decades of Zen practice. Classes include instruction and discussion. Beginners and people of all (or no) religious or philosophical backgrounds welcome. Attendance is required to the first class.

LLHL 181-001 • W, Jun 5-19 • 6:30-8:30 PM
LOCATION: 540 Arapsee, room 146, Campus • SLC
FEE: \$79
INSTRUCTOR: Mark Esterman

Being with Horses
Horses are generous and insightful teachers that can help connect us to nature and to ourselves. Join this unique opportunity at the High Star Ranch in Kammas and discover what it means to build an authentic relationship with another species. Learn about horse behavior and connection while interacting with the herd and one-on-one with an individual horse. This class does not involve horseback riding. Students will interact with the horses through touch and body language. A classroom session to prepare you for the field day will help you understand how working with a horse can offer many insights into human behavior.

LLHL 220-001 • Th, Jun 6 • 6:30-8:30 PM
AND S, Jun 8 • 10:00 AM-2:00 PM
LOCATION: 540 Arapsee, room 124, Campus • SLC
FEE: \$89 + \$25 special fee
INSTRUCTOR: Nicole Tomlin

0:00 AM-1:00 PM
in 152, Campus • SLC

women in a supportive of a former police Drawing from a cross n to exploit the weak- build upon skills learned story, just a desire to nference. This class can ut, so please wear gym

18 • 7:00-8:00 PM
Training Center,
at Training Center staff

Page 19 / 36

Botanical Remedies for Every Body
Damaged skin is something we all have issues with from

opportunity to experience meditation and to learn some essential skills that will enable you to develop your own practice. Explore meditation with an authorized Zen Buddhist teacher with decades of Zen practice. Classes include instruction and discussion. Beginners and people of all (or no) religious or philosophical backgrounds welcome. Attendance is required to the first class.

LLHL 220-001 • Th, Jun 6 • 6:30-8:30 PM
AND S, Jun 8 • 10:00 AM-2:00 PM
LOCATION: 540 Arapsee, room 124, Campus • SLC
FEE: \$89 + \$25 special fee
INSTRUCTOR: Nicole Tomlin

ilities of herbalism at home into specialty gifts with recommendations on molds, essential oils and exfoliants for future batches.

Botanical Remedies for Every Body
Damaged skin is something we all have issues with from time to time. Learn how to make natural balms to treat bruises, nicks and sunblock to help keep you at your best. These healing recipes are formulated for all types of skin, and use natural ingredients with vegan options available upon request. You'll be infusing oil with herbs, making a colloidal solution, and learning the skills and techniques to continue production at home. Co-sponsored with Red Butte Garden; members pay \$44 + special fee (ask for section 002).

LLHL 106-001 • S, Aug 3 • 1:00-4:00 PM
LOCATION: Red Butte Garden, 300 Wakara Way, SLC
FEE: \$49 + \$10 special fee
INSTRUCTOR: Rachael Bush

ilities of herbalism of plant medicine, herbs to support your motions, cultivate home herbal remedies you'll create in your medica tailored crafting tips, and I'll create an herbal e, and a locally

Gifts of Botanical Bounty
Hand-crafted botanical beauty products make fantastic gifts for family and friends. Lip balms, body scrubs, lotion bars and eye balms will be 'on the menu' of amazing items you'll create from natural, easy-to-find ingredients. Students will leave with up to 12 items, packaged and ready to give, plus the recipes and resources to continue production at home. Co-sponsored with Red Butte Garden; members pay \$68 + special fee (ask for section 002).

LLHL 184-001 • S, Jun 22 • 10:00 AM-1:00 PM
LLHL 184-002 • S, Jun 22 • 2:00-5:00 PM
LOCATION: 540 Arapsee, room 152, Campus • SLC
FEE: \$50 + \$25 special fee
INSTRUCTOR: Carrie Roberts

Yoga Experiential Retreat
Relax, renew, and treat yourself to an afternoon of yoga and meditation at Snowbird's Cliff Spa. We will start slowly and quietly, viewing the mountains and setting an intention for the practice. Our asana practice will grow from the ground to standing poses, into twists, and into refreshing inversions for all levels of practitioners, and finish on the ground again with restorative poses, relaxation, and quiet seated meditation. Ahhh! Three hours goes by in a flash! Finish with a visit to Cliff Lodge Spa and the rooftop pool;

00 AM-2:00 PM
38, Campus • SLC

er of soap, and if them are? Home- o your skin's specific urn how to safely ces of oils used and leave with osumately 1 liquid infocus your bars

801.587.LIFE (5432) • www.lifelongwinib.edu

my come early or...
start time.

4:00 PM
Red Butte Resort •

Trees and Shrubs for Residential Landscapes
Evergreen and deciduous trees and shrubs are the backbone of the landscape and making the right selections for your garden is key to being successful and creating the look you are hoping to achieve. We will focus on 60 trees and shrubs suited for the Utah landscape discussing plant characteristics, size, growth pattern, and maintenance requirements so you can make appropriate choices for your garden. Class includes garden walks that will inspire and educate you about the trees and shrubs best suited to Utah's environment. We'll also cover where to purchase plants and the best times to plant. Most of class time is spent walking to view the trees and shrubs in the garden so dress appropriately for weather and for walking. Co-sponsored with Red Butte Garden; members pay \$107 + special fee (ask for section 002).

LLHG 520 001 • W, May 8 29 • 6:00-8:30 PM
LOCATION: Red Butte Garden, 300 Wakara Way • SLC
FEE: \$119 + \$7 special fee
INSTRUCTOR: Kim Edlen

Gardening in Containers
Gardening in containers can transform your balcony, deck, or patio into more than just barbeque space. Learn how to create a soothing outdoor retreat by adding containers filled with flowering plants. We'll

look at container design and selection, how to combine plants for aesthetic arrangements, plant selection, and maintenance. Co-sponsored with Red Butte Garden; members pay \$55 + special fee (ask for section 002).

LLHG 553 001 • Th, May 9 16 • 6:30-8:30 PM
LOCATION: Red Butte Garden, 300 Wakara Way • SLC
FEE: \$59 + \$5 special fee
INSTRUCTOR: Michelle Cook

Perennials - Spring and Summer Bloomers
Walk the aisles of any garden center in spring, and you'll find yourself in the midst of a cornucopia of scent and color. The sign says "perennials", and you know which ones appeal to you, but what else do you know about them? We can help! Whether you are starting a new garden or refreshing an existing one, you'll want to select plants suited to your individual landscape and to pick combinations that offer color and bloom from early spring until frost. Through slides, discussion, and garden walks, we will show you the characteristics of a diverse group of perennials suited to Utah gardens. This class will focus on perennials that bloom in spring and summer. For perennials that bloom late summer and fall, please take Perennials-Late Summer - Fall Bloomers. We'll also cover design, soil preparation, planting, and maintenance.

members pay

0:8:30 PM

Follow the Wildflowers
Follow the cascade of wildflower blooms across Northern Utah in this four-session class. We'll begin at Red Butte Garden with a little classroom time, then move

farm will provide a hands-on lesson in garden planning, soil preparation, composting, tools, season extension, preservation, and troubleshooting. Grow enough vegetables to last much of the year and have received

801.387.LIFE (LIFE) • www.lifefrog.org

members pay

0:8:30 PM
Wakara Way • SLC

Follow the Wildflowers
Follow the cascade of wildflower blooms across Northern Utah in this four-session class. We'll begin at Red Butte Garden with a little classroom time, then move into the foothills for a look at spring's first blooms. We'll continue to follow the wildflower bloom each class and will culminate our experience in the subalpine zone of Albion Basin in late July. We'll spend the first part of each class learning about plant families and the plant communities located in the area we'll be visiting. Please bring a notebook to record your findings. The instructor will provide species lists for the wildflowers we are likely to see and a hands lens. Class requires hiking 1-2 miles each class and runs rain or shine. Co-sponsored with Red Butte Garden; members pay \$135 + special fee (ask for section 002).

LLHG 489-001 • W, May 15, Jun 19, Jul 10, Jul 31 • 6:00-9:00 PM
LOCATION: Red Butte Garden, 300 Wakara Way • SLC
FEE: \$150 + \$15 special fee
INSTRUCTOR: Matthew Utley

Organic Gardening Apprenticeship
A one-of-a-kind opportunity to learn organic gardening under the guidance of an experienced local urban farmer. Monthly visits to her small scale organic urban

farm will provide a hands-on lesson in garden planning, soil preparation, composting, tools, season extension, preservation, and troubleshooting. Grow enough vegetables to last much of the year and have renewed confidence in your home gardening abilities. Come to each class prepared to get dirty and work - dress appropriately, wear sunscreen, hats and bring water. For more information and inspiration, check out the instructor's blog at <https://simplehat.wordpress.com>.

LLJG 598-001 • S, May 18, Jun 15, Jul 13, Aug 17, Sep 21 9:00 AM-12:00 PM
LOCATION: 1898 Cheyenne St • SLC
FEE: \$189
INSTRUCTOR: Gela Bell

Vegetable Container Gardening
Do you lack sufficient sun or garden space for a vegetable or herb garden? Don't let that stop you from growing succulents, flavorful, nutritious fresh herbs and veggies. Many herbs and vegetables thrive in containers, which you can position or move to take advantage of sunny spots. You'll learn which vegetables and herbs do well in containers as well as tricks to keep them producing throughout summer and into fall. You will have the opportunity to plant the vegetables of your choice into a 15-inch container for take-home enjoyment. Co-

members pay \$35 +

Grow Your Own Herbs
Tired of paying top dollar for fresh herbs, but don't

shrub borders, and more. Learn the difference between shrub roses, hybrid Teas, climbers, floribundas, and

801.387.LIFE (LIFE) • www.lifefrog.org

9:00 PM
Campus • SLC

Members pay \$35 +

AM-1:00 PM
Greenhouses 2190

for the Residential

of the ordinary. Join us to examine and discuss best practices for herbs that can be grown well in our areas. Majority expertise and Co-sponsored \$59 + special fee

AM-12:30 PM
Palara Way • SLC

Organic Gardening Apprenticeship
A one-of-a-kind opportunity to learn organic gardening under the guidance of an experienced local urban farmer. Monthly visits to her small scale organic urban

Grow Your Own Herbs
Tired of paying top dollar for fresh herbs, but don't want to miss out on the flavor burst of fresh herbs can give you? Time to grow your own! Whether you are planning a new culinary herb garden or improving an existing one, this class will help you get the most from your plot. We'll cover site and soil preparation, garden design, which herbs to plant, planting from seed versus cuttings, planting schedule, common pests and how to discourage them by inter-planting flowers, water and sun needs, and harvesting and storage. Each student will measure and plot their garden as we talk about space requirements for dozens of common edible herbs. We will also discuss cooking with fresh herbs. Co-sponsored with Red Butte Garden, members pay \$53 + special fee (ask for section 002).

LLHG 504-001 • W, Jun 5-12 • 6:30-8:30 PM
LOCATION: Red Butte Garden, 300 Wakara Way • SLC
FEE: \$59 + \$5 special fee
INSTRUCTOR: Angela Decker

Wonderful World of Rose Gardening
Roses are an amazingly versatile and valuable landscape plant great perfect for the Utah garden. Known for their beautiful flowers, fragrance, and long season of bloom, roses are great additions to perennial gardens, shrub borders, and more. Learn the difference between shrub roses, hybrid Teas, climbers, floribundas, and grandiflora so you can select the roses right for your garden. Class is combination of classroom instruction and garden walks and will cover rose selection, planting, deadheading, water, fertilizer, and pest control. Spring pruning is covered in a separate class so will only briefly be covered. Discuss appropriately for being outdoors. Co-sponsored with Red Butte Garden, members pay \$53 (ask for section 002).

LLHG 528-001 • T, Jun 11 • 6:30-8:30 PM
AND S, Jun 18 • 10:00 AM-12:00 PM
LOCATION: Red Butte Garden, 300 Wakara Way • SLC
FEE: \$59
INSTRUCTOR: Crystal Kim

Designing with Fresh Flowers - Bring Your Garden Inside
Learn the fundamentals of floral design and create traditional-style arrangements in this hands-on workshop. We'll cover the technical tricks of flower arranging, as well as composition, color, and design. Arrangements will focus on using seasonal flowers sourced from a local farmer with class meeting monthly through the summer. You'll design and take your creations home to enjoy each class. Please bring a floral knife or snips, wire cutters, an apron, and gloves to each class. All materials are provided.

LLHG 528-001 • T, Jun 11 • 6:30-8:30 PM
AND S, Jun 18 • 10:00 AM-12:00 PM
LOCATION: Red Butte Garden, 300 Wakara Way • SLC
FEE: \$59
INSTRUCTOR: Crystal Kim

801.587.1757 (SALT) • www.lifelong.utah.edu

AM-12:30 PM
Palara Way • SLC

Organic Gardening Apprenticeship
A one-of-a-kind opportunity to learn organic gardening under the guidance of an experienced local urban farmer. Monthly visits to her small scale organic urban

Grow Your Own Herbs
Tired of paying top dollar for fresh herbs, but don't want to miss out on the flavor burst of fresh herbs can give you? Time to grow your own! Whether you are planning a new culinary herb garden or improving an existing one, this class will help you get the most from your plot. We'll cover site and soil preparation, garden design, which herbs to plant, planting from seed versus cuttings, planting schedule, common pests and how to discourage them by inter-planting flowers, water and sun needs, and harvesting and storage. Each student will measure and plot their garden as we talk about space requirements for dozens of common edible herbs. We will also discuss cooking with fresh herbs. Co-sponsored with Red Butte Garden, members pay \$53 + special fee (ask for section 002).

LLHG 504-001 • W, Jun 5-12 • 6:30-8:30 PM
LOCATION: Red Butte Garden, 300 Wakara Way • SLC
FEE: \$59 + \$5 special fee
INSTRUCTOR: Angela Decker

Wonderful World of Rose Gardening
Roses are an amazingly versatile and valuable landscape plant great perfect for the Utah garden. Known for their beautiful flowers, fragrance, and long season of bloom, roses are great additions to perennial gardens, shrub borders, and more. Learn the difference between shrub roses, hybrid Teas, climbers, floribundas, and grandiflora so you can select the roses right for your garden. Class is combination of classroom instruction and garden walks and will cover rose selection, planting, deadheading, water, fertilizer, and pest control. Spring pruning is covered in a separate class so will only briefly be covered. Discuss appropriately for being outdoors. Co-sponsored with Red Butte Garden, members pay \$53 (ask for section 002).

LLHG 528-001 • T, Jun 11 • 6:30-8:30 PM
AND S, Jun 18 • 10:00 AM-12:00 PM
LOCATION: Red Butte Garden, 300 Wakara Way • SLC
FEE: \$59
INSTRUCTOR: Crystal Kim

Designing with Fresh Flowers - Bring Your Garden Inside
Learn the fundamentals of floral design and create traditional-style arrangements in this hands-on workshop. We'll cover the technical tricks of flower arranging, as well as composition, color, and design. Arrangements will focus on using seasonal flowers sourced from a local farmer with class meeting monthly through the summer. You'll design and take your creations home to enjoy each class. Please bring a floral knife or snips, wire cutters, an apron, and gloves to each class. All materials are provided.

LLHG 528-001 • T, Jun 11 • 6:30-8:30 PM
AND S, Jun 18 • 10:00 AM-12:00 PM
LOCATION: Red Butte Garden, 300 Wakara Way • SLC
FEE: \$59
INSTRUCTOR: Crystal Kim

801.587.1757 (SALT) • www.lifelong.utah.edu

3:00 PM
Greenhouses, 2190

Edible Flowers
Since the time of Julius Caesar and the reign of Queen Victoria, flowers have been used to enhance culinary creations and cocktails. Learn about edible flowers and

Garden Treasures: Salt Lake Tour
You've seen pictures of spectacular gardens in your favorite magazines, but now you can see them first hand. Treat your senses to an array of sights, smells, and sounds while visiting garden treasures in the Salt Lake area. We'll leisurely wander through two gardens each evening discussing garden design, plant selection, water features, outdoor living spaces, container plants, and more. Take home some great ideas for your own garden and learn what makes a yard a garden. Co-sponsored with Red Butte Garden, members pay \$53 (ask for section 002). You will be notified where to meet before the first class.

LLHG 545-001 • W, Jun 12-19 • 6:00-8:00 PM
LOCATION: SLC
FEE: \$59
INSTRUCTOR: Karen Migacz and Mandy Self

Living Wreath
Spend a morning at Red Butte Garden creating a beautiful, living, succulent wreath. These versatile wreaths can grace your garden, become the dramatic centerpiece that sets the mood for a special dinner, or a holiday accent for a door or a mantle. We'll provide a 13-inch wreath frame, moss and succulent plants, as well as cover care and maintenance of your living wreath. You're sure to become the envy of the neighborhood with this statement of true living beauty. Co-sponsored with Red Butte Garden, members pay \$35 + special fee (ask for section 002).

LLHG 588-001 • S, Jun 15 • 10:00 AM - 12:00 PM
LOCATION: Red Butte Garden Greenhouses, 2190 Red Butte Canyon Rd • SLC
FEE: \$39 + \$40 special fee
INSTRUCTOR: Scott Mower

Succulent Centerpieces
Looking for a centerpiece that is as much at home on the dining room table as it is on the patio or deck. Look no further than the world of succulents! Part lecture, part workshop, this class will first teach general identification, care and propagation techniques of the most popular succulents grown today as well as basic principles of design, followed by a workshop where you will create your very own succulent centerpiece. Tools, container, succulents, and all the encouragement you need will be provided. Co-sponsored with Red Butte Garden, members pay \$35 + special fee (ask for section 002).

801.587.1757 (SALT) • www.lifelong.utah.edu

Spend a morning at Red Butte Garden creating a beautiful, living, succulent wreath. These versatile wreaths can grace your garden, become the dramatic centerpiece, succulents, and all the encouragement you need will be provided. Co-sponsored with Red Butte Garden; members pay \$35 + special fee (ask for section 002).

3:00 PM
enhouses, 2190

Edible Flowers
Since the time of Julius Caesar and the reign of Queen Victoria, flowers have been used to enhance culinary creations and cocktails. Learn about edible flowers and which ones have the most culinary interest, how to harvest, when and how to use them, and what they taste like. Discover some unusual or lesser known fleurs and go home with an arsenal of recipes and knowledge to adorn your summer party dishes with beauty and flavor. Class includes both indoor and outdoor components including edible flower tasting and walking amongst the flowers of Red Butte Garden where we will identify plants and get tips for growing our own edible flowers. Co-sponsored with Red Butte Garden; members pay \$40 + special fee (ask for section 002).

LLHG 476-001 • Th, Jun 20 • 6:00-9:00 PM
LOCATION: Red Butte Garden, 300 Wakara Way • SLC
FEE: \$45 + \$10 special fee
INSTRUCTOR: Lyseye Nielson

Reclaim the Curb Designing for Parkstrips
They're hot, narrow, and hard to water. Park strips are challenging areas, often neglected, but with thoughtful planning can become an integral part of the front yard garden. Learn how to accomplish both functionality and beauty with a good design and plant selection. We'll discuss park strip challenges, designs that work in this narrow area, learn about plants that require little maintenance and stand up to environmental challenges, and how to make sure existing trees get the care and water they need to thrive. Special fee includes drawing supplies.

LLHG 490-001 • M, Jul 1-22 • 6:30-8:30 PM
LOCATION: 540 Arapcan, room 124, Campus • SLC
FEE: \$99 + \$10 special fee
INSTRUCTOR: Stephanie Duer

Growing Lavender
Lavender is a tough, dependable woody perennial that will last for many years under the right conditions. Because of its Mediterranean origin, lavender loves blazing hot sun and dry soil — perfect for Utah gardens. Not all lavenders are the same and the ones you choose to grow will vary depending on how you plan to use them. Learn the difference of some of the more popular lavenders, how to plant, maintain, and how and when to harvest this wonderfully fragrant plant's tough potential. Co-sponsored with Red Butte Garden; members pay \$40 + special fee (ask for section 002).

LLHG 913-001 • M, Jul 8 • 6:00-9:00 PM
LOCATION: Red Butte Garden, 300 Wakara Way • SLC
FEE: \$45 + \$5 special fee
INSTRUCTOR: Angela Decker

LLHG 548-001 • T, Jul 16 • 6:00-9:00 PM
LOCATION: Red Butte Garden, 300 Wakara Way • SLC

Perennials: Late Summer and Fall Bloomers
You shopped for perennials in the spring and purchased

Planning can become an integral part of the front yard garden. Learn how to accomplish both functionality and beauty with a good design and plant selection. We'll discuss park strip challenges, designs that work in this narrow area, learn about plants that require little maintenance and stand up to environmental challenges, and how to make sure existing trees get the care and water they need to thrive. Special fee includes drawing supplies.

3:00 PM
enhouses, 2190

Edible Flowers
Since the time of Julius Caesar and the reign of Queen Victoria, flowers have been used to enhance culinary creations and cocktails. Learn about edible flowers and which ones have the most culinary interest, how to harvest, when and how to use them, and what they taste like. Discover some unusual or lesser known fleurs and go home with an arsenal of recipes and knowledge to adorn your summer party dishes with beauty and flavor. Class includes both indoor and outdoor components including edible flower tasting and walking amongst the flowers of Red Butte Garden where we will identify plants and get tips for growing our own edible flowers. Co-sponsored with Red Butte Garden; members pay \$40 + special fee (ask for section 002).

LLHG 476-001 • Th, Jun 20 • 6:00-9:00 PM
LOCATION: Red Butte Garden, 300 Wakara Way • SLC
FEE: \$45 + \$10 special fee
INSTRUCTOR: Lyseye Nielson

Reclaim the Curb Designing for Parkstrips
They're hot, narrow, and hard to water. Park strips are challenging areas, often neglected, but with thoughtful planning can become an integral part of the front yard garden. Learn how to accomplish both functionality and beauty with a good design and plant selection. We'll discuss park strip challenges, designs that work in this narrow area, learn about plants that require little maintenance and stand up to environmental challenges, and how to make sure existing trees get the care and water they need to thrive. Special fee includes drawing supplies.

LLHG 490-001 • M, Jul 1-22 • 6:30-8:30 PM
LOCATION: 540 Arapcan, room 124, Campus • SLC
FEE: \$99 + \$10 special fee
INSTRUCTOR: Stephanie Duer

Growing Lavender
Lavender is a tough, dependable woody perennial that will last for many years under the right conditions. Because of its Mediterranean origin, lavender loves blazing hot sun and dry soil — perfect for Utah gardens. Not all lavenders are the same and the ones you choose to grow will vary depending on how you plan to use them. Learn the difference of some of the more popular lavenders, how to plant, maintain, and how and when to harvest this wonderfully fragrant plant's tough potential. Co-sponsored with Red Butte Garden; members pay \$40 + special fee (ask for section 002).

LLHG 913-001 • M, Jul 8 • 6:00-9:00 PM
LOCATION: Red Butte Garden, 300 Wakara Way • SLC
FEE: \$45 + \$5 special fee
INSTRUCTOR: Angela Decker

LLHG 548-001 • T, Jul 16 • 6:00-9:00 PM
LOCATION: Red Butte Garden, 300 Wakara Way • SLC

Perennials: Late Summer and Fall Bloomers
You shopped for perennials in the spring and purchased plants based on the beautiful blooms currently on display but forgot to consider your garden design for late summer and fall. Proper planning can give you color and blooms from early spring until frost. Slides, discussion, and garden walks will help you select perennials best suited to your individual landscape. We'll also cover design, soil preparation, planting, and maintenance. A complement to Perennials: Spring and Summer Bloomers. Register for both for a long beautiful season. Co-sponsored with Red Butte Garden; members pay \$59 + special fee (ask for section 002).

LLHG 618-001 • T, Jul 30-Aug 6 • 6:00-8:30 PM
LOCATION: Red Butte Garden, 300 Wakara Way • SLC
FEE: \$65 + \$10 special fee
INSTRUCTOR: Kim Eden

Water Features for the Home Garden
Soothing sound, cooling effect, and providing habitat for wildlife are all reasons to consider adding water to your garden. A water garden can be as simple as a waterproof container with a small pump or as elaborate as a pond with a waterfall or stream. We'll cover types of water gardens, pumps, location, basic installation, and maintenance as well as give you guidelines for water

travel and everyday situations. Reading of French comic books will quicken the process.

Beginning Ukulele
Ukulele is one of the simplest instruments to play—learn the basics then quickly dive into playing tunes. You'll learn chords, fretting, and strumming techniques, as well as how to convert tunes from guitar songbooks to ukulele. Please bring a soprano, concert, or tenor ukulele with standard tuning (GCBA) and a 3-ring binder. The instructor will inspect your instrument for playability and make any recommendations. Transcriptions and a chord chart are included. No class May 29.

Australian Didgeridoo - Introductory Workshop
Anyone can play the didgeridoo! Simply stated, the didgeridoo is a tube that amplifies what the player does with their lips, breath, voice, tongue, and entire body. Learn everything you need to know to start playing this incredible instrument in just one night. The origins of the didgeridoo will be briefly discussed, but this evening is all about the music. No prior musical experience is required, and the special fee includes the cost of a simple plastic didgeridoo.

Australian Didgeridoo - Playing and Culture
A soulful instrument that has been played on every continent (and even in space!), the didgeridoo can be played by anyone with a little practice. It is simply a tube that creates unique sounds through the control of the lips, breath, tongue, voice, and stomach muscles. Learn this unusual instrument and go in depth with the culture of Aboriginal Australia that invented it—from someone who lived in a remote Aboriginal community for years. This course will be taught using a simple plastic didgeridoo. If you are brand new to Didgeridoo, please register for section 001, the \$20 special fee will cover the cost of your instrument. If you have taken LLMT 464 Australian Didgeridoo - Introductory Workshop, please register for section 002 and bring the instrument you purchased in that class. Due to the variety in traditional wooden didgeridoos, their use is discouraged for this class.

LLMT 464-001 • W, May 8 • 6:30-8:00 PM
LOCATION: 540 Arapsee, room 160, Campus • SLC
FEE: \$39 + \$20 special fee
INSTRUCTOR: Randin Graves

LLMT 433-001 • W, May 8-Jun 19 • 6:30-7:30 PM
LOCATION: 540 Arapsee, room 219, Campus • SLC
FEE: \$99 + \$10 special fee
INSTRUCTOR: Jim Major

LLMT 389-001 • W, May 15-Jun 19 • 6:30-8:00 PM
LOCATION: 540 Arapsee, room 160, Campus • SLC
FEE: \$109 + \$20 special fee
INSTRUCTOR: Randin Graves

Page 29 / 36

POTPOURRI

Back Roads Utah
Ever heard of Utah's oldest hotel, in Marysvale, where Zane Grey once wrote some of his Western classics? Want to buy honey, socks, pajamas, and cheese straight from their Logan factories? Did you know that Utah's West Desert is home to a pet cemetery? How about golfing on a five-hole course in Milford known as the Windy Five—for \$3 a round? Learn about these and other out-of-the-way Utah sights and adventures in this celebration of the quirky—and bring your own to share!

LLPOT 732-001 • T, May 14 • 6:30-8:30 PM
LOCATION: 540 Arapsee, room 120, Campus • SLC
FEE: \$39
INSTRUCTOR: Tom Wharton

Introduction to Pet First Aid and CPR
Be prepared to help your furry friends in an emergency. Learn basic dog and cat first aid & CPR, and get important information on a wide range of possible pet problems such as: choking, bleeding and trauma, poisoning, vomiting and diarrhea; injuries from wildlife and insects; and more. You'll have the opportunity for hands-on

LLMT 382-001 • T, Jun 11-Jul 23 • 7:00-8:00 PM
LOCATION: 540 Arapsee, room 120, Campus • SLC
FEE: \$109
INSTRUCTOR: Bruce Christenson

Voice-Over Work - Getting Started
The human voice is a powerful tool used in commercials, corporate videos, films, and even public transportation to sell products and convey information. Gain insight into the industry, including job opportunities, how to market yourself, and the technology you already have to launch a new career (your computer) from a highly successful voice-over professional. You'll also have the chance to try out your own voice and receive helpful instruction on voice-over techniques.

LLMT 459-001 • Th, Jun 20 • 6:30-8:30 PM
LOCATION: 540 Arapsee, room 142, Campus • SLC
FEE: \$39
INSTRUCTOR: Wendy Shapiro

Clicker Training II: Dog Agility Training
Train your dog to go under, through and over obstacles found on a dog agility course. It's incredibly fun and very rewarding for both you and your pet! Your dog

LLPOT 693-001 • Th, Jun 6 • 6:00-8:30 PM
LOCATION: Salt Lake City Cemetery Section's building, 4th Avenue at N Street • SLC
FEE: \$39

www.lifelong.utah.edu

801.587.LIFE (5433)

handling techniques. All pets in class please. Special fee home.

10:00-9:00 PM
Location 142, Campus • SLC

ation's most spectacular
med rock art gallery—
spectacular ruins of
deeds of other local-
tames like Segu Canyon
public can experience
cars of human occupa-
tion describing the
ble rock art sites in Utah
nd most of these sites will
art will be put in context
who created it.

10:30 AM-12:30 PM
Room 120, Campus • SLC

Clicker Training II: Dog Agility Training
Train your dog to go under, through and over obstacles found on a dog agility course. It's incredibly fun and very rewarding for both you and your pet! Your dog should be fit, people friendly, not reactive (bark or lunge) toward other dogs, and have completed LLPOT 937 - Beginning Clicker Training for Dogs. The first meeting will be in the classroom, so no dogs please. For the second and third weeks, bring your dog in a flat collar or harness, on a 5-6 foot leash, and please bring plenty of very small soft training treats in a treat bag for your dog and your clicker. Please no choke chains or prong collars. Class is limited to 8.

LLPOT 606-001 • W, Jan 5-19 • 6:30-8:00 PM
LOCATION: 540 Arapsee, room 142, Campus • SLC
FEE: \$69
INSTRUCTOR: Lynn Gilbert-Norton

Tour the Avenues Cemetery
Visit the largest municipal cemetery in the United States, the Salt Lake City Cemetery. The cemetery is 250 acres of beauty with historically and visually interesting headstones. We will wander among the graves of the famous and infamous as we discuss the development of the land and the challenges it has faced over the years, who died when and why, headstone symbols, burial customs, and more.

LLPOT 693-001 • Th, Jun 6 • 6:00-8:30 PM
LOCATION: Salt Lake City Cemetery Sertzer's building, 4th Avenue at N Street • SLC
FEE: \$39
INSTRUCTOR: Paul Wheeler

Astrology Intensive
You can go to an astrology website and download your chart by typing in your date of birth, but what's the use if you don't know how to read it? This comprehensive and user friendly workshop will begin with a brief introduction to Astrology, its history and lore, then progress to exercises in which you'll learn about the 12 zodiac signs, four elements, and twelve houses. By the end of the course, you'll be ready to read the Sun, the Moon, and the Rising Sign in any given horoscope. Please bring a lunch to class.

LLPOT 610-001 • S, Aug 3-10 • 10:00 AM-3:30 PM
LOCATION: 540 Arapsee, room 154, Campus • SLC
FEE: \$139 + \$10 special fee
INSTRUCTOR: Christopher Renstrom

Page 31 / 36

LLREC 766-001 • T, May 14-18 • 7:00-9:00 PM
LOCATION: Salt Lake Archery, 1180 East Wilington AND S, May 18 • 9:00 AM-5:00 PM

10:30 AM-12:30 PM
Room 120, Campus • SLC

graphy—
you'll learn
aim, and
y character,
and a focus
provided.

10:30-7:00 PM
780 South

professionals

see the
chiques
equipment is

LLREC 766-001 • T, May 14-Jun 11 • 7:30-9:00 PM
LOCATION: Salt Lake Archery, 1180 East Wilington Ave (2200 S) • SLC
FEE: \$109
INSTRUCTOR: Larry Smith

Intro to Tenkara Fly Fishing
Tenkara is a traditional Japanese method of fly fishing utilizing just a rod, a line, and a fly. No reels and no tackle. The simplicity of Tenkara is perfect for fly fishers of all levels, yet holds a subtle complexity that can engage you for years. The lightweight gear and intuitive methods apply well in Utah's rivers and backcountry. Participants will enjoy an evening of in-class discussion about history, gear, and techniques with Tenkara Guides LLC, the first exclusive Tenkara guide company outside of Japan. Saturday, join Tenkara Guides on the river to be taught by the true experts of fly fishing - the trout. You are responsible for providing your fishing license, sack lunch, polarized sunglasses (essential for eye protection), and either waders and boots or clothes and shoes that can get wet. The day on the river is physical and requires wading with slippery rocks and strong currents. Equipment rental (tipnet, spool, 5 flies, rod and line) is included in your special fee. Students may bring additional flies, or purchase them from the instructor online for \$2. Class is limited to 10 and some fly fishing experience is required.

LLREC 902-001 • WTh, May 15-16 • 6:00-8:00 PM
AND S, May 18 • 9:00 AM-5:00 PM
LLREC 902-003 • WTh, Jul 17-18 • 6:00-8:00 PM
AND S, Jul 20 • 9:00 AM-5:00 PM
LOCATION: 540 Arapsee, room 148, Campus • SLC
FEE: \$119 + \$35 special fee
INSTRUCTOR: ERIK Oxenander

Off the Couch: A Walking Tour of Salt Lake Treasures
Need some inspiration to get you walking? Our off-the-couch crew will provide just that. Each session we'll meet at a different spot in Salt Lake City and head toward a surprise destination. It might be a viewpoint; it might be a hidden garden; it might be a piece of sculpture, a unique piece of architecture, or even an outdoor patio for a cup of decaf and dessert! Regardless of where we go, you'll get an hour to an hour-and-a-half of moderate to brisk walking, the companionship of others, and a surprise. Three good reasons to leave the couch! Please wear comfortable walking shoes and bring camera and water. You will be notified where to meet before the first class.

LLREC 756-001 • Th, May 23-Jun 13 • 6:15-8:15 PM
LOCATION: SLC
FEE: \$99 + \$5 special fee
INSTRUCTOR: Carolee Stout

801.587.1111 • www.ifl.org.utah.edu

...but with fresh... Would you like to... know... and many areas of the... with areas perfect... ll learn how to find... environment in which... or comfortable car... considerations, how to prepare for... ll be spent on how to... judgingly?) give up a... particularly rich in car... access to wilder... Western ruins.

30-8:30 PM
n 124, Campus • SLC

to learn how to... as craft allows begin... ver and advance... This introductory

class will provide students with training in river safety, paddling strokes, reading whitewater, river rescue, and how to care for inflatable kayaking equipment. Class starts with dry land training and then flat water practice to prepare students for paddling the Weber River - a class I to II stretch that is a perfect challenge for new paddlers. Small rapids and rock gardens will provide us with plenty of opportunity to practice our paddling skills. Please join us for a fun day of paddling on the Weber River, just 45 minutes from SLC. Students are responsible for their boat and gear rental, please reserve early. Inflatable kayaks and all related gear can be rented as a package from REI and others. Class is limited to 12.

LLREC 777-001 • Su, Jun 23 • 9:00 AM-4:00 PM
LOCATION: TBA
FEE: \$109 + \$6 special fee
INSTRUCTOR: Bruce Christensen

WRITER'S TOOLBOX

Read Like a Writer
An important and often neglected part of writing is reading. We are readers before we are writers, and reading continues to shape, to fill, and to drive our work once we become writers. In this class we will explore the art of writerly reading; how does it differ from other kinds of reading? What do writers notice in the writing of others that the average reader might not, and how do they use what they find in their own work, without becoming imitative? Show up prepared to read, mark, and discuss.

LLWRC 779-001 • T, May 7-28 • 6:30-8:30 PM
LOCATION: 540 Arapsee, room 132, Campus • SLC
FEE: \$129 + \$5 special fee
INSTRUCTOR: Kim Justesen

Writing Dynamic Characters
Our ability to create resonant characters on the page measures us in both fiction and nonfiction. This workshop focuses on equipping you with a toolkit to summon dynamic characters in short stories, personal essays, novels, memoirs, blogs, and graphic arts. Tap into divergent sources including psychology, screenwriting, meditation, interviews, and imagery. Learn how to

on. Melt your... characters... you write.

Creative Writing Bootcamp
Have you always wanted to write creatively but never had the chance to start? Or is your writer-self blocked...
fascinating and appealing. Open to writers of all levels of experience who are confident with basic sentence structure and composition.

on. Melt your... characters... you write.

7:00-9:00 PM

...le in writ... voice as we... or shaping and... character, plot, setting. In... ing to see what... from them. We... cies and read... an be inventive... d wonderful. In... d in new ways... be page.

• 6:30-8:30 PM
Campus • SLC

Creative Writing Bootcamp
Have you always wanted to write creatively but never had the chance to start? Or is your writer-self blocked and unable to finish anything? In Creative Writing Bootcamp, we'll launch into a series of generative exercises designed to give you plenty of material for your own stories. In between exercises, we'll share our work in an open and joyous environment, discuss craft, and explore how to incorporate writing into daily life. You'll leave class with a series of flash fictions ready to be polished or expanded in your writing practice.

LLWRC 842-001 • S, Jun 1-8 • 10:00 AM-2:00 PM
LLWRC 842-002 • S, Jul 20-27 • 10:00 AM-2:00 PM
LOCATION: 540 Arapsee, room 132, Campus • SLC
FEE: \$129 + \$5 special fee
INSTRUCTOR: Joanny Worthen

Creative Nonfiction I
Explore this multi-faceted and popular genre, which ranges in scope from literary journalism to personal narrative and memoir, in this interactive 6-week course. Through sample readings, discussion, in-class writing exercises, and writing assignments, we will learn to use the narrative devices—narrator stances, characterization, verb tenses, dialogue, and scene and setting—that make this form of prose especially

Storytelling Workshop
Stories have been told throughout the ages to communicate culture, provide instruction, and simply to entertain. Discover the art and craft of telling your story in front of an audience of just one or many! Learn to choose the story you want to tell, memorize without sounding rehearsed or robotic, and techniques to connect with your listeners. Share and polish your stories in class, and finish the course with a live storytelling session.

LLWRC 762-001 • W, Jun 5-26 • 6:00-8:00 PM
LOCATION: 540 Arapsee, room 148, Campus • SLC
FEE: \$115 + \$5 special fee
INSTRUCTOR: Missy Evans

LLWRC 760-001 • T, Jun 4-Jul 9 • 6:30-9:00 PM
LOCATION: 540 Arapsee, room 148, Campus • SLC
FEE: \$209 + \$15 special fee
INSTRUCTOR: Meg Kinghorn

Day Out
...e taking inspiration

Get Published - A Quer...
...Quervina is the art of asking an expert or publicis...

Page 34 / 36

course. Through sample readings, discussion, in-class writing exercises, and writing assignments, we will learn to use the narrative devices—narrator stances, characterization, verb tenses, dialogue, and scene and setting—that make this form of prose especially

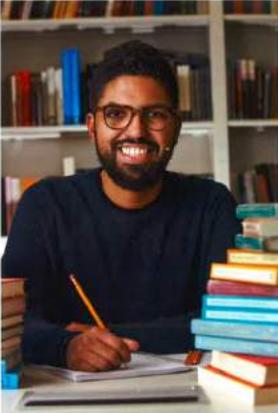
• 6:30-8:30 PM Campus • SLC FEE: \$115 + \$5 special fee INSTRUCTOR: Misy Evans

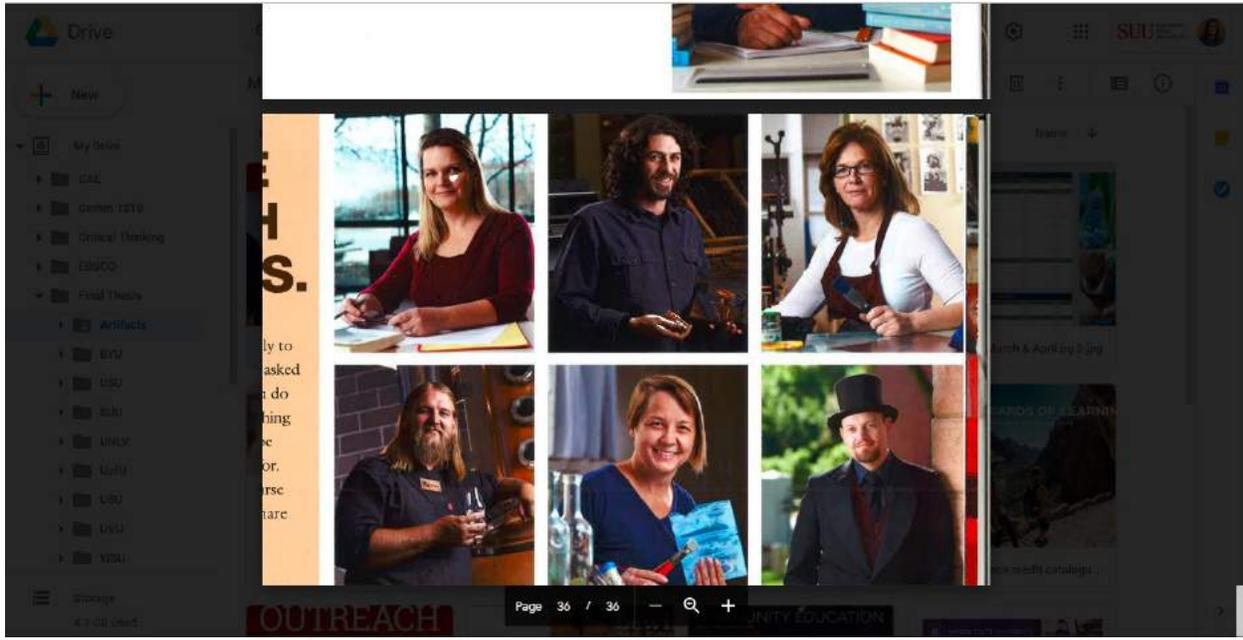
Day Out
 Taking inspiration from the four levels of all levels. Work on getting out of your comfort zone (and your preconceptions for the work) into why your work is plenty of free time for you, with options in the final hour at the Garden, special time will be spent weather, and bringing writing tools.

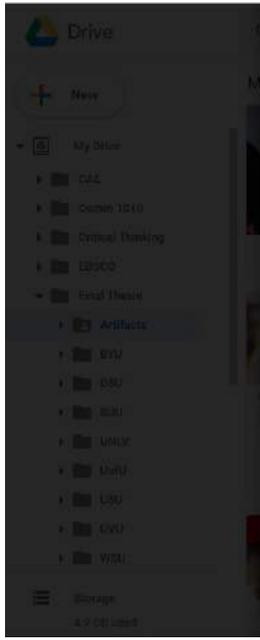
1:00 AM-3:00 PM
 300 Wakarusa Way, SLC

Get Published - A Querying Bootcamp
 Querying is the art of asking an agent or publishing house to take a look at your work. Get the inside scoop from a traditionally published author in this two day querying bootcamp. Whether short story, novel, or memoir, establish a frame of reference for your work, and get the chance to write and workshop several query letters during class. Come with your questions and leave with your feet pointed in the right direction on the path to publication.

LLWRC 861-001 • S, Aug 3-10 • 12:30-3:30 PM
 LOCATION: 540 Arapahoe, room 132, Campus • SLC
 FEE: \$65 + \$5 special fee
 INSTRUCTOR: Ella Olsen







GO YOUR OWN WAY

You have your own unique style of learning. Some of you learn through observation, others by repetition. For many of you, knowledge is best gained in a group through social interaction, while others prefer to dive in and master a subject via hands-on experience. But no matter the technique you favor, one thing's for certain: you learn best when you have a passion for the subject. That's the beauty of Academic Noncredit classes at the University of Utah. You learn, not because you have to, but because you want to. You get to learn on your own terms and what could be more rewarding than that?

- Enjoy immersive, hands-on courses in your choice of dozens of fascinating subjects.
- Take the same semester-long classes college students take as they work for their degrees without the stress of grades or tests.
- All classes taught by experienced University of Utah professors.
- Save money: Academic Noncredit classes cost, on average, 70% less than if you were taking the course for credit.
- You don't have to be a matriculated University of Utah student to enroll—anyone 18 and over can sign up.

Learn the way you want to learn. Enroll today!

Call 801.581.7155 or visit noncredit.utah.edu

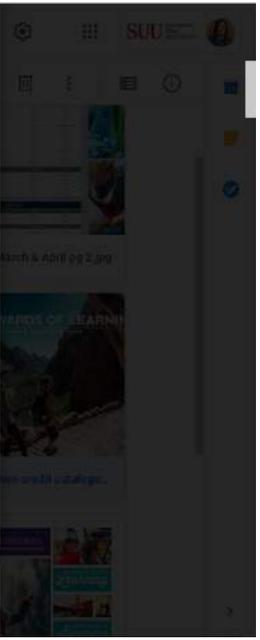
Class dates, times, and prices are subject to change.
Please refer to www.noncredit.utah.edu for the most updated information.



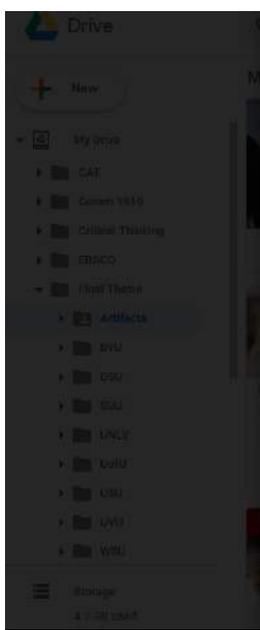
Outdoor Adventures, pg. 3

TABLE OF CONTENTS

- American Sign Language
- Art
- Art History
- Anthropology: Science
- Biology
- Business
- Chemistry
- Chinese
- Clinical Research Center
- Communication
- Economics
- Engineering
- English for Academic Success
- Exercise and Sport Science—Fitness Classes
- Family and Consumer Studies
- Film and Media Arts
- French
- Health Promotion and Education
- Hypocely Institute
- Information Systems
- Linguistics
- Mathematics
- Music
- Operation and Information Systems
- Parks, Recreation, and Tourism—Outdoor Adventure Classes
- Physics
- Political Science
- Psychology
- Sociology
- Spanish
- Theater
- Writing and Rhetoric Studies

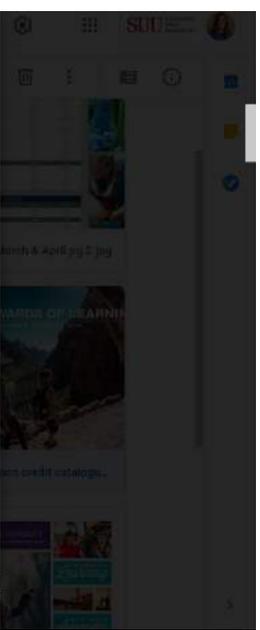


To register, please call 801-581-7155 • www.noncredit.utah.edu



To register, please call 801-581-7155 • www.noncredit.utah.edu

AMERICAN SIGN LANGUAGE (ASL)			
American Sign Language: Intermediate I			
201-001	MTWTh, May 12-Jun 19	5:00-8:00 PM	BU C 102 \$106.00
American Sign Language: Intermediate II			
300-021	MTWTh, Jun 26-Jul 31	5:00-8:00 PM	BU C 202 \$106.00
ART (ART)			
Drawing: Non-Major Basic			
100-001	TTh, May 12-Jul 31	5:30-11:30 AM	ART 352 \$440.00
100-002	TTh, May 12-Jul 31	12:30-2:50 PM	ART 352 \$440.00
100-010	MoW, May 12-Jun 19	8:00-9:30 PM	SANDY 102 \$440.00
Painting: Landscapes/Plain Air Painting			
340-001	MoW, May 12-Jul 31	8:30-11:30 AM	ART 342 \$440.00
Painting: Non-Major Basic			
100-020	TTh, May 12-Jun 19	8:00-9:30 PM	SANDY 102 \$440.00
Photography: Digital Non-Major			
200-001	MoW, May 12-Jun 19	8:00 AM-12:00 PM	ART 365 \$440.00
300-020	W, Jun 20-Jul 31	8:00-8:45 PM	SANDY 102 \$440.00
ART LABORATORIES			
Microscopies of World Art			
101-006	On its class, call 801-585-9963 for more information \$425.00		
ATMOSPHERIC SCIENCES (ATMOS)			
Severe and Unusual Weather			
101-001	T, May 12-Jul 31	8:00-8:00 PM	FAGS 295 \$455.00
BIOLOGY (BIO)			
Biology: Principles of			
121-070	MoW, May 12-Jul 31	8:00-9:00 PM	SANDY 110 \$409.00
BUSINESS (BUS)			
Business Thought: Foundations of			
100-001	MoW, May 12-Jul 31	8:10-10:30 AM	CRPC 205 \$455.00
CHEMISTRY (CHEM)			
Chemistry I: Preparation for General			
101-090	Online class, call 801-585-9263 for more information \$489.00		
Chemistry Laboratory I: General			
210-001	Mo, May 12-Jul 31	TBA	TBA
AND	T, May 12-Jul 31	1:00-4:00 PM	HEB 134B \$325.00
Chemistry II: General			
102-001	MoW, May 12-Jul 31	10:00-11:30 AM	HEB 200B \$489.00
AND	T, May 12-Jul 31	10:00-11:30 AM	SPEBB 120 \$489.00
122-070	TTh, May 12-Jul 31	8:00-8:00 PM	SANDY 201 \$489.00
Chemistry Laboratory II: General			
220-001	Mo, May 12-Jul 31	TBA	TBA
AND	Th, May 12-Jul 31	2:00-5:00 PM	HEB 132B \$325.00
Periodic Table: Introduction to the			
103-090	Online class, call 801-585-9263 for more information \$305.00		
Organic Chemistry I			
231-001	MoW, May 12-Jul 31	9:30-11:00 AM	JTB 310 \$489.00
AND	T, May 12-Jul 31	9:30-11:00 AM	ASB 230 \$489.00
Organic Chemistry Laboratory I			
218-001	W, May 12-Jul 31	1:00-2:00 PM	HEB 230B \$369.00
AND	T, May 12-Jul 31	1:30-5:30 PM	HEB 4103 \$369.00
OR	W, May 12-Jul 31	1:30-5:00 PM	HEB 4103 \$369.00
CHINESE (CHIN)			
Chinese Calligraphy			
339-001	MTWTh, May 12-30	10:45 AM-11:15 PM	BU D 301 \$425.00
CLINICAL RESEARCH CENTER (MCKRC)			
Biostatistics: Introduction to			
600-021	TWTh, Jul 1-31	1:00-3:00 PM	HSEB 3430 \$675.00
Clinical Investigation on Workshop Series			
606-001	F, Jul 1-31	1:00-3:00 PM	HSEB 3430 \$425.00
Computer Practicum			
610-001	W, Jul 1-31	11:00 AM-12:30 PM	HSEB 3430 \$505.00



Page 3 / 12

Don't see the class you're looking for? Call us at 801-585-9963 and we may be able to add it for you!

Don't see the class you're looking for? Call us at 801-585-9963 and we may be able to add it for you!

Data Management	602-001 TTh, Jul 1-31 3:15-4:05 PM HEEB 3858 \$305.00	French Skills for Life	315-000 Online class, call 801-585-9968 for more information \$700.00
Epidemiology: Introduction to	601-001 TTh, Jul 1-31 10:30 AM-12:00 PM HEEB 3430 \$505.00	Technology for Financial Planning —see website for details	699-001 May 6-20 TBA TBA \$306.00
Medical Genetics for Clinical Investigation	644-001 W, Jul 1-31 9:15-10:45 AM HEEB 1430 \$305.00	FILM AND MEDIA ARTS (FILM)	
COMMUNICATION (COMM)		Animation Techniques Introduction to	202-001 M, May 13-Jul 21 8:00-8:00 PM M LI 1110 \$270.00
Analysis of Argument	127-020 W, May 13-Jul 19 8:30-9:00 PM SANDY 202 \$405.00	Film Production I	310-002 TTh, May 13-Jul 31 9:00-11:00 AM ART 271 \$530.00
ECONOMICS (ECON)		FRENCH (FRNCH)	
Labor Economics	210-021 W, May 13-Jul 19 6:00-6:50 PM SANDY 202 \$425.00	French: Beginning I	101-021 MTWTh, May 13-Jul 19 1:00-4:00 PM GC 2781 \$496.00
Microeconomic Principles of	201-002 TTh, May 13-Jun 19 9:10 AM-12:00 PM GC 8880 \$425.00	French: Beginning II	102-021 MTWTh, Jun 20-Jul 31 1:00-4:00 PM GC 2781 \$496.00
201-000 Online class, call 801-585-9858 for more information \$405.00		French: Intermediate I	201-021 MTWTh, May 13-Jul 19 9:00 AM-12:00 PM GC 2781 \$496.00
ENGINEERING (ENGN)		French: Intermediate II	202-021 MTWTh, Jun 20-Jul 31 9:00 AM-12:00 PM GC 2781 \$496.00
Engineering: Survey of	902-001 MTWTh, Jul 8-12 9:00-11:30 AM WEB 126 \$175.00	HEALTH PROMOTION & EDUCATION IN EDU	
ENGLISH FOR ACADEMIC SUCCESS (EAS)		Applied App Making (Introduction)	942-000 Online class, call 801-585-9999 for more information \$425.00
Teaching and Learning across Languages	900-001 M, May 13-Jul 31 1:25-2:45 PM BU C 302 \$435.00	Community Health Issues	305-001 TTh, May 13-Jun 19 9:40 AM-12:40 PM ST 208 \$405.00
EXERCISE AND SPORT SCIENCE - FITNESS CLASSES (ESSF)		Death & Dying	316-021 W, May 13-Jul 31 8:00-9:00 PM HPR N 218 \$425.00
For specific dates and times, go to continued class webpages		Emergency & Triage	610-001 T, May 13-Jul 21 4:25-7:00 PM HPR N 218 \$425.00
FAMILY AND CONSUMER STUDIES (FCS)		EMT Training	008-001 MTWTh, May 13-Jul 31 5:00-10:00 PM ANMEC 2050 \$1702.00
Family Financial Planning Capstone	550-001 Online class, call 801-666-6666 for more information \$425.00		

REWARD #782
DIVERS WITH THE FLOW

A canoe shouldn't just sit or collect dust. It's ready to take you to new levels of world with a little more effort. It's not just a boat, it's a tool, a way of thinking, a way of life. It's a way to get down to the bottom of things, to see the world from a different perspective, to see the world from a different angle. It's a way to see the world from a different perspective, to see the world from a different angle. It's a way to see the world from a different perspective, to see the world from a different angle.

Canoe and Paddleboard Mounts, listed below.

Outdoor Adventures

Participate in outdoor recreation classes offered by the Parks, Recreation, and Tourism department as a noncredit student. Discover new vistas or learn a new skill in these fun classes. Most classes participate in field trips so check out the details at continue.utah.edu/outdoor for specific dates and times.

Backpacking, Alpine	PRTL 223 \$350.00	Map and Compass	PRTL 226 \$268.00
Backpack Fly Fishing in Southern Utah	PRTL 131 \$362.00	Nature Photography/Backpacking	PRTL 190 \$292.00
Canyon and Backpack Limits Mtns.	PRTW 216 \$367.00	Outdoor Cooking and Camping	PRTL 120 \$330.00
Canyoneering I: Technical Canyoneering	PRTL 263 \$412.00	Pedal Motorcycling	PRTL 161 \$322.00
Canyoneering II: Advanced Canyoneering	PRTL 264 \$412.00	Rock Climbing I	PRTL 230 \$407.00
Canyoneering II: Self-Rescue	PRTL 266 \$412.00	Stranding Lip Paddleboarding	PRTW 318 \$398.00
Hiking Bryce National Park	PRTL 253 \$372.00		

Classes fill quickly, check out our offerings and register now!
continue.utah.edu/outdoor

Don't see the class you're looking for? Call us at 801-585-9963 and we may be able to add it for you!

Don't see the class you're looking for? Call us at 801-585-9963 and we may be able to add it for you!

ENR RECREATION		Algebra Intermediate	
975-001	MTWTh, May 13-Jul 31 6:00-10:00 PM ANNEX 2290 \$750.00	101-001	Online class, call 801-585-9963 for more information \$489.00
ENR Advanced		Algebra College	
098-001	TTh, May 13-Jul 31 8:30 AM-12:30 PM ST 205 \$915.00	105-002	MTWTh, May 13-Jun 19 10:00 AM-12:15 PM ST 104 \$489.00
Human Security		105-003	MTW, May 13-Jul 31 6:15-8:30 PM SANDY 100 \$489.00
300-001	Online class, call 801-585-9963 for more information \$425.00	Procedural	
Medical Spanish		106-001	MTWTh, May 13-Jul 31 10:00-11:20 AM WEB L110 \$519.00
323-000	Online class, call 801-585-9963 for more information \$425.00	Statistics I	
Medical Technology		121-001	MTWTh, May 13-Jul 31 7:00-8:30 AM JFB 103 \$489.00
303-001	T, May 13-Jul 31 4:30-7:00 PM ST 104 \$425.00	121-002	MTWTh, Jun 10-Jul 31 12:00-1:30 PM TSA \$489.00
Stress Management		121-003	MTWTh, May 13-Jun 7 9:30 AM-1:30 PM AEB 380 \$489.00
316-002	T, May 13-Jul 31 6:00-8:00 PM ST 214 \$425.00	121-004	Online class, call 801-585-9963 for more information \$489.00
HINKLEY/INSTITUTE (HINLY)		Statistics II	
Internship: Washington, D.C. National		122-001	MTWTh, May 13-Jul 31 12:30-1:30 PM JTB 140 \$489.00
482-001	May 13-Jul 31 TSA TSA \$425.00	122-002	Online class, call 801-585-9963 for more information \$489.00
INFORMATION SYSTEMS (IS)		Statistics Foundations of	
Information Systems		123-001	MTWTh, May 13-Jul 31 8:45-8:45 AM LCB 216 \$489.00
441-085	Online class, call 801-585-9963 for more information \$485.00	Statistical Inference: Introduction to	
LINGUISTICS (LINC)		128-001	MTWTh, May 13-Jul 31 10:00-11:00 AM LCB 215 \$489.00
Class-Cultural Communication		Quantitative Reasoning: Introduction to	
302-000	Online class, call 801-585-9963 for more information \$500.00	103-000	TTh, May 13-Jun 19 4:00-7:00 PM SANDY 100 \$425.00
English Grammar: Introduction to		Statistical Inference: Introduction to	
300-000	Online class, call 801-585-9963 for more information \$500.00	107-000	TTh, Jun 20-Jul 31 8:00-9:00 PM SANDY 100 \$425.00
Study of Language: Introduction to		Statistics II	
130-080	Online class, call 801-585-9963 for more information \$500.00	105-000	MTW, May 13-Jul 31 8:45-9:45 AM WEB L110 \$489.00
Work English		105-001	TTh, May 6-Aug 11 8:00-9:45 PM SANDY 204 \$489.00
322-000	Online class, call 801-585-9963 for more information \$500.00	MUSIC (MUSC)	
MATHEMATICS (MATH)		Baritone: Beginning Class	
Algebra for College Success		302-001	W, May 13-Jul 31 4:00-6:30 PM DGH 272 \$425.00
900-001	MTWTh, May 13-Jun 19 9:00-11:00 AM CSC 25 \$489.00	Baritone II Music	
800-060	Online class, call 801-585-9963 for more information \$589.00	110-000	Online class, call 801-585-9963 for more information \$170.00
		JAZZ: Survey of	
		105-003	TTh, May 13-Jun 19 6:00-8:50 PM SANDY 110 \$425.00

Page 6 / 12

To register, please call 801-581-7155 • www.noncredit.utah.edu

To register, please call 801-581-7155 • www.noncredit.utah.edu

Rock and Roll History of		POLITICAL SCIENCE (POLS)	
210-001	TWTh, May 13-Jun 19 12:55-2:50 PM DGH 270 \$425.00	American National Government	
World Music		110-000	TTh, May 13-Jun 19 6:00-8:00 PM SANDY 202 \$425.00
300-001	TWTh, May 13-Jun 19 8:35-10:30 AM DGH 270 \$425.00	Globalization & World Politics	
OPERATIONS AND INFORMATION SYSTEMS (OIS)		360-000	TTh, May 13-Jun 19 6:00-8:50 PM SANDY 205 \$425.00
Business Statistics		State Local Government	
234-001	T, May 13-Jul 31 6:00-8:30 PM CSC 215 \$425.00	303-000	M, Jun 20-Jul 31 6:00-8:30 PM SANDY 202 \$425.00
PARKS, RECREATION, AND TOURISM - OUTDOOR ADVENTURE CLASSES		PSYCHOLOGY (PSY)	
To view course offerings, see ad on Page 3. For specific dates and times, go to ce.utah.edu/outdoor		Adult Development and Aging	
PHILOSOPHY (PHIL)		333-000	T, May 13-Jun 19 6:00-8:50 PM SANDY 108 \$425.00
World Religions		Psychology: General	
364-000	MTW, May 13-Jun 19 6:00-8:50 PM SANDY 204 \$425.00	101-000	R, May 13-Jun 19 6:00-9:30 PM SANDY 205 \$489.00
364-000	Online class, call 801-585-9963 for more information \$425.00	Stress Management	
PHYSICS (PHYS)		333-003	Th, Jun 20-Jul 31 6:00-8:00 PM SANDY 305 \$425.00
Physics I: General		SOOLOGY (SOO)	
201-001	MTWTh, May 13-Jul 31 8:00-9:30 AM JFB 101 \$489.00	Population and Society	
AND	MTWTh, May 13-Jul 31 10:00-11:30 AM JTB 110 \$489.00	385-000	W, May 13-Jun 19 6:00-8:00 PM SANDY 110 \$425.00
Physics II: General		Sociology: Introduction to	
202-001	MTWTh, Jun 24-Jul 31 8:00-9:30 AM JFB 101 \$489.00	101-000	Online class, call 801-585-9963 for more information \$489.00
AND	MTWTh, Jun 24-Jul 31 10:00-11:30 AM LCB 228 \$489.00	SPANISH (SPAN)	
Physics for Scientists and Engineers		Spanish: Beginning I	
221-001	MWF, May 13-Jul 31 11:45 AM-1:00 PM JFB 103 \$489.00	101-001	MTWTh, May 13-Jun 19 9:00 AM-12:00 PM GC 1760 \$496.00
AND	TTh, May 13-Jul 31 11:45 AM-1:00 PM WEB L110 \$489.00	Spanish: Beginning II	
Physics for Scientists and Engineers I		102-001	MTWTh, Jun 20-Jul 31 6:00 AM-12:00 PM GC 1780 \$496.00
222-001	MWF, May 13-Jul 31 8:00-9:15 AM JFB 103 \$489.00	Spanish: Intermediate I	
AND	TTh, May 13-Jul 31 8:00-9:15 AM WEB L110 \$489.00	201-001	MTWTh, May 13-Jun 19 9:00 AM-12:00 PM GC 2675 \$496.00
Physics of the Body I		Spanish: Intermediate II	
311-001	S, May 13-Jul 31 8:00 AM-12:00 PM JFB 101 \$489.00	202-001	MTWTh, Jun 20-Jul 31 9:00 AM-12:00 PM GC 2675 \$496.00

Page 7 / 12

Fitness Classes

• We offer both full semester and ½ semester classes.
 • For questions, visit our website continue.utah.edu/fitness or call 801-585-9963.

Aikido: Elementary	ESSF 440	\$175.00	Pilates Reformer: Elementary	ESSF 49	\$240.00
Bull/ Core Cardio	ESSF 10	\$175.00	Pilates Circuit Course: Intermediate	ESSF 03	\$240.00
Ballroom Dancing: Off-Campus	ESSF 729	\$180.00	Pilates Reformer: Intermediate	ESSF 54	\$240.00
Burna Tonic	ESSF 4	\$185.00	Salsa Dancing: Off-Campus	ESSF 713	\$180.00
Billiards	ESSF 150	\$120.00	Salt Lake County Parks and Recreation	ESSF 99	\$150.00
Boot Camp	ESSF 52	\$190.00	Scuba: Open Water Basic	ESSF 350	\$260.00
Bowling: Elementary	ESSF 145	\$140.00	Scuba: Open Water Advanced	ESSF 351	\$260.00
Bowling: Intermediate	ESSF 146	\$225.00	Self Defense	ESSF 400	\$90.00
Cycling: Elementary	ESSF 15	\$215.00	Swimming: Elementary	ESSF 300	\$268.00
Fitness For Life	ESSF 96	\$260.00	Table Tennis	ESSF 119	\$100.00
Golf: Elementary	ESSF 130	\$180.00	Weight Training: Elementary	ESSF 85	\$215.00
Golf: Intermediate	ESSF 131	\$190.00	Yoga: Elementary	ESSF 57	\$182.50
Ice Skating: Level 1	ESSF 670	\$165.00	Yoga Intermediate	ESSF 58	\$175.00
Kickboxing: Off-Campus	ESSF 411	\$140.00	Yoga Teacher Training 1	ESSF 860	\$735.00
Mixed Martial Arts	ESSF 415	\$135.00	Yoga Teacher Training 2	ESSF 867	\$735.00
PR2	ESSF 17	\$200.00	Yoga Teacher Training 3	ESSF 862	\$510.00
PE for Individuals with Disabilities	ESSF 903	\$10.00	Zumba	ESSF 35	\$195.00
Pilates Circuit Course: Elementary	ESSF 48	\$240.00			

Classes fill quickly, register now! continue.utah.edu/fitness

Page 8 / 12

LEARNING REWARD

#98

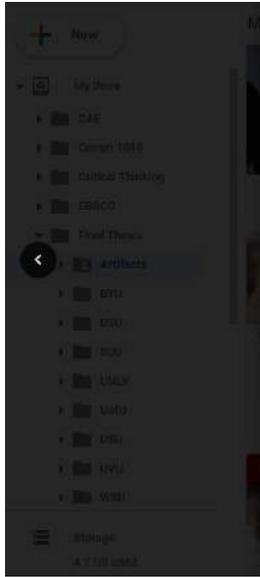
LETTERS NOT ON THE LINE



My game was painfully embarrassing. If I shanked it off the first tee, the entire round would inevitably fall apart. I tried a couple of quick lessons here and there, but it didn't cut it. I needed a concentrated semester to work on my game. Now, I've improved in every aspect and always feel confident when I step into the tee box.

Golf Classes, pg. 6
Fitness Classes, pg. 6

Don't see the class you're looking for? Call us at 801-585-9963 and we may be able to add it for you!



Don't see the class you're looking for? Call us at 801-585-9963 and we may be able to add it for you!

THEATRE (THEA)			
133-082	MW	Jun 20-Jul 31	2:00-2:00 PM PAB 115 \$435.00
MTP Core Dance Lower Division			
265-021	MTWTF	May 15-Jun 31	9:00-11:30 AM PAB 115 \$382.25
Musical Theatre Dance I			
389-001	TTTh	May 13-Jul 31	10:20-11:30 AM PAB 115 \$298.25

WRITING AND RHETORIC STUDIES (WRIT)			
Business Writing			
316-000	Online class	Call 801-585-9969 for more information	\$425.00
Intermediate Writing: Academic Writing and Research			
219-070	TTTh	May 13-Jun 10	8:00-7:30 PM SANDY 104 \$295.00

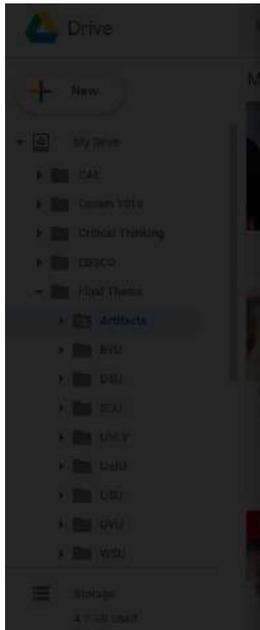
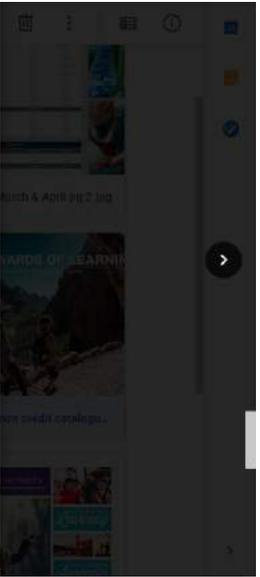
IT'S A GOOD TIME TO RETURN TO THE U

find out what's new
return.utah.edu

Did you have to put your education on hold? If you want to complete your Bachelor's Degree, the Return to the U program will help you get there. We assist non-traditional students, many of whom are now parents or working full-time, and we recognize that going back to school can feel overwhelming. With flexible options, specialized advisors, and a team of people to cheer you on, we will help you get to the finish line!

Take the first step by making an appointment with your Return to the U Student Success Advocate, who will coach you through the process of re-enrolling and connect you with available resources. You've got this!

Page 10 / 12



map.utah.edu

Finding the Location of Your Course:

Academic Noncredit Courses are offered in facilities across the University of Utah campus and in locations throughout the Salt Lake valley. Please use the interactive campus map map.utah.edu to orient yourself with campus and parking options. For off-campus course locations, please reference the location listed with the course and utilize your preferred map tool for navigation directions. Questions? Call 801-585-9963.

University of Utah Parking
Students can use parking meters, pay lots, or obtain a parking pass from Commuter Services commuterservices.utah.edu or call 801-581-6415.

Main Campus, Salt Lake City
Exit 645 at 600 South. Head east to 1500 East; turn left (north) to 300 South. Turn right (east) to Weatch Drive; turn left.

Continuing Education

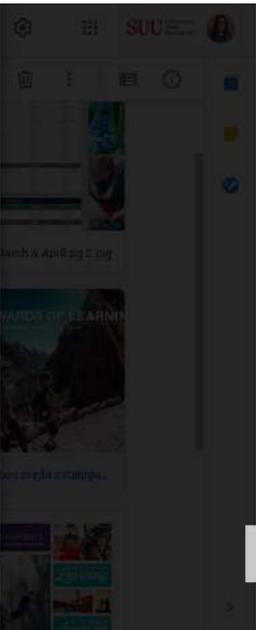
- Continuing Education and Community Engagement Building (CECE)
540 Arapaho Drive #210, Research Park
cece.utah.edu (for person registration help)
- From Foothill Blvd, turn east on Weatch Way. The Continuing Education Building is at the intersection of Arapaho Drive and Weatch Way.
- Free parking.**
www.cece.utah.edu/ceceopen

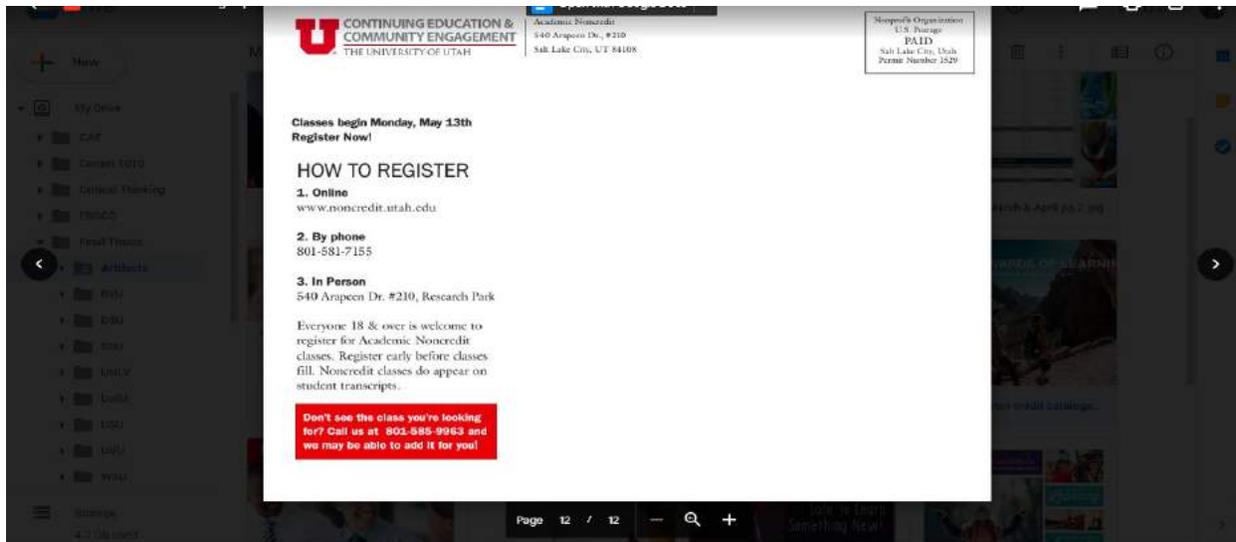
Sandy Center

- One Sandy Center
6611 Centennial Parkway, Sandy, Suite 100
- Free parking.**
www.sandy.utah.edu

To request a reasonable accommodation for a disability, please contact the Center for Disability Services at 801-581-0322 or online at disability@utah.edu. Reasonable notice required.

CONTINUING EDUCATION & COMMUNITY ENGAGEMENT
THE UNIVERSITY OF UTAH





Appendix D

Brigham Young University (BYU): Community Education Direct to Consumer Materials



Special Features:

- New Directors, Dawid and Natalie Schulz
- Learn from world renowned instructors: Danas Jaksevicius and Yuki Haraguchi, Andre and Natalie Paramonov, Dawid and Natalie Schulz, Max Sinitsa and Tatiana Seliverstova, Igor and Irina Suvorov, Lee and Linda Wakefield
- Dance the Cha Cha, Tango, Waltz, Rumba, Foxtrot, West Coast Swing, Hustle, Quickstep, Bachata, Samba, and Nite Club Two Step
- Enjoy classes for all levels, from beginner to advanced
- Attend inspiring lectures and demonstrations
- Participate in private lessons
- Receive a DVD with camp class instructions
- Watch an entertaining closing banquet and showcase
- Get to know others who have a similar passion for ballroom dance

Come join us and make new friends while receiving dance instruction from the world's top professionals!

[Share](#) [Tweet](#) [Forward](#)

You may be interested in other BYU Continuing Education programs:



BYU Continuing Education [View this email in your browser](#)

32nd **BYU** Symposium on **Books for Young Readers**

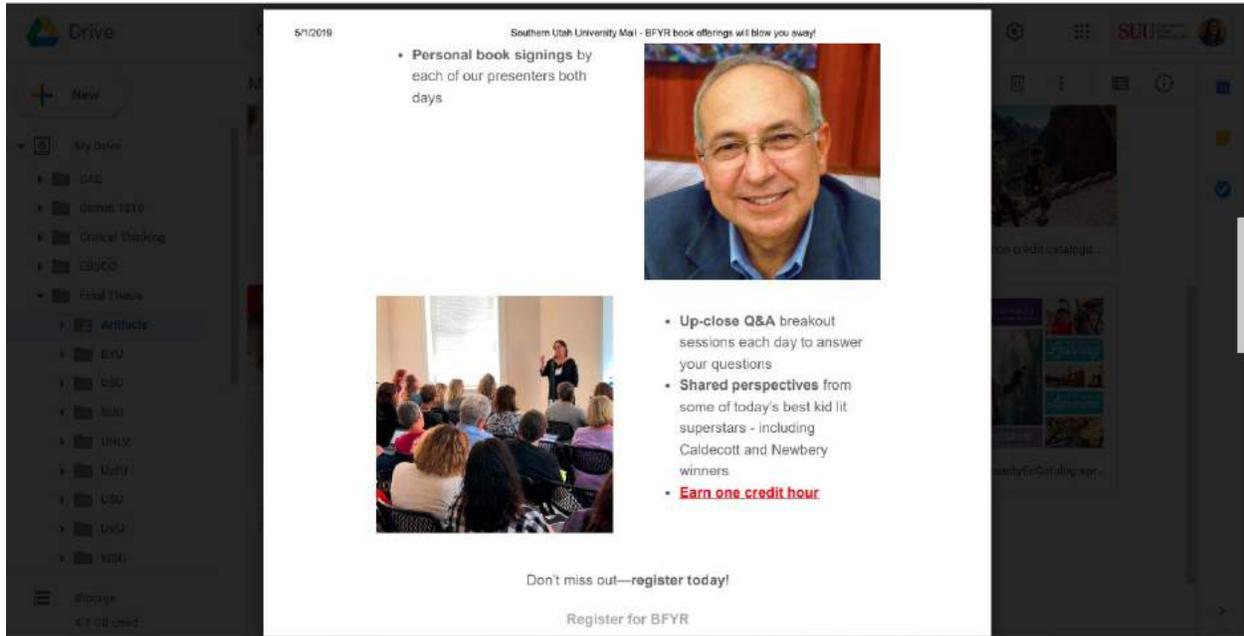
This year's symposium will be **BIGGER THAN EVER!**

You'll be blown away by our enormous children's book offerings

Along with the opportunity for one-on-one conversations with our **incredible lineup of authors and illustrators**, BYU Books for Young Readers also features the following:

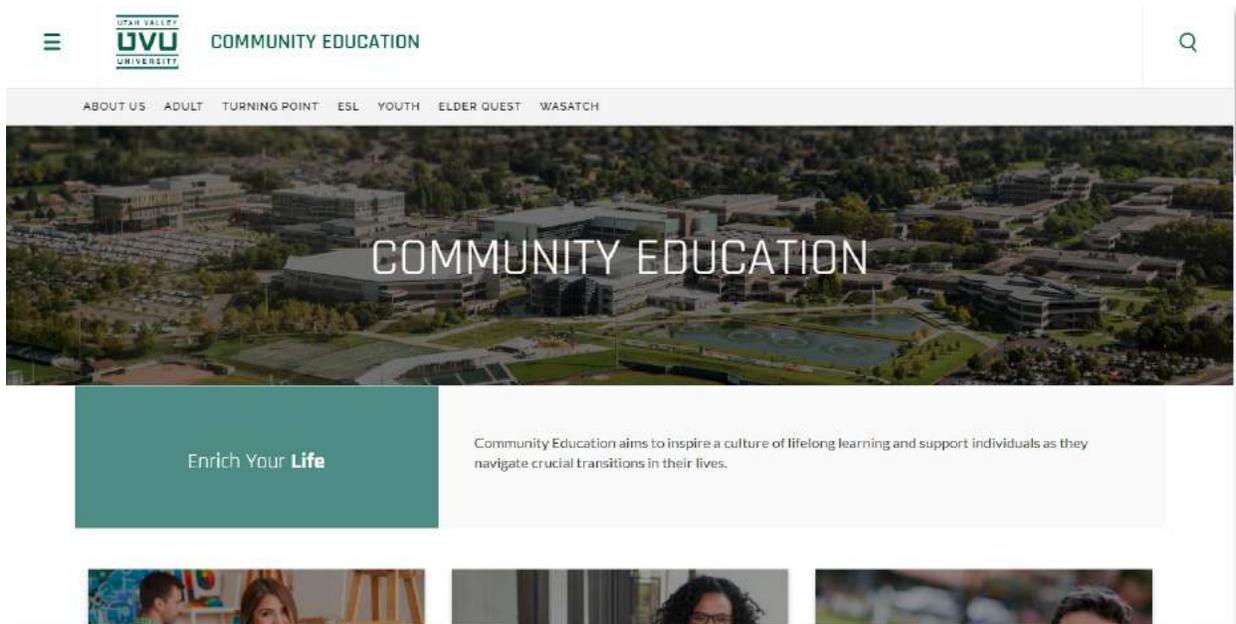
- 20% discount on books in the Provo City Library

Page 1 / 3



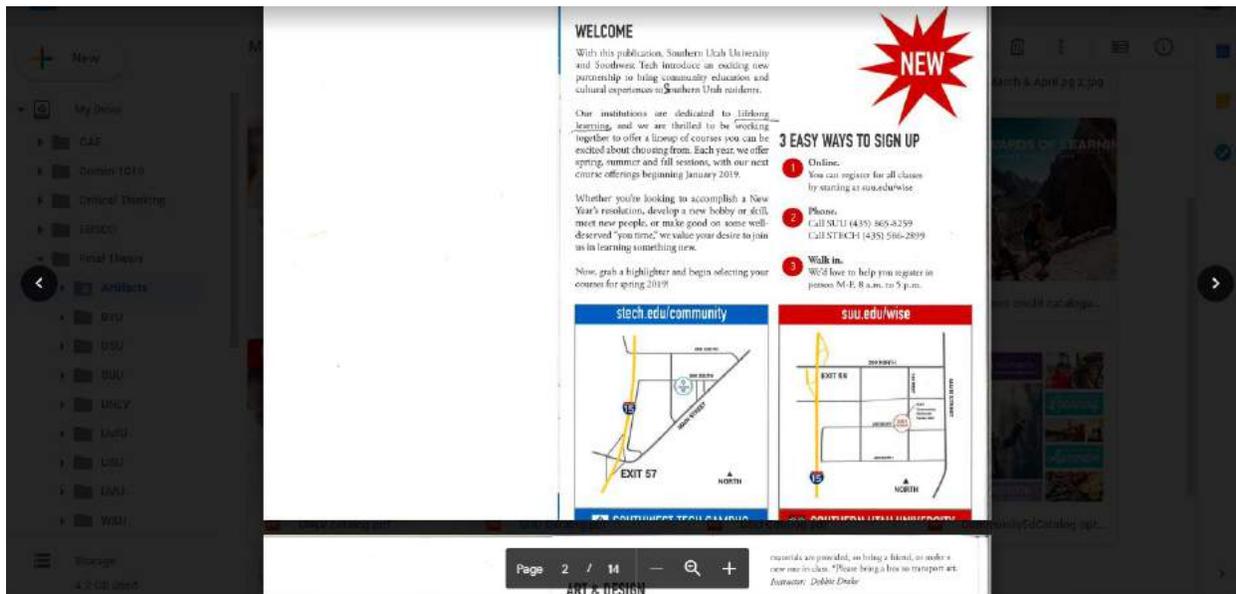
Appendix E

Utah Valley University (UVU): Community Education Direct to Consumer Materials



Appendix F

Southern Utah University (SUU): Community Education Direct to Consumer Materials



ART & DESIGN

Acrylic Glass Painting
 1 | 24M | 30 | 100 | 00
 Convert old jam and glass bottles into decorative gifts and home decor. In this two-session class, participants will learn how to paint and make some glass creating usable works of art with acrylic paint. Each student will take home two pieces. Grab a friend or family member and join us on the fun. *Please bring a box to transport art.
Instructor: Debbie Dreyer from the Program Director at Southwest Tech in Cedar City. Debbie also serves as the board of Cedar City Arts Council.

Acrylic Pouring
 1 | 24M | 30 | 100 | 00
 Explore and play with your creative side in this hands-on acrylic pouring course. Participants will learn perspective and mixing paint with additives, creation of cells and being and their pour and swipe techniques. Produce a finished work of art to take home, along with a new appreciation for art. All materials are provided, so bring a blank or make a new one in class. *Please bring a box to transport art.
Instructor: Debbie Dreyer

Alcohol Ink Painting, Beginner
 1 | 24M | 30 | 100 | 00
 Alcohol ink is a form of paint that can be used on any non-porous surface and dries transparent and with lasting alcohol. With ease of application, it is a choice medium for beginning and experienced artists interested in learning a new art form. In this class, participants will make two unique patterned items. *Please bring a box to transport art, rubber gloves, painting clothing apron.
Instructor and artist: Natalie Christman that decorated two books and has been featured in both regional and international galleries. She loves all aspects of art.

Alcohol Ink Painting, Advanced
 1 | 24M | 30 | 100 | 00
 Advanced alcohol ink is for those who have experience painting with alcohol ink and want to increase skill level and technique. Students will learn to make colorful and white highlights, and enhanced textures. Brushes will be provided. American art materials. Bring additional two-pounce items for painting (i.e. water glasses, vase, bowl, etc., clear or white art board). *Please bring a box to transport art, rubber gloves, painting clothing apron.
Instructor: Natalie Christman

Beginning Watercolor
 1 | 24M | 30 | 100 | 00
 Designed for those who want to learn the medium of watercolor, this eight-session, skill-building class will teach you basic art concepts, including transparency, composition, color theory and style. Problem solving techniques will also be addressed to help participants work through decisions and complete paintings.
Instructor: Lawrence Luskovich

Living Succulent Wreaths
 1 | 24M | 30 | 100 | 00
 Discover how to make your own decorative succulent wreath and best materials for seasonal wreath making. Take home a finished wreath to hang on your door!
Instructor: Natalie Christman

Page 3 / 14

artsFUSION
 LEARN TO TEACH ART
 This is an adult after school workshop for parents and others interested in teaching art and design to children.

Stop Motion Animation
 1 | 24M | 30 | 100 | 00
 Learn to make a stop motion animation on iPad. Also how to be using different glass. This will be their own stop motion animation.
Instructor: Steve Peterson at the West Jordan Center Community Learning Center of Education for Education. He teaches iPad and animation and art concepts.

World Drumming
 1 | 24M | 30 | 100 | 00
 Learn how to world drum instrument a simple drum can be used to learn rhythm and composition. Use drum to create music and provide insight into cultural traditions.
Instructor: Michael Baker at the WJ Center Community Learning Center of Education. He teaches World Drumming for two years.

Make a Shaker
 1 | 24M | 30 | 100 | 00
 Learn to make a shaker for your own music and beats. Also learn to use the West Jordan Center Community Learning Center of Education for Education.
Instructor: The Jackson and Michael Baker

World Textiles
 1 | 24M | 30 | 100 | 00
 Learn about a variety of textile from around the world and make them. Each sample piece is using fabric, paper and inexpensive materials. Projects can be made in one or two sessions. Projects can be made in one or two sessions.
Instructor: Alice Dineley

BUSINESS & FINANCE

Selling on Amazon
 1 | 24M | 30 | 100 | 00
 This five-part series walks participants through the crucial steps to sell successfully on Amazon. In a matter of online mistakes, learn to pick and fulfill a product, write the product, create a high converting listing, launch your product, and maintain.
Instructor: Alan Skiba is an expert Amazon seller successfully launching over 50 products on the site.

Social Security Planning
 1 | 24M | 30 | 100 | 00
 Learn to evaluate your Social Security retirement benefits for current and future income at this one-session workshop. Instruction will cover strategies for choosing retirement and survivor benefits, ways to maximize taxation of benefits, and top ten biggest mistakes of retirement planning. A workbook will be provided in all participants for ongoing application of course concepts.
Instructor: Tyler Prussia

CAREER DEVELOPMENT & LEADERSHIP

Branding Boot Camp for Marketers
 1 | 24M | 30 | 100 | 00
 Learn to build and employ new brand strategy to give your business, non-profit organization or entrepreneurial endeavor. This four-part course features financial resources, experiential learning activities and demonstrations to help you assemble a toolbox of marketing resources customized to fit your marketing needs. Learn from local and national case studies and award-winning campaigns. *Instructor: Benjamin Blaylock is a full-time writer with a passion for branding.*

Customer Service, General
6 | 1:30M | 10 | 100%

Come discover everything you need to know when it comes to delivering customer sales and service in an engaging way. This is a specific customer service training that will educate and engage your staff and business.

Instructor: Brad Anderson

Customer Service, Hotel Specific
1 | 1:30P | 10 | 100%

Come discover everything you need to know when it comes to delivering customer sales and service in an engaging way. This is a specific customer service training that will educate and engage your staff and business.

Instructor: Brad Anderson

Time and Productivity Mgmt. Part I
1 | 12:30M | 10 | 100%

Topics include: dealing with distraction, the 70% rule, using productivity tools, understanding the art of saying "no", the problem with perfectionism, creating an environment designed for productivity.

Instructor: Greg Powell

The Dale Carnegie Course
1 | 1:30M | 10 | 100%

The Dale Carnegie Course is designed to help you master the communication skills necessary in today's demanding business environment. In this high-

Time and Productivity Mgmt. Part II
1 | 12:30P | 10 | 100%

Learn to effectively use tools including to-do lists, calendars, the power of a balanced life, the power of concepts like "now" and "the near action," task batching, maximizing mental processes from paper.

Instructor: Greg Powell

Servant Leadership
1 | 12:30M | 10 | 100%

Participants will engage in a live action about servant leadership including the shifts and layers of developing characteristics including: defining servant leadership, empathy, being, commitment to growth, building community and insights.

Instructor: Greg Powell

Working w/Emotional Intelligence Part I
1 | 12:30M | 10 | 100%

In this course, learn about defining emotional intelligence "EQ" vs. "IQ" that knowledge to use through: change behavior, personal values and events, self-empowerment, developing personal competence through self-awareness and self-management.

Instructor: Greg Powell

Working w/Emotional Intelligence Part II
1 | 12:30M | 10 | 100%

Topics include: acquiring a social skills, the art of listening, developing social awareness and

CAKE DECORATING
Cake Decorating for Beginners
1 | 1:30M | 10 | 100%

CAKE DECORATING
Cake Decorating for Beginners
1 | 1:30M | 10 | 100%

This course is first step for those interested in learning cake decorating. Discover how to use piping bags along with seasonal decorating tips, and practice techniques on cupcakes to build a skill set for making your own masterpieces at home.

Instructor: Mikaela Griffin

Cake Decorating, Springtime
1 | 1:30M | 10 | 100%

Celebrate the arrival of spring by learning a handful of new colorful cake decorating techniques. Enroll with a family member or friend to this fun, social class where you get to take home your own finished cake. Cake and materials provided.

Instructor: Mikaela Griffin

Computers & Technology
Computers for Beginners, Start Here!
1 | 1:30M | 10 | 100%

Are you afraid of computers? A perfect place to start, this course offers a simple and helpful orientation to computer technology. Participants will use basic tools of computer hardware, Windows 10 and simple Office functions. Learn about security, storage, tables and smart phone basics.

Instructor: Oscar Galasso

Cake Decorating, Birch or Aspen Tree
1 | 1:30M | 10 | 100%

Impress your family members and friends by learning this new, artistic and creative technique that is great for many occasions. All supplies and materials are provided, just come, learn and enjoy!

Instructor: Mody Deane

Cake Decorating, Valentine's Day
1 | 1:30M | 10 | 100%

Hours will surely end to see who clever creations can be made to represent your love this Valentine's Day. Learn new themed techniques and take a cake home to give your sweetheart. Cake and materials provided.

Instructor: Mikaela Griffin

Computers & Technology
Computers for Beginners, Intermediate
1 | 1:30M | 10 | 100%

In this class, participants will learn to surf the web and basics of connecting online research. Also, learn about online computer fundamentals using all of your technological devices.

Instructor: Oscar Galasso

Cake Decorating, Easter
1 | 1:30M | 10 | 100%

Celebrate the Easter holiday with your own Easter-themed cake to take home and share with family and friends. A perfect centerpiece and dinner to your Easter dinner. All cake and materials are provided.

Instructor: Mikaela Griffin

Computers & Technology
Computers for Beginners
1 | 1:30M | 10 | 100%

This course provides a fundamental understanding of computing, including computer hardware, software, and operating systems. Learn basic use and maintenance of a computer, how to connect, troubleshoot, connect to

Cake Decorating, Modern Fondant
1 | 1:30M | 10 | 100%

Learn the modern techniques of sculpting fondant to create a smooth finish for your decorative cakes. This course will push your capabilities to the next level and give you more pieces a more formal and finished look. See how using fondant opens new possibilities for creativity in the art of cake decorating.

Instructor: Dana Deane

Cake Decorating, St. Patrick's Day
1 | 1:30M | 10 | 100%

This year, celebrate St. Patrick's Day in a delicious new way with this decorating tips that will surely leave your friends and family feeling like they're at a party.

Computers & Technology
Computers for Beginners, MAC OS
1 | 1:30M | 10 | 100%

Formula and functions, formatting the contents of

Page 6 / 14

This screenshot displays a digital course catalog with a sidebar on the left containing navigation options like 'New', 'My Drive', 'CAS', 'Career 1010', 'Critical Thinking', '10000', 'Final Thesis', 'Archives', and 'Storage'. The main content area features several course listings:

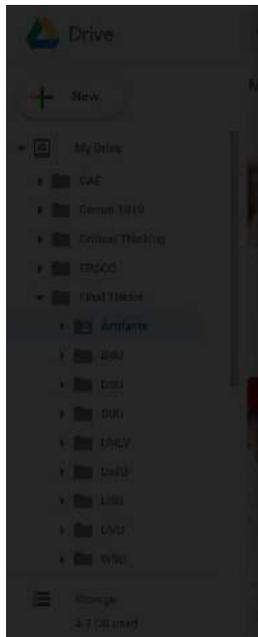
- Computers for Beginners, MAC OS**: A 1.5-hour class for new MAC users.
- Customer Service for Tech**: A 1.5-hour class for tech industry professionals.
- 3-D Design**: A 1.5-hour class for creating 3-D printed models.
- Excel Basic**: A 1.5-hour class for basic spreadsheet skills.
- Excel Intermediate**: A 1.5-hour class for advanced data management.
- Excel Advanced**: A 1.5-hour class for complex database and financial functions.
- Make Your Own Website, Getting Started with WordPress**: A 1.5-hour class for beginners.
- Make Your Own Website II, Diving Deeper into WordPress**: A 1.5-hour class for those with some experience.
- Small Business Computer Essentials**: A 1.5-hour class for small business owners.

Each listing includes a brief description, duration, and instructor name. A 'Page 7 / 14' indicator is visible at the bottom of the page.

This screenshot displays a digital course catalog with a sidebar on the left containing navigation options like 'New', 'My Drive', 'CAS', 'Career 1010', 'Critical Thinking', '10000', 'Final Thesis', 'Archives', and 'Storage'. The main content area features several course listings:

- CULINARY & TASTING**: A section header for food-related courses.
- Southern Utah Chef**: A 1.5-hour class featuring local culinary professionals.
- Southeast Asian**: A 1.5-hour class about Southeast Asian cuisine.
- Spring Vegetables, How to Prepare**: A 1.5-hour class on preparing spring vegetables.
- Summer Grilling**: A 1.5-hour class on outdoor grilling techniques.
- Wine Blending**: A 1.5-hour class for creating custom wine blends.
- HEALTH & WELLNESS**: A section header for health-related courses.
- Embrace Aging**: A 1.5-hour class on healthy aging and brain health.
- HOME & GARDEN**: A section header for home and garden courses.
- Basic Botany for Gardeners**: A 1.5-hour class on plant anatomy and care.

Each listing includes a brief description, duration, and instructor name. A 'Page 8 / 14' indicator is visible at the bottom of the page.



MUSIC, THEATRE & DANCE

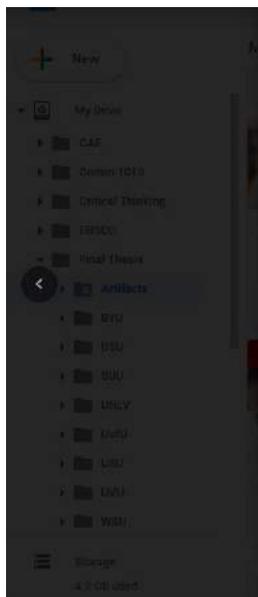
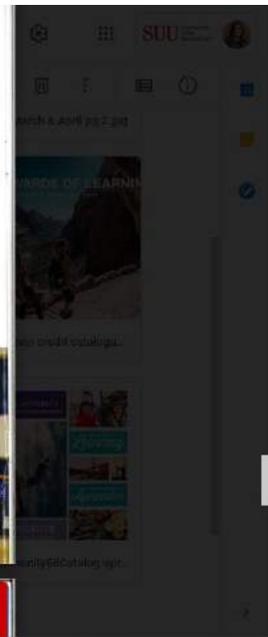
Beginner Stage Combat with Utah Shakespeare Festival
 W 4:15M | M | MRS 20-25
 Join your family for a night of fun with the Utah Shakespeare Festival. In this class, participants will learn the beginning techniques of stage combat using pool noodles with a partner. Other stage skills learned will be "sword" fighting, parrying, dagger and hand-pulling. Emphasis is upon fun, parents, kids and friends alike in this family-friendly class. The opening to backstage to theatre boxes. The lecture portion of this course will run Friday, March 8, 9: Children 14 and under, \$5. Instructor: Michael Sahr in the Palomares Theatre for the Utah Shakespeare Festival. *Previously he worked as an instructor of stage combat.*

Fred Adams Extended Shakespeare Tour with Utah Shakespeare Festival
 W 4:15M | M | MRS 20-25
 Participants in this behind-the-scenes opportunity to explore backstage and behind-the-scenes of the Utah Shakespeare Festival theatre. In this interactive class, participants will gain unique insights into the process, costumes, and scenery and appreciate the history of

USF by storing original and current stages, as well as the costumes and props in the area and storage units throughout Cedar City. Envision the Festival through founder Fred Adams' eyes. "Participants are invited to enjoy a two-hour social hour behind the scenes. They will see the backstage area as it appears before the Utah Shakespeare Festival and is currently on its 25th season at USF."

Improv with Utah Shakespeare Festival
 W 4:15M | M | MRS 20-25
 Improvisation is just one of the many skills an actor must have in their repertoire. The best way to learn is to improvise by doing. In this interactive class, participants will play out several improvisation games to develop their new skills. Taught in a family-friendly environment, this course is open to parents, kids, friends and theatre lovers alike. An interactive version of this course will run Friday, March 29, 9: Children 14 and under, \$5. Instructor: Michael Sahr.

Social Dancing, Chi-Cha
 T 4:15M | M | MRS 20-30
 Enjoy an energetic night out with your partner and



Learn a fun, new dance style, the Chi-Cha! The rhythmic, steady beat of this dance will inspire you. Learn footwork, frame, hold, movements and count of the dance. You and your partner will enjoy learning something new that brings you closer together. "This class is suitable for couples and individuals alike. For those struggling with a partner, instructors are here to help guide you through. "Visit our website for couple discounts. Instructors: Lisa and Jason Sage currently work as administrators at USF. The two enjoy dancing together and passing on the skills they have acquired to others.

Social Dancing, Rumba
 W 4:15M | M | MRS 20-25
 A mix between a Cuban and American dance style, this class offers a slow-quick-quick step for everyone to enjoy. You and your partner will enjoy learning something new that brings you closer together while learning the framework, footwork, hold, movement and count of the dance. This class is suitable for couples and individuals alike. "Visit our website for couple discounts. Instructors: Lisa and Jason Sage.

PHOTOGRAPHY & VIDEO

Smartphone Video Production
 W 4:15M | M | MRS 20-25
 This class will teach you simple techniques to shoot a great quality video using a smartphone. Topics will include framing the shot, depth of field, lighting, sound, and movement. Instructor: Dan Lightfoot.

Smartphone Video Editing
 W 4:15M | M | MRS 20-25
 This class will teach you how to use standard smartphone editing software to perfect your video (iMovie Clips). Topics include: cutting unnecessary video, using the best video, adjusting color and lighting, and exporting the final video. There will also be a brief introduction to dialog editing software to create dialogue and sound

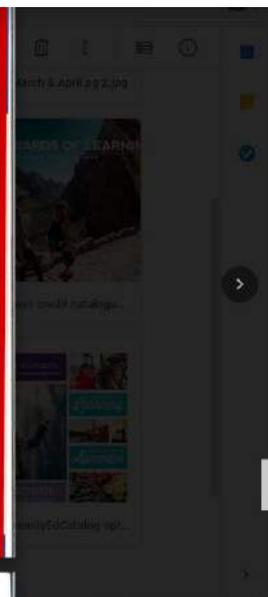
The STEM Experience
 LEARN TO TEACH SCIENCE:
 What interactive after school or challenge for parents a program for students who are interested in science, chemistry and engineering, or even math.

Science Night
 W 4:15M | M | MRS 20-25
 In this interactive, practical all-ages, hands-on activity, students will learn about the science of chemistry. Participants will be introduced to the new 3-D printed science kit which will be the focus of the night. All will learn with an understanding of the science of color, temperature, and density. This is a fun and interactive activity and is the focus. Instructor: Alan Chadler.

Technology Night
 W 4:15M | M | MRS 20-25
 Cook Chagnon will introduce participants to the use of the Raspberry Pi computer. Learn about an interesting coding, science, and math project and how you can get involved in the programming field. Instructor: Cook Chagnon.

Engineering Night
 W 4:15M | M | MRS 20-25
 Use of 3-D printed science models and hands-on learning. Students and parents participate in hands-on learning. Students and parents participate in hands-on learning. Students and parents participate in hands-on learning. Instructor: Alan Chadler.

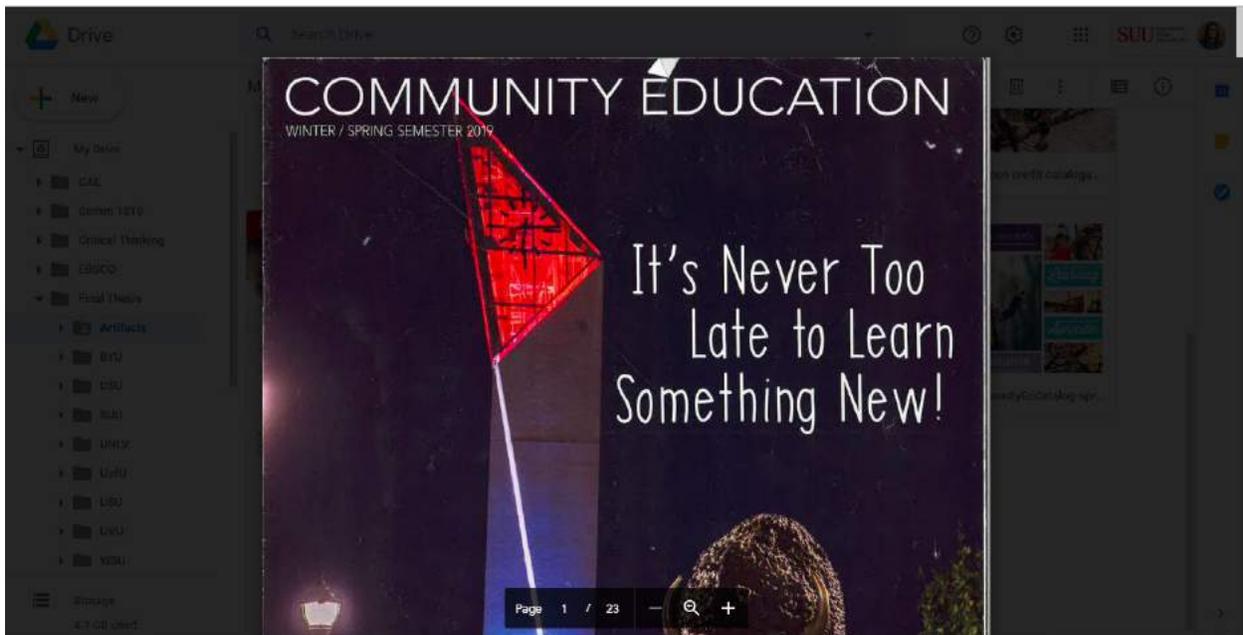
Math Night
 W 4:15M | M | MRS 20-25
 Learn to do math for fun. This is a fun and interactive activity. Students and parents participate in hands-on learning. Students and parents participate in hands-on learning. Instructor: Alan Chadler.





Appendix G

Dixie State University (DSU): Located in St. George, Utah





DIXIE STATE'S "D" GETS FULL-COLOR MAKEOVER

HAVE YOU NOTICED SOME **NEW COLORS** RADIATING FROM THE "D" ON THE HILL? That's because of a recent lighting makeover, giving the century-old "D" a new array of color options.

- The "D" has represented Dixie State University since 1915 and will now change colors for special occasions
- The University Clock Tower will match the colors of the "D" on special occasions
- The "D" will glow red for DSU highlights like Homecoming, D-Week, and major athletic victories

Table of Contents

- Art & Photography **2**
- Business & Technology **3**
- Dance, Music, & Performing **6**
- Health, Food, & Fitness **8**
- Language & Culture **10**
- Outdoor & Recreation **12**
- Personal Enrichment **13**
- Writing **14**
- Continuing Education Certificates **15**

WHAT'S NEW!

<p>BUSINESS & TECHNOLOGY</p> <ul style="list-style-type: none"> • Power Point • Short Term Rental Certificate • Understanding Your Retirement <p>DANCE, MUSIC, & PERFORMING</p> <ul style="list-style-type: none"> • Aerial Dance Fitness & Fun! 	<p>HEALTH, FOOD, & FITNESS</p> <ul style="list-style-type: none"> • Advanced Culinary Arts • Cake Decorating • Reducing your Risk of Fall • Yolaties Flow <p>LANGUAGE & CULTURE</p> <ul style="list-style-type: none"> • ESL – Beginner • ESL – Intermediate 	<p>OUTDOOR & RECREATION</p> <ul style="list-style-type: none"> • Artisan Soap Making Intermediate <p>PERSONAL ENRICHMENT</p> <ul style="list-style-type: none"> • Introduction to Floral Design • Recovering from Grief and Loss
--	--	---

DIXIE STATE UNIVERSITY
ART & PHOTOGRAPHY

Art of Photography: Adobe Photoshop Lightroom® - Intermediate
Deborah Lupica
Have you learned a bit about what Adobe Lightroom offers in the ability to manage and edit your collections of photographs but now want to go further with this powerful software tool? This course will help you master the skills needed to successfully use Adobe Lightroom to further manage your photographs, use more advanced editing functionality and learn the powerful features of the software! Requirements for students: Access to Adobe Lightroom software preferably the Adobe Lightroom Classic CC (subscription version). Basic digital photography knowledge, basic computer skills including understanding their operating system and file management, Introduction to Adobe Lightroom class or equivalent knowledge.
**Computer required, see page 15 for details*
Wed Jan 23 - Feb 13 | 6 - 8:30 pm | McDon 111 | \$79

Digital Photography
Martin Nohr
Almost everyone these days has a digital camera, but do you really know how to use it? A little bit of education can go a long way toward improving your results! This class will teach all you ever wanted to know about digital cameras: F-Stop, shutter speed, focal length, color balance and ISO. You will learn how to edit and manage your photos and ISO. You will learn how to save your digital images, to collection as well as ways to save your photography to. Come sharpen your skills and take your photography to the next level. As a bonus, you will be introduced to

Mel Scott
Would you like to enhance your creativity and build confidence in your drawing skills? In this class we'll put the brain with opportunities to cross-over, explore the shift from the left to right brain and bringing the artist within!
Wed Jan 30 - Mar 27 | 5 - 7 pm | NPLAZA 138 | \$129.00 | no class 3/13

Oil Painting for Anyone and Everyone
Jennifer Roberts
Have you ever wanted to paint but can only draw figures? Do you want to improve your skills, work with other artists, and learn in a passionate, positive, energetic environment? Then this class is for you! You will select your own photo or reference print and paint it with panache! All materials provided. Can be taken multiple times. \$20 material fee paid for. Age range - 12+. Max class size - 20 artists.
Sat Jan 19 - Mar 9 | 10 - 12 pm | NPLAZA 111

Photo Restoration
Martin Nohr
Learn how to restore and enhance old and damaged photos using Adobe Photoshop and Lightroom, and scans of photos, negatives and slides, and enhance them. This is a beginner class—no previous knowledge is required. Basics of Photoshop and Lightroom will be covered, ways of archiving images to prevent sharing images, printing, email, etc., will be covered.
Wed Jan 16 - Feb 13 | 6:30-8 pm | HAZY 14
Computer required, please see pg 15

DIXIE STATE UNIVERSITY
BUSINESS & TECHNOLOGY

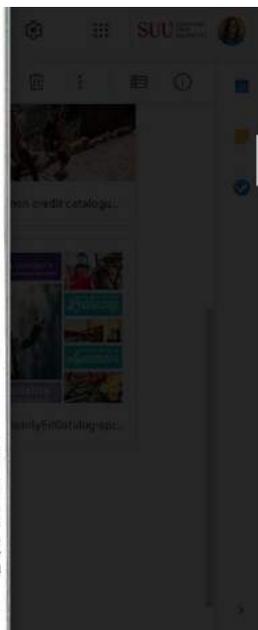
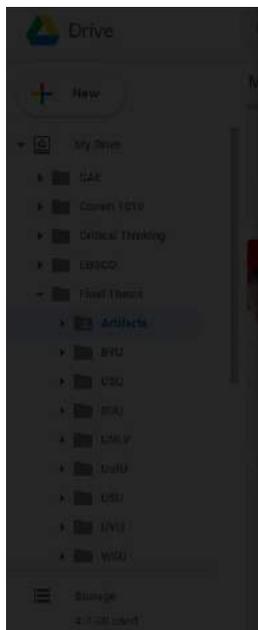
Scanning and Archiving Family Photos
Martin Nohr
If you have boxes of family photos and slides hanging around, this class is for you! We'll teach you the elements of scanning using a digital scanner and camera, the "WHY" "WHERE" and "HOW" of saving an image, and introduce you to Roots Magic to help organize your records and pictures for genealogy. As a bonus, you'll receive an introduction to Adobe Lightroom for image management. Some very basic methods of restoring damaged images will be demonstrated using Lightroom - Introduction to Roots Magic to organize your genealogy (if time permits). The class content is flexible and will be adjusted to best meet the needs of the participants. Many of us plan on doing this at some point. If not now? When?
Tues Mar 5 - April 2 | 6:30 - 7:30 pm | HAZY 148 | \$49 | no class 3/12

Watercolor with Mel - Beginning
Mel Scott
This class is for the novice who wants to learn to Watercolor. Mel will teach the basics of watercolor painting as you understand how the color wheel works. Color schemes, in class demonstrations, and wash techniques will give you the understanding of this versatile medium. Students will supply their own watercolor supplies.
Tues Jan 29 - Mar 26 | 5-7 pm | NPLAZA 138 | \$149 | no class 3/12

Watercolor with Mel - Intermediate
Mel Scott
This class is a continuation of last semester. We will build

Android Smartphone Basics
Tyson Pulsipher
Need a little help understanding how to work that Android Smartphone? Bring it to class and let's learn together! In this course we will learn the basics of operating your phone, changing and customizing settings, and some of the fancy features you may not have tried yet. We will cover: apps, setting up and using email, notifications, texting, video chat, cameras, scheduling, and troubleshooting. This course is not designed to be a complete/in-depth education of every exhaustive option and capability of your Android phone. Rather, it will help you feel more comfortable with using your device, changing settings to better fit your style of use, and arranging the screens in a manner that fits your taste and personality. Each class period will end with a Q&A for you to get personal help with your device.
Wed Feb 6 - Mar 6 | 5 -6pm | NPLAZA 137 | \$39

Day Trading, Stocks, Futures, & Forex - Beginning & Intermediate
Lan Turner
Join 23 year trading veteran Lan Turner and learn how to apply Elliott Wave and Fibonacci Theory to the markets. You'll learn the best setups, triggers, and indicators used by professional day traders, and short-term investors. Since Lan Turner has been invited to teach his trading methods at the Chicago Board of Trade,



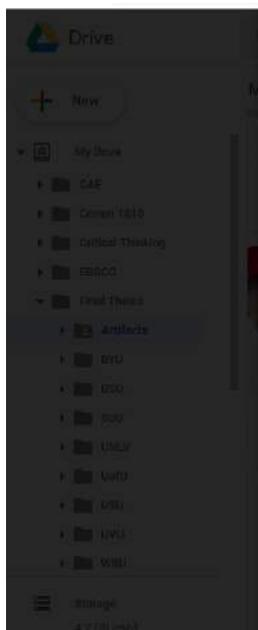
Day Trading, Stocks, Futures, & Forex-Intermediate & Advanced

Lan Turner
 For students who have already attended the beginning class or have some trading experience already, Lan will expand on that knowledge and take students to the next level!
 Session 1 Tues/Thurs Jan 15 - Feb 21 | 7 - 8 pm | WEDU 107 | \$79
 Session 2 Tues/Thurs Feb 26 - April 11 | 7 - 8 pm | WEDU 107 | \$79 | no class 3/12, 3/14

Home Buying and Real Estate Investing in 2019

David Boyd
 Whether you are a first time home buyer or a seasoned Real Estate Investor, you need to understand the science of buying a home. If you understand the rules, you really can win at the real estate game. If you don't understand the rules, how do you know if you have won big or just made a mistake? Come learn how to buy a home the right way. Find out how to make sure you are getting the best deal you can. Find out how you can become a Real Estate Investor without going broke in the process. When it comes to real estate, what you don't know really can hurt you.

Page 6 / 23 - 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23
 Session 1 Thurs Jan 31 - Feb 7 | 7 - 8:30 pm | NPL-AZA 138 | \$15; \$20/Couple



NEW! Power Point
Salli Brackett
 Are you a little intimidated by Powerpoint? Learn some of the tricks of the trade in this four-week crash course including how to create basic presentations with pictures and text, slide transitions and animations, and even sound and video!
 Mon Feb 25 - Mar 25 | 10 am - 12 pm | INNOV 111 | \$79 | no class 3/11
 Computer required, please see pg 15

Reverse Mortgages: Pros and Cons

David Boyd
 Reverse Mortgages are not for everyone. You might think you understand them, but do you really know all the details of this government insured program? Learn what you always wanted to know in a neutral environment and find out if a Reverse Mortgage is right for you. Once you are educated, then you can make the proper decision for your specific situation. We will talk about the critical questions you need to ask a lender. We will talk about other options that you may want to consider before looking at a Reverse Mortgage. Find out the top 10 reasons a Reverse Mortgage could be of benefit for you. Find out when you shouldn't get a reverse mortgage.
 Sat Feb 23 | 10 - 11:45 am | NPL-AZA 138 | \$15; \$20/couple

NEW! Short Term Rental Certificate Course

Julie Davies
 Renting a room or an entire vacation home to guests for short stays can be profitable or it can create loss and liability. Understanding and applying lodging industry "best practices" can benefit you, your business, and your guest stays. This course will review proven STR management practices, including an overview of the industry, regulations and accounting, marketing and reservations, guest

NEW! Understanding Your Retirement

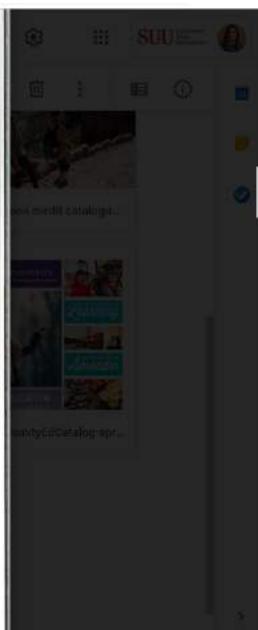
Dorne Hall
 Does the thought of financing your retirement give you the chills? Join us for this two-week class to better understand your retirement options. In the first class, you'll learn about the psychology of finances by identifying the impact of cognitive biases on financial behavior, and identify values to establish goals and a plan to fulfill those goals. The second class will dive into the nuts and bolts of financial planning by creating and maintaining a plan, and preparing for the unexpected.
 Session 1 Thurs Jan 31 - Feb 7 | 7 - 8:30 pm | HAZY 105 | \$12; \$20/couple
 Session 2 Thurs Mar 21 - 28 | 7 - 8:30 pm | HAZY 105 | \$12; \$20/couple

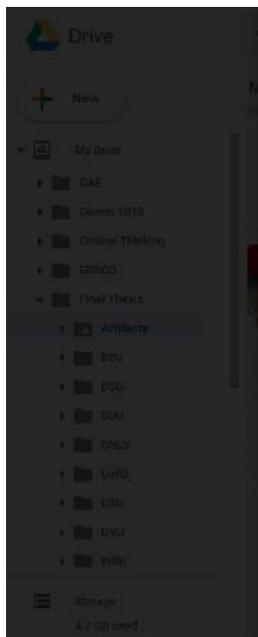
Using Microsoft Word to Write Your History

Salli Brackett
 Are you intimidated by the task of writing your family history? This class is designed to help you learn and use the tools in Microsoft Word to create a beautifully formatted document you can take straight to the printers! Salli will teach you page layout, numbering, and how to add those precious family photos that created those memories. Do you want chapters? All of this will be covered in this class and you will be able to keep it in one document. Bring a flash drive and make sure your personal computer has either Microsoft Word 2007, 2010, 2013, or 2016 installed.
 Computer required, please see pg 15
 Mon Jan 28 - Feb 11 | 10 - 12 pm | INNOV 111 | \$49

Voice-Overs ... Now is Your Time!

Wendy Shapiro
 In what could be one of the most enlightening 2 hours you've ever spent, this class will show you how you could actually begin using your speaking voice for commercials, films, videos and more! Most people do not know if the course





DANCE, MUSIC, & PERFORMING

NEW! Aerial Dance Fitness & Fun!

Elizabeth Stich
The Aerial Dance class series focuses on technical instruction and creative exploration on the aerial fabric apparatus, and other aerial equipment as available. Safety is the first priority throughout this class series. Students will develop an awareness of proper aerial technique and alignment as they learn various climbs, wraps, locks, and inversions with the aerial fabrics. No experience necessary. Aerial dance is for everyone!

Wed Jan 16 - Feb 6 | 6:30 - 7:45 pm | ECCLES 156 | \$99

NEW! Cha Cha Cha

Roger Thaxton - Carie Garrity
Get ready to cut a rug! This dance is energetic, fun and popular. It has the distinction of being one of the most dominant "Pop" rhythms of the last 40 - 50 years - characterized by an upbeat infectious rhythm that will get you moving and keep you moving. Carie and Roger are retired competitive and professional dancers and have been teaching for a number of years. They hope to share their love of dance with you! Partner recommended, but not required.

Fri Jan 18 - Feb 8 | 6:30 - 7:20 pm | WEDU 126 | \$39; \$59/couple

NEW! Country Line Dance

Sukcha Choi
Anyone can learn to Line Dance and it's a great way to meet new people! Dancers will be instructed in an encouraging, enthusiastic, patient and positive class environment. While learning the basic steps, turns, and patterns you will quickly develop your own style. Singles and couples are welcome. Let's Boot Scoot!

join us on the dance floor as we learn and perform dances together! Flamenco is an exciting and dynamic dance form from Southern Spain. It features lyrical and arm movements and sharp percussive footwork.
Mon Jan 28 - April 22 | 5:15-7:30 pm | WEDU 126 | \$50/couple
no class 2/18 or 3/11

NEW! Foxtrot

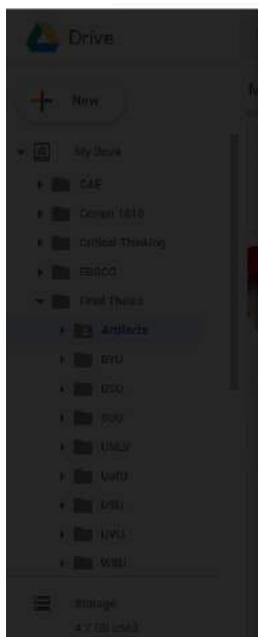
Roger Thaxton - Carie Garrity
Take to the floor, connect with real people and learn Partner Dancing. It is EASY, FUN AND ENJOYABLE. This session we are offering the Foxtrot. This dance is smooth, easy and progressive dance characterized by continuous flowing movement. You will dance across the floor to the sounds of lively, Big Band music. Carie and Roger are retired competitive and professional dancers and have been teaching for a number of years. Come join us for a fun class! Partner suggested but not required. Couples may take Foxtrot and ChaCha for just \$99.

Fri Jan 18 - Feb 8 | 7:30 - 8:30 pm | WEDU 126 | \$39; \$59/couple

NEW! Instant Guitar for Hopelessly Busy People

Craig Coffman
Have you ever wanted to learn the guitar but simply didn't have the time? In just a few hours you will learn enough about playing the guitar to give you a sense of musical enjoyment, and you won't have to take lessons to do it. This crash course will teach you the basic chords and get you playing along with your favorite songs right away. Bring your acoustic guitar. Class limited to 15 students. For ages 13+. For more information go to chordsarekey.com. Required materials fee of \$29 will be collected in class by the instructor for the workbook and online video instruction.

Fri Mar 1 | 6:30 - 9 pm | PAB 124 | \$35 + \$29 materials



People

Craig Coffman
Some music teachers may not want you to know this, but you don't need years of weekly lessons to learn piano. In just a few hours, you can learn enough secrets of the trade to give you years of musical enjoyment. How do we do it? While regular piano teachers teach note reading, piano professionals use chords. And you can learn all the chords you'll need to play any song in this one session. Any song. Any style. Any key. If you can find middle C and know the meaning of Every Good Boy Does Fine, you already know enough to enroll in this workshop. For more information go to chordsarekey.com. Required materials fee of \$29 for the Book and Online Videos will be collected in class.

Sat Mar 2 | 9 am - Noon | PAB 124 | \$35 + \$29 materials

NEW! How to Play Piano by Ear

Craig Coffman
Learn one of music's deepest mysteries: how to play songs without relying on music. A very practical presentation of music theory that includes predicting chord progressions, learning from recordings, and transposing—all expressed in everyday language. This is an ideal follow-up to the "Instant Piano" class and is open to anyone who has a basic understanding of chords on any instrument. Expand your musical horizons, and free yourself from sheet-music dependence, and be the life of the party! Prior experience with chords recommended. For more information go to chordsarekey.com. Required materials fee of \$29 will be collected in class by the instructor for the book and online instruction.

Sat Mar 2 | 1 - 3:30 pm | PAB 124 | \$35 + \$29 materials

Package Deal

Take both Piano Classes for only \$60 + \$58 materials

NEW! Second Saturday Swing Dances!

Red Rock Swing Dance
Community Education has partnered with Red Rock Swing Dance to offer "Second Saturday Swing Dance" featuring Hot Jazz from the 1920s to 1950s and dancing the Lindy Hop, Balboa, Charleston, etc. Don't worry if you don't know how to dance, there are lessons held just before the dance! No experience required, no partner required, all ages welcome, dressy casual or vintage! Cost is \$6 at the door, with 2 for 1 discounts for DSU Alumni, students, and Community Education students.

Jan 12, Feb 9, Mar 9, Apr 13 | Lessons: 7:30 - 8:30 pm; Dancing 8:30 - 9:30 pm | WEDU 126

Social Dance Nights

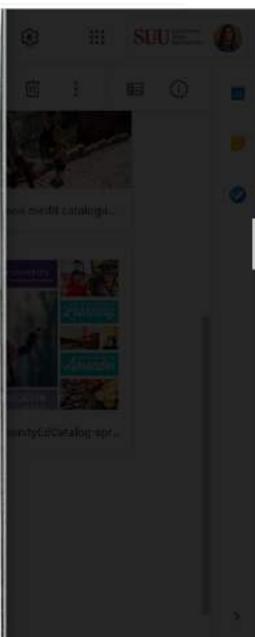
Would you like to get out and just dance? Community Education will be sponsoring a Social Dance Night this semester! Bring a partner and come alone and get out on the dance floor. Styles and genres will vary each night, but the enjoyment will be constant! There is no cost for these dance nights, we just want to have good clean fun! FREE!
Fri Jan 17 - Mar 8 | 8:30 - 9:30pm | WEDU 126 | FREE!

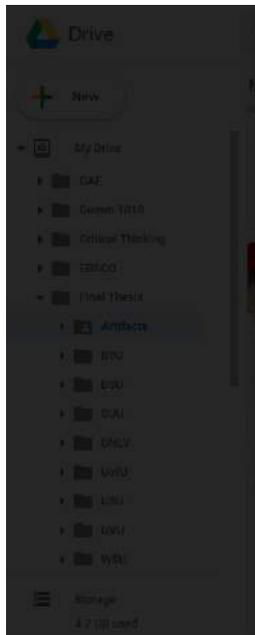
NEW! Swing Dance/Lindy Hop - Beginning

Red Rock Swing Dance
Want to join our Swing Dance class? It's a great way to learn new moves, make friends, stay fit, and have a blast! No partner required. We will cover the basics of East Coast Swing, Lindy Hop and Charleston. Swing dance students get into the "Second Saturday Swing Dances" free!

Session 1 Wed Jan 16 - Feb 20 | 7 - 8 pm | WEDU 126 | \$39; \$59/couple

Session 2 Wed Mar 6 - Apr 17 | 6 - 7 pm | WEDU 126 | \$39; \$50/couple





Beginner Salsa

Sukcha Choi

Anyone can learn how to Salsa and it's a great way to meet new people! Dancers will be instructed in an encouraging, enthusiastic, patient, positive class environment. While learning the basic steps, turns, and patterns with salsa rhythms, you will quickly develop your own style. Singles and couples are welcome. Lot's Salsa! *This course will also cover Bachata and Merengue.

Thurs Jan 17 - Mar 7 | 7:30 - 8:15 pm | WEDU 127 | \$69; \$99/couple

Intermediate Swing Dance/Lindy Hop -

Red Rock Swing Dance

If you've already attended the beginning class, or have some swing experience already, join our Intermediate class! No partner required. You should be able to demonstrate a swing-out and a basic Charleston to enroll in this class. We will cover intermediate moves to add flair to your basic repertoire. Swing dance students get into the "Second Saturday Swing Dances" free!

Session 1 Wed Mar 6 - Apr 17 | 7 - 8 pm | WEDU 126 | \$39; \$59/couple

Enroll online at ce.dixie.edu or call 435-652-7675 - Dance, Music, & Performing - 7

Tips and Tricks to Sing Like a Star

Pam Osorio

Are you passionate about music? Would you like to share your talent with others? This class will help you develop the right mindset to sing with confidence. We will go over technique essentials and learn tricks and tips to get your voice in shape to sound great and develop range. We will concentrate on pop music but anyone who wants to sing theater style or country or even classical may do so. We will go over some pop songs in class to learn proper diction and experiment with stylizing, but the third week you can pick the song of your choice to perform for the class. \$5.00 material fee.

Session 1 Thur Jan 17 - Feb 14 | 6 - 7:30 pm | PAB 124 | \$29
Session 2 Wed Feb 20 - Mar 20 | 6 - 7:30 pm | PAB 124 | \$29
[no class 1/31 and 3/13]

Ukulele "Play the Ukulele—Have a Happier Life!"

Page 10 of 7 23

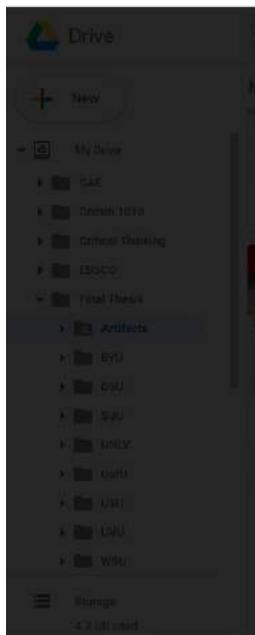
DIXIE STATE UNIVERSITY

HEALTH, FOOD, & FITNESS

NEW! Advanced Culinary Arts - The Science of Cooking

Amber Denning
This course will cover the scientific principles underlying modern food preparation. Items discussed will include relationship of food preparation to the physical and chemical properties of food components and their systems. This class will be fun, interactive, and experimental! Come prepared to learn and understand the science behind the food you prepare and eat. \$20 material fee.

Tues Feb 5 - March 19 | 6 - 8 pm | PAB 112 | \$69 | no class 3/12



Session 2 Wed Feb 20 - Mar 20 | 6 - 7:30 pm | PAB 124 | \$29 | no class 1/31 and 3/13

Ukulele "Play the Ukulele—Have a Happier Life!"

Michael Miller

Don't be afraid to play out loud. Get over all of your stage fright and join us for a merry trip to boogie land. Music in any form is a gift. We will share our musical experience with the four strings of a most beautiful and universal instrument, the ukulele. Students are strongly encouraged to bring an instrument with new strings and an electronic tuner. Instruments may be shared. Day 1: Learn the "what goes where and for how long" basics of the ukulele. Learn strumming, tuning, fingering and desert climate care and feeding for your instrument. Learn a song to play at home. Day 2: Learn strumming techniques including the UP, DOWN, the DOWN, DOWN, DOWN UP, PICKING, PLUCKING, POUNDING, ROLLING and the SWEET STRUM. Day 3: Learn chord charts and proper internet tutorials. Learn a second song. Play in a "Big Show Biz" group recital. (Students may invite friends and family on this night) ENROLL NOW!

Session 1 Thurs Jan 24 - Feb 21 | 7:30 - 8:30 pm | WEDU 205 | \$39

Session 2 Thurs Mar 7 - April 4 | 7:30 - 8:30 pm | WEDU 205 | \$39 | no class 3/14

class will be fun, interactive, and experimental! Come prepared to learn and understand the science behind the food you prepare and eat. \$20 material fee.

Tues Feb 5 - March 19 | 6 - 8 pm | PAB 112 | \$69 | no class 3/12

NEW! Cake Decorating 101

Joan Brown

In this 6 week course you will learn basic decorating skills, giving you the confidence to decorate cakes for any occasion. We'll cover the basics of filling and icing cakes, up to date buttercream techniques and stacking cakes. By the last day you will have learned enough to decorate your own delicious work of art!

Session 1 Wed Jan 16 - Feb 20 | 6 - 8 pm | PAB 112 | \$79

Session 2 Wed Feb 27 - April 10 | 6 - 8 pm | PAB 112 | \$79 | no class 3/12

Healing Power of Plant Foods

April Ashcroft

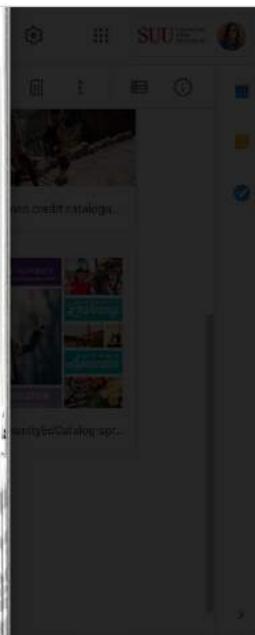
It is time to make optimal health your top priority and this cooking class will give you the tools to make that happen deliciously! April uses only the most wholesome ingredients to create delicious, high-nutrient, plant-based dishes that you will love! She also teaches about the healing power in plant foods and why they are so important for optimal health. A whole-foods, plant-based diet has been proven to reduce risk of disease, reverse disease if you have it, and help to achieve and maintain ideal weight. Come and taste how delicious healthy eating can be. Participants will enjoy a lite meal and will receive handouts including recipes.

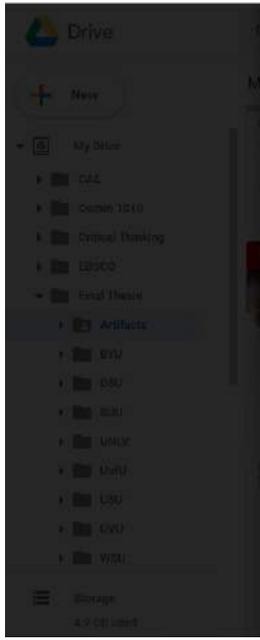
Session 1 Thur Jan 31 | 6 - 8 pm | JENN 162 | \$29

Session 2 Wed Mar 20 | 6 - 8 pm | JENN 162 | \$29

Session 3 Wed April 24 | 6 - 8 pm | JENN 162 | \$29

8 - Dance, Music, & Performing - Enroll online at ce.dixie.edu or call 435-652-7675





EXERCISE DANCE FITNESS

Lori Newell
LaBlast is a partner free dance fitness class created by Louis van Amstel from Dancing with the Stars. It offers a great aerobic workout while learning how to do dances seen on the show. Burn calories while learning Salsa, Cha Cha, Merengue, Tango, Fox Trot, Waltz, Samba, Swing, Rumba and more. Both high and low impact versions of all movements are shown to accommodate a wide range of abilities. No dance experience required as all steps are taught in an easy to follow format.

Mon/Wed Jan 28 - April 24 | 6:30-7:30 pm | GRAFF 100 | \$79 | no class 3/11, 3/13 or 2/18

Learn to Meditate

Laura Erdmann
Are you seeking greater joy and happiness? Are you looking for a proven natural way to increase your spiritual growth and have more fun? This course offers practical meditation instruction, guidance and support for anyone seeking inner peace, stress reduction, and greater self-awareness. Those with disabilities and/or current medical challenges are welcome and encouraged to participate. Please bring a journal to class.

Tues Mar 19 - Apr 9 | 7 - 8 pm | WEDU 135 | \$39

NEW! Reducing your Risk of Fall with LaBlast

Lori Newell
One out of three individuals over age 65 falls every year. However, with the right program falls can be prevented at any age and fitness level. LaBlast is a partner free dance fitness class created by Louis van Amstel from Dancing with the Stars. It teaches basic steps from dances seen on the show such as Swing, Salsa, Cha Cha, FoxTrot, Tango, Waltz and more in an easy to follow format. Education on reducing your risk of a fall is combined with simple, low impact dance steps aimed at teaching you to maintain



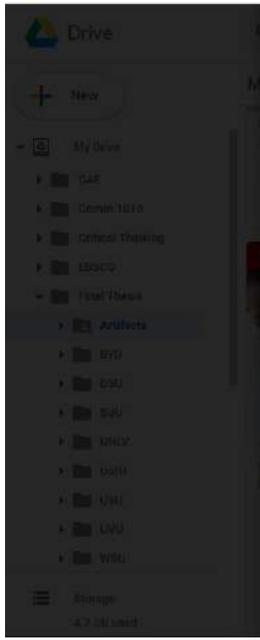
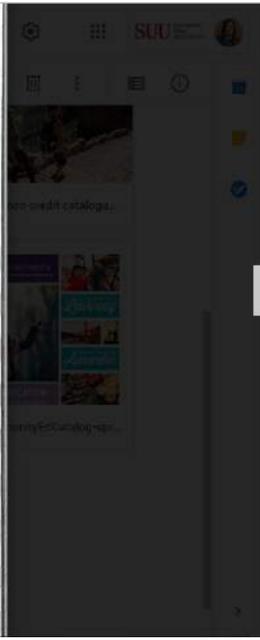
NEW! Tai Chi

Xiaochen "Aencia" Wu

Tai chi (taiji), short for Tai chi ch'uan, or Tai ji quan, is an internal Chinese martial art practiced for both its defense training and its health benefits. The term taiji refers to a philosophy of the forces of yin and yang related to the moves. Though originally conceived as a martial art it is typically practiced for achieving greater longevity. This particular training taijiquan is especially known for being practiced with relatively slow movements. Since the earliest widespread promotion of the health benefits of taijiquan in the early 20th century, it has developed a worldwide following of people, often with little or no interest in martial training, for its benefit to personal health. Medical studies of taichi support its effectiveness as an alternative exercise and a form of martial arts therapy. Sign up for both sessions for only \$99!

Session 1: Mon/Wed Jan 28 - Mar 6 | 1 - 2 pm | WEDU 127 | \$59

Session 2: Mon/Wed Mar 18 - Apr 24 | 1 - 2 pm | WEDU 127 | \$59



LADIDAS!

Lori Newell
One out of three individuals over age 65 falls every year. However, with the right program falls can be prevented at any age and fitness level. LaBlast is a partner free dance fitness class created by Louis van Amstel from Dancing with the Stars. It teaches basic steps from dances seen on the show such as Swing, Salsa, Cha Cha, FoxTrot, Tango, Waltz and more in an easy to follow format. Education on reducing your risk of a fall is combined with simple, low impact dance steps aimed at teaching you to maintain your balance while moving in a variety of directions. Studies have shown that ballroom dancing is an effective way to improve strength, balance, gait and posture and reduce your risk of a fall all while having fun dancing. This class is open to those with balance concerns or who are fearful of a fall. No previous dance experience required. Variations on all movements are shown to accommodate a wide range of abilities.

Mon/Wed Jan 21 - April 24 | 10 - 11 am | WEDU 127 | \$69 | no class 3/11 or 2/18

ing possess with relatively slow movements. Since the earliest widespread promotion of the health benefits of taijiquan in the early 20th century, it has developed a worldwide following of people, often with little or no interest in martial training, for its benefit to personal health. Medical studies of taichi support its effectiveness as an alternative exercise and a form of martial arts therapy. Sign up for both sessions for only \$99!

Session 1: Mon/Wed Jan 28 - Mar 6 | 1 - 2 pm | WEDU 127 | \$59

Session 2: Mon/Wed Mar 18 - Apr 24 | 1 - 2 pm | WEDU 127 | \$59

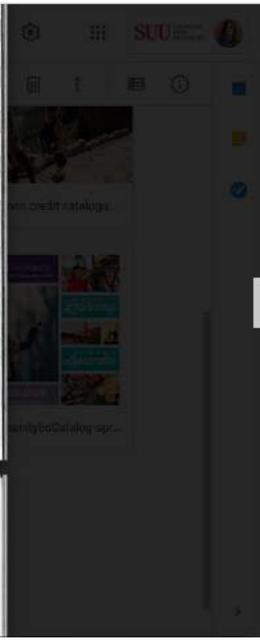
NEW! Yolaties Flow

Laurie Nelson-Barker

Prepare to "flow into spring" with this winning combination of Yoga and Pilates. This class is designed to integrate the best moves from both disciplines with exceptional and enjoyable poses that flow into one another at a comfortable pace. If your exercise goal is to improve balance and posture and increase and maintain core strength with body-weight training, this is the class. This workout will work for all fitness levels and can be adapted according to ability.

Tues/Thurs Feb 5 - Feb 21 | 12 - 1 pm | WEDU 126 | \$50

Enroll online at ce.dixie.edu or call 435-652-7675 • Health, Food, & Fitness - 9

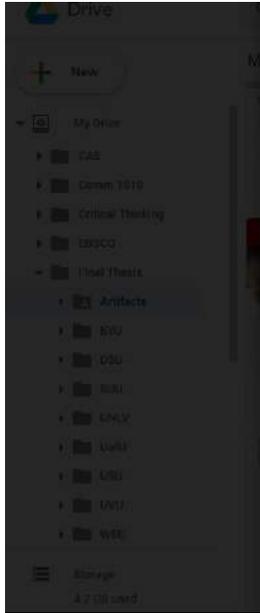


DIXIE STATE UNIVERSITY
LANGUAGE & CULTURE

American Sign Language
Level 1 Beginner

ARCHAEOLOGY - Ancient Native American Symbols IV- Petroglyph Stories

Kaye Whitefeather Robinson
This class is the 4th in our series of 4 archeology classes: Ancient Native American Petroglyph Symbols, Rock Art Petroglyphs, and our other classes on Archeology of the Southwest. This class will focus on the many beauti-



DIXIE STATE UNIVERSITY
LANGUAGE & CULTURE

**American Sign Language –
Level 1 Beginner**

Heidi Condie
American Sign Language provides students with the skills needed to communicate comfortably in a wide variety of situations. This 6-Week course will include discussions on basic fingerspelling techniques, ASL grammatical structures, on-manual markers, and vocabulary. Emphasis is placed on developing proper expressive and receptive skills.
Wed Jan 16 – Feb 20 | 6 – 7:30 pm | HAZY 105 | \$79

**NEW! American Sign Language –
Level 2**

Heidi Condie
This course will help students develop receptive and expressive abilities and will allow recognition and demonstration of more sophisticated grammatical features of American Sign Language (ASL). It will help students increase fluency and accuracy in fingerspelling and numbers. All students are expected to work within a "voice-off" classroom environment.
Session 2 Wed Feb 27 – April 10 | 6 – 7:30 pm | HAZY 105 | \$79 | no class 3/13

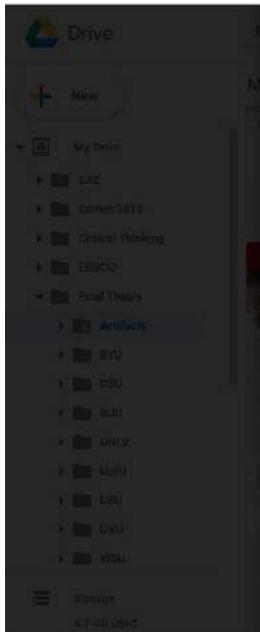


**ARCHAEOLOGY – Ancient
Native American Symbols IV–
Petroglyph Stories**

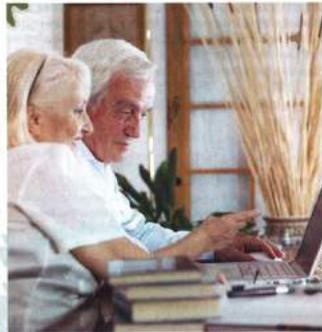
Kaye Whitefeather Robinson
This class is the 4th in our series of 4 archaeology classes dedicated to native American Petroglyph Symbols, (rock art), in addition to our other classes on Archaeology of the Southwest. This class will focus on the many beautiful petroglyph & pictograph sites, especially in this area, and what they mean both to the Native Americans who made them and to the descendants of the same people who live here today. Our classes are science-based and inter-related but NEVER EXACTLY THE SAME, and are constantly updated with information from new research. The class will be presented with a variety of new or updated media, with Powerpoint Presentations & short lectures, intensive informational e-mails, videos & DVDs that use original paintings & Native American flute music that bring the Old Ones to life! Classes are taught like "real school", with discussion periods at the end of each class! This is REAL ARCHAEOLOGY, based on the research of a REAL ARCHAEOLOGIST, and now taught by a REAL NATIVE AMERICAN- Kaye Whitefeather Robinson! *New location in DSU Science building off 100 S.
Mon Jan 28 Mar 25 | 6 – 8 pm | SCI 113 | \$89 | no class 3/11 or 2/18

**NEW! English as a Second Language –
Beginner**

Marissa Pestana
Language is an invaluable tool for the success of individuals, families and communities. This course teaches essential English communication skills to speakers of other languages. Course options focus on a variety of skills including pronunciation, reading, writing, speaking, listening and grammar. Students will learn practical skills for day-to-day interactions as well as academic settings, according to needs and interest. Class sessions will involve theory as well as fun and creative scenarios to put language skills to the test! Students will be coached in goal-setting and home learning skills to make the learning process more effective and worthwhile.
Session 1 Mon/Thur Jan 28 – Mar 7 | 6 – 7:20 pm | MCDON 110 | \$95 | no class 3/11, 3/14
Session 2 Mon/Thur Mar 18 – Apr 25 | 6 – 7:20 pm | MCDON 110 | \$95



American Sign Language (ASL). It will help students increase fluency and accuracy in fingerspelling and numbers. All students are expected to work within a "voice-off" classroom environment.
Session 2 Wed Feb 27 – April 10 | 6 – 7:30 pm | HAZY 105 | \$79 | no class 3/13



10 – Language & Culture • Enroll online at ce.dixie.edu or call 435-652-7675

Mon Jan 28 Mar 25 | 6 – 8 pm | SCI 113 | \$89 | no class 3/11 or 2/18

**NEW! English as a Second Language –
Beginner**

Marissa Pestana
Language is an invaluable tool for the success of individuals, families and communities. This course teaches essential English communication skills to speakers of other languages. Course options focus on a variety of skills including pronunciation, reading, writing, speaking, listening and grammar. Students will learn practical skills for day-to-day interactions as well as academic settings, according to needs and interest. Class sessions will involve theory as well as fun and creative scenarios to put language skills to the test! Students will be coached in goal-setting and home learning skills to make the learning process more effective and worthwhile.
Session 1 Mon/Thur Jan 28 – Mar 7 | 6 – 7:20 pm | MCDON 110 | \$95 | no class 3/11, 3/14
Session 2 Mon/Thur Mar 18 – Apr 25 | 6 – 7:20 pm | MCDON 110 | \$95

**NEW! English as a Second Language –
Intermediate**

Marissa Pestana
For those who have some English skill attending a beginning ESL class before.

Spanish – Basic Level 1

Scott Lee
Spanish is the second most commonly spoken language in the world. This course is perfect for those who are new to Spanish speakers, are preparing to travel to a Spanish-speaking country, or are preparing to work in a Spanish-speaking environment.

NEW! English as a Second Language – Intermediate
 Marisa Postana
 For those who have some English skill already, or have attending a beginning ESL class before.
 Session 1 Mon/Thur Jan 28 – Mar 7 | 7:30 – 8:50 pm | MCDON 110 | \$95 | no class 3/11, 3/14
 Session 2 Mon/Thur Mar 18 – Apr 25 | 7:30 – 8:50 pm | MCDON 110 | \$95

NEW! Fundamentals of Christianity
 Troy Forsberg
 A non-denominational, community religion course, with some kick to it. This five-week course is designed for both Christians and skeptics. It consists of five bold discussions that go straight to the things you want to know about Christianity. Who is invited? What is required? and why do millions embrace Christianity every day? All you need is your Bible (or digital access to the Bible) and an eagerness to learn.
 Session 1 Thurs Jan 17 – Feb 14 | 7 – 8:45 pm | WEDU 106 | \$29
 Session 2 Thurs Feb 28 – April 4 | 7 – 8:45 pm | WEDU 106 | \$29 | no class 3/10

NEW! Italian – An Introduction
 Travis Rosenberg
 In this six-week course, we will go over basic and common Italian phrasing, introductory conjugation, pronunciation, and basic grammar. The course is designed to give someone traveling to Italy, or someone who wants to begin studying the language/culture, basic understanding of the

Spanish – Basic Level 1
 Scott Lee
 Spanish is the 2nd most commonly spoken language in the United States. Join the conversation! This course is perfect for those who work with Spanish speakers, are preparing to serve a proselyting or service mission, or just visiting a Spanish speaking country! This class is designed for adults (15 and older) who have little or no Spanish speaking ability. We will cover basic pronunciation, structure, vocabulary, expressions, commands, grammar, and more.
 Tues Jan 15 – Feb 19 | 6:30 – 8 pm | WEDU 106 | \$79

Spanish – Basic Level 2
 Scott Lee
 This course will provide instruction for adults who have successfully completed Spanish Basic Level 1 and desire to continue receiving an additional six weeks of instruction in basic Spanish. There will be a special emphasis on understanding verb agreement and conjugation as well as improved listening and conversation ability. This course is also for adults who have not taken Level 1 but already have basic understanding of Spanish grammar and pronunciation.
 Tues Feb 26 – April 9 | 6:30 – 8 pm | WEDU 106 | \$79 | no class 3/12

DSU | INTERDISCIPLINARY ARTS & SCIENCES

In this six-week course, we will go over basic and common Italian phrasing, introductory conjugation, pronunciation, and basic grammar. The course is designed to give someone traveling to Italy, or someone who wants to begin studying the language/culture, basic understanding of the language, correct pronunciation, ask questions with confidence, and not appear quite so "American Tourist" when visiting this historic and wonderful place.
 Mon March 18 – April 29 | 5:30 – 7 pm | WEDU 133 | \$79 | no class 4/15

NEW! Native American Plant Uses – Ancient to Current
 Kaye Whitefeather Robinson
 Time to plant new and different seeds of thought. This class has plenty of new seeds. Plants were and are a part of every aspect of life for the indigenous people both ancient and current. This class will show the plant usages for food, medicine, ceremony, baskets, cooking tools, clothing to cradle boards, hunting, musical instruments and dwellings. It will cover Anasazi (Ancestral Puebloan), Hopi, Navajo, Paiute, through archeological studies and current interviews.
 Tues Jan 22 – Feb 26 | 7 – 8 pm | SCI 115 | \$40

DSU | INTERDISCIPLINARY ARTS & SCIENCES

Have an unfinished degree or want to create your own?
 Visit integratedstudies.dixie.edu for more information

To contact an advisor, email kim.bowlers@dixie.edu or call 435-879-4290

Follow us @edsuas

Enroll online at ced.dixie.edu or call 435-652-7675 - Language & Culture – 11

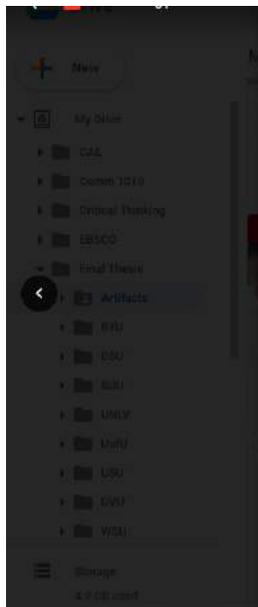
DIXIE STATE UNIVERSITY

OUTDOOR & RECREATION

NEW! Geology – Our Geological

Motorcycle BRC Safety Course
 Walter Crovo
 The DSU Motorcycle Safety Program is a nationally recognized course designed by the Motorcycle Safety Foundation (MSF). All you need to participate is a valid government-issued driver's license; the motorcycle and helmet are provided! Designed for beginners, this course covers the basics of motorcycle operation, handling, and most importantly—Safety! The course requires the student to pay a

Page 13 / 23



DIXIE STATE UNIVERSITY

OUTDOOR & RECREATION

NEW! Geology – Our Geological Wonderland!

Rick Miller, Ph.D

Lava ridges, fault lines, dinosaurs, oh my! When it comes to Southern Utah, we really do live in a Geological Wonderland! Join geologist Rick Miller in this 8-week course about various features and formations in our area. From the Gorge to Snow Canyon, and Pine Valley to Zion—you'll discover the geologic history, hazards, and basic scientific concepts of our fascinating earth!

Fri Feb 22 – Apr 19 | 4 – 5 pm | SCI 115 | \$49 | no class 3/15

NEW! Golf – Short Game Classes

Craig Heesch

The most effective way to reduce your golf score is to develop simple short game skills. Come and join one or more of our classes held on the golf course. Mr. Heesch is a Master Certified Professional who will teach you the most simple and up to date techniques. You may choose the class or classes you feel will benefit you the most:

- Easy Chipping – Mondays @ 12pm or 2pm
- Accurate Pitching and Getting out of the Sand – Tuesdays @ 12pm or 2pm
- The Art of Skillful Putting – Wednesdays @ 12pm or 2pm

Classes have a maximum of four students to accommodate personalized attention. This class is arranged in lesson format. Students will choose one day to attend the lesson.

Motorcycle BRC Safety Course

Walter Crovo

The DSU Motorcycle Safety Program is a nationally recognized course designed by the Motorcycle Safety Foundation (MSF). All you need to participate is a valid general learner's permit or driver's license; the motorcycles and helmets are provided! Designed for beginners, this class teaches basic operation, handling, and most importantly—Safety! The course requires the student to pay a \$20 course fee to the MSF and complete three hours of online coursework. The student will be required to submit their Online Course completion certificate on the first day of class or they will not be able to participate in the range exercises. Upon successfully completing the class, the student will have a basic knowledge of motorcycle operation and will have gained enough skills to start riding after receiving their license or learner's permit. Class is 5:00 p.m. on the first night and range exercises TBD by rider coach on Sat and Sun. \$195

Jan 4 – 6

Feb 8 – 10

Feb 22 – 24

Mar 1 – 3

Mar 8 – 10

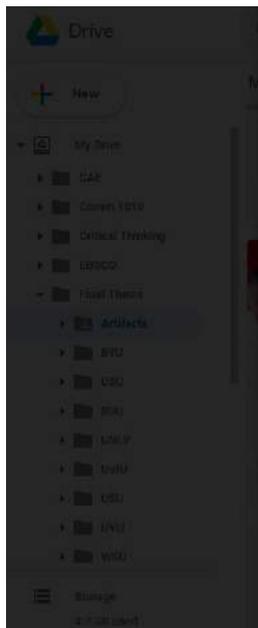
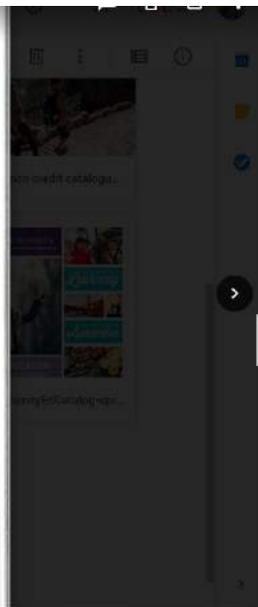
Mar 22 – 24

Hunter Education – Internet

Doug Roc

Take the courses online, and finish the mandatory in-class portion and field day with us! We will offer five classes held Fridays 6-9pm and Saturdays TBA. Check our website for more detailed instructions.

Jan 11, Feb 15, Mar 8, April 12, May 10 | 6 – 9 pm | NPLAZA 138 | \$10



ter Certified Professional who will teach you the most simple and up to date techniques. You may choose the class or classes you feel will benefit you the most:

- Easy Chipping – Mondays @ 12pm or 2pm
- Accurate Pitching and Getting out of the Sand – Tuesdays @ 12pm or 2pm
- The Art of Skillful Putting – Wednesdays @ 12pm or 2pm

Classes have a maximum of four students to accommodate personalized attention. This class is arranged in lesson format. Students will choose one day to attend the lesson. You may register for more than one date if you like at a cost of \$39/day.

Dates Vary | 12 – 2 pm | Sun River Golf Club | \$39/Lesson

Hunter Education – Internet

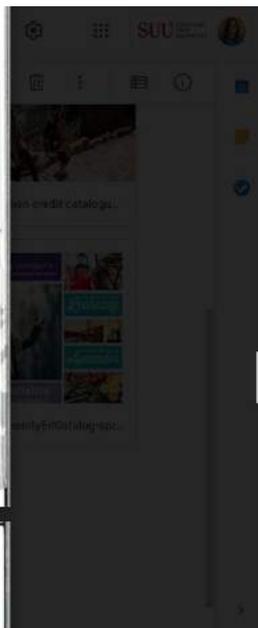
Doug Roc

Take the courses online, and finish the mandatory in-class portion and field day with us! We will offer five classes held Fridays 6-9pm and Saturdays TBA. Check our website for more detailed instructions.

Jan 11, Feb 15, Mar 8, April 12, May 10 | 6 – 9 pm | NPLAZA 138 | \$10



12 – Outdoor & Recreation - Enroll online at ce.dixie.edu or call 435-652-7675



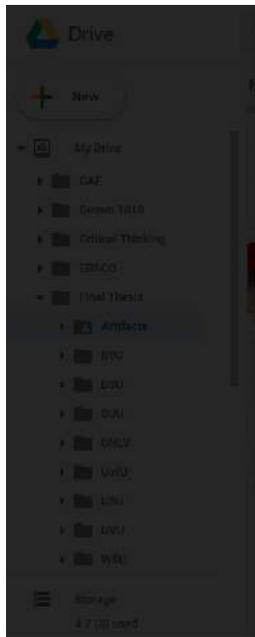
DIXIE STATE UNIVERSITY

PERSONAL ENRICHMENT

Interior Design with a Flair – Phase 2

Sharon Jolly-Rogers

After this class you'll walk away with an exciting capsule of knowledge in interior design, including...



DIXIE STATE UNIVERSITY
PERSONAL ENRICHMENT

Artisan Soap Making Beginning

Sharon Link
Luxurious, skin loving, artisan soap can be yours to use every day. Come and have fun learning to make cold process soap with all plant based, healthy oils. Learn to use vibrant colors and dazzling designs, not harsh detergents. Each class is different, introducing different techniques. Take one class or all three. All materials will be provided. Sample bars may be purchased if desired. You can take each class separately, or all three for \$60 (Must register for all three at the beginning).

Session 1 Thurs Jan 17 | 6:30 - 8:30 pm | SNOW 208 | \$25
Session 2 Thurs Feb 14 | 6:30 - 8:30 pm | SNOW 208 | \$25
Session 3 Thurs Mar 21 | 6:30 - 8:30 pm | SNOW 208 | \$25

NEW! Artisan Soap Making Intermediate Session

Sharon Link
This class will build on the beginning soap making class. We'll learn new designs, embellishments, embeds, and more complicated methods. Students should have taken the beginning class and prepared three or more batches of soap before enrolling in this class.

Session 1 Thurs Jan 24 | 6:30 - 8:30 pm | SNOW 208 | \$25
Session 2 Thurs Feb 21 | 6:30 - 8:30 pm | SNOW 208 | \$25
Session 3 Thurs Mar 28 | 6:30 - 8:30 pm | SNOW 208 | \$25

Crochet Basics

Tyranne Jones
Want to crochet? This project-based beginner course will

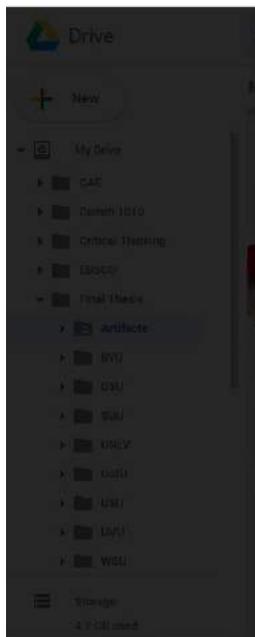
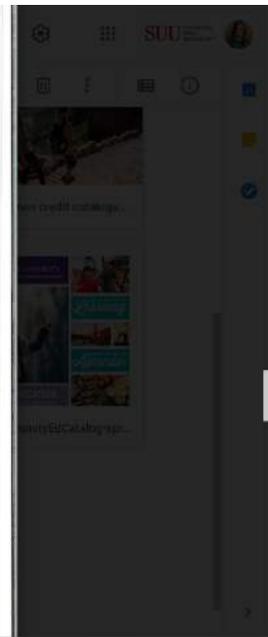
Interior Design with a Flair – Phase 2

Sharon Jolly-Rogers
After this class you'll walk away with an exciting capsule of knowledge in interior design, window treatments, floor coverings, hard surfaces, lighting, and evaluating the value of furniture. Each class will feature a local guest tradesperson. You will be taught how to scale and arrange a room and make up your own color board! Top it all off by getting ready for spring with a hands-on class on floral design. Come join the world of Interior Design with Sharon Jolly-Rogers, a professional decorator who has worked all over the country and world! You do not have to have taken Phase 1 of this course to enroll. All are welcome!
Thurs Jan 31 - Mar 7 | 6 - 8 pm | WEDU 135 | \$49

NEW! Introduction to Floral Design

Cammie Hurst
Flowers bring joy and beauty to all occasions! Beautify your life and the lives of others by learning basic arranging skills and different arrangement types. Register for one date or all four! All materials will be provided, but floral shears are required and can be purchased as part of the class or on your own. Registration will close 7 days prior to class date to allow for material ordering, and each date is limited to 15 participants.

Thursday, Feb 7th, 2019 | 7 - 8 | Dozen Red Rose Wrap
Flowers: 12 red roses, greenery, babies breath
Thursday, March 7th | 7 - 8 | Basic Spring Centerpiece
Flowers: Spring mums, greenery
Thursday, April 4th | 7 - 8 | Contemporary centerpiece
Flowers: roses spring mums and greenery
Thursday, May 9th | 7 - 8 | Mothers' Day Bouquet
Flowers: Spring mix of flowers, carnations, roses, mums, greenery
NPLAZA 110 | \$25 + \$25 material fee for each date



Session 3 Thurs Mar 28 | 6:30 - 8:30 pm | SNOW 208 | \$25

Crochet Basics

Tyranne Jones
Want to crochet? This project-based beginner course will teach you all the basics. With every new stitch we learn there is a take-home pattern to practice. This course will teach you how to chain, single, half-double, and double crochet, do back-loop-only stitches, and read patterns. Class projects include washcloth, scarf, roses, hat, and bag. Practice yarn and books will be provided in class, one and stitch with us!

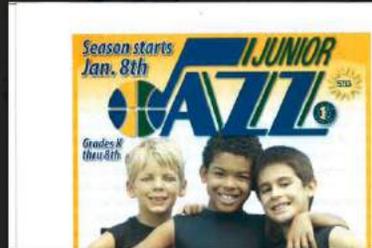
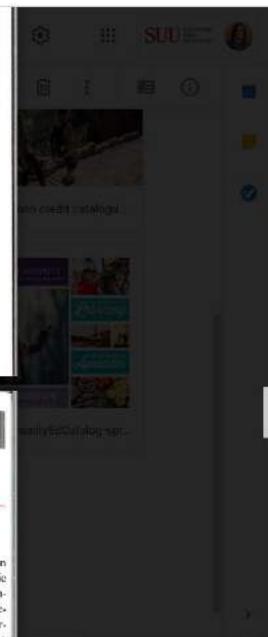
Thurs Feb 2 - Feb 23 | 10 - 12 pm | NPLAZA 137 | \$49

Thursday, May 9th | 7 - 8 | Mothers' Day Bouquet
Flowers: Spring mix of flowers, carnations, roses, mums, greenery
NPLAZA 110 | \$25 + \$25 material fee for each date

NEW! Recovering from Grief and Loss

Sunny Mavor
Are you suffering from broken heart due to death, divorce or any other loss? The Grief Recovery Method is a powerful and effective series of classes that provides you with the tools you need to return to a joyful and productive life. Unlike support groups, we will have step-by-step homework each week that will successfully put you back on the road to recovery in a short and fulfilling way.
Thurs Jan 22 - Feb 26 | 6:30 - 8:30 pm | WEDU 144 | \$79.00

Enroll online at ce.dixie.edu or call 435-652-7675 - Personal Enrichment - 13

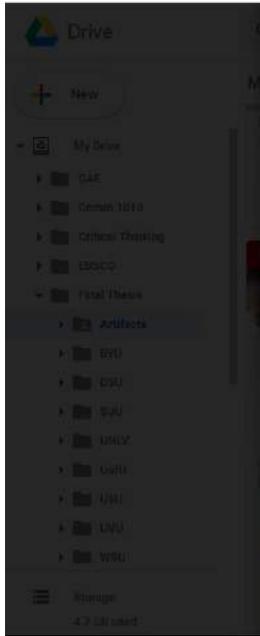


DIXIE STATE UNIVERSITY

WRITING

Academic Writing

Christy McAfee, Ph.D
Are you a student needing to improve your grades when writing? Have you ever wanted to publish in an academic journal? Or, do you just want to be able to write more convincingly when trying to get your point across in social media? This class is for you! Academic writing is very different from creative writing. It is a skill that can be learned.



DIXIE STATE UNIVERSITY

CLASSES REQUIRING COMPUTERS

- If you plan to use a DSU computer you will need to purchase a \$10 computer login:
- Take cash or check to the DSU Cashier's Office on the 1st floor of the Holland Building (HCC) during regular business hours. Tell them you need to purchase a \$10 computer login.
 - Take your receipt to the Help Desk on the 2nd floor, and ask them to create your login.
 - You will need to do this prior to the first class in order to participate.
- If you plan to bring your own computer:
- Please note that you must have the required software installed on your computer to participate in the class.
 - Electrical outlets are not always available.
 - Free wifi is available on the DSU guest network.



DIXIE STATE UNIVERSITY

CONTINUING EDUCATION CERTIFICATES

Career Step

DSU has partnered with Career Step to offer career-focused education designed to help students quickly enter the workforce. CS is committed to providing the best education with interactive learning tools; one-on-one instructor support by phone, email, and chat; and comprehensive graduate resources to help students transition from education to employment.

Computer Technician

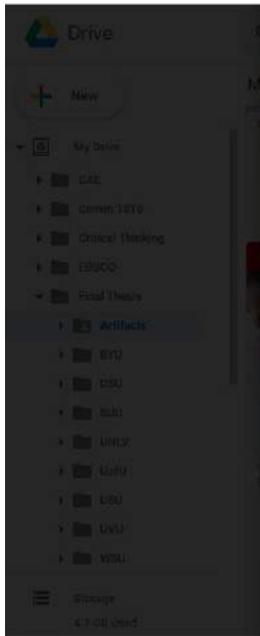
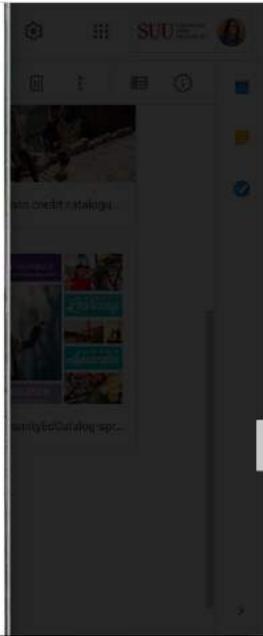
Developed by a Computer Technology Industry Association (CompTIA) education partner, the Computer Technician program prepares students for CompTIA A+ certification. Topics studied include hardware, software, and troubleshooting, among others. Enrollment includes ebooks, exam study guides, a repair toolkit, a power supply tester, a USB drive, and CompTIA A+ exam vouchers. Visit continuing.dixie.edu to get started.

Executive Assistant with MS Office 2016

Designed to help students gain the software and business skills needed in the modern office, the Executive Assistant program prepares students to earn the Microsoft Office Specialist (MOS) Master certification. Topics studied include Microsoft Word, Excel, Outlook, PowerPoint, and office procedures. Enrollment includes ebooks and a MOS exam voucher. Visit continuing.dixie.edu to get started.

Healthcare IT

This program prepares students for the CompTIA A+, Certified Electronic Health Records Specialist (CEHRS),

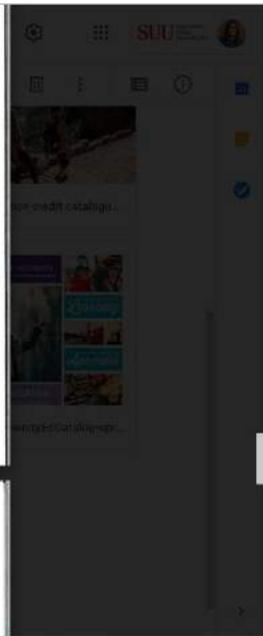


Designed to help students gain the software and business skills needed in the modern office, the Executive Assistant program prepares students to earn the Microsoft Office Specialist (MOS) Master certification. Topics studied include Microsoft Word, Excel, Outlook, PowerPoint, and office procedures. Enrollment includes ebooks and a MOS exam voucher. Visit continuing.dixie.edu to get started.

Healthcare IT

This program prepares students for the CompTIA A+, Certified Electronic Health Records Specialist (CEHRS), and Certified Medical Administrative Assistant (CMAA) certifications. Topics studied include computer hardware/software, troubleshooting, healthcare documentation, and electronic health records. Enrollment includes ebooks, study guides, a repair toolkit and power supply tester, and four certification exam vouchers. Visit continuing.dixie.edu to get started.

Enroll online at ce.dixie.edu or call 435-652-7675 - Continuing Education Certificates - 15



Professional Medical Coding and Billing with Applied PCS

The Professional Medical Coding and Billing with Applied PCS program prepares students for the Certified Coding Associate (CCA) and Certified Professional Coder (CPC) certifications. Students develop a healthcare knowledge base and train on current and advanced code sets. Enrollment includes ebooks, codebooks, and a certification exam

DSU Catalog.pdf

Medical Transcription Editor

Approved by the Association for Healthcare Documentation Integrity (AHDI), the Medical Transcription Editor program prepares students for medical transcription and editing careers. Topics studied include documentation, biomedical sciences, and editing theory. Enrollment includes ebooks, a transcription foot pedal, an AHDI membership, and a voucher to take the RHDS exam. Visit continuing.dixie.edu to get started.

Medical Administrative Assistant with EHR

The Medical Administrative Assistant with EHR program prepares students to earn the Certified Medical Administrative Assistant (CMAA) and Certified Electronic Health Records Specialist (CEHRS) credentials. Topics studied include e2MRx EHR software, Microsoft Office, healthcare documentation, and office procedures. Enrollment includes ebooks and exam vouchers for the two national certifications. Visit continuing.dixie.edu to get started.

Pharmacy Technician (ASHP/ACPE)

The Pharmacy Technician (ASHP/ACPE) program prepares students for the Pharmacy Technician Certification Board (PTCB) Exam and is currently in candidate status for ASHP/ACPE accreditation. Students will complete an externship to fulfill graduation requirements. In addition to one-on-one instructor support, students receive a laboratory kit, ebooks, and an exam voucher. Visit continuing.dixie.edu to get started.

Medical Billing

The Medical Billing program helps students develop the knowledge and skills they need to work in healthcare reimbursement. Topics studied include bundled payments, the impact of the Affordable Care Act, and experience with current billing forms. Enrollment includes ebooks and a Certified Billing and Coding Specialist (CBCS) exam voucher. Visit continuing.dixie.edu to get started.

16 - Continuing Education Certificates - Enroll online at ce.dixie.edu or call 435-652-7675

Page 18 / 23

DSU Catalog.pdf

LIFELONG LEARNING

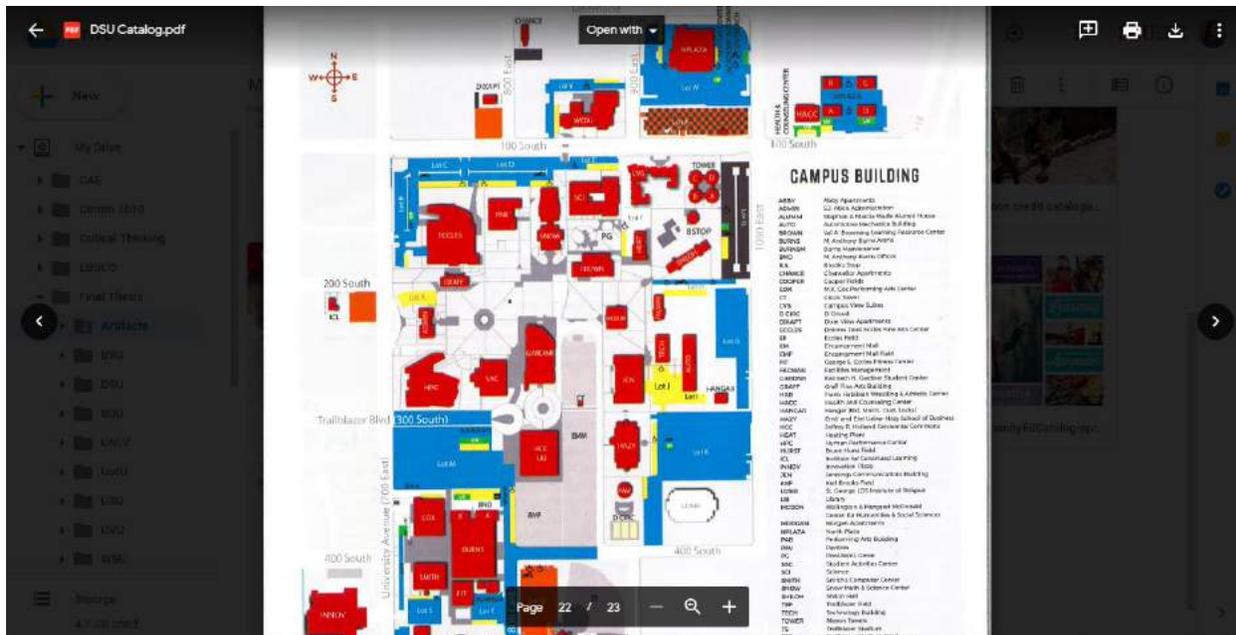
For our Retiree and Semi-retired Friends

JANUARY 7 - APRIL 12

Take as many classes as you'd like for \$45!

<ul style="list-style-type: none"> Android Smart Phone Basics Armijo's Old Spanish Trail: Santa Fe to Los Angeles Baking Yeast Breads Ballroom Dance Basic Word & Beyond Better Balance with the Feldenkrais Method Bicycle Maintenance Botany Field Trip Brown Bag Social Civil War China: Its Rise & Implications for the U.S. Compassionate Communication Cornhole Toss Digital Photography Discovering Live Local Theater Discovering the Tao Te Ching Dry Pasta: More Fun Than You Can Imagine! Drawing - Beginners Art (Colored Pencil) Evolution & Culture: Effect on Behavior & Why We Do the Things We Do Estate Planning Favorite Books Flamenco Dance Folklore & Mythology French Geology (Emphasis on Southwest) Globalization & Diversity: Geography in a Changing World Greek & Roman Mythology Hiking History of Early Christianity: First Sh History of Washington County How to Fully Live Your Retirement How to Retire Legally 	<ul style="list-style-type: none"> Latin American Boom Literature Latin is Fun! (Really) Lawn Bowling Love One Another Mac, iPhone, & iPad User Class Mindset of Happiness & Joy Music Appreciation Native American Flute Native American Plant Uses Opera for One and All Physics and the World Around Us Piano Pickleball Pilates-Infused Yoga Poetry Appreciation & Exploration Radio: Evolution from "The Shadow" to Shock Jocks Reverse Mortgages Russian History Skiing at Brian Head Resort Somatic Yoga So You Want to Write a Novel Spanish Table Tennis Tai Chi Tapping to Health & Wellbeing Tax, Finance, & Investments Tennis The Healing Power of Plant Foods The Ten Commandments and Jewish Law: all 613 Jewish Commandments The Vietnam War Understanding your DNA Unpacking the News
---	---

Page 21 / 23



Appendix H

University of Nevada, Las Vegas (UNLV): Community Education Direct to Consumer Materials



Aries Cyrus-Sims turned a passion for helping others into a new career.

UNLV CONTINUING EDUCATION

“This program has just been such a great opportunity for me and I recommend it and suggest it for anyone in the nonprofit sector.” -Aries Cyrus-Sims, UNLV Nonprofit Certificate

Aries Cyrus-Sims has a passion for helping people. Growing up in Lansing, Michigan she was always seeking out volunteer opportunities and found great support from her philanthropic-focused family. She strove to make an impact on the lives of individuals. But how could she turn that passion into a career?

In 2007 Aries moved to Las Vegas to support her local pastor and his wife as they opened a sister church. Helping people was still her focus, but she also had to support herself with careers in the retail and hospitality industries. It was not until a friend recommended she get her foot in the door with a nonprofit company that Aries began to combine her passion with her career. She realized she needed to learn more about the business side of the nonprofit industry.

Aerospace & Defense 5	Food & Beverage25	Marketing & Communications43
Protective Services Professional Certificate Program	Cooking & Baking	Communications Classes
Unmanned Aircraft Systems Certificate Program	Sommelier Academy Certificate Program	Marketing Classes
	Wine & Beverage Classes	
Business Administration 6	Foreign Languages28	Mediation44
Executive Certificate in Business Administration	Foreign Languages	Mediation Certificate Program
Cannabis 9	Health Care & Allied Professions29	Microsoft Office & Personal Computing44
Cannabis Classes	Certified Nursing Assistant	Microsoft Office
Design & Technology 9	Medical Assistant Certificate Program	Music & Performing Arts ...45
Fashion Design Certificate Program		Acting & Comedy
Print, Graphic & Web Design	Human Resources31	Music
English as a Second Language (ESL) & Accent Reduction ...14	aPHR/PHR/SPHR Certification Preparation	Nonprofit Management47
Accent Reduction	Human Resource Management Certificate Program	Grant Academy Certificate Program
English as a Second Language (ESL)		Nonprofit Management Certificate Program
Financial Planning16	Interpretation & Translation ..36	Parenting & Families52
Financial Planning	Legal Interpretation: Spanish Certificate Program	Parenting
Fine Arts, Photography & Video Production17	Medical Interpretation: Spanish Certificate Program	Real Estate52
Drawing & Painting		Community Association Management Procertification Program
Photography & Video Production	Leadership39	Small Business & Entrepreneurship53
Sculpture & Woodworking	Organizational Leadership Certificate Program	Entrepreneurship Classes
Fitness & Wellness22	Lean Six Sigma40	Social Work53
Dance	Lean Six Sigma Green Belt & Black Belt	Social Work CEU Courses
NASM Certification Preparation		Test Preparation & Learning Enrichment55
Sports	Legal Studies41	Institute of Reading Development
Wellness	Legal Classes	Test Preparation
	Paralegal Certificate Program	

Drive

New

My Drive

- ▶ GAC
- ▶ Open 1013
- ▶ Critical Thinking
- ▶ L&C&C
- ▶ Final Thesis
- ▶ Archives
- ▶ 979
- ▶ 200
- ▶ 800
- ▶ 4002
- ▶ 4000
- ▶ 400
- ▶ 4002
- ▶ 910

Storage

4.7 GB used

Professional Development Certificate Programs

Our professional development certificate programs, certification preparation programs, and precertification programs can help you make a change into a rewarding, in-demand career. We invite you to our free information sessions to learn more so you can go forward with confidence.

<p>Aerospace & Defense Unmanned Aircraft Systems p. 6</p> <p>Business Administration Executive Certificate in Business Administration p. 7</p> <p>Design & Technology *Fashion Design p. 9 *Print & Graphic Design p. 11</p> <p>Fitness & Wellness NASM Personal Fitness Trainer p. 23 NASM Fitness Nutrition Specialist p. 23</p> <p>Food & Beverage Vine to Wine p.27</p> <p>Health Care & Allied Professions Certified Nursing Assistant p. 29 Medical Assistant p. 30</p> <p>Human Resources aPHR Preparation p. 31 PHR/SPHR Preparation p. 31 *Human Resource Management p. 32</p>	<p>Interpretation & Translation *Legal Interpretation: Spanish p. 35 *Medical Interpretation: Spanish p. 37</p> <p>Leadership *Organizational Leadership p. 39</p> <p>Lean Six Sigma Lean Six Sigma Green Belt & Black Belt p. 40</p> <p>Legal Studies Paralegal p. 42</p> <p>Mediation Mediation p. 44</p> <p>Nonprofit Management *Grant Academy p. 47 *Nonprofit Management p. 49</p>
--	--

***Certificate Program Application for Multi Course Programs:**
Students pursuing a UNLV Continuing Education certificate program which has multiple core course and/or elective requirements must register their intention to complete the certificate using the listed certificate application course codes in order to receive their certificate. Certificate programs not listed with an asterik are single courses and

SUU

non credit catalog

early registration

Attend a Certificate Information Session

Attend an information session to learn more about our professional certification programs. Instructors and program staff present on job responsibilities, employment outlooks, the registration process, and financial assistance options. They are happy to answer any questions you may have. All information sessions are free of charge.

GENERAL INFORMATION SESSION

If you are not certain which program may be right for you, or if there is no information session scheduled specifically for the program in which you are interested, please attend one of our general information sessions. General information sessions will cover Graphic/Print Design, NASM, Nonprofit Management, Organizational Leadership, and Protective Services. Special emphasis will be on options for funding your career transition or advancement. Dates for general information sessions are available online. Go to ced.unlv.edu/cat2019 and search "Information Session."

<p>SOMMELIER ACADEMY INFORMATION SESSION T Jan 8 noon-1pm PAR Room 301 191WS6101A W May 8 noon-1pm PAR Room 301 191WS6101B</p> <p>MEDICAL ASSISTANT CERTIFICATE PROGRAM INFORMATION SESSION T May 14 5-6pm Shadow Lane Campus 191ME6102A W May 29 5-6pm Shadow Lane Campus 191ME6102B</p> <p>New! ASSOCIATE PROFESSIONAL IN HUMAN RESOURCES (aPHR) INFORMATION SESSION Th Jan 3 6:30-7:30pm PAR Room 511 191CP6201</p> <p>PHR/SPHR INFORMATION SESSION Th Jan 3 6:30-7:30pm PAR Room 512 191CP611B Th Aug 15 6-7pm PAR Room 511 192CP611B</p>	<p>MEDICAL INTERPRETATION- SPANISH CERTIFICATE PROGRAM INFORMATION SESSION T Jan 29 6-7pm PAR Room 301 191LA1170</p> <p>PARALEGAL CERTIFICATE INFORMATION SESSION M Jan 14 noon-1pm PAR Room 301 191PL6128A T Jan 15 5:30-6:30pm PAR Room 302 191PL6128B M Feb 4 noon-1pm PAR Room 107 191PL6128C T Feb 5 5:30-6:30pm PAR Room 302 191PL6128D M May 6 noon-1pm PAR Room 301 191PL6128E T May 7 5:30-6:30pm PAR Room 302 191PL6128F M May 20 noon-1pm PAR Room 107 191PL6128G T May 21 5:30-6:30pm PAR Room 512 191PL6128H</p> <p>MEDIATION TRAINING CERTIFICATE INFORMATION SESSION M Feb 4 5:30-6:30pm PAR Room 301 191CM1100A</p>
---	--

New for Spring 2019

UNLV Continuing Education is committed to your learning needs and our class offerings are always evolving. Check out the **New!** classes in this catalog listed below, or visit ced.unlv.edu/new for updates!

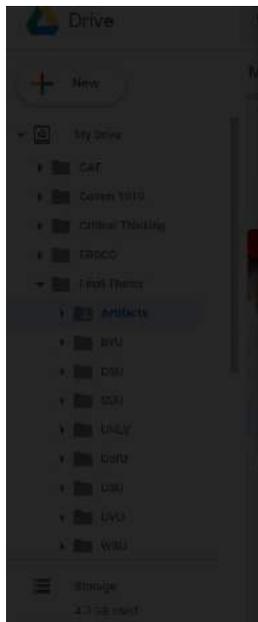
<p>Aerospace & Defense Unmanned Aircraft Systems Certificate</p> <p>Business Administration Executive Certificate in Business Administration Business & People Management Module Business Logistics & Processes Module Business & Financial Performance Module Business & Economic Environment Module</p> <p>Human Resources Associate Professional in Human Resources (aPHR) Certification Preparation</p> <p>Fine Arts, Photography & Video Production Desert Night Sky Photography Digital Photography Bundle</p>	<p>Fitness & Wellness Jazz2 Dances I Ballroom Dancing Pilates I Mindfulness Based Stress Reduction</p> <p>Food & Beverage Dinners from Tuscany</p> <p>Foreign Languages Beginning French IV</p> <p>Lean Six Sigma Lean Six Sigma: Green Belt & Black Belt</p> <p>Social Work Preventing Interpersonal Violence Ethics</p>
--	--

Coming Soon: *Web Development Coding Bootcamp*

ced.unlv.edu/new



Page 6 / 68



Aerospace & Defense

PROTECTIVE SERVICES PROFESSIONAL CERTIFICATE PROGRAM

The Protective Services Professional Certificate is an intensive, week-long training program designed exclusively for executive protection, corporate security, military, and law enforcement professionals interested in learning how to provide lower visibility personal security for high net-worth or 'at risk' individuals in permissive to semi-permissive environments. The curriculum is delivered using a blended-learning format of interactive classroom instruction, field training, case studies, subject-matter expert speakers, and practical exercises.

PROGRAM REQUIREMENTS:

To earn the Protective Services Professional certificate you must successfully complete the following two required modules:

- Protective Driving Operations Course (PDCC)
- Protection Agent Development (PAD)

PROTECTIVE SERVICES PROFESSIONAL CERTIFICATE

Train in the essential elements of personal security and protective driving operations, focusing on the standards and protocols associated with providing high level, low profile protective services. Master the skills needed by the protective services operator: walking formations, business ethics, vehicle and motorcycle operations, principal cover and control techniques, legal issues and use of force, risk assessments and threat analysis, surveillance detection, as well as venue and site security. These skills are taught, practiced, and used for a final exam exercise detail in and around the Las Vegas metropolitan area. The PSPC program consists of two modules: Protective Driving Operations Course (PDCC), which is three days, and Protection Agent Development (PAD), which is four days. Successfully completing all seven days combined earns graduates the Protective Services Professional Certificate.

Prerequisite: Please see ced.unlv.edu/protective-services for admission standards.

Steve Krystek

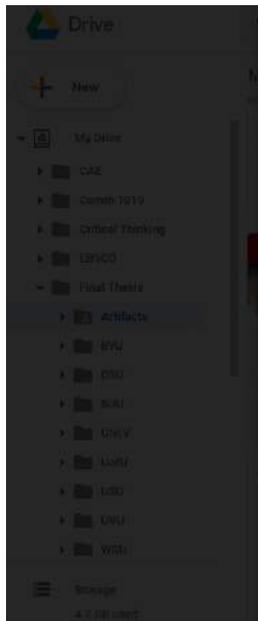
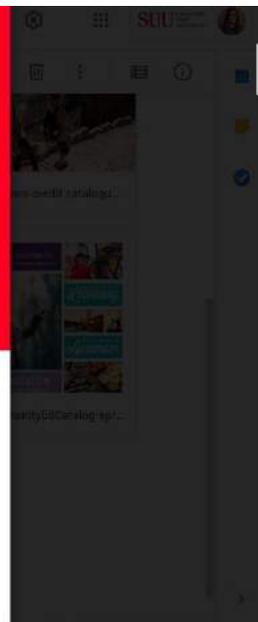
PDCC & PAD Package
F-Th | Apr 5-11 (meets 7x) | \$2,850
Off site | 1915D3143 | 7 CEUs

Protective Driving Operations Course (PDCC) module only
FSaSu | Apr 5-7 (meets 3x) | \$1,950
9am-5pm each day

Protective Agent Development (PAD) module only
MTWTh | Apr 8-11 (meets 4x) | \$1,215
8am start each day, varied end times



AEROSPACE & DEFENSE



BUSINESS ADMINISTRATION

UNMANNED AIRCRAFT SYSTEMS CERTIFICATE

Be on the forefront of Unmanned Aircraft Systems (UAS) operation, policy, safety, and application. UAS are finding expanding commercial and public application across many industries including construction, agriculture, environmental monitoring, security, delivery, and more. Demand for licensed operators is growing rapidly! With this certificate you will not only build strong technical understanding through classroom and online instruction, but also gain experience via flight labs. Hands-on, interactive flight instruction will build full competence to manage flight operations for UAS multirotor platforms. The certificate program is open to anyone interested in this rapidly growing field of aviation.

New! UNMANNED AIRCRAFT SYSTEMS CERTIFICATE

Become a FAA licensed commercial drone pilot. This blended instructor-based and online course is designed to prepare students to fly within current UAS Federal Aviation Administration (FAA) regulations. Students are introduced to UAS system design, flight methods, and local and federal regulations. This course covers all the necessary topics to successfully obtain an FAA commercial drone license, "Part 107 Remote Pilot Certificate." Students will participate in flight demonstrations and experience hands-on flight missions. This course meets the requirements of ASTM F3266-18, Standard Guide for Training for Remote Pilot in Command of Unmanned Aircraft Systems (UAS) Endorsement, and the Association for Unmanned Vehicle Systems International (AUVSI) Trusted Operator Program Levels 1 and 2.

Praxis Aerospace Concepts, Inc.
FSaSu | Feb 22-Mar 3 (meets 6x) | 8am-5pm | \$1,899
Off site | 1911U61119 | 4 CEUs

Business Administration

EXECUTIVE CERTIFICATE IN BUSINESS ADMINISTRATION

The Executive Certificate in Business Administration is designed to introduce practicing managers, business owners, and professionals to the most important concepts, tools, and techniques taught in today's business schools. Boost your productivity, confidence, and effectiveness when managing yourself, others, and your business. The four modules leading to the Executive Certificate in Business Administration prepare you to flex with evolutions in business by teaching you how to step back and assess staffing, business processes, economic trends, and financial opportunity.

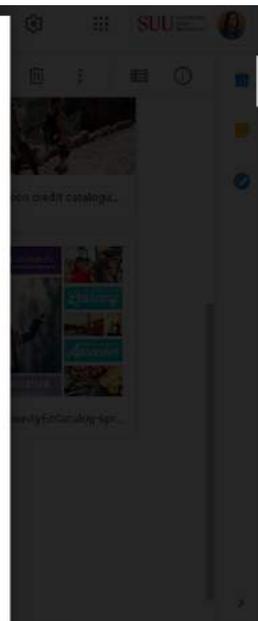
PROGRAM REQUIREMENTS: To earn the Executive Certificate in Business Administration, participants will be required to complete four business modules.

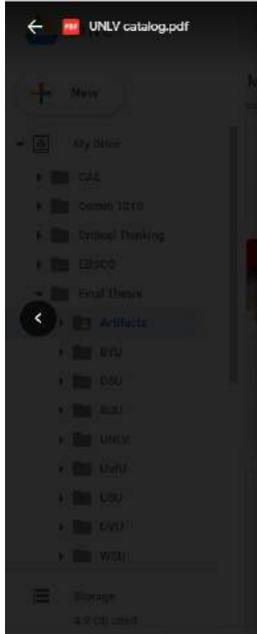
MODULES:

- Business & People Management
- Business Logistics & Processes
- Business & the Economic Environment
- Financial & Business Performance

New! EXECUTIVE CERTIFICATE IN BUSINESS ADMINISTRATION BUNDLE

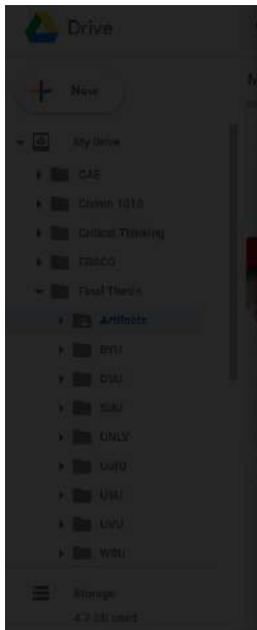
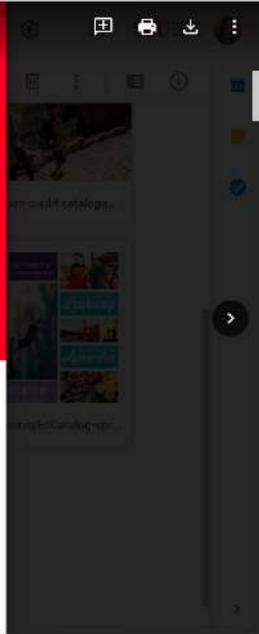
This bundle includes registration to the four (4) Executive Certificate in Business Administration modules. The modules include Business Administration, Business Logistics & Processes, Business & the Economic Environment, and Financial & Business Performance.





New! BUSINESS & PEOPLE MANAGEMENT MODULE
 This module will provide you with the most up to date information about managing and leading people. Participants will learn principles of people management and how to apply them to their business or team. Specific topics will include managing conflict, leading through change, and methods for conflict resolution. Completing this module will provide participants with tools and techniques they can immediately apply to their workplace.
 This module includes four classes each taught by an experienced faculty member or local business leader:
Leadership: In today's business environment, marked by rapid change and hyper-competition, effective leadership often makes the difference between success and failure. Students will examine the different roles and characteristics of a leader, as well as the impact of leadership on an organization. Students will also examine their own leadership skills and identify ways to develop their personal style.
Managing People: The essence of an organization is its workforce—employees must effectively work together to produce positive outcomes. This course provides an overview of organizational behavior and the various methods of managing individuals, teams, and organizations to elicit consistent, high levels of performance.
Conflict Resolution: Leaders often spend a significant amount of their time dealing with conflict and its consequences. People deal with conflict in various ways, but the most effective conflict management tool, at least potentially, is to negotiate. This course will enhance your ability to negotiate deals, settle disputes, and make team-based decisions.
Change & Transformation: Change in organizations is unavoidable. We can allow it to happen to us, or we can embrace it. Successful organizations make innovation and evaluation a consistent part of their culture. Because change is a process, it can be managed through effective leadership. This course provides insights into change management theory and application.
 These are hybrid classes. Access to the online component is available two weeks prior to the in-person meet dates. You should anticipate spending eight hours per module in online preparation before the in-person meet dates, plus eight hours per module for online follow-up.

BUSINESS & ECONOMIC ENVIRONMENT MODULE
 Gain a better understanding of how your business fits into the larger economic picture. This module explores the challenges and opportunities in the current economic, legal, and international business environments. Specific topics will include understanding how economic conditions impact business operations in a global economy, identifying common legal pitfalls, the challenges and opportunities of global operations, and being a socially responsible company.
 This module includes four classes each taught by an experienced faculty member or local business leader:
The Economy: Better understand economic conditions impacting firms operating in the current global economy. Topics include national income, business cycles; inflation; unemployment, interest rates; exchange rates; and fiscal and monetary policies.
International Business: Become a more skilled global business player. Conducting business within a worldwide framework presents opportunities as well as challenges for organizations looking to expand outside their home market. Knowledge of international business realities will give your business an edge over competitors.
Business Law: Professionals today must be acutely aware of the law in order to avoid violations. Proactively prevent legal problems before they arise, or mitigate their effects by understanding and recognizing potential business law pitfalls. This session will enable you to understand basic contract, tort, and property law, as well as the law of legal entities.
Corporate Social Responsibility: Corporate Social Responsibility (CSR) is not just a public relations opportunity; in the most successful organizations, CSR is fully integrated into a firm's business model. Businesses engage in CSR for strategic and/or ethical purposes, generally with the expectation that there will be a positive impact on their bottom line. Learn about multiple ways to approach CSR and explore implementation strategies.
 These are hybrid classes. Access to the online component is available two weeks prior to the in-person meet dates. You should anticipate spending eight hours per module in online preparation before the in-



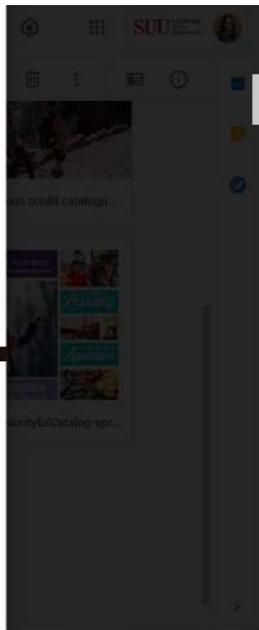
and application.
 These are hybrid classes. Access to the online component is available two weeks prior to the in-person meet dates. You should anticipate spending eight hours per module in online preparation before the in-person meet dates, plus eight hours per module for online follow-up. Please note, requests to drop classes and receive refunds must be submitted no later than one week prior to the in-person class session. Please see website for all other policies regarding withdrawing from the class. Register for all four modules in order to receive a bundle price of \$4,676.40.
 Lee Business School
 Online Access: Sep 10-Oct 8
 In Person: TW | Sep 24-25 | 8am-5pm | \$1,299
 Lee Business School, WRI Room 302 | 193BD6120 | 1.6 CEUs

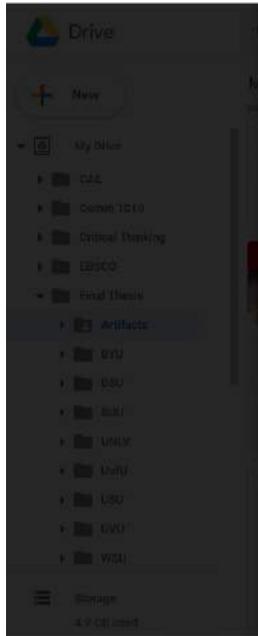
line. Learn about multiple ways to approach CSR and explore implementation strategies.
 These are hybrid classes. Access to the online component is available two weeks prior to the in-person meet dates. You should anticipate spending eight hours per module in online preparation before the in-person meet dates, plus eight hours per module for online follow-up. Please note, requests to drop classes and receive refunds must be submitted no later than one week prior to the in-person class session. Please see website for all other policies regarding withdrawing from the class. Register for all four modules in order to receive a bundle price of \$4,676.40.
 Lee Business School
 Online Access: Feb 12-Mar 12
 In Person: TW | Feb 26-27 | 8am-5pm | \$1,299
 Lee Business School, WRI Room 302 | 1918D6123 | 1.6 CEUs

Register online at ced.unlv.edu/cat2019

New! BUSINESS LOGISTICS & PROCESSES MODULE
 This module covers key concepts in managing the core systems and processes in your business. Specific topics include handling budgeting and reporting, consumer behavior and marketing, managing the service aspect of a business, and information systems. Strengthen your understanding of these key concepts through specific examples of how to apply them within your work environment.
 This module includes four classes each taught by an experienced faculty member or local business leader:
Budgeting & Reporting: Utilize your budgeting process to communicate and fund business priorities. Take a fresh approach to your company's finances once you reframe the budget process as a way to quantify management goals and not just numbers. Think about and plan for the future.

New! BUSINESS & FINANCIAL PERFORMANCE MODULE
 This module will provide the tools and techniques for measuring and improving the performance of your business. Specific topics include developing an appreciation of the market process, crafting a focused business strategy, understanding how to evaluate your company's financial position, and using principles of accounting to quantify the performance of your business and drive decision making.
 This module includes four classes each taught by an experienced faculty member or local business leader:
The Market Process: Gain appreciation of the basic operations of the market economy, including supply and demand, pricing strategies, cost drivers, competition, monopoly, and the function of entrepreneurs in society.





Budget documents can then be used as a benchmark for subsequent performance.

Marketing: View your business from the customer's point of view so you can craft a marketing strategy tailored to your unique product and target audience. You will be given tools to develop an effective marketing strategy and will learn the basics of how to analyze market opportunities, develop marketing plans, and implement marketing programs.

Service Operations: Examine approaches for achieving operational competitiveness in a service-focused business and investigate several tools for analyzing service operations. Operational excellence is critical for success in any service industry, as businesses increasingly face deregulation, global competition, and rapidly-evolving information technology.

Information Systems: Don't overlook the importance of well designed, thoughtfully implemented, and carefully managed information systems and decision support systems to the success of your business venture. Discuss the role information technology applications play in decision making and problem solving at the operational and corporate levels.

These are hybrid classes. Access to the online component is available two weeks prior to the in-person meet dates. You should anticipate spending eight hours per module in online preparation before the in-person meet dates, plus eight hours per module for online follow-up. Please note, requests to drop classes and receive refunds must be submitted no later than one week prior to the in-person class session. Please see website for all other policies regarding withdrawing from the class. Register for all four modules in order to receive a bundle price of \$4,676.40

Lee Business School
Online Access: Mar 12-Apr 9
In Person: TW | Mar 28-27 | 8am-5pm | \$1,299
Lee Business School, WRI Room C302 | 191B06122 | 1.6 CEUs

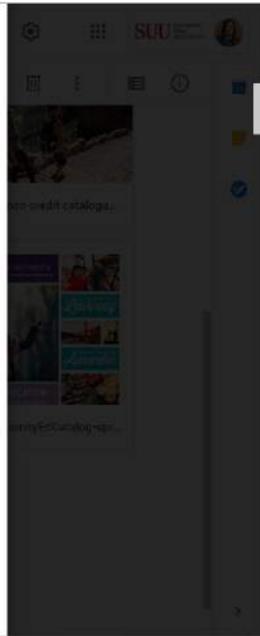
...strategy, identifying the diverse stakeholders in your organization to achieve long term objectives ultimately leading to competitive advantage. The course will provide understanding of the conceptual and theoretical base of strategic management and examine how the formulation and implementation of strategy can enable an organization to achieve competitive advantage.

Corporate Finance: Discuss how managers and investors evaluate projects and investments in order to determine whether an investment should be undertaken. Specifically, examine the methods and process of capital budgeting, the cost of raising capital, risk and return, and how to value future cash flows.

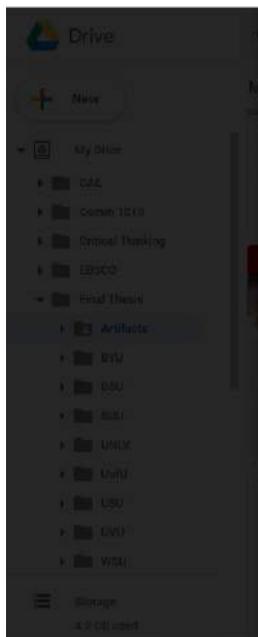
Accounting: Accounting measures the activities of a business by the dollars it receives and spends. This class provides a comprehensive picture of how managers, owners, and other stakeholders use accounting information to make decisions.

These are hybrid classes. Access to the online component is available two weeks prior to the in-person meet dates. You should anticipate spending eight hours per module in online preparation before the in-person meet dates, plus eight hours per module for online follow-up. Please note, requests to drop classes and receive refunds must be submitted no later than one week prior to the in-person class session. Please see website for all other policies regarding withdrawing from the class. Register for all four modules in order to receive a bundle price of \$4,676.40

Lee Business School
Online Access: Oct 8-Nov 5
In Person: TW | Oct 22-23 | 8am-5pm | \$1,299
Lee Business School, WRI Room C302 | 193B06121 | 1.6 CEUs



8 Register by phone at 702-895-3394



Cannabis

CANNABIS CLASSES

Legal cannabis is a quickly growing industry with incredible opportunities for employees, entrepreneurs, and investors. Online courses offered in conjunction with The Academy of Cannabis Science will broaden your knowledge in the field and enhance your understanding of this evolving industry. See online registration for expanded course offerings.

CANNABIS PROFESSIONAL

Discuss history and folklore of cannabis its anatomy, cannabinoid science, customer service in the cannabis industry, as well as discussions about the law and current regulations. This is a self-paced, six module online course. Each module concludes with an assessment. You can anticipate the course taking four to eight hours to complete. You can register for this course any time between the listed start date and five business days prior to the end date. You will receive your online access within three business days after registration. Live question and answer sessions will be available and scheduled.

Prerequisite: Students need to be at least 21 years old. Students will need access to a computer and internet and understand how to navigate a learning management system.

They Reeking

Jan 28-Feb 22 | \$99
Online Delivery | 191CH1100A | 0.4 CEU

Feb 25-Mar 22 | \$99
Online Delivery | 191CH1100B | 0.4 CEU

Mar 25-Apr 19 | \$99
Online Delivery | 191CH1100C | 0.4 CEU

Apr 22-May 17 | \$99
Online Delivery | 191CH1100D | 0.4 CEU

May 20-Jun 21 | \$99
Online Delivery | 191CH1100E | 0.4 CEU

Design & Technology Fashion Design

FASHION DESIGN CERTIFICATE PROGRAM

Step into a rewarding career as a fashion designer, illustrator, seamstress, merchandiser, model, photographer, or costume maker. You will learn about both the creative and technical sides of the fashion industry through hands-on activities, demonstrations, special events, and field trips.

Fashion Design students also participate in fashion shows, award competitions, and networking opportunities. This program is offered in conjunction with Nevada Association of Fashion Design (NAFD). Courses may be taken individually to expand your skill set.

PROGRAM REQUIREMENTS:

To earn the Fashion Design Certificate you must register for the certificate application course 183FD9999 and successfully complete five core courses plus an additional 7.2 CEUs of elective courses.

CORE COURSES:

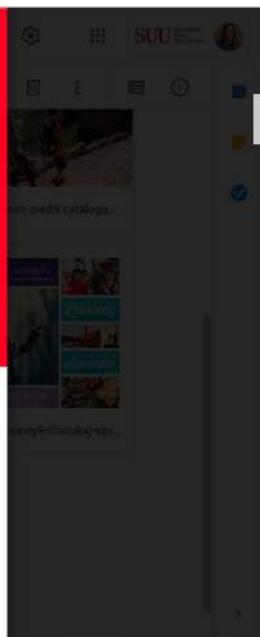
- Basic Sewing
- Dressmaker Studio
- Fashion Design: Elements & Principles
- Fashion Illustration & Design
- Patternmaking

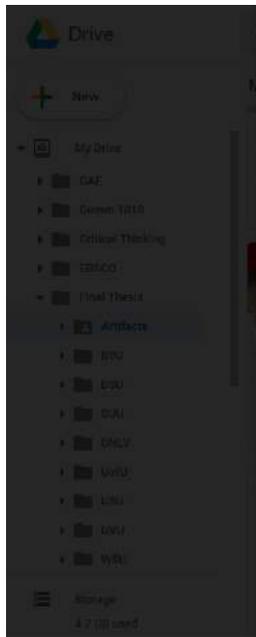
ELECTIVE COURSE OPTIONS:

Offerings vary by semester. Visit ced.unlv.edu/fashion for a complete list of elective options and more details about this program.

BASIC SEWING

Learn basic garment construction, pattern reading, and enhancement. Instruction will include how to take proper body measurements, how to read and use master patterns, how to alter garments for a perfect fit, and how to properly select fabrics, threads and notions.





Apr 22-May 17 | \$99
 Online Delivery | 191CH1100D | 0.4 CEU
 May 20-Jun 21 | \$99
 Online Delivery | 191CH1100E | 0.4 CEU

Our class offerings are always evolving. Visit ced.unlv.edu/new for the latest additions!

Register online at ced.unlv.edu/cat2019

BASIC SEWING

Learn basic garment construction, pattern reading, and enhancement. Instruction will include how to take proper body measurements, how to read and use master patterns, how to alter garments for a perfect fit, and how to properly select fabrics, threads and notions. You will learn to operate a sewing machine and be introduced to the serger machine. Project: Design and construct top, pants, and skirt.

Jane Ross
 SaSu | Jan 12-27 (meets 6x) | 10am-9:25pm | \$429
 PAR Room 401 | 191FD2102 | 3.2 CEUs



DESIGN & TECHNOLOGY

FASHION APPAREL CONSTRUCTION: THE LITTLE BLACK DRESS

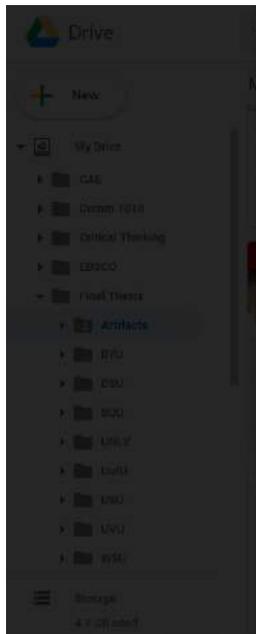
Simple, sexy, and elegant, a woman's little black dress is a classic look that never steers you wrong. Designer Coco Chanel gave new meaning to the LBD and it has been heralded as every woman's secret fashion weapon. Fashion students will design and create their very own LBD. You will use flat-pattern methods or draping techniques, fitting, cutting and sewing to design your very own little black dress. Develop a unique design through the elements of embellishment using lace, beads, sequins, rhinestones or just a simple, well-constructed LBD that will flatter your figure.

Prerequisite: Must have previous sewing/machine skills.
 Gretchen Marshall
 SaSu | Apr 27-May 11 (meets 5x) | 9am-1:55pm | \$289
 PAR Room 401 | 191FD2122

SWIMWEAR & LINGERIE

Combine fun, charm, originality, and vitality into cutting-edge swimwear, lingerie, and club wear for the modern woman. The most important principles in creating fine lingerie are the understanding of correct body measurements, types of fabrics, trims, and elastics. You will use a variety of colors and styles to create affordable, stunning swimwear and intimate apparel for you to enjoy, model, or proudly display in your portfolio. Gain experience with the special notions, needles, threads, and elastics necessary for specialty fabrics such as Lycra, spandex, and nylon. Projects: One swimwear and one lingerie design. Project board, sketch, and swatches.

Prerequisite: Must have previous sewing/machine skills.
 Jane Ross
 SaSu | Mar 30-Apr 13 (meets 5x) | 10am-2:55pm | \$289
 PAR Room 401 | 191FD2114 | 2.4 CEUs



DESIGN & TECHNOLOGY

FASHION APPAREL CONSTRUCTION: THE LITTLE BLACK DRESS

Simple, sexy, and elegant, a woman's little black dress is a classic look that never steers you wrong. Designer Coco Chanel gave new meaning to the LBD and it has been heralded as every woman's secret fashion weapon. Fashion students will design and create their very own LBD. You will use flat-pattern methods or draping techniques, fitting, cutting and sewing to design your very own little black dress. Develop a unique design through the elements of embellishment using lace, beads, sequins, rhinestones or just a simple, well-constructed LBD that will flatter your figure.

Prerequisite: Must have previous sewing/machine skills.
 Gretchen Marshall
 SaSu | Apr 27-May 11 (meets 5x) | 9am-1:55pm | \$289
 PAR Room 401 | 191FD2122

SWIMWEAR & LINGERIE

Combine fun, charm, originality, and vitality into cutting-edge swimwear, lingerie, and club wear for the modern woman. The most important principles in creating fine lingerie are the understanding of correct body measurements, types of fabrics, trims, and elastics. You will use a variety of colors and styles to create affordable, stunning swimwear and intimate apparel for you to enjoy, model, or proudly display in your portfolio. Gain experience with the special notions, needles, threads, and elastics necessary for specialty fabrics such as Lycra, spandex, and nylon. Projects: One swimwear and one lingerie design. Project board, sketch, and swatches.

Prerequisite: Must have previous sewing/machine skills.
 Jane Ross
 SaSu | Mar 30-Apr 13 (meets 5x) | 10am-2:55pm | \$289
 PAR Room 401 | 191FD2114 | 2.4 CEUs

PATTERNMAKING: INTRODUCTION

Develop skills for drafting flat pattern slopers through standard or individual measurements. Using graph drafting paper, you will draft a bodice, sleeve, pant, and skirt. You will learn how to take proper body measurements, determine alterations/grading for fitted patterns, and construct muslin patterns/samples utilizing dress forms and sewing/serger machines.

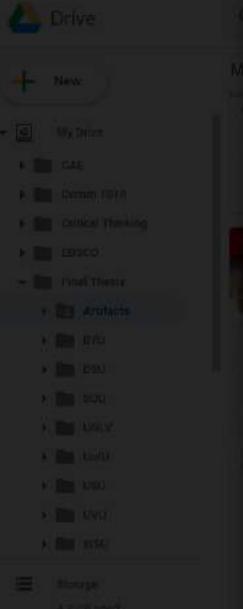
Prerequisite: Must have previous sewing/machine skills.
 Gretchen Marshall
 SaSu | Feb 2-17 (meets 6x) | 9am-2:25pm | \$389
 PAR Room 401 | 191FD2105 | 3.2 CEUs

SEWING: ALTERATIONS

A perfect fit can make clothing look custom made. The fundamentals of alterations and tailoring include understanding human body types, taking measurements for correct fit, marking and grading, as well as working with various fabrics and styles. Refine skills including hand sewing, finishing stitches, pattern alterations, methods of fitting, repair work, and garment redesign. Please bring a jacket, a pair of pants, and a skirt to class to alter as you practice your new skills. Project: Alter a jacket, a pair of pants, and a skirt.

Prerequisite: Must have previous sewing/machine skills





Design & Technology: Print, Graphic & Web Design

PRINT & GRAPHIC DESIGN CERTIFICATE PROGRAMS

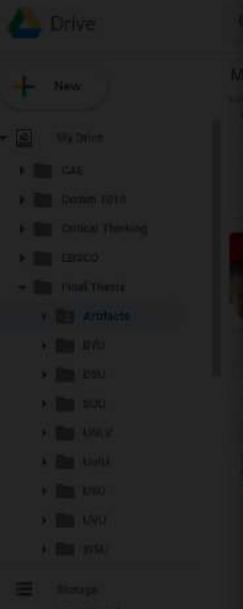
Build proficiency in the core design software tools used in the commercial printing and graphic design industry. Print Design Certificate candidates study the essential concepts of print design and the Adobe applications designers use to complete their projects. Graphic Design Certificate candidates expand their Adobe design skills and learn additional design theory and print communication concepts and techniques. The Graphic Design Certificate is suitable if you are crossing disciplines, such as web design to print and graphic design, or if you are responsible for marketing and designing materials in your current employment but have no formal training and experience in graphic design. Courses may be taken individually to expand your skill set.

Our labs are equipped with Windows PC and Mac computers (Adobe courses). Although we provide the required software programs in our computer labs during instructional times, you also need access to the software, if applicable, at home or at work to complete exercises, assignments, and projects.

PREREQUISITES: You must have a working knowledge of computer basics including navigation, creation, editing, and saving files, and



DESIGN & TECHNOLOGY



computer labs during instructional times, you also need access to the software, if applicable, at home or at work to complete exercises, assignments, and projects.

PREREQUISITES: You must have a working knowledge of computer basics including navigating, creating, editing, and saving files and folders.

PRINT DESIGN CERTIFICATE PROGRAM REQUIREMENTS:
To earn the Print Design Certificate you must register in the certificate application course 183WM9999B and successfully complete four core courses.

CORE COURSES:

- Adobe Illustrator Level I
- Adobe InDesign Level I
- Adobe Photoshop Level I
- Print Design Capstone: From Pre-Press to Production (Must be the last course taken)

COMING SOON
WEB DEVELOPMENT CODING BOOTCAMP

Plans for a brand new Web Development Coding Bootcamp program are currently being finalized. Updates will be posted online at ced.unlv.edu/coding-bootcamp as they become available.

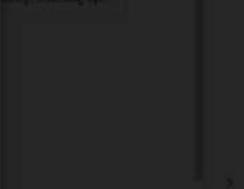
Register online at ced.unlv.edu/cat2019 11



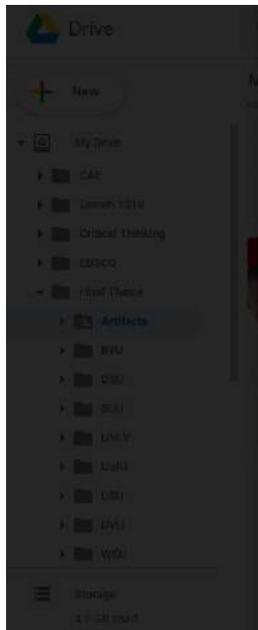


ADOBE INDESIGN LEVEL I
Easily lay out catalogs, brochures, posters, and other publications with InDesign. Work with tools, menus, and palettes to create documents, define typesetting features, work with images, and create files for print. In-class exercises will reinforce your understanding of page setup attributes, master pages guides and margins, color definition, graphic formats, and file management. Required Textbook(s): *Adobe InDesign, Illustrator & Photoshop CS6: The Portfolio Series* (ISBN: 9781936201198)
- Jessica Kennedy
Th | Feb 28-Apr 4 (meets 6x) | 5:30-8:30pm | \$309

ADOBE PHOTOSHOP LEVEL I
Create, design, and manipulate print-based artwork, web-based graphics, and digital photography with Adobe Photoshop. Students will learn to perform basic tasks in Photoshop, including color correction, retouching, creating composite images, using masks, resizing images, adding text, and creating art from scratch. This course targets advanced beginners who use Photoshop for personal and professional projects and wish to broaden their knowledge and skills in this program. Required Textbook(s): *Adobe Photoshop CC Classroom in a Book* (ISBN: 9780321928078)
- Rakitha Perera



DESIGN & TECHNOLOGY



Th | Jul 25-Aug 29 (meets 6x) | 5:30-8:30pm | \$309
PAR Room 123 | 191WM106 | 1.6 CEUs

ADOBE ILLUSTRATOR LEVEL I

Generate crisp, scalable, vector-based artwork in Adobe Illustrator. Beginners and those with slight experience will learn principles of good graphic design as they create and transform shapes, draw with the pen tool, work with typography, and color in Illustrator. Illustrator is a designer's go-to tool for illustrations, logos, business cards, signs, ads, and much more. Required Textbook(s): Adobe InDesign, Illustrator & Photoshop CS6: The Portfolio Series (ISBN: 9781936201198)

Jessica Kennedy

T | Jan 22-Feb 26 (meets 6x) | 5:30-8:30pm | \$309
PAR Room 125 | 191WM112 | 1.6 CEUs

W | Jul 24-Aug 28 (meets 6x) | 5:30-8:30pm | \$309
PAR Room 125 | 192WM121 | 1.6 CEUs

ADOBE ILLUSTRATOR LEVEL II

Intermediate users will build upon their Illustrator knowledge and skills by working with layers and artboards, blending shapes and colors, working with custom brushes, working with styles and effects, working with symbols, and integrating projects with other Adobe applications. Required Textbook(s): Against the Clock: Adobe Illustrator CS5 (ISBN: 9781936201136)

Prerequisite: Adobe Illustrator Level I or possess similar working knowledge and experience.

Jessica Kennedy

T | Mar 5-Apr 16 (meets 6x) | 5:30-8:30pm | \$309
PAR Room 125 | 191WM100 | 1.6 CEUs

*Class does not meet: Mar 26

PAR Room 125 | 191WM122A | 1.6 CEUs

T | Apr 30-Jun 4 (meets 6x) | 5:30-8:30pm | \$309
PAR Room 125 | 191WM122B | 1.6 CEUs

GRAPHIC DESIGN CAPSTONE: DESIGNING YOUR BRAND USING ADOBE SOFTWARE

Create a comprehensive corporate or personal brand identity project by applying skills learned in previous graphic design classes. This course will give you an opportunity to showcase your creative vision and technical graphic design skills through multiple media types. This course must be the last class taken to complete the requirements of the Graphic Design Certificate.

Staff

On Demand | \$209
191WM177 | 1.2 CEUs

HTML LEVEL I

HTML allows web designers to hand-code web pages for smooth transition into XML while still remaining compatible with current web browsers. Apply the concepts, foundations, syntax, and structure of HTML, as you code basic pages by hand. The course will include an introduction to Cascading Style Sheets (CSS). All pages created in the class will be validated using the W3C validation service. Required Textbook(s): Head First HTML and CSS (ISBN: 9780596159900)

Adrian Navarrete

T | Feb 5-Mar 5 (meets 5x) | 6-9pm | \$289
PAR Room 123 | 191WM105 | 1.3 CEUs

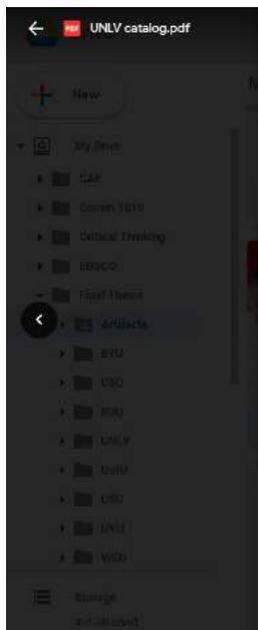
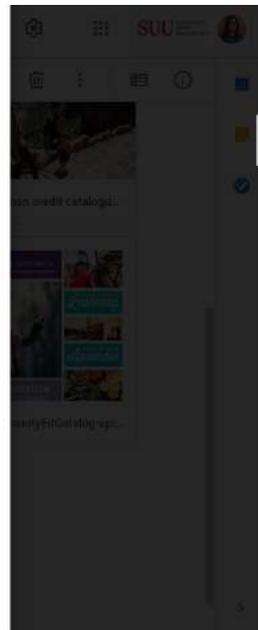
HTML LEVEL II

Augment your web design skills by learning intermediate HTML concepts such as designing table-less layouts, using forms to collect data, and controlling web page format and design using Cascading Style Sheets (CSS). By the end of the class, you will be able to design and code enhanced websites. Required Textbook(s): Head First HTML and CSS (ISBN: 9780596159900)

Prerequisite: HTML Level I or comparable experience.

Adrian Navarrete

T | Mar 12-Apr 9 (meets 5x) | 6-9pm | \$289
PAR Room 123 | 191WM104 | 1.3 CEUs



INTRODUCTION TO CONTENT MANAGEMENT SYSTEMS

The demand is rapidly growing for skilled content managers who can keep a company's website in sync with the needs and expectations of site visitors. In an effort to engage an online audience, many web publishers use content management systems (CMS) such as WordPress, Joomla, Drupal, and others to develop websites and simplify the process of updating web pages with fresh content. Learn the fundamentals of the major CMS platforms, basic CMS installation, considerations for SEO best practices, planning and coordinating content publication, the need for a mix of value-driven digital content, and integration with social media and digital marketing efforts.

John Larson

Th | Apr 11-May 9 (meets 5x) | 6-9pm | \$309
PAR Room 123 | 191WM172 | 1.5 CEUs

INTRODUCTION TO INTEGRATED DEVELOPMENT ENVIRONMENTS

Streamline web development projects by working within a single software platform for most coding tasks. Powerful Integrated Development Environments (IDEs) allow web developers to plan, write, test, and deploy sites with speed and accuracy. Beginning web developers will gain initial experience with several of the leading text editors used to code. Class will evaluate differences between the platforms, assess their usefulness for different projects, and discuss how to extend functionality with plugins.

Prerequisite: HTML Level I or comparable experience.

Adrian Navarrete

T | Apr 16-23 (meets 2x) | 6-9pm | \$199
PAR Room 123 | 191WM173 | 0.6 CEU

JAVASCRIPT

JavaScript is an easy-to-learn scripting language supported by all popular Web browsers. You will learn to use JavaScript effectively, making your web pages more dynamic and functional. Course objectives incorporate instruction in the fundamental concepts of programming, including the use of core JavaScript syntax and the syntax of the language (statements, comments, loops, and arrays).

Open with



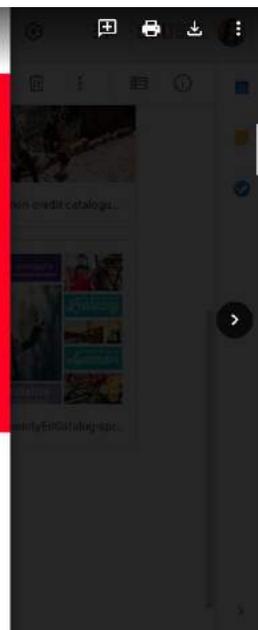
DESIGN & TECHNOLOGY

PRINT DESIGN CAPSTONE: FROM PRE-PRESS TO PRODUCTION

All your training in print design comes together in a final portfolio project. Fuse your knowledge of Adobe InDesign, Adobe Illustrator, and Adobe Photoshop into a single integrated branding project. Receive file-building and pre-press training so your files will export correctly and result in beautiful printed pieces.

Staff

On Demand | \$209



UNLV catalog.pdf

New

My Drive

- GAE
- Comm 101A
- Critical Thinking
- LSJCC
- Final Thesis
- Artifacts
- ETU
- ESU
- ESU
- UNLV
- Storage

Adrian Navarrete
T | Apr 16-23 (meets 2x) | 6-9pm | \$199
PAR Room: 123 | 191WM8173 | 0.6 CEU

JAVASCRIPT
JavaScript is an easy-to-learn scripting language supported by all popular Web browsers. You will learn to use JavaScript effectively, making your web pages more dynamic and functional. Course objectives incorporate instruction in the fundamentals of JavaScript programming, including the use of core JavaScript objects and the syntax of the language (statements, conditionals, loops, and functions), as well as how to immediately use JavaScript to write code for handling image rollovers and other tasks. Required Textbook(s): *Head First JavaScript* (ISBN: 9781449340131)
Prerequisite: HTML Level I and II or comparable experience. Experience with CSS and programming is recommended but not required.
Adrian Navarrete
Th | Jun 6-27 (meets 4x) | 6-9pm | \$289
PAR Room: 123 | 192WM8110 | 1.3 CEUs

PRINT DESIGN CAPSTONE: FROM PRE-PRESS TO PRODUCTION
All your training in print design comes together in a final portfolio project. Fuse your knowledge of Adobe InDesign, Adobe Illustrator, and Adobe Photoshop into a single integrated branding project. Receive file-building and pre-press training so your files will export correctly and result in beautiful printed pieces.
Staff
On Demand | \$209
191WM8156 | 1.2 CEUs

INTRODUCTION TO SEARCH ENGINE OPTIMIZATION
Learn the basics of search engine optimization in this fast-paced 6 week course designed to teach you the technical and creative elements required to improve rankings, drive traffic, and increase awareness in search engines.
Prerequisite: HTML Level I or comparable experience.
John Larson
W | Apr 3-May 8 (meets 6x) | 6-8pm | \$279
PAR Room: 123 | 191WM8125 | 1.2 CEUs

Register online at ced.unlv.edu/cat2019 13

Open with





UNLV catalog.pdf

New

My Drive

- GAE
- Comm 101A
- Critical Thinking
- LSJCC
- Final Thesis
- Artifacts
- ETU
- ESU
- ESU
- UNLV
- UNLV
- UNLV
- UNLV
- UNLV
- UNLV
- Storage

English as a Second Language (ESL) & Accent Reduction

ACCENT REDUCTION FOR INTERNATIONAL PROFESSIONALS II
Focus on mastering the consonant sounds of American English. This class is the next step after the Level I class. Now that you have completed the basic vowel program in Level I, you will master additional techniques for improving your English pronunciation. With Accent Reduction Level II, you will learn the techniques of producing correct consonant sounds when

Open with





UNLV catalog.pdf

New

My Drive

- GAE
- Comm 101A
- Critical Thinking
- LSJCC
- Final Thesis
- Artifacts
- ETU
- ESU
- ESU
- UNLV
- UNLV
- UNLV
- UNLV
- UNLV
- UNLV
- Storage

English as a Second Language (ESL) & Accent Reduction

ACCENT REDUCTION

ACCENT REDUCTION FOR INTERNATIONAL PROFESSIONALS I
Precise articulation is essential for effective presentations, motivating employees, and inspiring customer confidence. Even if you are proficient in English grammar and vocabulary, a strong regional or foreign accent can still make clear communication difficult in the workplace. Take this opportunity to develop the skills you need to correctly pronounce the sounds of American English, focusing on the vowel sounds, so your accent is no longer a business liability. Textbook included in cost of tuition.
Amy Nassar
MW | Jan 28-Feb 13 (meets 6x) | 7-9:30pm | \$249
PAR Room 300 | 191CX1113

ACCENT REDUCTION FOR INTERNATIONAL PROFESSIONALS II
Focus on mastering the consonant sounds of American English. This class is the next step after the Level I class. Now that you have completed the basic vowel program in Level I, you will master additional techniques for improving your English pronunciation. With Accent Reduction Level II, you will learn the techniques of producing correct consonant sounds when combined with vowels or other challenging consonants. By the end of this session, you will have acquired the rules governing the production of all the consonant sound variations, and you will meet difficult challenges in speech clarity for your job. Textbook included in cost of tuition.
Amy Nassar
MW | Feb 25-Mar 13 (meets 6x) | 7-9:30pm | \$249
PAR Room 512 | 191CX1123

ACCENT REDUCTION FOR INTERNATIONAL PROFESSIONALS III
Focus on mastering the intonation patterns of American English. This class is the next step after Levels I and II. Now that you completed the basic vowel and consonant programs, you will learn the musical aspects of speech, and the mechanics for how to signal stress and pitch. With Accent Reduction Level III, you will master stress and pitch patterns for words, sentences, and paragraphs. You will also practice body language and facial expressions that reinforce American intonation, and help add meaning and clarity to your speech. By the end of this session, you will have acquired the rules governing the production of an understandable communication. Textbook included in cost of tuition.
Amy Nassar
MW | Mar 25-Apr 10 (meets 6x) | 7-9:30pm | \$249
PAR Room 302 | 191CX1124

EFFECTIVE SPEAKING FOR INTERNATIONAL PROFESSIONALS
Do you want to speak effectively? Do you want to communicate with clarity and confidence? Are you an international professional or student who wants to improve your speaking and communication skills? This class will help you acquire the aspects of effective speech delivery. You will learn organization of content, use of verbal and non-verbal language, and voice control including understandable accent, proper intonation and better articulation. You will also master the techniques of pausing, phrasing, and linking for delivering a smoother, clearer and more concise speech. Improving your speaking skills

UNLV CANNON SURVEY CENTER
INSTITUTE OF EDUCATIONAL RESEARCH

Make the Cannon Survey Center Part of Your Research Team

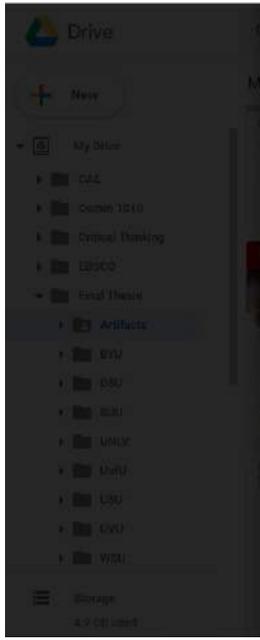
Let data drive the decision making in your business. When you partner with Cannon Survey Center to collect and analyze feedback from your customers, you can make informed decisions to improve your customer experience and your bottom line. Surveys can be conducted online, via landline or telephone, face-to-face in the field, or by mail. Bilingual staff can provide survey administration in

Open with



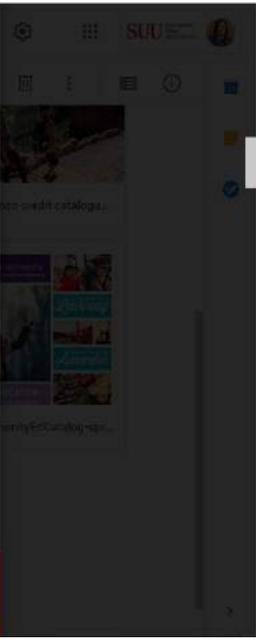


ENGLISH AS A SECOND LANGUAGE & ACCENT REDUCTION



Part of Your Research Team
 Let data drive the decision making in your business. When you partner with Cannon Survey Center to collect and analyze feedback from your customers, you can make informed decisions to improve your customer experience and your bottom line. Surveys can be conducted online, via landline or cellphone, face-to-face in the field, or by mail. Bilingual staff can provide survey administration in Spanish.
Contact Us:
 Phone: 702-895-6731
 Email: bridget.kelly@unlv.edu
 Web: surveys.unlv.edu

EFFECTIVE SPEAKING FOR INTERNATIONAL PROFESSIONALS
 Do you want to speak effectively? Do you want to communicate with clarity and confidence? Are you an international professional or student who wants to improve your speaking and communication skills? This class will help you acquire the aspects of effective speech delivery. You will learn organization of content, use of verbal and non-verbal language, and voice control including understandable accent, proper intonation and better articulation. You will also master the techniques of pacing, pausing, and linking for delivering a smoother, clearer and more concise speech. Improving your speaking skills will boost your self-confidence, and have a positive impact on your professional and social life. You will overcome your fear of speaking, and communicate ideas in a coherent and convincing manner.
 Required Textbook(s): *Speech Communication Made Simple 2, 4th Edition* (ISBN: 9780132851694)
 Amy Nassar
 MW | Apr 22-May 8 (meets 6x) | 7-9:30pm | S219
 PAR Room 302 | 191CX1117 | 1.5 CEUs



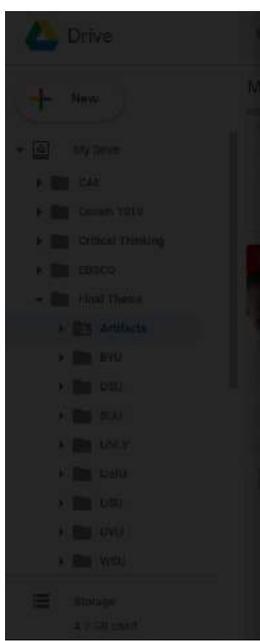
14

Register by phone at 702-895-3394

ENGLISH AS A SECOND LANGUAGE (ESL)
 A strong command of English can help you thrive in business, academics, and every day life. UNLV offers a variety of different English as a Second Language (ESL) courses to fit your skill level and help you progress from non-speaker to full fluency. All courses cover the core ESL content areas: reading, writing, speaking, and listening. Courses are assessed in a pass/fail format.
 You will need to take an ACCUPLACER placement test prior to registration.



ENGLISH /



(ESL) courses to fit your skill level and help you progress from non-speaker to full fluency. All courses cover the core ESL content areas: reading, writing, speaking, and listening. Courses are assessed in a pass/fail format.

You will need to take an ACCUPLACER placement test prior to registering for any ESL course other than the ESL Beginning level class. Register for the ACCUPLACER test online or call 702-895-3394. If you have taken the ACCUPLACER tests in another institution or you have other documentation to prove proficiency, please provide the documentation to ce-assistant@unlv.edu no later than one week prior to the course start.

ACCUPLACER PLACEMENT TEST FOR ESL STUDENTS
 ACCUPLACER is an integrated system of computer adaptive assessments designed to evaluate students' skills. ACCUPLACER delivers immediate and precise results to support in accurate placement. Students will need to complete a total of three segment tests: reading, sentence structure, and language use to determine which ESL course is level appropriate. Each test will provide a different score. Students will have two hours to complete the exams. Students can retake any of the exams to obtain a higher score. The retake fee will be applied to each retake. Please register for another class session should you want to do a retake.

Staff
 Sa | Jan 5 | 9-11am | \$15
 PAR Room: 123 | 191PP1100A
 T | Jan 8 | 6-9pm | \$15
 PAR Room: 123 | 191PP1100B
 Sa | Apr 27 | 9-11am | \$15
 PAR Room: 123 | 191PP1100C
 M | May 6 | 6-8pm | \$15
 PAR Room: 123 | 191PP1100D

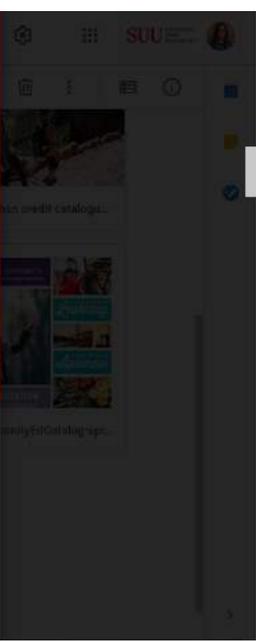
ENGLISH AS A SECOND LANGUAGE (ESL) ADVANCED
 ESL Advanced will effectively progress learners to full English language proficiency. Develop advanced reading and listening strategies, enrich the quality and quantity of your vocabulary, improve grammar accuracy, and write well-organized essays. Instruction will open the door for you to communicate with greater competency, accuracy, and fluency through more sophisticated real-world grammar and vocabulary, more thought-provoking discussions and academic writing activities, and more challenging listening and reading comprehension topics. You will remain highly engaged in organizing, paraphrasing, summarizing,

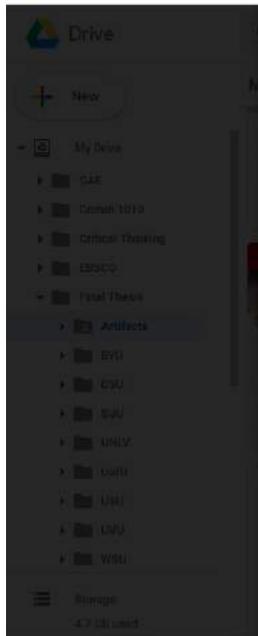


ENGLISH AS A SECOND LANGUAGE (ESL) BEGINNING
 This course is for beginners with limited English language skills. Learn basic skills for speaking confidently, reading and listening comprehensively, and writing correctly. Coursework includes lessons to build vocabulary and basic grammar for everyday situations. A primary focus is on conversational skills, including understanding idiomatic expressions and expressing likes, dislikes, interests, and opinions. By the end of the course, you will acquire the necessary skills to function in everyday English-speaking settings. Our learning environment is engaging, supportive, and designed for student success. ESL Beginning students are not required to take the ACCUPLACER test. Required Textbook(s): Refer to the website for updated textbook information.
 Staff
 TTh | Feb 5-Apr 11 (meets 20x) | 6-9pm | \$29
 PAR Room 400 | 191LA2125 | 6 CEUs

ENGLISH AS A SECOND LANGUAGE (ESL) INTERMEDIATE
 This is an intermediate course focusing on increasingly complex interactions at work, at home, and in the community. Expand your use of oral English and gain confidence when speaking, reading, and writing. Better understand oral conversations and use strategies such as notetaking, summarizing, and sharing with others to determine a speaker's intent. Read and comprehend short-to-medium-length reading passages on common, high interest topics. Write short narrative paragraphs using level appropriate grammar with help from tools such as simplified dictionaries and checklists. Attentively listen to increasingly complex verbal explanations, conversations, and instructions and respond with confidence. ACCUPLACER scores: ESL Reading: 58-82, ESL Sentence Meaning: 62-88, ESL Language Use: 56-82. Required Textbook(s): *Passages Level 1 Student's Book* (ISBN: 9781107627055) and *Workbook* (ISBN: 9781107627253).
 Cecilia P. Ordinario, M.Ed.

ENGLISH AS A SECOND LANGUAGE & ACCENT REDUCTION





FINE ARTS, Photography & Video Production

DRAWING & PAINTING

ACRYLICS I

Acrylic paints share some similarities with both watercolor and oil painting, yet they also offer their own beautiful and unique characteristics. Course will cover brush and non-brush work, color mixing, transparent and opaque application, textural or collage options, composition, creative aids, simple special effects, and critiques. Supply list will be provided.

Gabbie Hirsch
Sa | Jan 25-Feb 23 (meets 5x) | 1:30-4:30pm | \$129
PAR Room 301 | 191AR1121

ACRYLICS II

Explore more sophisticated possibilities by painting with acrylics on layered, textured, and collaged surfaces. Learn how to build paintings even if you do not draw well. Investigate traditional oil techniques translated for acrylics. Your instructor will introduce you to varied subject matter including landscapes, animals, architecture, abstract, and people. Supply list will be provided.

Gabbie Hirsch
Sa | Mar 9-Apr 6 (meets 5x) | 1:30-4:30pm | \$129
PAR Room 301 | 191AR1100

DRAWING I

Drawing is a useful foundation for all your other art, but it is also an art form unto itself. Focusing on a technique called "relative proportioning," gain experience using tools, tricks, and gimmicks to convincingly draw still life, landscapes, and animals. Each class session will cover new techniques and then allow time for guided practice. Students will explore different kinds of pencils, charcoal, pens, and artist's chalks along with the surfaces best suited to each media. Strategies for observation, composition, and perspective will

Apply your freehand drawing skills to more complex projects as you study and practice useful techniques for bringing realism to your work. Time will be devoted to depicting glass, metal, and reflections. Instruction will also cover basic human anatomy and proportions. Assignments will utilize 3D set ups as well as reference photos. Supply list will be provided.

Gabbie Hirsch
Sa | Apr 27-May 25 (meets 5x) | 9am-noon | \$129
PAR Room 512 | 191AR1134

FACE FIRST: INTRODUCTION TO PORTRAITS

Explore freehand portraiture through simple exercises and explanations of proportions, anatomy angles, and how to individualize features. Drawing experience is helpful, but not essential if you are motivated. This class is an excellent foundation for paint or pastels. Supply list will be provided.

Gabbie Hirsch
W | May 22-Jun 26 (meets 6x) | 6-9pm | \$159
PAR Room 107 | 191AR1132

INTRODUCTION TO COMPOSITION & COLOR

Bring more purpose to your art and graphics projects after investigating the practical, physical, and psychological reasons we see and react to everything from web pages to greeting cards to fine art. Once you grasp the fundamentals of composition and color theory, you can apply these elements to your own art and design work. This class is also an elective for Print and Graphic Design Certificate Programs. Supply list will be provided.

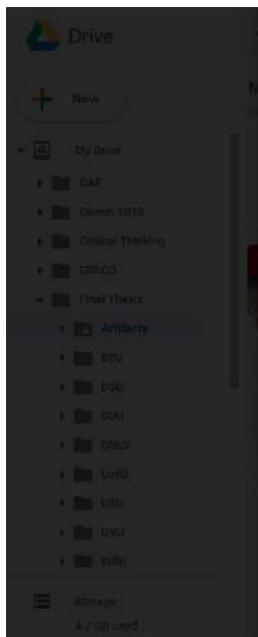
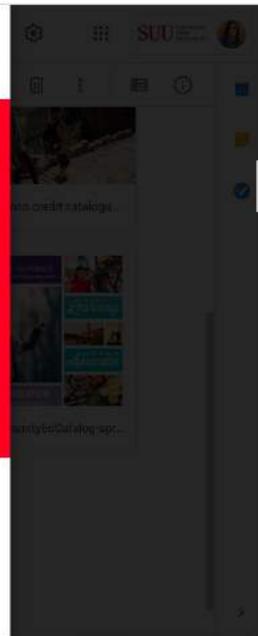
Gabbie Hirsch
M | Apr 22 (meets 3x) | 6-8pm | \$119
PAR Room 301 | 191AR1220 | 0.6 CEU

WATERCOLORS I

Embrace watercolor's luminosity and versatility as an art medium. Start from scratch discussing materials, tools, techniques, color, composition, creative aids, and simple special effects. At each class instructional time is followed by studio time, where you will transfer techniques and theories onto paper. Prior experience is not required. Supply list will be provided.

Gabbie Hirsch

FINE ARTS, PHOTOGRAPHY & VIDEO PRODUCTION



WATERCOLORS II

Continue your experimentation with watercolor as you gain experience with shadows and lighting, water, reflective and transparent surfaces, and different types of perspective. You will explore opaque watercolors and mixed media options. Build on the skills you learned in Watercolors I or expand on your prior experience in art. Supply list will be provided.

Gabbie Hirsch
W | Mar 5-Apr 3 (meets 5x) | 6-9pm | \$129
PAR Room 401 | 191AR1141

WATERCOLORS III

Move beyond the basics of watercolor as you experiment with advanced techniques to capture special lighting effects, fabrics, metal, buildings, animals, and people in your paintings. Time will also be spent discussing ways to improve your source image choices and painting composition. Supply list will be provided.

Prerequisite: Students must have taken one previous Watercolors class.

Gabbie Hirsch
W | Apr 17-May 15 (meets 5x) | 6-9pm | \$129
PAR Room 401 | 191AR1137



PHOTOGRAPHY & VIDEO PRODUCTION

ADOBE PREMIERE: VIDEO EDITING I

Compile your video and audio files into seamless, professional-quality projects using Adobe's sophisticated video editing platform. Learn to import video, compile clips into a sequence, perform simple special effects, correct color and exposure, add text, and export final projects. The skills learned in class will translate to editing movies, short films, documentaries, video blogs, or even home movies. The class will utilize Adobe Premiere CS-6.

Craig Bergonzoni
W | Feb 20-Mar 6 (meets 3x) | 6-8pm | \$119
PAR Room 125 | 191CW8151

ADOBE PREMIERE: VIDEO EDITING II

Take your basic editing skills to the next level. Students will learn more advanced techniques and styles of editing, plus how to use video and audio layers, keyframes, titles, and transitions. Skills will translate to freelance editing, editing movies, short films, documentaries, video blogs, or even home movies.

Craig Bergonzoni
W | Mar 13-27 (meets 3x) | 6-8pm | \$119
PAR Room 125 | 191CW8152

ARCHITECTURAL PHOTOGRAPHY

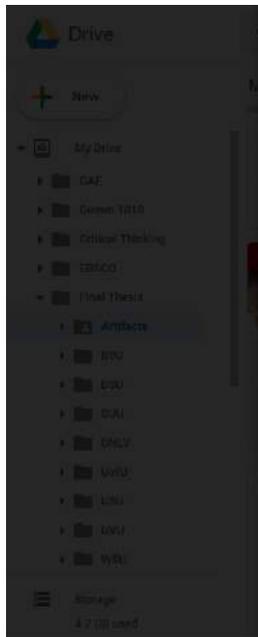
Capture stunning images of architecture by learning to look at composition, lighting, and the right time of the day to shoot buildings, bridges, and other structures. Knowing the correct lenses to use and judiciously integrating supplemental gear is paramount to successfully capturing great images. Learn how the elements of design and composition play a large part in the net result of shooting stellar photographs. Students will also be taught how to shoot abstract architecture and will learn how to render more creative images. For this course there will be two field trips. Please bring your DSLR and a tripod to all sessions.

Prerequisite: Digital Photo I or comparable experience.

Vivianetta Torres
W | Mar 27-Apr 17 (meets 4x) | 6-9pm | \$199
PAR Room 401 | 191CW4154

FINE ARTS, PHOTOGRAPHY & VIDEO PRODUCTION



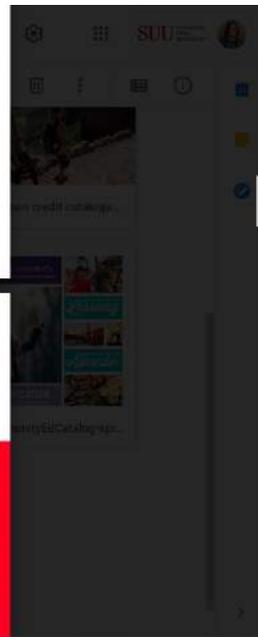


BUILDING A PHOTOGRAPHY BUSINESS
Gain a comprehensive understanding of owning, running, and maintaining photography business. Discussions will cover how to price & negotiate your services, estimates, bids, stock, copyright protection, usage licensing, networking, marketing, and much more vital information. Photo mediums covered will apply to all areas of photography ranging from editorial, wedding, portrait, commercial, fine art, stock, event, etc. No matter your specialization or years of experience, you will find this course useful as you build your business.

Vernetta Thomas
W | Apr 17-May 22 (meets 6x) | 6-9pm | \$299
PAR Room 403 | 191PH1151

18

Register by phone at 702-895-3394



CELL PHONE PHOTOGRAPHY

Capture and edit high-quality photos to share with family, friends, and the world using your mobile phone or tablet. Powerful cameras on mobile devices are changing the way we visually document our lives. Translate essential photography skills such as lighting, composition, and editing to your phone and get creative, visually stunning results. The course takes you outdoors to shoot photos on campus, utilizes a hands-on approach to learn the art of mobile editing, and explores the outlets for your work online and in the real world. Perfect for both iOS and Android users.

Vernetta Thomas
Sa | Jul 27 | 9am-1pm | \$69
PAR Room 400 | 192PH1104

New! DIGITAL PHOTOGRAPHY BUNDLE

Register for this course to receive a bundle discount of \$297 for Digital Photography I: The Essentials, Digital Photography II: Visual Communication, and Digital Photography III: Focal Lengths to Filters

Vernetta Thomas
Sa | Jun 26-Feb 23 | 9:30am-3:30pm | \$297
PAR | 191PH-BUND
Sa | Jun 22-Aug 17 | 9:30am-3:30pm | \$297
PAR | 192PH-BUND

DIGITAL PHOTOGRAPHY I: THE ESSENTIALS

Gain confidence in the various functions and modes of your digital camera, and then embrace your creativity! Depicting, panning, and frozen motion techniques will be demonstrated in class. Students must have a digital point and shoot with modes, hybrid, mirrorless, or digital Single Lens Reflex (DSLR) available for use. Please bring your camera to participate in the classroom shooting demonstrations. A discount is available when registering in all three Digital Photography classes by registering in the Digital Photography Bundle.

Vernetta Thomas

New! DESERT NIGHT SKY PHOTOGRAPHY

Take stunning photographs of stars and star trails over the desert landscape. Instruction concentrates on selecting the appropriate camera settings for your DSLR camera, choosing a composition to maximize the night sky, and determining the appropriate direction and time of night to shoot photographs of the stars in a desert setting. We will discuss planning a photo shoot with consideration of the north star, moon phase, and moon rise/moon set times. By the end of this class you will be able to plan and execute night sky photo shoots on your own. Please bring DSLR camera, tripod, shutter release, and wide-angle lens, and head lamp (useful). Wear appropriate clothing to be outside for three hours in the evening. Participants must provide own transportation to field trip location that will be located within one hour of Las Vegas Valley.

Prerequisite: Digital Photography I or comparable experience.

Contine Sevens, Shawn Sevens
ThF | Mar 21-22 (meets 2x) | 6-9pm | \$119
PAR Room 403 | 191PH1160

DIGITAL PHOTOGRAPHY EDITING
Explore photo editing techniques in Photoshop, with an emphasis on tools used routinely by photographers for image enhancement, correction, and distribution. Gain experience with layering, color enhancements, cropping/sizing, content aware fill, and white balance adjustments. Learn the difference between working with jpg vs raw image files. Understand the advantages of outputting image files in the various common formats: tiff, gif, jpg, and more. Ideal for photographers new to Photoshop or for those with slight experience who want to know more.

Vernetta Thomas
Sa | Apr 13-May 4 (meets 4x) | 9am-noon | \$299
PAR Room 125 | 191PH1155

must have a digital point and shoot with modes, hybrid, mirrorless, or digital Single Lens Reflex (DSLR) available for use. Please bring your camera to participate in the classroom shooting demonstrations. A discount is available when registering in all three Digital Photography classes by registering in the Digital Photography Bundle.

Vernetta Thomas
Sa | Jun 26 | 9:30am-3:30pm | \$119
PAR Room 302 | 191PH1100
Sa | Jun 22 | 9:30am-3:30pm | \$119
PAR Room 300 | 192PH1100

DIGITAL PHOTOGRAPHY II: VISUAL COMMUNICATION

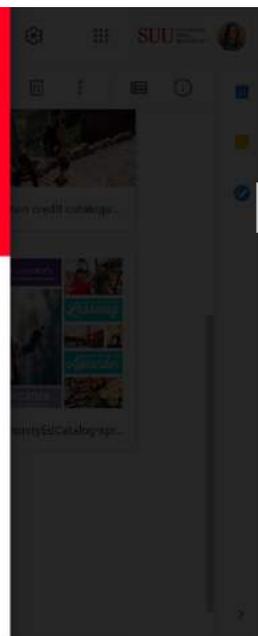
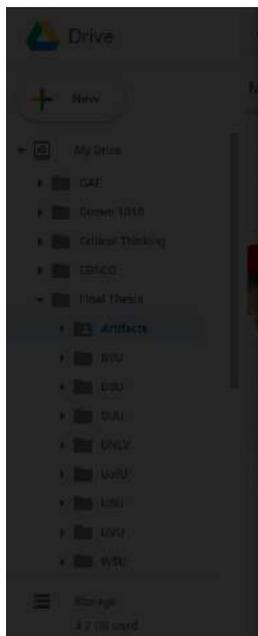
Master the essentials of visual communication through the digital photography medium. Students will learn the basics of composition, elements of design, and lighting to achieve creative results. Techniques of subject placement, directional lighting, and portrait lighting will be demonstrated. Please bring your camera to participate in the classroom shooting demonstrations. A discount is available when registering in all three Digital Photography classes by registering in the Digital Photography Bundle.

Vernetta Thomas
Sa | Feb 9 | 9:30am-3:30pm | \$119
PAR Room 302 | 191PH1141
Sa | Jul 20 | 9:30am-3:30pm | \$119
PAR Room 400 | 192PH1141

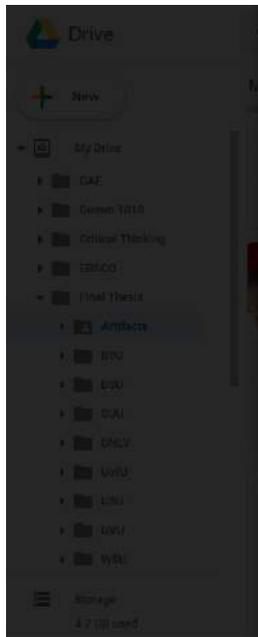
DIGITAL PHOTOGRAPHY III: FOCAL LENGTHS TO FILTERS

Explore the visual effects of various focal length lenses and filters and their creative applications. Create dramatic perspectives through selection of lens focal length from wide angle to telephoto. The use of filters to enhance image quality and creativity will be demonstrated. Students will learn the art of constructing filters from everyday household items. Please bring your camera to participate in the classroom shooting demonstrations. A discount is available when registering in all three Digital Photography classes by registering in the Digital Photography Bundle.

Vernetta Thomas
Sa | Feb 23 | 9:30am-3:30pm | \$119
PAR Room 401 | 191PH1125
Sa | Aug 17 | 9:30am-3:30pm | \$119
PAR Room 300 | 192PH1125



FINE ARTS PHOTOGRAPHY & VIDEO PRODUCTION



FINE ARTS: PHOTOGRAPHY & VIDEO PRODUCTION

FILM PHOTOGRAPHY

Despite advances in digital photography, film (analog) photography still has a strong fan base. Learn how to use a film camera and discuss its potential benefits compared to digital. Instruction starts with information specific to shooting with film: the net effect of using various types of film, loading film into a film camera, the relationship of ISO in digital vs ASA in film, and the capabilities of various types of film cameras. Also discuss lens options and get experience mounting lenses on a film camera. Unless you are a purist, shooting with film then making digital post-development image alterations offers benefits of both formats. Students will shoot with film, get negatives developed by a local camera shop, and with a digital camera scan the images into their computers for any post production needed. Students will need a digital camera (DSLR), a film camera (SLR), and film.

Vernetta Thomas
W | Jun 5-26 (meets 4x) | 6-9pm | \$199
PAR Room 400 | 192PH1157

FOOD PHOTOGRAPHY

Tell a mouthwatering story with food images. Students will study the elements of design prominent in food photography, such as shape, line, texture, and color. Tips on food styling, lighting, lens choice, and the total visual experience will help set your work apart. We will discuss the various roles of the photographer, chef, stylist, and how editorial and commercial food shoots get organized and executed. Additional topics include food blogs, social media, websites, personal projects, and post-production options. Students will be exposed to the decisions that must be made based on scenarios that can change or not change. These decisions will help you choose camera & light settings for food photography as well as the importance of shooting tethered. Please bring your camera to participate in the classroom shooting demonstrations.

Prerequisite: Digital Photography I or comparable experience.

Vernetta Thomas
T | Jul 23-Aug 6 (meets 3x) | 6-9pm | \$149
PAR Room 512 | 192PH1152

INTRODUCTION TO LANDSCAPE PHOTOGRAPHY

Capture stunning landscape images, whether you are exploring locally or traveling. Gain knowledge of useful terminology, study concepts of composition, and better understand the natural light necessary to create beautiful landscape photographs. We will review the basic equipment requirements including camera, lens, shutter release, and tripod as

NEON NIGHT PHOTOGRAPHY: CAPTURING THE GLOW

Capture the neon glow for which Las Vegas is famous! After classroom instruction, we will step outside to Fremont Street and begin an on-location photography adventure. You will learn the manual camera settings to achieve optimal results. Covered techniques will include proper exposure, traffic trails, zooming during exposure, and painting with light. Students must have a DSLR, hybrid, or point-and-shoot digital camera with manual exposure capabilities, a sturdy tripod, and a flashlight.

Prerequisite: Digital Photography I or comparable experience.

Vernetta Thomas
M | Mar 4-18 (meets 3x) | 7-9pm | \$129
PAR | 191PH1103

STREET PHOTOGRAPHY

Street photography is a very broad category encompassing many types of photography. Un-staged images are captured as the action unfolds, generally in public spaces. This course will explore various styles falling under this umbrella term, including documentary photography and photojournalism. In-class and out-of-class assignments will allow students to focus their eyes and lens on the scene and increase their comfort level with shooting on the street to capture interesting scenes, events, and happenings. Please bring your camera to participate in the classroom shooting demonstrations.

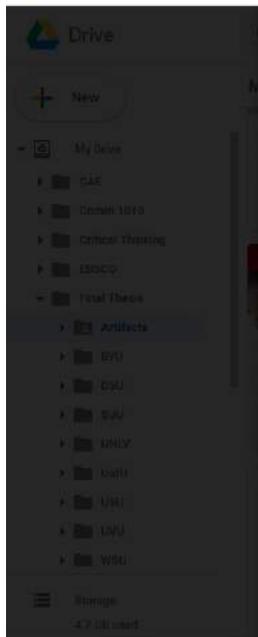
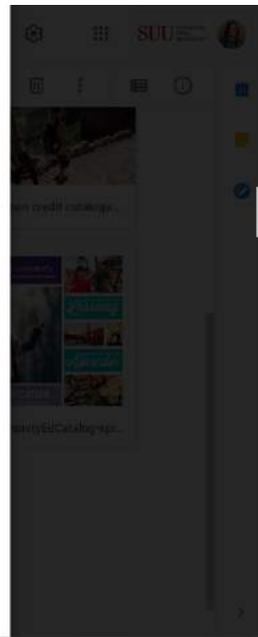
Prerequisite: Digital Photography I or comparable experience.

Vernetta Thomas
Th | Feb 7-21 (meets 3x) | 6-9pm | \$149
PAR Room 512 | 191PH1154

VIDEOGRAPHY I: THE ESSENTIALS

Confidently shoot professional HD video with camcorders, DSLR cameras, smartphones or other video recording devices. Cover lighting techniques for indoor and outdoor locations as well as best practices for recording audio. The skills learned in this class will allow for video production of interviews, films, documentaries, or even YouTube channels.

Jim Palmquist
W | Jan 30-Feb 13 (meets 3x) | 6-8pm | \$119



FINE ARTS: PHOTOGRAPHY & VIDEO PRODUCTION

INTRODUCTION TO LANDSCAPE PHOTOGRAPHY

Capture stunning landscape images, whether you are exploring locally or traveling. Gain knowledge of useful terminology, study concepts of composition, and better understand the natural light necessary to create beautiful landscape photographs. We will review the basic equipment requirements including camera, lens, shutter release, and tripod as well as highlight a few helpful accessories and software applications. In preparation for our time in the field, we will also discuss equipment for safety, fitness, and good practices to stay safe and protect the environment. There will be 9 hours of in-class training and 3 hours of in-field training. Students are required to bring their DSLR cameras to all sessions. A tripod and shutter release is recommended for all sessions. A circular polarizing filter is strongly recommended for the in-field training.

Prerequisite: Digital Photography I or comparable experience.

Connie Severn, Shawn Severn
Sa | Mar 9-16 (meets 2x) | 9am-4pm | \$199
PAR Room 302 | 191PH1159

lighting techniques for indoor and outdoor locations as well as best practices for recording audio. The skills learned in this class will allow for video production of interviews, films, documentaries, or even YouTube channels.

Jim Palmquist
W | Jan 30-Feb 13 (meets 3x) | 6-8pm | \$119
PAR Room 512 | 191CW8155

Registration fee discount information for UNLV staff and alumni can be found at ced.unlv.edu/registration-policies.

20

Register by phone at 702-895-3394

SCULPTURE & WOODWORKING

GLASS BLOWING EXPERIENCE

Experience the art of glass blowing in a small group setting. After covering safety rules for the studio equipment and tools, you will get to work creating a unique paperweight. Instructors will work individually with each participant to select and apply layers of color and shape the molten glass into its final form. After class concludes, your paperweight will be polished and etched with your name and date. All materials and tools are provided.

Barbara Domsky, Larry Domsky

Sa | Feb 16 | 4-6pm | \$229
Domsky Glass | 191AR1172A
Sa | Jun 15 | 4-6pm | \$229

GLASS FUSION: INTRODUCTION

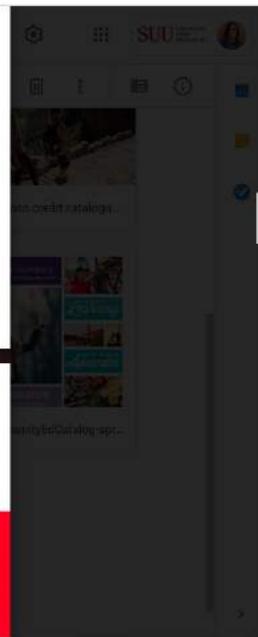
Work with Bulls-eye Glass in sheet form, as well frit, to create an 18 inch glass bowl. In this introduction to glass fusing, you will practice with basic glass tools, gain experience in pattern making, and work with kiln firing schedules, all essential techniques for fusing and slumping glass. Students will need to pay \$380 for materials at the first class session. All materials and tools to create one art piece are included in the materials fee.

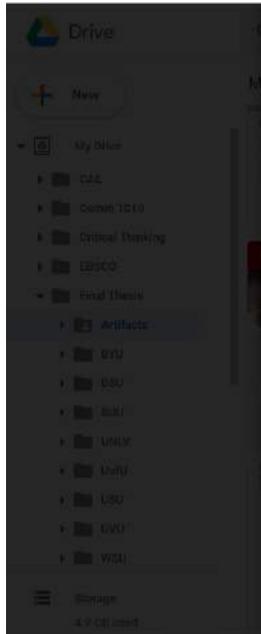
Barbara Domsky, Larry Domsky

Sa | Apr 19 | 10am-4pm | \$299
Domsky Glass | 191AR1175
Sa | Aug 17, 2019 | 10am-4pm | \$299
Domsky Glass | 192AR1175

WOODWORKING I

FINE ARTS: PHOT





Domsy Glass | 192AR1172A

GLASS BLOWING: INTRODUCTION
 Manipulate molten glass into aesthetic forms using the blowpipe and related techniques including blowing, jacking, blocking, shaping, transferring, and finishing. Class time is divided between lecture and individual hands-on instruction. Instructors will provide guidance, troubleshooting, and resources to aid in the furthering of your glassblowing education. Topics include: studio safety and etiquette; introduction to tools and equipment, furnace and gathering procedures; safe glass handling; solid working techniques (paperweights and other forms); introduction of the bubble (blowing); and vessel making. Students will need to pay \$400 for materials at the first class session. All materials and tools are provided in the materials fee.

Barbara Domsy, Larry Domsy

SaSu | Apr 13-14 (meets 2x) | 12-5pm | \$399
 Domsy Glass | 191AR1173A

SaSu | Aug 10-11 (meets 2x) | 12-5pm | \$399
 Domsy Glass | 192AR1173

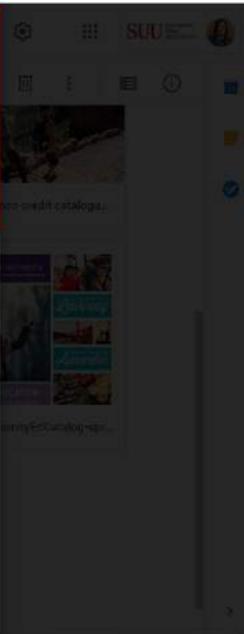
GLASS FUSION EXPERIENCE
 Take a crack at the art of glass fusing with a two-hour session where you craft a beautiful 8 inch bowl or a set of four 4x6 inch coasters. Instructors guide participants through the process start to finish, teaching cutting techniques, glass choices, project assembly, and fusing options. All materials and tools are provided.

Barbara Domsy, Larry Domsy

Sa | Feb 16 | 11am-1pm | \$125
 Domsy Glass | 191AR1174A

Su | Jun 9 | 11am-1pm | \$125
 Domsy Glass | 192AR1174A

GEOGRAPHY & VIDEO PRODUCTION



Learn how to set up, use, and maintain all major woodworking tools while making three projects designed to teach practical use of these tools. Classes meet in a well-equipped woodshop, featuring three SawStop table saws, two jointers, two planers, and much more. Upon completion, feel confident enough to not only use all of these tools, but to make wise purchases for your own workshop. A material/supply fee of \$120 is due at the first class session.

Jamie Vocono

T | Jan 15-Feb 19 (meets 6x) | 6-9pm | \$279
 Wood It Is! | 191AR1190A

T | May 14-Jun 18 (meets 6x) | 6-9pm | \$279
 Wood It Is! | 191AR1190B

WOODWORKING II
 Follow up your first woodworking class with this advanced techniques course focused on new joinery and skills to help you build amazing future projects. Learn to make drawers and doors, cut compound miter joints, set up and cut finger joints, construct mortise and tenon joinery, and much more. We will complete a few simple projects designed to help you practice newly acquired skills. Students will need to pay \$120 for materials at the first class session.

Prerequisite: Woodworking I

Jamie Vocono

M | Mar 11-Apr 15 (meets 6x) | 6-9pm | \$279
 Wood It Is! | 191AR1192

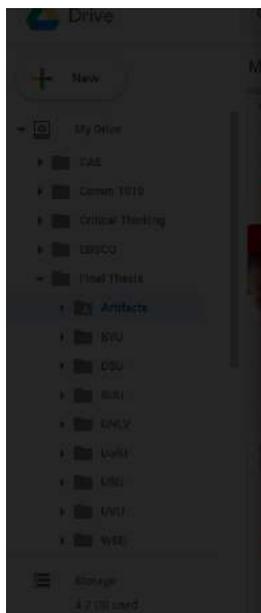
WOODWORKING: TABLE MAKING
 Design, fabricate, and assemble a basic table. The size is up to you; build a small coffee table or a full-sized dining room table. You will practice the proper method for making a tabletop, as well as gain experience with mortise and tenon joinery for attaching the legs to the aprons. Students will need to pay \$50 for materials at the first class session and students must supply their own wood.

Prerequisite: Woodworking I

Jamie Vocono

M | Jul 15-Aug 19 (meets 6x) | 6-9pm | \$279
 Wood It Is! | 192AR1191

Register online at ced.unlv.edu/cat2019
21



Domsy Glass | 192AR1172A

Fitness & Wellness

DANCE

BALLET I
 Dance your way into the classical and courtly world of the ballet. Learn how artistic dancing began and study ballet's French terminology. Improve your strength, flexibility, coordination, and musicality. Students may also enroll for university credit in DAN 122 (1 credit).

Sean Cronin

TTh | Jan 22-May 16 (meets 32x) | 11:30am-12:20pm | \$229
 HFA Room 126 | 191DN2103B
 *Class does not meet: Mar 19 & 21

Sean Cronin

MW | Jan 23-May 15 (meets 31x) | 11:30am-12:20pm | \$229
 HFA Room 126 | 191DN2103A
 *Class does not meet: Mar 18 & 20

Dolly Kellepecz

MTWTh | May 20-Jun 7 (meets 12x) | 10-11:15am | \$229
 MPE Room 506 | 191DN2103C

New! BALLROOM DANCING
 Ballroom Dancing will provide students an introduction in beginner or bronze level patterns which include the Waltz, Fox Trot, Tango, Cha Cha, Rumba, East Coast Swing and Mambo. The class also provides students with instruction in proper competitive technique of ballroom dance. Students may also enroll for university credit in PEX 189 (1 credit).

Gail Michel-Parsons

MW | Jan 23-May 15 (meets 31x) | 6:30-7:20pm | \$224
 MPE Room 302 | 191DN2108
 *Class does not meet: Mar 18 & 20

FITNESS & WELLNESS



HIP HOP I
 Learn the basic movement vocabulary of Hip Hop, a lively street dance style developed alongside the hip-hop style of music and culture. Students may also enroll for university credit in DAN 116 (1 credit).

Shaquida Vergo

TTh | Jan 22-May 14 (meets 31x) | 5:30-6:20pm | \$229
 MPE Room 302 | 191DN2101B
 *Class does not meet: Mar 19 & 21

MW | Jun 23-May 15 (meets 31x) | 5:30-6:20pm | \$229
 MPE Room 302 | 191DN2101A
 *Class does not meet: Mar 18 & 20

New! JAZZ DANCE I
 Explore the lively, percussive, and dramatic form of jazz dancing. Improves strength, flexibility, coordination, and musicality. Students may also enroll for university credit in DAN 121 (1 credit).

Shaquida Vergo

TTh | Jan 22-May 16 (meets 32x) | 8:30-9:20am | \$229
 HFA Room 126 | 191DN2102
 *Class does not meet: Mar 19 & 21

MODERN DANCE I
 Modern dance is a flowing, lyrical form that is strongly steeped in the strength of the center, the spine, and its fluid articulation. Improve your strength, flexibility, coordination, and musicality. Students may also enroll for university credit in DAN 144 (1 credit).

Carrie Miles

MW | Jan 23-May 15 (meets 31x) | 4-4:50pm | \$229
 MPE Room 506 | 191DN2104
 *Class does not meet: Mar 18 & 20

22 Register by phone at 702-895-3394

NASM CERTIFICATION PREPARATION PROGRAMS

Work one-on-one with clients to define their fitness and wellness goals and design customized training and nutrition plans. Personal trainers and other wellness professionals enjoy flexible hours and energetic work environments including gyms, corporate fitness centers, and resorts. Earn a certificate from the National Academy of Sports Medicine's (NASM) nationally recognized program. Pursue a specialist credential to take your training or wellness career to the next level. Course fees include textbook, access to online instruction, and the NASM certification exam. NASM exam retakes are not included in the course fee.

NASM PERSONAL FITNESS TRAINER PROGRAM

Prepare for a career as a personal trainer with a NCAA-accredited National Academy of Sports Medicine certification. The course will cover basics of human movement, resistance training, flexibility, cardiovascular training, balance, core, reactive training, speed, agility, and quickness. You will gain hands-on experience with fitness assessments and learn how to work with future clients. In addition to classroom instruction, a concurrent online component is included. Upon completion, you will be prepared to take the certification exam. Students are required to complete an additional 50 hours of online coursework and fitness training outside of normal class meeting times. Course fee includes text, access to online instruction and the certification exam. It also includes CPR 2-Year Certification which is required to test for your certification exam. Please bring exercise bands and a foam roller to the second session of class.

Kristine Bragg
T | Feb 5-Apr 16 (meets 11x) | 6-8:30pm | \$1,199

FITNESS & WELLNESS

NASM CERTIFICATION PREPARATION PROGRAMS

Work one-on-one with clients to define their fitness and wellness goals and design customized training and nutrition plans. Personal trainers and other wellness professionals enjoy flexible hours and energetic work environments including gyms, corporate fitness centers, and resorts. Earn a certificate from the National Academy of Sports Medicine's (NASM) nationally recognized program. Pursue a specialist credential to take your training or wellness career to the next level. Course fees include textbook, access to online instruction, and the NASM certification exam. NASM exam retakes are not included in the course fee.

NASM FITNESS NUTRITION SPECIALIST PROGRAM REQUIREMENTS:
To earn the NASM Fitness Nutrition Specialist Certificate from UNLV you must successfully complete the NASM Fitness Nutrition Specialist course.

NASM PERSONAL TRAINER PROGRAM REQUIREMENTS:
To earn the NASM Personal Fitness Trainer Certificate from UNLV you must successfully complete the NASM Personal Fitness Trainer course.

NASM FITNESS NUTRITION SPECIALIST

Nutritional guidance and support for overall health, athletic performance, weight loss, and long-term weight management is in high demand. Whether you are working with personal training clients or seeking knowledge to improve your own personal athletic performance, this course will provide essential information regarding energy balance, caloric needs, physical activity, metabolism, and food choices. Students are required to complete an additional 44 hours of online coursework and training outside of normal class meeting times.

Lory Hayon, RDN, LDN, CPT-NASM
M | Mar 4-Apr 22 (meets 8x) | 5-7:30pm | \$849

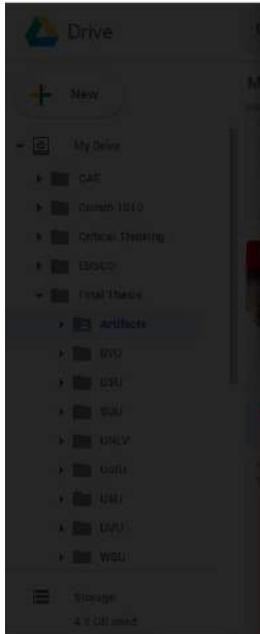
NASM PERSONAL FITNESS TRAINER PROGRAM

Prepare for a career as a personal trainer with a NCAA-accredited National Academy of Sports Medicine certification. The course will cover basics of human movement, resistance training, flexibility, cardiovascular training, balance, core, reactive training, speed, agility, and quickness. You will gain hands-on experience with fitness assessments and learn how to work with future clients. In addition to classroom instruction, a concurrent online component is included. Upon completion, you will be prepared to take the certification exam. Students are required to complete an additional 50 hours of online coursework and fitness training outside of normal class meeting times. Course fee includes text, access to online instruction and the certification exam. It also includes CPR 2-Year Certification which is required to test for your certification exam. Please bring exercise bands and a foam roller to the second session of class.

Kristine Bragg
T | Feb 5-Apr 16 (meets 11x) | 6-8:30pm | \$1,199
MPE | 191SM3100 | 2.75 CEUs
*Class meets: 11:30am-4:30pm on Apr 6 in PAR
*Class does not meet: Apr 2

Rawlins Apilado, NASM, Beach Body Master Trainer
M | Jun 3-Aug 12 (meets 11x) | 6-8:30pm | \$1,199
PAR | 192SM3100 | 2.75 CEUs
*Class meets: 11:30am-4:30pm on Jun 29 in PAR
*Class does not meet: Jul 1

FITNESS & WELLNESS





Register online at ced.unlv.edu/cat2019

23

FITNESS & WELLNESS

SPORTS

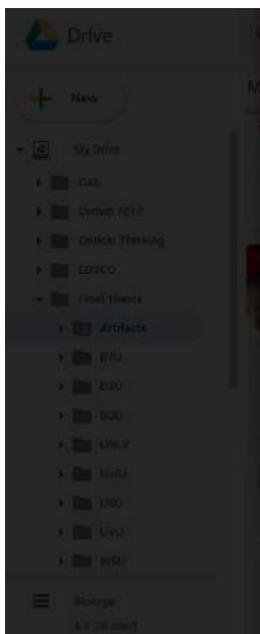
FUNDAMENTALS OF COACHING
 This course provides students a foundational understanding of athlete-centered coaching. The class will focus on building a coaching philosophy, administrative duties, teaching strategies, motivational techniques, and organizational skills needed to be an effective coach. Upon completion of course students will meet NFHS level 1 coaching education requirements. Students may also enroll for university credit in PEX 201.

Steven Barnson
 W | Jan 23-May 15 (meets 16x) | 4-6:45pm | \$711
 UNLV Campus-TBD | 191SM3112A | 4.4 CEUs
 *Class does not meet: Mar 20

Th | Jan 24-May 16 (meets 16x) | 4-6:45pm | \$711
 UNLV Campus-TBD | 191SM3112B | 4.4 CEUs
 *Class does not meet: Mar 21

GOLF FOR BEGINNERS
 Practice the fundamentals of golf, including swinging, putting, wedges, irons and rules of the game. Novice players will learn the basic skills to get out on the links quickly. Equipment will be provided.





may also enroll for university credit in PEX 117.

Chris Haines
 T | Jan 22-May 14 (meets 16x) | 5:30-7:10pm | \$285
 Las Vegas Golf Center | 191SF1104
 *Class does not meet: Mar 19

New! PILATES I
 Introduction to alignment, flexibility and strengthening technique for the dance with a certified Pilates practitioner. Pilates technique, a universal theory of training for movement in all dance forms, develops correct use of the dancer's instrument and prevents dance injury. Includes practical application with Pilates apparatus and mat work.

Sayaka Nagatuka Dimalanta
 TTTh | Jan 22-May 16 (meets 32x) | 8:30-9:45am | \$240
 MPE Room 506 | 191SF2270
 *Class does not meet: Mar 19 & 21

SPORTS OFFICIATING
 This course is designed to teach the basic concepts of sports officiating, along with practical sport knowledge for many major sports. This course has been developed with the understanding that the student's intent will be to pursue sports officiating opportunities at the High School level and will be taught using the information developed by the National Federation of High Schools (NFHS) and the National Association of Sports Officials (NASO). Students may also enroll for university credit in PEX 162.

Marc Ratner, Vince Kristosik
 W | Jan 23-May 15 (meets 15x) | 6-7:40pm | \$224
 PAR Room 400 | 191SF2260 | 2.6 CEUs
 *Class does not meet: Mar 20



WELLNESS

New! MINDFULNESS BASED STRESS REDUCTION
 This is an opportunity to rediscover yourself and to access the qualities and strengths you possess deep inside. Mindfulness-Based Stress Reduction (MBSR) course is unlike any sort of program you may have encountered before. Young or old, student or professional, everyone has stress in their life. This course teaches how to integrate and apply mindfulness to daily life to help reduce and better cope with that stress. Weekly discussion topics and beginning meditation practices will teach you the fundamentals of mindfulness, which studies show is effective in managing stress, fear, anger, anxiety, and depression. Through classroom exercises and mindfulness practices during the eight-week course, you can gain insight to better manage stress. Please bring a yoga mat and wear comfortable clothes.

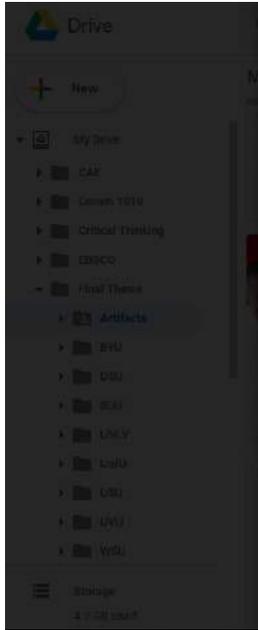
Wendy Renevech
 Sa | Mar 16-May 4 (meets 8x) | 9-11am | \$309
 PAR Room 133 | 191HE1160

24

Register by phone at 702-895-3394

Food & Beverage

ESSENTIAL KNIFE SKILLS
 Become a successful, efficient, and safe cook by mastering proper knife techniques. Observe and practice proper knife handling and



COOKING & BAKING CLASSES

CARIBBEAN DELIGHTS

Enjoy the colorful and delicious flavors of the Caribbean! Caribbean cuisine is a fusion of many culinary traditions, including African, Spanish, French, Indian, Chinese, and indigenous people. Each island has its own distinctive flavors influenced by history, local produce, and centuries of spice trade. Learn how easy it is to recreate popular dishes to bring a taste of the islands to your dinner table.

Les Kincaid
T | Jul 23 | 6-8:30pm | \$49
Ferguson Enterprises | 192HA1243

COOKING BASICS: STOCKS & SAUCES

Take your cooking to the next level of flavor and excitement with delicious homemade stocks and classic mother sauces. This class is a great foundation for all cooks looking for alternatives to store bought products. Once you know the basics, it is easy to experiment with variations.

Les Kincaid
T | Feb 19 | 6-8:30pm | \$49
Ferguson Enterprises | 191HA1226

CREATIVE SALADS

Wow family and friends with quick, easy, and healthy fresh salads. Whether served as a course within a meal or as an entrée, memorable salads use the best seasonal ingredients available. Prepare different types of salads and discuss techniques for creating your own salad dressings.

Les Kincaid
T | Jul 9 | 6-8:30pm | \$49
Ferguson Enterprises | 192HA1242

New! DINNERS FROM TUSCANY

The beauty of Italian food is in each region's diversity, and Tuscany is a world-famous culinary destination! Explore Tuscan cuisine with its bold flavors and taste several traditional dishes. Tuscan cuisine takes advantage of the region's agricultural roots, with a focus on high quality, locally grown ingredients. Great cooking isn't solely about recipes—it is also about technique. Both will be covered in

of cutting up a chicken. If you have them, bring your own knives to class for hands-on practice.

Les Kincaid
W | Mar 6 | 6-8:30pm | \$49
PAR Room 133 | 191HA1238

FISH TO PERFECTION

Overcome any fears of preparing fish. Cover three different ways to cook fish as well as the how-tos of buying, storing, and substituting one fish for another. Discover healthy "best choices" for consumption, as well as fish to avoid per local fish advisories.

Les Kincaid
T | Apr 16 | 6-8:30pm | \$49
Ferguson Enterprises | 191HA1231

FLAVORS OF THAILAND

Explore the unique ingredients and simple techniques of Thai cooking. Thailand's distinctive cuisine inspires to a perfect blend of flavors and textures; an ideal meal will include sweet, salty, sour, bitter, and spicy elements. Prepare many favorite Thai dishes using aromatic herbs and spices with traditional ingredients during class. Take home recipes to enjoy in your own kitchen.

Les Kincaid
T | Feb 26 | 6-8:30pm | \$49
Ferguson Enterprises | 191HA1227

INDIAN COOKING CLASSICS

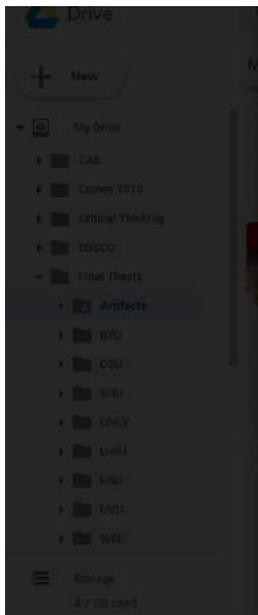
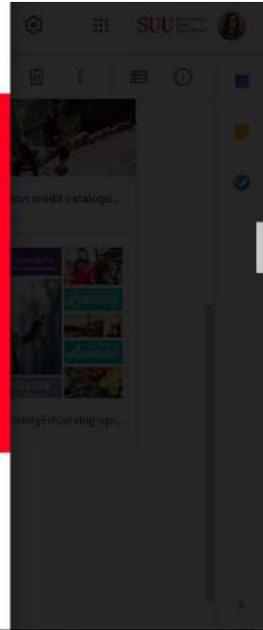
Indian cuisine has multiple regional variations, but is generally characterized by perfect spice and flavor combinations. Learn about various Indian spices and ingredients and how to use them to make satisfying, delicious, and healthy Indian meals right at home.

Les Kincaid
T | Mar 19 | 6-8:30pm | \$49
Ferguson Enterprises | 191HA1245

NOT YOUR CLASSIC MACARONI & CHEESE

Take a weeknight favorite and step it up a notch. Give up the box mix once you discover how easy it is to prepare this warm, cheesy, creamy goodness in just minutes. We will start with the basic recipe and add

FOOD & BEVERAGE



PIZZA WORKSHOP

Homemade pizza is tastier than takeout! Make great pizza at home by pairing a fool proof basic pizza dough with a variety of sauces, fresh toppings, and select artisan cheeses. In addition to demonstrating and sharing recipes, we will cover key baking methods so every time you open your oven door you pull out a perfect pizza.

Les Kincaid
T | May 14 | 6-8:30pm | \$49
Ferguson Enterprises | 191HA1232

SALSAS, SPREADS & DIPS

Take your appetizers and meals from bland to grand by turning up the taste with salsas, spreads, and dips. Adding a new element to a dish can make all the difference in flavor and appearance. Come hungry and ready to explore these mouth-watering sensations. Go home with inspired taste buds and a multitude of recipes.

Les Kincaid
T | May 21 | 6-8:30pm | \$49
Ferguson Enterprises | 191HA1189

THE PERFECT STEAK

Make the most of every steak with essential techniques and informed selection of the perfect cut. Discuss different types of cuts and what to look for when selecting good beef. Cover the three most popular cooking methods: pan-broiling, pan-sautéing, and grilling. Also on the menu: recipes for classic sides, rubs, and sauces to complement your steak.

Les Kincaid
T | Apr 9 | 6-8:30pm | \$59
Ferguson Enterprises | 191HA1241



SOMMELIER ACADEMY CERTIFICATE PROGRAM

Whether you work in the food and beverage industry or you simply want to impress friends at the dinner table, the UNLV Sommelier Academy is the perfect place to learn about wine. Vine to Wine: The Fundamentals meets the needs of wine enthusiasts or wine collectors as well as early-career beverage professionals. At the end of the course, you will be able to recommend wines with confidence.

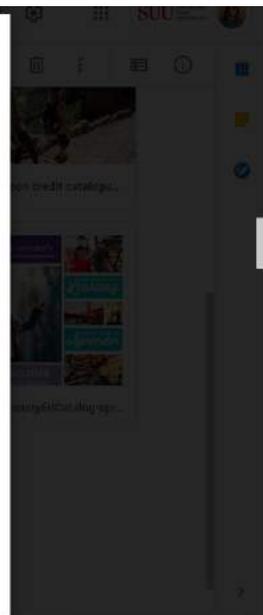
VINE TO WINE CERTIFICATE PROGRAM REQUIREMENTS:

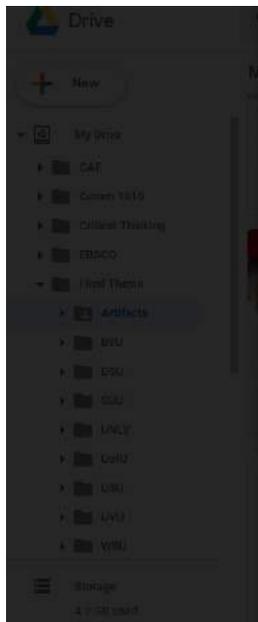
To earn the Vine to Wine: The Fundamentals Certificate you must successfully complete the Vine to Wine: The Fundamentals course and receive a passing final exam score.

SOMMELIER ACADEMY INFORMATION SESSION

The Sommelier Academy can benefit you by providing you with the opportunity to meet the instructor and ask questions about the course, teaching methods, and expectations of the students. Whether you're taking this course to make more

FOOD & BEVERAGE





Foreign Languages

FOREIGN LANGUAGES

ADVANCED CONVERSATIONAL FRENCH

This course is intended for students who already have a high intermediate to advanced level in French. Students will practice their oral skills and listening skills in a very broad variety of situations.
Prerequisite: Must have intermediate to advanced speaking and listening skills in French.

Pascale Tessier
 T | Jan 29-Apr 2 (meets 10x) | 6:30-8:30pm | \$199
 PAR Room 403 | 191LA1140

BEGINNING FRENCH I

The Beginning French series focuses on conversation skills and vocabulary useful for travel and social interaction. Pronunciation and grammar will be highlighted through dialogues. Beginning French I covers: greetings and introductions; describing people and things; talking about going places; expressing future plans, making a date; buying household objects in a store; expressing likes and dislikes; telling the date, terms of seasons and weather expressions.
Required Textbook(s): *Ultimate French, Beginner - Intermediate* (ISBN: 9781400009633).

Pascale Tessier
 Sa | Jan 26-Apr 13 (meets 10x) | 9-11am | \$199
 PAR Room 403 | 191LA1107
 *Class does not meet: Feb 16 & Mar 23

BEGINNING FRENCH II

The Beginning French series focuses on conversation skills and vocabulary useful for travel and social interaction. Pronunciation and grammar will be highlighted through dialogues. Beginning French II covers different situations: at the train station; at a restaurant; at a pharmacy and doctor's office; asking for directions; talking about relatives; describing weekend activities. **Required Textbook(s):**

FOREIGN LANGUAGES

BEGINNING FRENCH III

The Beginning French series focuses on conversation skills and vocabulary useful for travel and social interaction. Pronunciation and grammar will be highlighted through dialogues. Beginning French III covers: everyday life and habits; at work; in a department store; the telephone; at the bank; the market and shopping for food; housing and looking for an apartment; and at the hotel. **Required Textbook(s):** *Ultimate French, Beginner - Intermediate* (ISBN: 9781400009633)

Pascale Tessier
 Sa | Jan 26-Apr 13 (meets 10x) | 12-4pm | \$199
 PAR Room 403 | 191LA1117
 *Class does not meet: Feb 16 & Mar 23

NEW! BEGINNING FRENCH IV

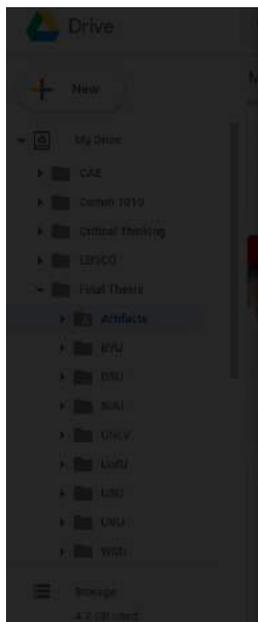
Continue to improve your spoken French. New topics will be introduced weekly to promote conversation and help you discover regions of France. You will resume using your textbook to develop grammar skills. Poems and songs will be used to help perfect pronunciation. Projects include a short oral presentation. **Required Textbook(s):** *Ultimate French, Beginner - Intermediate* (ISBN: 9781400009633).

Prerequisite: Basic understanding of the language.
 Pascale Tessier
 M | Jan 28-Apr 8 (meets 10x) | 6:30-8:30pm | \$199
 PAR Room 400 | 191LA1118
 *Class does not meet: Feb 18

SPANISH I

Knowledge of Spanish phrases and sentences is helpful in the workplace or while traveling. Learn simple conversation and vocabulary to use in everyday situations. We will include enough grammatical study for an understanding of the language structure. **Required Textbook(s):** *Spanish Now! Level 1* (ISBN: 9781438075235)

Staff
 MW | Feb 25-Mar 27 (meets 10x) | 6-8pm | \$199
 PAR Room 300 | 191LA1104



The Beginning French series focuses on conversation skills and vocabulary useful for travel and social interaction. Pronunciation and grammar will be highlighted through dialogues. Beginning French II covers different situations: at the train station; at a restaurant; at a pharmacy and doctor's office; asking for directions; talking about relatives; describing weekend activities. **Required Textbook(s):** *Ultimate French, Beginner - Intermediate* (ISBN: 9781400009633).

Pascale Tessier
 Sa | Jan 26-Apr 13 (meets 10x) | 11:30am-1:30pm | \$199
 PAR Room 403 | 191LA1116
 *Class does not meet: Feb 16 & Mar 23

REQUIRED TEXTBOOK(S): SPANISH NOW! Level 1 (ISBN: 9781438075235)

Staff
 MW | Feb 25-Mar 27 (meets 10x) | 6-8pm | \$199
 PAR Room 300 | 191LA1104

SPANISH II

If you have taken a beginning Spanish class or have an understanding of the basic language, this course will provide you an opportunity for advancement. After a review, new material will be introduced so you can build vocabulary and improve your conversational skills. **Required Textbook(s):** *Spanish Now! Level 1* (ISBN: 9781438075235)

Prerequisite: Spanish I or a basic understanding of the language.
 Staff
 MW | Apr 15-May 15 (meets 10x) | 6:30-8pm | \$199
 PAR Room 300 | 191LA1105

28

Register by phone at 702-895-3394

Health Care & Allied Professions

CERTIFIED NURSING ASSISTANT

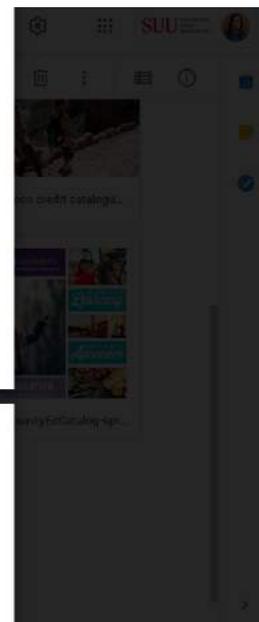
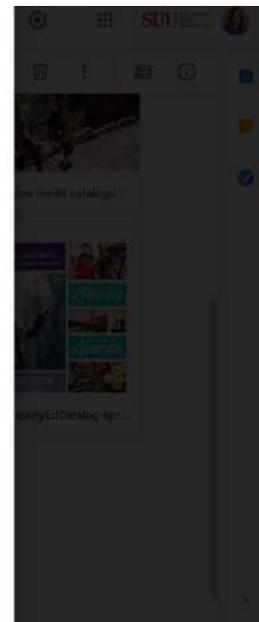
LNUV Continuing Education is partnering with the Perry Foundation's Academy of Health to offer the Certified Nursing Assistant Training Program. Certified Nursing Assistants (CNAs) offer patients compassion and

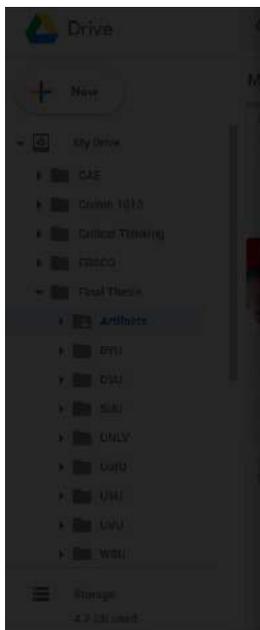
CERTIFIED NURSING ASSISTANT (CNA) TRAINING PROGRAM

As a Certified Nursing Assistant (CNA), you will offer patients compassion and patience while assisting them with day-to-day life tasks such as dressing, bathing, and feeding.

Typical work environments include long-term care facilities, hospitals, clinics, and in the home. While in school, you will be instructed on a broad range of subjects, including infection control, communication and interpersonal skills, safety and emergency procedures, personal care skills, psychosocial needs, basic restorative services and skills, basic nursing skills, quality improvement and more.

The training is 96 hours and takes four weeks to complete. Registration





MEDICAL ASSISTANT CERTIFICATE PROGRAM INFORMATION SESSION

Find out how you can develop the technical skills, knowledge, and work habits required for an entry-level position in the medical assisting field. Attend a free information session to meet instructors and learn about class format, curriculum, facilities, online support, financial assistance, and employment outlook.

Sammie Nix
 T | May 14 | 5-6pm | No charge
 Shadow Lane Campus, Room TBD | 191ME6102A
 W | May 29 | 5-6pm | No charge
 Shadow Lane Campus, Room TBD | 191ME6102B

30

Register by phone at 702-895-3394



Human Resources

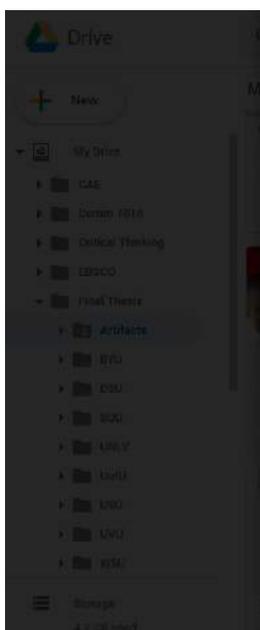
aPHR/PHR/SPHR CERTIFICATION PREPARATION

Earning the Associate Professional in Human Resources (aPHR), Professional in Human Resources (PHR), or the Senior Professional in Human Resources (SPHR) designation gives you additional credibility, upgrades your knowledge and skills, and makes you more valuable as an employee. This prestigious designation is awarded by the Human Resource Certification Institute (HRCI) to those talented human resources practitioners who pass the national certification exam.

New! ASSOCIATE PROFESSIONAL IN HUMAN RESOURCES (aPHR) CERTIFICATION PREPARATION

New! ASSOCIATE PROFESSIONAL IN HUMAN RESOURCES (aPHR) CERTIFICATION PREPARATION

Prepare for the entry-level Associate Professional in Human Resources (aPHR) certification exam offered through the HR Certification Institute (HRCI). Guided classroom-based preparation will keep your study time focused on the six key content areas most often encountered by early-career professionals and covered by the aPHR exam: HR Operations; Employee Relations; Recruitment and Selection; Compensation and Benefits; HR Development and Retention; and Health, Safety, and Security. In addition to covering content areas, this course shares proven methods for the best ways to study and prepare for the exam. A passing score on the aPHR exam demonstrates your mastery of foundational HR knowledge to a current or prospective employer, opening doors to professional growth opportunities. For additional eligibility requirements and exam information including exam fees, visit hrci.org. Required Textbook(s): *HRCI aPHR Certification Preparation Program*.
 Cynthia Dobek, MSHRM, IPMA-SCP, SHRM-SCP
 Th | Feb 21-May 23 (meets 13x) | 6-9pm | \$849



RESOURCES FOR MY INFORMATION SESSION

Ask questions and hear from the instructor about the structure and content of UNLV's Associate Professional in Human Resources (aPHR) preparation program. Learn more about the aPHR exam offered through the HR Certification Institute (HRCI) and if this certification is the right fit for your career. A passing score on the aPHR exam demonstrates your mastery of foundational HR knowledge to a current or prospective employer, opening doors to professional growth opportunities. For additional eligibility requirements and exam information including exam fees, visit hrci.org. While attending an information session is not required to participate in the class, it is highly recommended you attend.

Cynthia Dobek, MSHRM, IPMA-SCP, SHRM-SCP
 Th | Jan 31 | 6:30-7:30pm | No charge
 PAR Room 511 | 191CP6201



*Class does not meet: Apr 18

PHR/SPHR INFORMATION SESSION

Ask questions and hear from the instructor about the structure, content, and requirements of UNLV's PHR/SPHR preparation program. For those who have registered for the program, this is an opportunity to pick up additional materials, receive the first assignment, and review the exam application. While not required, it is highly recommended you attend.

Gary Cottino, SPHR, SHRM-SCP
 Th | Jan 31 | 6:30-7:30pm | No charge
 PAR Room 512 | 191CP6118
 Th | Aug 15 | 6-7pm | No charge
 PAR Room 511 | 192CP6118

PHR/SPHR CERTIFICATION PREPARATION

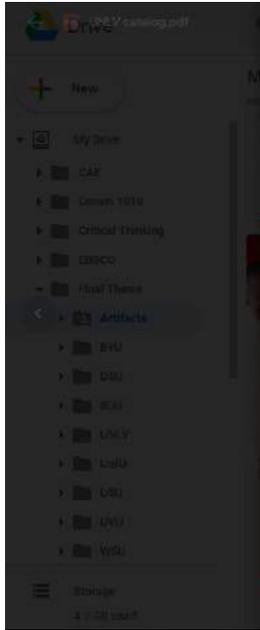
Prepare for your PHR or SPHR certification exam during this 13-lesson preparation course. Review and learn the six content areas: Business Management and Strategy, Workforce Planning and Employment, Human Resource Development, Compensation and Benefits, Employee and Labor Relations, and Risk Management. This course will provide methods for the best ways to study and prepare for the exam. For additional eligibility requirements and exam information including exam fees, visit hrci.org. Required Textbook(s): *Complete HRCI Program for PHR/SPHR*.

Gary Cottino, SPHR, SHRM-SCP
 W | Jan 23-Apr 24 (meets 13x) | 6-9pm | \$849
 PAR Room 301 | 191CP6116 | 3.9 CEUs
 *Class does not meet: Apr 17

Register online at ced.unlv.edu/cat2019

31





HUMAN RESOURCE MANAGEMENT CERTIFICATE PROGRAMS

Stay up-to-date with emerging trends and regulations in human resources. Whether you are a seasoned human resource professional or you are just entering the field, UNLV has courses to expand your understanding of current, relevant issues. Course offerings will provide a broad understanding of HR disciplines including benefits, compensation, organizational and employee development, diversity, employee relations, and staff management. Courses may be taken individually to expand your skill set.

BASIC CERTIFICATE PROGRAM REQUIREMENTS:
To earn the Basic Certificate you must register for the certificate application course 183CP999B and must successfully complete the following required core course plus an additional 2.4 CEUs of elective courses.
• Essentials of Human Resource Management

ADVANCED CERTIFICATE PROGRAM REQUIREMENTS:
To earn the Advanced Certificate you must register for the certificate application course 183CP999A and successfully complete the following required core course plus an additional 6 CEUs of elective courses.
• Essentials of Human Resource Management

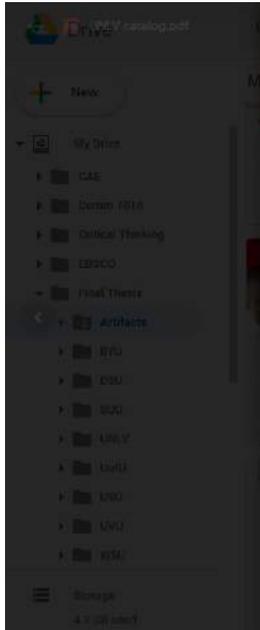
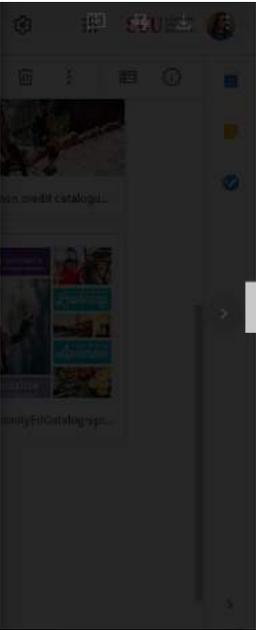
ELECTIVE COURSE OPTIONS:
Offerings vary by semester. Visit ced.unlv.edu/HRManagement for a complete list of elective options and more details about this program.

HUMAN RESOURCE MANAGEMENT CERTIFICATE PROGRAM INFORMATION SESSION
Learn how the Human Resource Management Certificate program can benefit you. Meet instructors and ask questions about the structure, content, and requirements. Whether you are a seasoned human resource professional or looking to enter into the field, this informational session will provide you with the details on how this

BECOMING A STRATEGIC LEADER
Become a strategic leader who can motivate others and make deliberate decisions to enhance your organization's long-term financial stability and success. Discover ways to manage change and eliminate ambiguity while providing a sense of direction that aligns with your organization's mission, vision, strategy, structure, and rewards systems.
Staff
F | Mar 15 | 9am-4pm | \$279
PAR Room 302 | 191CP6305 | 0.6 CEU

COACHING & COUNSELING FOR SUCCESS
Unleash the human spirit and expand people's capacity to achieve stretch goals and to bring about real change within your organization. Transformational change is not accomplished by just adjusting business strategy, structure, or systems. True change comes only from a conscious shift in culture, underlying assumptions, and business attitudes of the people who work in and run a business. Focused coaching and counseling can bring about such change-elevating employees to their full potential and reinvigorating your corporate culture. Spend time thinking through the roles coaches and counselors can play within your business. Explore the characteristics, knowledge, skills, and abilities that successful coaches and counselors possess. This course is approved for six recertification credits through HRCL. This program is valid for 6 PDCs for the SHRM-CPISM or SHRM-SCPSM.
Gary Cottino, SPHR, SHRM-SCP
F | Jul 5 | 9am-4pm | \$279
PAR Room 302 | 192CP1655 | 0.6 CEU

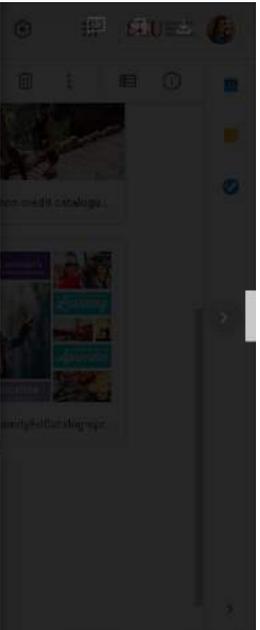
CONFLICT MANAGEMENT: WHAT IS CONFLICT & HOW DO I RESOLVE IT?
Unmanaged conflict in our personal or professional lives can lead to breakdowns in teamwork and cooperation, diminished employee commitment, and lower levels of quality and productivity. This in-depth training provides effective strategies to pinpoint root causes of conflict so you can handle disagreements, confrontations, difficult people, anxiety, and anger before they get out of hand. Apply proven conflict management approaches to bring important issues to light, open the lines of communication, and strengthen relationships as



ELECTIVE COURSE OPTIONS:
Offerings vary by semester. Visit ced.unlv.edu/HRManagement for a complete list of elective options and more details about this program.

HUMAN RESOURCE MANAGEMENT CERTIFICATE PROGRAM INFORMATION SESSION
Learn how the Human Resource Management Certificate program can benefit you. Meet instructors and ask questions about the structure, content, and requirements. Whether you are a seasoned human resource professional or looking to enter into the field, this informational session will provide you with the details on how this certificate program can help boost your career.
Gary Cottino, SPHR, SHRM-SCP
Th | Jan 3 | 5:30-6:30pm | No charge
PAR Room 511 | 191CP6155
W | Jun 5 | 5:30-6:30pm | No charge
PAR Room 512 | 192CP6155A
Th | Aug 15 | 5-6pm | No charge
PAR Room 512 | 192CP6155B

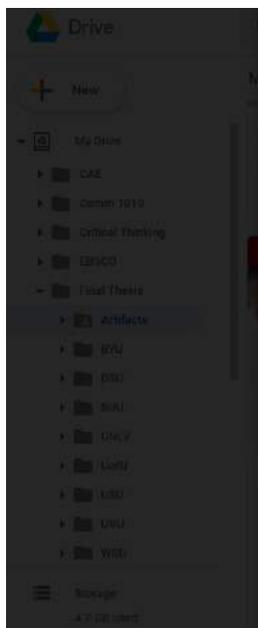
CONFLICT MANAGEMENT: WHAT IS CONFLICT & HOW DO I RESOLVE IT?
Unmanaged conflict in our personal or professional lives can lead to breakdowns in teamwork and cooperation, diminished employee commitment, and lower levels of quality and productivity. This in-depth training provides effective strategies to pinpoint root causes of conflict so you can handle disagreements, confrontations, difficult people, anxiety, and anger before they get out of hand. Apply proven conflict management approaches to bring important issues to light, open the lines of communication, and strengthen relationships as you deal with discord at home or at work. This course is approved for six recertification credits through HRCL. This program is valid for 6 PDCs for the SHRM-CPISM or SHRM-SCPSM.
Gary Cottino, SPHR, SHRM-SCP
F | Jan 25 | 9am-4pm | \$279
PAR Room 301 | 191CP6191 | 0.6 CEU



DEVELOPING MENTORSHIP PROGRAMS
Mentorship programs are an effective way to develop promising staff for future leadership, pass along institutional knowledge or technical skills, and improve employee engagement and retention. Lay the groundwork for a formal mentorship program within your workplace or organization, either to meet specific individual needs or as part of a comprehensive staff development program. We will compare multiple models for creating mentoring programs. We will review methods for participation selection and for effectively matching

ESSENTIALS OF HUMAN RESOURCE MANAGEMENT
Learn the basics of compensation, employment law, and effective recruitment, selection, and training techniques. This course is for those just entering the human resource career field, line managers who have HR responsibilities, HR professionals who have been in a single functional area, and others who need a review of fundamental HR management. Enrollment includes textbook you can take home.
Cynthia Dehak, MCHRM, SHRM-SCP, SHRM-SCPSM





DEVELOPING MENTORSHIP PROGRAMS

Mentorship programs are an effective way to develop promising staff for future leadership, pass along institutional knowledge or technical skills, and improve employee engagement and retention. Lay the groundwork for a formal mentorship program within your workplace or organization, either to meet specific individual needs or as part of a comprehensive staff development program. We will compare multiple models for creating mentoring programs. We will review methods for participation selection and for effectively matching mentors with mentees. You will learn to align your mentoring program goals and objectives with the organization's strategy and culture, and establish a process for program evaluation. This program is valid for 6 PDCs for the SHRM-CPSM or SHRM-SCPSM.

Nelanda Anselmo, SPHR, SHRM-SCP, CHE
F | Apr 26 | 9am-4pm | \$279
PAR Room 302 | 191CP6303 | 0.6 CEU

DOCUMENTATION, DISCIPLINE, & TERMINATION

Follow consistent policies for documentation, discipline, and termination when an employee does not live up to expectations. Do not wait until you have to go to court before you learn how to handle these essential management tasks correctly! Find out how to utilize the disciplinary process to improve employee behavior, document relevant facts during the review and discipline process, conduct fair and thorough investigations, and, if necessary, prepare for a termination. This course is approved for six recertification credits through HRCL. This program is valid for 6 PDCs for the SHRM-CPSM or SHRM-SCPSM.

Gary Cottino, SPHR, SHRM-SCP
F | May 3 | 9am-4pm | \$279
PAR Room 302 | 191CP6125 | 0.6 CEU

EFFECTIVE FACILITATION OF MEETINGS & DISCUSSIONS

Run more effective, efficient meetings. With a few new facilitation skills in place, you can ensure the meeting you lead accomplish their objective without wasting anyone's time. A bit of forethought can keep your meetings focused on the task at hand, include the

ESSENTIALS OF HUMAN RESOURCE MANAGEMENT

Learn the basics of compensation, employment law, and effective recruitment, selection, and training techniques. This course is for those just entering the human resource career field, line managers who have HR responsibilities, HR professionals who have been in a single functional area, and others who need a review of fundamental HR management. Enrollment includes textbook you can take home.

Cynthia Dobek, MSHRM, IPMA-SCP, SHRM-SCP
T | Feb 19-Mar 12 (meets 4x) | 6-9pm | \$699
PAR Room 401 | 191CP6113A | 1.2 CEUs

Grace Gamsky, SPHR, SHRM-SCP
Sa | May 18-Jun 1 (meets 2x) | 9am-4pm | \$699
PAR Room 301 | 191CP6113B | 1.2 CEUs
*Class does not meet: May 25

FEDERAL EMPLOYMENT LAW I

Study key aspects and points of the following federal labor/management laws and regulations: the Fair Labor Standards Act of 1938, the National Labor Relations Act of 1935 (Wagner Act), and the Labor-Management Relations Act of 1947. This course is approved for six recertification credits through HRCL. This program is valid for 6 PDCs for the SHRM-CPSM or SHRM-SCPSM.

Gary Cottino, SPHR, SHRM-SCP
F | Jan 11 | 9am-4pm | \$279
PAR Room 301 | 191CP6129 | 0.6 CEU

FEDERAL EMPLOYMENT LAW II

Gain a better understanding of Title VII, Civil Rights Act of 1964, Family and Medical Leave Act of 1993, Age Discrimination in Employment Act of 1967, and the Immigration and Naturalization Act of 1996. This course is approved for six recertification credits through HRCL. This program is valid for 6 PDCs for the SHRM-CPSM or SHRM-SCPSM.

Gary Cottino, SPHR, SHRM-SCP
F | Feb 22 | 9am-4pm | \$279
PAR Room 302 | 191CP6133 | 0.6 CEU

EFFECTIVE FACILITATION OF MEETINGS & DISCUSSIONS

Run more effective, efficient meetings. With a few new facilitation skills in place, you can ensure the meetings you lead accomplish their objective without wasting anyone's time. A bit of forethought can keep your meetings focused on the task at hand, include the appropriate people in the discussion, and lead to a decision or actionable next steps. Participants will gain experience with hands-on facilitation practice. This program is valid for 6 PDCs for the SHRM-CPSM or SHRM-SCPSM.

Jacob Mandock
Sa | Feb 23 | 9am-4pm | \$279
PAR Room 302 | 191CP6302 | 0.6 CEU

through HRCL. This program is valid for 6 PDCs for the SHRM-CPSM or SHRM-SCPSM.

Gary Cottino, SPHR, SHRM-SCP
F | Feb 22 | 9am-4pm | \$279
PAR Room 302 | 191CP6133 | 0.6 CEU

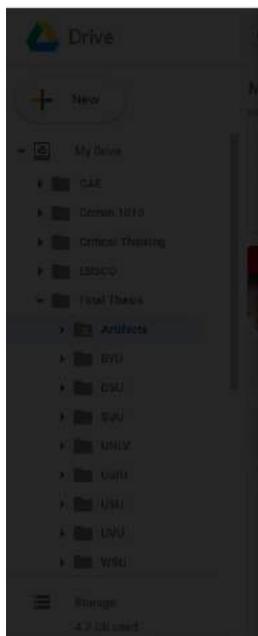
FEDERAL EMPLOYMENT LAW III

Continue your study of Federal law with the Immigration and Naturalization Act of 1996, Vocational Rehabilitation Act of 1973, Fair Credit Reporting Act of 1970, Privacy Act of 1974, Vietnam Era Veterans Readjustment Act of 1974, and Employee Retirement Income Security Act of 1973. This course is approved for six recertification credits through HRCL. This program is valid for 6 PDCs for the SHRM-CPSM or SHRM-SCPSM.

Gary Cottino, SPHR, SHRM-SCP
F | Mar 22 | 9am-4pm | \$279
PAR Room 301 | 191CP6106 | 0.6 CEU

Register online at ced.unlv.edu/cat2019

33



FEDERAL EMPLOYMENT LAW IV

Understand how Fair Credit Reporting (background check legislation), Occupational Safety and Health Act of 1970, and Employee Retirement Income Security Act of 1973 apply to your organization. This course is approved for six recertification credits through HRCL. This program is valid for 6 PDCs for the SHRM-CPSM or SHRM-SCPSM.

Gary Cottino, SPHR, SHRM-SCP
Th | Apr 25 | 9am-4pm | \$279
PAR Room 302 | 191CP6109 | 0.6 CEU

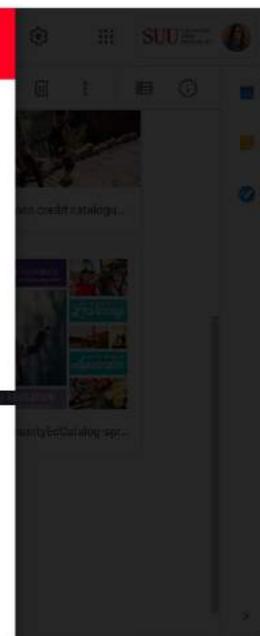
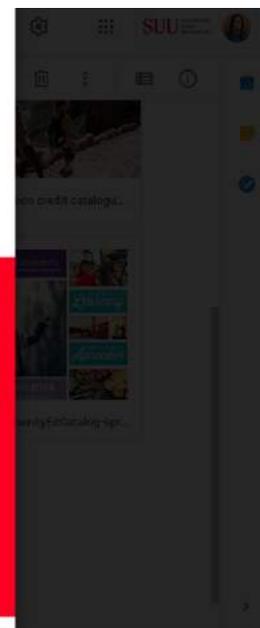
FOSTERING A DIVERSE & INCLUSIVE WORKPLACE

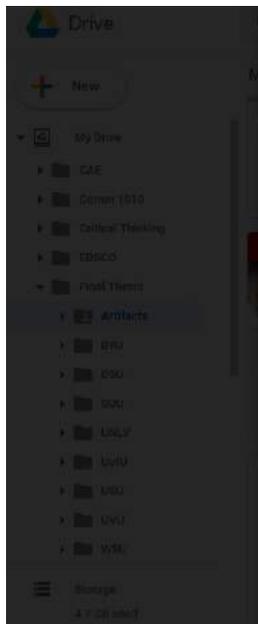
Many companies focus on creating a diverse workplace, but

ORGANIZATIONAL CHANGE MANAGEMENT

Contribute to your organization, its projects, and its leadership via recognized industry best OCM practices. OCM is the "people side" of changes in IT projects and software implementations, changes to business processes (sometimes called "ERPs") and changes to human resource systems and methods. We will compare and utilize a variety of practical OCM strategies, methods, tools, and tactics commonly applied in today's organizations. Think through how to translate OCM concepts to enterprise-wide projects, and align your work team's priorities with ongoing organizational change. During class we will apply these approaches to real-world examples, including any examples or projects you might be working on now.

HUMAN RESOURCES





HUMAN RESOURCES

FEDERAL EMPLOYMENT LAW IV
Understand how Fair Credit Reporting (background check legislation), Occupational Safety and Health Act of 1970, and Employee Retirement Income Security Act of 1973 apply to your organization. This course is approved for six recertification credits through HRCI. This program is valid for 6 PDCEs for the SHRM-CPSM or SHRM-SCPSM.
Gary Cottino, SPHR, SHRM-SCP
Th | Apr 25 | 9am-4pm | \$279
PAR Room 302 | 191CP6109 | 0.6 CEU

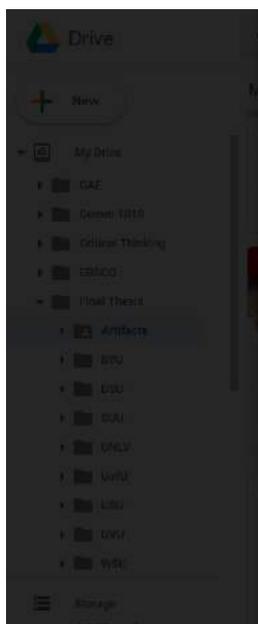
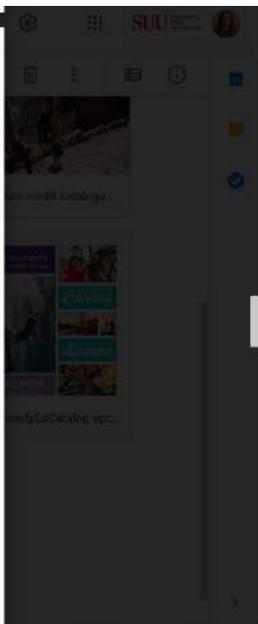
FOSTERING A DIVERSE & INCLUSIVE WORKPLACE
Many companies focus on creating a diverse workplace, but progressive leaders go a step further to leverage diversity for a more inclusive work environment where voices from different backgrounds are truly heard, valued, and nurtured. A company's emphasis on diversity and inclusion translates to a positive impact on its bottom line, productivity, innovation, employee engagement, and retention. Commitment to a diverse and inclusive work environment must come from the top levels of leadership. Training will provide key tools to increase awareness and competence related to diversity and inclusion during recruitment, employee relations, performance management, staff development, and business planning. This program is valid for 6 PDCEs for the SHRM-CPSM or SHRM-SCPSM.
André Wade
F | May 24 | 9am-4pm | \$279
PAR Room 302 | 191CP6301 | 0.6 CEU

MAKING THE TRANSITION FROM MANAGER TO LEADER
Step beyond managing day-to-day tasks and learn what it takes to influence your organization's overall vision and direction. Leaders set the course, inspire others, and build teams and coalitions. Training materials, discussion, and practical exercises will help participants identify their personal leadership traits and styles, understand the competencies and qualities of an effective leader, and build coaching and mentoring skills. This course is approved for six recertification

ORGANIZATIONAL CHANGE MANAGEMENT
Contribute to your organization, its projects, and its leadership via recognized industry best OCM practices. OCM is the "people side" of changes in IT projects and software implementations, changes to business processes (sometimes called "ERP") and changes to human resource systems and methods. We will compare and utilize a variety of practical OCM strategies, methods, tools, and tactics commonly applied in today's organizations. Think through how to translate OCM concepts to enterprise-wide projects, and align your work team's priorities with ongoing organizational change. During class we will apply these approaches to real-world examples, including any examples or projects you might be working on now.
Charles Carr
F | Jun 7 | 9am-4pm | \$279
PAR Room 302 | 192CP6304 | 0.6 CEU

ORGANIZATIONAL DESIGN: ALIGNING STRUCTURE, JOBS, & SKILLS
Use organizational design tools to make effective changes to corporate structure, employee roles, and job design. Learn how to evaluate different organizational structures, select optimal solutions, and align staff roles with changes initiated by mergers, acquisitions, IT software implementations, or major business process changes used in ERP projects. We will approach organizational design from the tactical (job) level through the company (strategic) level, and will apply best practice methods and tools to hands-on examples and to any project or example you bring to class. This is a must-have skill set for leaders, supervisors, managers, or project team members.
Charles Carr
Th | Feb 26-28 (meets 2x) | 9am-noon | \$279
PAR Room 302 | 191CP6306 | 0.6 CEU

PROBLEM SOLVING & DECISION-MAKING
Stop agonizing over problem solving and decision-making. When faced with a complex problem many people take one of two divergent approaches: One: put off addressing a problem or making a decision

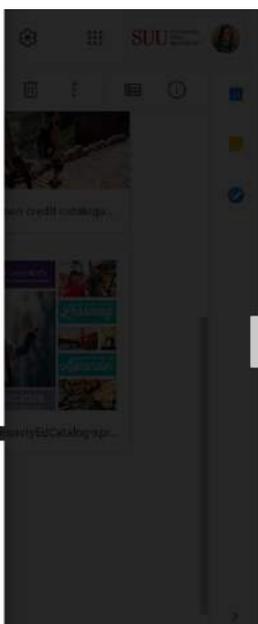


Influence your organization's overall vision and direction. Leaders set the course, inspire others, and build teams and coalitions. Training materials, discussions, and practical exercises will help participants identify their personal leadership traits and styles, understand the competencies and qualities of an effective leader, and build coaching and mentoring skills. This course is approved for six recertification credits through HRCI. This program is valid for 6 PDCEs for the SHRM-CPSM or SHRM-SCPSM.
Gary Cottino, SPHR, SHRM-SCP
F | Feb 8 | 9am-4pm | \$279
PAR Room 302 | 191CP6119 | 0.6 CEU

PROBLEM SOLVING & DECISION-MAKING
Stop agonizing over problem solving and decision-making. When faced with a complex problem many people take one of two divergent approaches: One: put off addressing a problem or making a decision in the hopes that someone else will bail you out. Or two: make a decision using a knee-jerk reaction. Taking a structured approach can give you confidence to weigh all contributing factors and decisively forge ahead. Leaders must recognize situations where an immediate decision is called for, such as an instance of workplace violence, but also must know that in most cases there is time to understand all of the possible factors and make a well thought out decision. This course is approved for six recertification credits through HRCI. This program is valid for 6 PDCEs for the SHRM-CPSM or SHRM-SCPSM.
Gary Cottino, SPHR, SHRM-SCP
F | May 17 | 9am-4pm | \$279
PAR Room 301 | 191CP6182 | 0.6 CEU

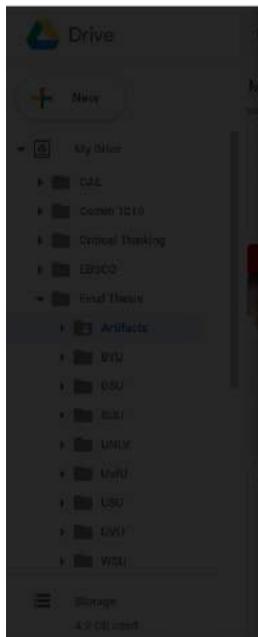
PROJECT MANAGEMENT SKILLS EVERYONE NEEDS
Apply proven project management techniques to become more effective and efficient as you tackle challenges in your business or personal life. This seminar explores how to pinpoint a problem's root cause and outline a course of corrective action. Attendees will learn how to develop and present a business case, write a project plan, assemble the right team, and get the project on schedule. This course is approved for six recertification credits through HRCI. This program is valid for 6 PDCEs for the SHRM-CPSM or SHRM-SCPSM.
Page 36 / 68

TOTAL REWARDS MANAGEMENT
Think beyond the paycheck. In today's competitive business environment, compensation and benefits programs need to reflect the changing business landscape and organizational obstacles to attracting and retaining talent. Discuss a range of compensation and rewards programs that address monetary and non-monetary incentives for employees beyond salary and benefits offerings. Explore how to align compensation packages with other human resources practices to support the full employee life cycle including recruitment, performance, professional growth, and retention.



34

Register by phone at 702-895-3394



cause and outline a course of corrective action. Attendees will learn how to develop and present a business case, write a project plan, assemble the right team, and get the project done on budget and on schedule. This course is approved for six recertification credits through HRCI. This program is valid for 6 PDCs for the SHRM-CPSM or SHRM-SCPSM.

Gary Cottino, SPHR, SHRM-SCP
 F | Apr 12 | 9am-4pm | \$279
 PAR Room 302 | 191CP6174 | 0.6 CEU

TALENT MANAGEMENT

Evolve your talent management strategy beyond the hiring and firing of employees. Take a more comprehensive approach that includes all elements of human capital strategy including employee selection, staff retention, performance management, compensation, succession planning, diversity, and more. Learn effective methods and techniques for managing talent across a broad spectrum of organizations. Take steps to develop and implement effective talent management systems that can help your organization thrive.

Staff
 TTu | Apr 24 (meets 2x) | 6-9pm | \$279
 PAR Room 511 | 191CP6183 | 0.6 CEU

THE ABCs OF STRATEGIC THINKING

Create a culture of strategic thinking within your business. Strategic thinking knowledge, skills, and abilities are fast becoming required business competencies in today's competitive economic environment. While strategic thinking may come more naturally for some leaders than it does for others, with practice and training you have the capacity to visualize the big picture and create long range plans. Developing a culture of strategic thinking for your business starts by recognizing and nurturing strategic thinking competencies. This seminar provides businesses and individuals with a tool kit to encourage strategic thinking. This course is approved for six recertification credits through HRCI. This program is valid for 6 PDCs for the SHRM-CPSM or SHRM-SCPSM.

Gary Cottino, SPHR, SHRM-SCP
 F | Aug 9 | 9am-4pm | \$279
 PAR Room 301 | 192CP6166 | 0.6 CEU

and rewards programs that address monetary and non-monetary incentives for employees beyond salary and benefits offerings. Integrate expanded total compensation packages with other human resource functions that support the full employee life cycle including recruitment, performance, professional growth, and retention.

Staff
 TTu | Jul 23-25 (meets 2x) | 6-9pm | \$279
 PAR Room 300 | 192CP6184 | 0.6 CEU

UNDERSTANDING THE COLLECTIVE BARGAINING PROCESS

All human resource professionals must understand union organization and the collective bargaining process, whether their company is currently unionized or not. If you currently work in a non-union environment, learn effective strategies for maintaining employee satisfaction and minimizing interest in external labor organizations. If your workplace is unionized, gain a better understanding of the collective bargaining process so you can be a more effective negotiator. Union or not, be aware how employee happiness translates into a more productive workforce. This course is approved for six recertification credits through HRCI.

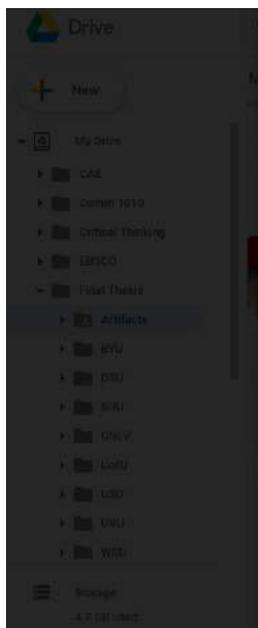
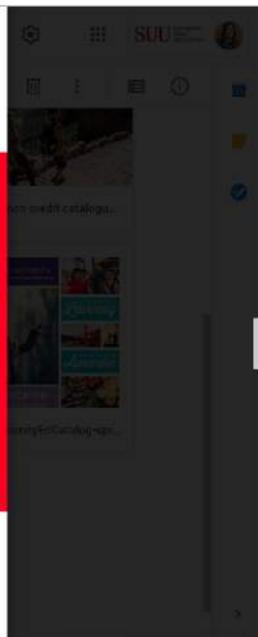
Gary Cottino, SPHR, SHRM-SCP
 F | Jun 14 | 9am-4pm | \$279
 PAR Room 302 | 192CP6114 | 0.6 CEU

WORKPLACE INVESTIGATIONS

When allegations of workplace misconduct arise, be prepared with systematic procedures for investigation and documentation. Learn how to handle complaints and determine if an investigation is necessary, who should conduct it, how to develop conclusions, and how to write a final report. This course will also discuss best practices, common investigation mistakes, and types of personnel files crucial to keep in case of an investigation. This course is approved for six recertification credits through HRCI. This program is valid for 6 PDCs for the SHRM-CPSM or SHRM-SCPSM.

Gary Cottino, SPHR, SHRM-SCP
 F | Mar 8 | 9am-4pm | \$279
 PAR Room 302 | 191CP6105 | 0.6 CEU

HUMAN RESOURCES



Interpretation & Translation

LEGAL INTERPRETATION: SPANISH CERTIFICATE PROGRAM

The Legal Interpretation: Spanish Certificate Program helps to train bilingual students for the profession of certified court interpreter; a profession much in demand given the linguistic diversity of the state of Nevada. This unique program can also prepare qualified students for a career as a certified interpreter for any industry that needs to serve individuals with limited English skills, including government agencies, corporations, hospitals and telecoms. Bilingual persons already employed in another capacity can increase their skills and their remuneration with this formal interpreting certification.

PREREQUISITE:

Students must have at least a high school diploma, GED, or equivalent. Students must provide proof of proficiency in both English and Spanish at least three business days prior to starting program coursework. Please plan ahead. Options for proof of proficiency are listed on the program website, ced.unlv.edu/legal-interpretation.

Students who started the program prior to August 2018 and have earned a passing grade in any of the five courses are exempt from the proficiency requirements. Please contact UNLV Continuing Education by email at ce-assistant@unlv.edu or by phone at 702-895-5099 with any questions regarding proficiency requirements.

PROGRAM REQUIREMENTS:

To earn the Legal Interpretation: Spanish Certificate you must

LEGAL CONSECUTIVE INTERPRETING I

Prepare to take the Certified Court Interpreter test by studying and practicing the basic strategies utilized while interpreting in the consecutive mode. In consecutive interpretation, the interpreter listens to an oral statement in a source language and then renders it in the target language. This course will focus on skills critical to consecutive interpretation, including techniques to improve memorization, note taking, and recalling lengthy segments of verbal utterances. Interpreters must be able to mentally interpret the statement, normalize the segment, and render it in the target language in its entirety while maintaining the same register and staying in compliance with the Code of Ethics for Certified Court Interpreters. This course is approved for 12 CEUs with the Supreme Court of Nevada: Administrative Office of the Courts (AOC). Required Textbook(s): ACEBO - Edge 21: Consecutive Interpreting (ISBN: 9781860594377)

Prerequisite: Must meet language proficiency requirements stated in the Prerequisite section.

Cristina Sanchez
 T | Feb 5-26 (meets 4x) | 6-9pm | \$309
 PAR Room 300 | 191LA1135 | 1.2 CEUs

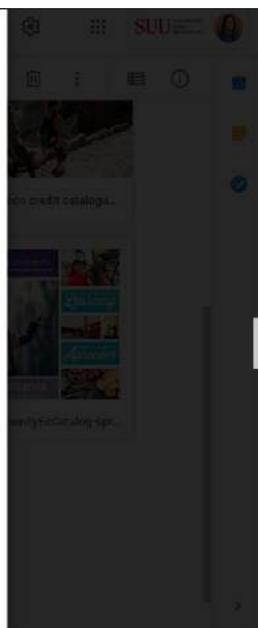
LEGAL CONSECUTIVE INTERPRETING II

Build mastery of tools utilized in the Consecutive Interpreting Mode as you prepare for the Certified Court Interpreter exam. Extensive hands-on practice and role playing in the classroom will help students fine tune their preferred techniques for memorization and recall of lengthy segments, as well as improve their note taking skills. Passages will become longer and more complex, simulating scenarios you will encounter as a professional. This course also focuses on advanced legal terminology used in different legal settings. This course is approved for 12 CEUs with the Supreme Court of Nevada: Administrative Office of the Courts (AOC). Required Textbook(s): ACEBO - Edge 21: Consecutive Interpreting (ISBN: 9781860594377)

Prerequisite: Consecutive Interpreting I

Cristina Sanchez
 T | Apr 30-May 21 (meets 4x) | 6-9pm | \$309
 PAR Room 300 | 191LA1137 | 1.2 CEUs

INTERPRETATION & TRANSLATION





Drive

My Drive

- ▶ All
- ▶ Comm. 1210
- ▶ Critical Thinking
- ▶ ESOC
- ▶ Final Thesis
- ▶ Artifacts
- ▶ B10
- ▶ B30
- ▶ B40
- ▶ UNLV
- ▶ UNR
- ▶ USU
- ▶ USF
- ▶ WSI

Storage

4.0 GB used

successfully complete six required core classes:

CORE COURSES:

- Introduction to Legal Interpreting
- Legal Sight Translation
- Legal Consecutive Interpreting I
- Legal Simultaneous Interpreting I
- Legal Consecutive Interpreting II
- Legal Simultaneous Interpreting II

36

GENERAL SUBJECT INFORMATION FOR CERTIFICATE PROGRAM

Gain valuable experience in interpreting in the simultaneous form-meaning at the same time as the speaker. In simultaneous interpretation, you must be able to listen in a source language and speak in the target language at the same time. Students will work on memory exercises, paraphrasing, completing dual tasks, visualization exercises, basic interpreting techniques, beginning strategies, and hands-on practice in every class. Learn about valuable (and mostly free) resources to help you practice interpreting, and get tips on how to build vocabulary, improve memory and speed, and much more. This course is approved for 12 CEUs with the Supreme Court of Nevada: Administrative Office of the Courts (AOC). Required Textbook(s): ACEBO - Edge 21: Simultaneous Interpreting

Prerequisite: Must meet language proficiency requirements stated in the Prerequisite section.

Judy Jenner
W | Mar 6-27 (meets 4x) | 6-9pm | \$300
PAR Room 123 | 191LA1136 | 1.2 CEUs

Register by phone at 702-895-3394

MEDICAL INTERPRETATION: SPANISH CERTIFICATE PROGRAM

The Medical Interpretation: Spanish certificate program is designed to prepare students to become certified medical interpreters so they can pursue careers in medical interpretation and translation. The classes in the Medical Interpretation: Spanish certificate program focus on the development of applied learning in a cohesive program that prepares bilingual speakers to work as medical interpreters. Emphasis is placed on understanding the problems and complexities of interpretation and the roles and responsibilities of a medical interpreter, use of pertinent medical terminology and its context, and the development of

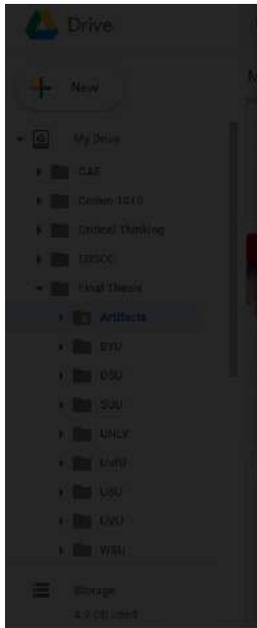
MEDICAL INTERPRETATION: SPANISH CERTIFICATE PROGRAM INFORMATION SESSION

If you are fluent in both English and Spanish, you may be interested in a rewarding career as a Medical Interpreter. By bridging the gap between physicians and non-English speaking patients and their families, medical interpreters provide a vital service for the health care community. Attend our free information session to learn about the Medical Interpretation: Spanish Certificate Program and the foundational knowledge and skills it provides to ensure you can start a successful career. Instructors will be available to explain the program and answer any questions you may have.

Barry Bortnick
T | Jan 29 | 6-7pm | No Charge
PAR Room 401 | 191LA1170

INTRODUCTION TO MEDICAL INTERPRETING

Prepare for a career in medical interpretation by developing skills that are an essential part of the job. Medical interpreting requires knowledge of interpretation techniques and modes of interpretation.



INTERPRETATION & TRANSLATION

MEDICAL SIMULTANEOUS INTERPRETING & SIGHT TRANSLATION

In simultaneous interpretation, the interpreter listens in a source language and speaks in the target language at the same time. Build on your experience with consecutive interpretation by exploring the concepts of split attention, self monitoring, decalage (time difference), coordination, reformulation, and coping techniques. Apply medical simultaneous interpreting techniques in a variety of practice situations with specific medical terminology. End goal is to develop professional interpreting skills and expand vocabulary in order to confidently tackle simultaneous interpreting assignments in the medical field. Students must also pay for a one-time \$150 book fee upon entry of first course in the program. Book fee includes workbook and all learning materials needed for all five courses in the certificate program.

Prerequisite: Introduction to Medical Interpreting, Medical Terminology & Specialties I & II and Medical Consecutive Interpreting.
 Alvaro Vergara-Mery, Ph.D., CMI
 TTh | May 14-23 (meets 4x) | 6-9pm | \$199
 PAR Room 302 | 191LA1175 | 1.2 CEUs

MEDICAL TERMINOLOGY & SPECIALTIES I

Medical interpreters must build an extensive vocabulary of all the medical terms encountered from the time patients register in a health care facility to the moment they are discharged. Receive a thorough grounding in basic medical terminology through a structured study of root words, prefixes, and suffixes that allows you to decode the meaning of words when the vocabulary is unknown. Anatomy, physiology, common health problems, and medical procedures will be covered in the following human body systems: integumentary, skeletal, muscular, digestive, and endocrine. Students must also pay for a one-time \$150 book fee upon entry of first course in the program. Book fee includes workbook and all learning materials needed for all five courses in the certificate program.

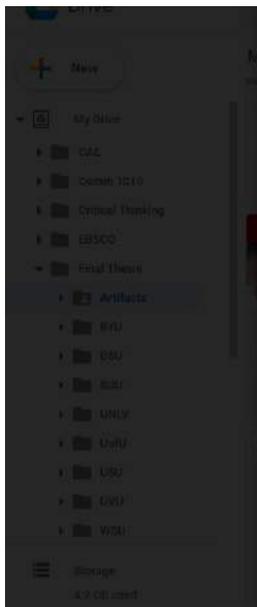
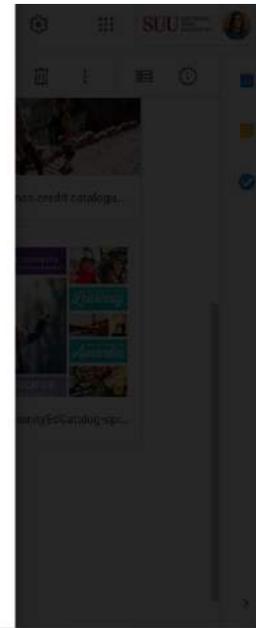
Prerequisite: Introduction to Medical Interpreting.
 David Loaiza-Funk, MHS, CMI/CHI, CLSSBB
 T | Mar 12-21 (meets 4x) | 6-9pm | \$199
 PAR Room 302 | 191LA1172 | 1.2 CEUs

MEDICAL TERMINOLOGY & SPECIALTIES II

Study the elements of medical word building to develop the extensive vocabulary medical interpreters use within specialty settings. Receive a thorough grounding on basic medical terminology through a study of root words, prefixes, and suffixes that allows you to decode the meaning of words when the vocabulary is unknown. Anatomy and physiology, most common health problems, and medical procedures will be covered in the following areas: respiratory, reproductive, urinary, nervous, cardiovascular, lymphatic, and mental health. Students must also pay for a one-time \$150 book fee upon entry of first course in the program. Book fee includes workbook and all learning materials needed for all five courses in the certificate program.

Prerequisite: Introduction to Medical Interpreting & Medical Terminology & Specialties I.

David Loaiza-Funk, MHS, CMI/CHI, CLSSBB
 TTh | Mar 26-Apr 4 (meets 4x) | 6-9pm | \$199
 PAR Room 302 | 191LA1173 | 1.2 CEUs



LEADERSHIP

Leadership

ORGANIZATIONAL LEADERSHIP CERTIFICATE PROGRAM

Leaders must be able to manage individual employees as well as strategically move the overall organization forward. This certificate program is a comprehensive professional development opportunity covering a wide range of best practices in leadership to help you approach the complex challenges inherent in organizational growth and change. Certificate candidates will enhance their skills in order to build stronger teams and successfully lead initiatives within organizations.

PROGRAM REQUIREMENTS:
 To earn the Organizational Leadership Certificate, you must register for the certificate application course 183CP9999D and successfully complete the following required core course plus an additional 2.4 CEUs of elective courses.

CORE COURSES:
 • Fundamentals of Leadership

- ELECTIVE OPTIONS:**
- Effective Facilitation of Meetings & Discussions
 - Developing Mentorship Programs
 - Change Management
 - Coaching & Counseling for Success
 - Conflict Management: What is Conflict & How Do I Resolve It?
 - The ABCs of Strategic Thinking
 - Making the Transition from Manager to Leader
 - Problem Solving & Decision Making

FUNDAMENTALS OF LEADERSHIP

Prepare for your study of leadership theory and methods by beginning with an overview of proven models commonly applied in today's workplace. Examine practical ways to incorporate leadership theory into work and life. Set the tone and establish a common knowledge base for further study. This program is valid for 12 PDCs for the SHRM-CPSM or SHRM-SCPSM.

Jacob Mundock
 W | Mar 5-27 (meets 4x) | 6-9pm | \$699
 PAR Room 302 | 191CP6300 | 1.2 CEUs

PERSONAL LEADERSHIP DEVELOPMENT

In order to be an effective leader, an individual must first understand their own leadership style, strengths, and abilities. Discuss the habits of exemplary leaders, assess your own approach to leadership, and develop strategies for improvement. As part of your leadership self reflection, you will take the Meyers-Briggs Type Indicator assessment to gain insight into how you tend to perceive the world around you and what factors drive your decision making.

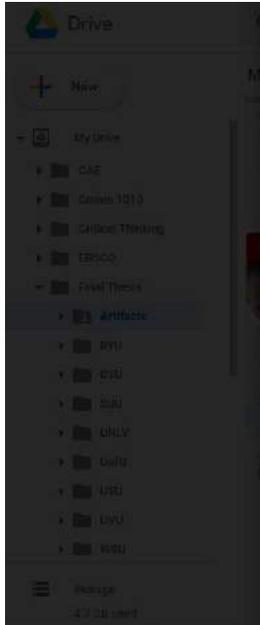
Jacob Mundock
 Sa | Aug 24 | 9am-4pm | \$279
 PAR Room 400 | 192CP63D8 | 0.6 CEU

THE LANGUAGE OF LEADERSHIP

Position yourself to learn from professional or personal challenges and forge ahead with greater insight and leadership capacity. Explore how a mix of words and deeds can generate a platform for building effective leadership qualities. Using the *Crucibles of Leadership* as a framework, examine motives, values, methods, and position to create a conscious approach to leading and following in large and small groups. The program draws on historical and contemporary leaders through written and multi-media resources and allows for significant interaction between members of the class.

Kenneth B Lange
 F | Apr 5 | 9am-4pm | \$279
 PAR Room 302 | 191CP6307 | 0.6 CEU





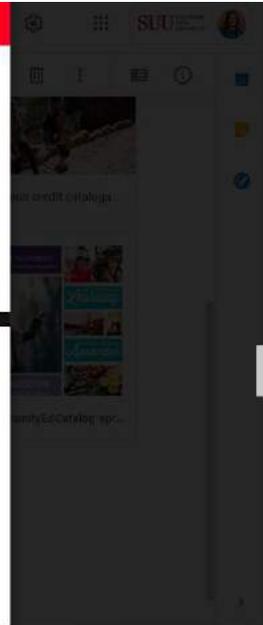
- Strategic Planning 101
- Personal Leadership Development
- Project Management Skills Everyone Needs
- Succession Planning
- Communication Strategies: First-time Managers or Supervisors
- Fostering a Diverse & Inclusive Workplace
- Organizational Change Management
- Organizational Design: Aligning Structure, Jobs, and Skills
- Becoming a Strategic Leader
- Language of Leadership

View course descriptions and details for Organizational Leadership electives on pp. 32-35 of the catalog or through the online registration system.



Register online at ced.unlv.edu/cat2019

39



Lean Six Sigma

New! LEAN SIX SIGMA GREEN BELT
Develop problem solving, process improvement, and facilitator skills when you study the foundations of Lean Six Sigma. This training prepares you to effectively implement solutions that result in lower costs, faster delivery, higher quality, and increased safety of operations. You can expect a project-based curriculum which leverages the use of simulations, case studies, and team dynamics for the most effective learning experience. You will learn and practice the skills necessary to map, analyze, and improve work processes, implement change management strategies, apply structured problem solving methods, apply root cause analysis tools, and implement proven Lean Six Sigma countermeasures. A final team presentation and certification test are completed on the last day of class.

Erik Christensen

MTWTF | Feb 25-Mar 1 (meets 5x) | 9am-4pm | \$1,500
Off-Site Training Facility | 191LN1100A | 3 CEUs



Lean Six Sigma

LEAN SIX SIGMA

LEAN SIX SIGMA GREEN BELT & BLACK BELT

Solve problems, facilitate teams, and improve work processes using the proven strategies of Lean Six Sigma. Lean Six Sigma training combines the best practices of two of the leading organizational management approaches to eliminating wasted overhead, expenses, inventory, time, and talent. With a Lean Six Sigma credential on your resume, current and potential employers will view you as a resource in efficient business operations and continual process improvement. Lean Six Sigma Green Belts are trained in the principles of Lean Six Sigma and are equipped with tools for initiating process improvement in the workplace. Lean Six Sigma Black Belts are prepared to lead complex projects, guide organizational culture change, and improve efficiency in all aspects of business.

LEAN SIX SIGMA GREEN BELT REQUIREMENTS:

To earn the Green Belt you must successfully complete the Green Belt course and earn a passing score on the final certification exam.

LEAN SIX SIGMA BLACK BELT REQUIREMENTS:

To earn the Black Belt you must successfully complete the Black Belt course and earn a passing score on the final certification exam.

and certification test are completed on the last day of class.

Erik Christensen

MTWTF | Feb 25-Mar 1 (meets 5x) | 9am-4pm | \$1,500
Off-Site Training Facility | 191LN1100A | 3 CEUs

MTWTF | Apr 7-5 (meets 5x) | 9am-4pm | \$1,500
Off-Site Training Facility | 191LN1100B | 3 CEUs

MTWTF | May 13-17 (meets 5x) | 9am-4pm | \$1,500
Off-Site Training Facility | 191LN1100C | 3 CEUs

MTWTF | Aug 19-23 (meets 5x) | 9am-4pm | \$1,500
Off-Site Training Facility | 192LN1100 | 3 CEUs

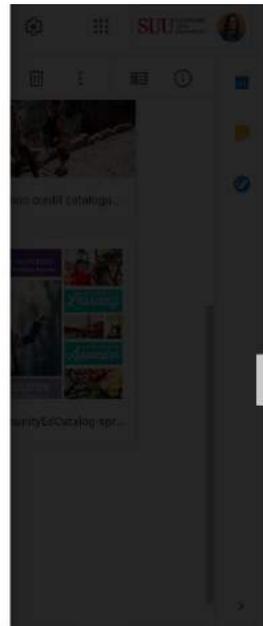
New! LEAN SIX SIGMA BLACK BELT

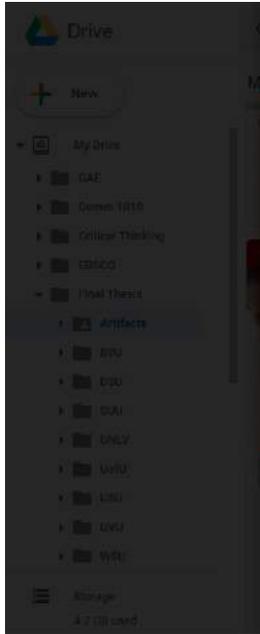
Prepare to lead change initiatives and strategic planning sessions at the executive level of your organization. This project-based curriculum teaches the elements of Lean, Six Sigma, and Theory of Constraints through simulations, case studies, and student interactions for the most effective learning experience. You will learn and practice the skills necessary to implement statistical process control (SPC), facilitate and use various strategic planning tools and methods, optimize machine up-time rates, alleviate organizational bottlenecks, calculate various financial metrics, and develop the ability to lead change initiatives in any organization. Please plan on 10-20 hours of reading, study, and homework to be completed prior to the course and during the instructional week beyond classroom hours. You will be required to lead discussions and presentations.

Prerequisite: Lean Six Sigma Green Belt (or equivalent) training and/or certification. Equivalent certifications are normally employer programs that are effectively Green Belt but called something else. Approved training includes, but is not limited to, employer programs, job training programs, private training centers, universities, or online courses.

Erik Christensen

MTWTF | Apr 8-12 (meets 5x) | 9am-4pm | \$2,000
Off-Site Training Facility | 191LN1101 | 3 CEUs





LEGAL STUDIES

PROGRAM REQUIREMENTS:
To earn the Paralegal Certificate you must successfully complete the Paralegal course.

PARALEGAL CERTIFICATE INFORMATION SESSION
Attend an information session before you enroll in UNLV's Paralegal Certificate program. Information sessions cover topics including paralegal job responsibilities, employment potential, financial assistance, and the UNLV Paralegal website. These sessions will help you decide if this is the right program for you.

Matthew Pfau, J.D.
M | Jan 14 | noon-1pm | No charge
PAR Room 301 | 191PL6128A

Zachariah Parry, J.D.
T | Jan 15 | 5:30-6:30pm | No charge
PAR Room 302 | 191PL6128B

Matthew Pfau, J.D.
M | Feb 4 | noon-1pm | No charge
PAR Room 107 | 191PL6128C

Zachariah Parry, J.D.
T | Feb 5 | 5:30-6:30pm | No charge
PAR Room 302 | 191PL6128D

Matthew Pfau, J.D.
M | May 6 | noon-1pm | No charge
PAR Room 301 | 191PL6128E

Zachariah Parry, J.D.
T | May 7 | 5:30-6:30pm | No charge
PAR Room 302 | 191PL6128F

Matthew Pfau, J.D.
M | May 20 | noon-1pm | No charge
PAR Room 107 | 191PL6128G

Zachariah Parry, J.D.
T | May 21 | 5:30-6:30pm | No charge
PAR Room 512 | 191PL6128H

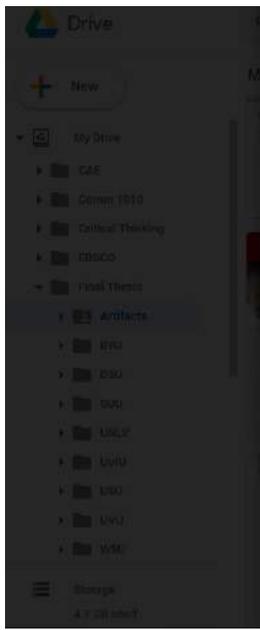
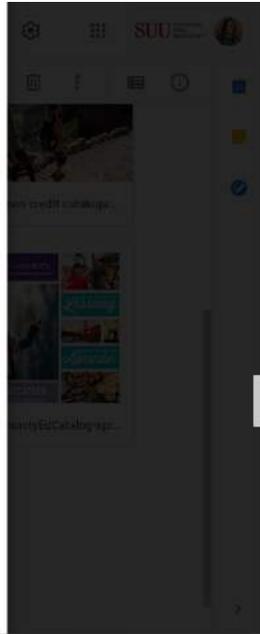


PARALEGAL CERTIFICATE PROGRAM

UNLV's paralegal program comprises two semester-long courses with a total of 90 hours of classroom instruction. Practicum and the Law For Practicum, we have identified the skills most in demand in a Nevada paralegal: effective legal research, persuasive writing, law practice management, document formatting and structure, court filing, calendaring deadlines, and ethical representation. Each paralegal will learn these skills and put them into practice through representation of two hypothetical clients: a plaintiff and a defendant. The Law course covers those substantive aspects a paralegal is most likely to encounter in their practice: Torts, Contracts, Criminal Law, Criminal Procedure, Civil Procedure, Family Law, and Estate Planning and Probate. After finishing this course created specifically for UNLV students, paralegal graduates will have the knowledge, skills, and confidence they'll need to enter the paralegal profession. The program tuition includes the practicum textbooks and access to LexisNexis and Westlaw. Students should estimate \$400 for additional required textbooks that are not included in the registration fee. Required Textbook(s): ISBN: 978113261853, ISBN: 978145485552, ISBN: 9781717907605
Prerequisite: Must have daily access to a computer and printer.

Matthew Pfau, J.D.
MW | Feb 25-Jun 17 (meets 29x) | 9am-noon | \$6,549
PAR Room 302 | 191PL6131A | 12.5 CEUs
*Class does not meet: Apr 15, 17 & May 27

Zachariah Parry, J.D.
TTh | Feb 26-Jun 18 (meets 20x) | 6-9pm | \$6,549
PAR Room 301 | 191PL6131B | 12.5 CEUs
*Class does not meet: Apr 16, 18 & May 28



Marketing & Communications

COMMUNICATIONS CLASSES

COMMUNICATE WITH DIFFICULT PEOPLE WITH TACT & SKILL
Analyze types of difficult behavior and practice constructive ways to communicate with difficult people in your professional and personal life. Learn ways to help you deal with supervisors, entertainers, and analytical types of people, as well as angry and abusive people. Enrollment includes workbook you can take home.

Roger Burggraf, Ph.D.
Sa | Feb 9 | 9am-noon | \$69
PAR Room 301 | 191CX1106

EDITING & PROOFREADING YOUR WORK
Make a positive impression with clear, concise, and grammatically-correct personal or business correspondence. This half-day program will focus on essentials such as content, flow, mechanics, spelling and punctuation. You will leave the workshop with several editing exercises you may use to self-test and practice the skills you have learned.

Richard Becker, ABC
Sa | Jan 26 | 9am-noon | \$69
PAR Room 301 | 191WR1150

F | Jun 14 | noon-3pm | \$69
PAR Room 400 | 192WR1150

PUBLIC SPEAKING BOOTCAMP
Become a poised and powerful public speaker. Opportunities to speak in front of a group provoke anxiety for many people, yet the benefits of being a confident speaker can be enormous. Presentation skills help you to lead, persuade, motivate, educate, and manage others. Course topics include overcoming nervousness, planning your

MARKETING CLASSES

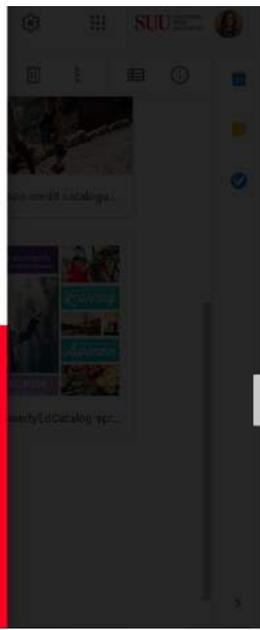
INTRODUCTION TO GOOGLE ADWORDS
CTR, quality score, impressions, CPA, conversion rate, negative keywords, ROI, placements, CPC—What does it all mean? If you are lost in the world of online advertising, looking for new ways to reach potential customers, or wanting to grow your business, this course is for you. Generate instant website traffic by harnessing the power of pay-per-click (PPC) advertising using Google AdWords. Beat the learning curve and create successful PPC campaigns no matter what your budget. Choose when and where your advertising is seen, set your ad spend budget, measure and track your results using analytics, and optimize your campaign for even greater return on investment. Learn approaches to market research, copywriting techniques, split testing, analytics, budgeting, and more.
Prerequisite: HTML Level I or comparable experience.

John Larson
Th | Mar 14-Apr 4 (meets 4x) | 6-9pm | \$289
PAR Room 123 | 191WM8166 | 1.2 CEUs

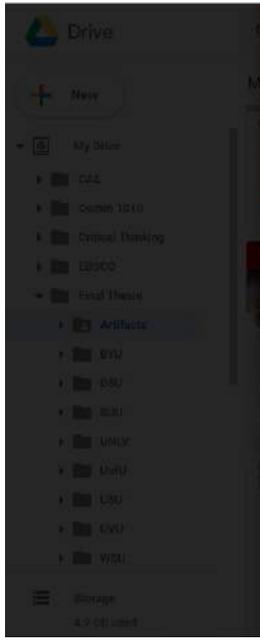
INTRODUCTION TO SOCIAL MEDIA MARKETING
Content creators, online marketers, webmasters, online and offline business owners, and self-employed entrepreneurs all need a comprehensive understanding of how to use social media to drive internet traffic and gain exposure for their company's products, services, or causes. Join us as we take an in-depth look at how to harness social media for your marketing efforts including defining your audience, finding your voice, developing a marketing plan, content creation, and tracking. You will also learn the basics of setting up and using social media accounts like Facebook, YouTube, Twitter, Instagram, LinkedIn, Pinterest, and others. Plus, get tips for blogging, email marketing, and best practices for creating an excellent user experience.

John Larson
W | Apr 24-May 22 (meets 5x) | 6-9pm | \$289
PAR Room 512 | 191WM8176 | 1 CEU

INTRODUCTION TO YOUTUBE MARKETING
Discover the power of YouTube marketing. With over 1.3 billion



MARKETING & COMMUNICATIONS



MICROSOFT OFFICE & F

MEDIATION TRAINING CERTIFICATE
 A mediator provides a process to help parties better understand each other's perspective and reach a mutually agreeable resolution. The principles of mediation are covered during this interactive five session course. You will learn the facilitative mediation process, and develop active listening skills and effective questioning techniques. Ethical standards in mediation and strategies to work through impasse situations will be introduced, as well as methods to differentiate between position and interest, identify sources of conflict, and write agreements. Following classroom training, an in-depth practicum will include a minimum of three observations, four co-mediations, and two solo mediations. The practicum will allow you to practice your skills and gain confidence in your ability to conduct mediations. This class is eligible for 31.5 CEUs (30 general and 1.5 ethics) through the Nevada Board of Continuing Legal Education for attorneys and judges.
 Patricia Battle
 MF | Mar 4-18 (meets 5x) | 8am-5pm | \$1,199
 Clark County Neighborhood Justice Center | 191CM1120A | 4 CEUs
 Sa | May 4-Jun 8 (meets 5x) | 8am-5pm | \$1,199
 Clark County Neighborhood Justice Center | 191CM1120B | 4 CEUs
 *Class does not meet: May 25

Sa | May 4 | 1-4:15pm | \$69
 PAR Room 123 | 191CU1100B | 0.3 CEU

EXCEL ESSENTIALS: ANALYZING DATA
 Transform raw data into a more digestible form to support your research conclusions. In this session geared for undergraduate and graduate students, you will create advanced formulas with named ranges and functions; understand how Excel handles dates; use tools to manipulate databases and pivot tables; explore tools for data analysis; and work with external data. This is a fast-paced course.
 Prerequisite: Excel Essentials, or equivalent, subject to instructor approval.
 Sharon Fry, MCSM, MCT, MCR, MTA, MCT
 T | Feb 5 | 1-4:15pm | \$69
 PAR Room 123 | 191CU1110A | 0.3 CEU
 Sa | May 11 | 1-4:15pm | \$69
 PAR Room 123 | 191CU1110B | 0.3 CEU

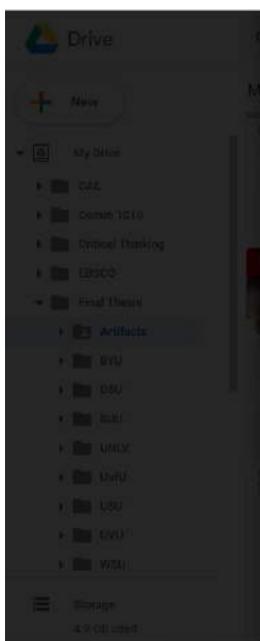
44 Register by phone at 702-895-3394



Music & Performing Arts

ACTING & COMEDY

INTRODUCTION TO VOICEOVER WORKSHOP
 Find out how the voiceover business really works. A 17-year seasoned voiceover veteran shares an in-depth overview and answers the



EXCEL ESSENTIALS: PRESENTING DATA
 Share your data in a more compelling way once you understand Excel's tools for data presentation. In this course you will learn to use functions to display data; apply advanced formatting with styles, themes and conditional formatting; create and modify charts and pivot charts; insert and manipulate images and shapes; and use advanced printing options to control output. This is a fast-paced course.
 Prerequisite: Excel Essentials, or equivalent, subject to instructor approval.
 Sharon Fry, MCSM, MCT, MCR, MTA, MCT
 W | Feb 6 | 1-4:15pm | \$69
 PAR Room 123 | 191CU1111A | 0.3 CEU
 Sa | May 18 | 1-4:15pm | \$69
 PAR Room 123 | 191CU1111B | 0.3 CEU

ACTING & COMEDY

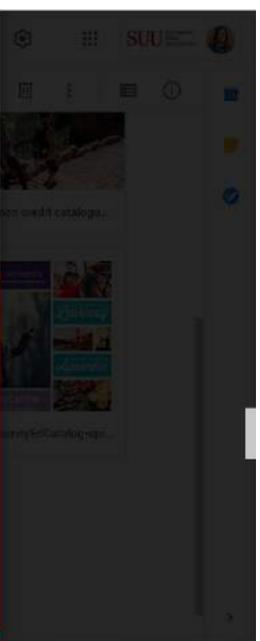
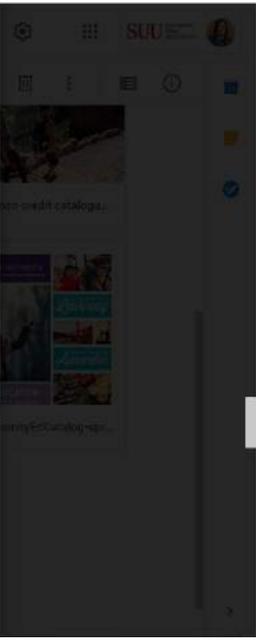
INTRODUCTION TO VOICEOVER WORKSHOP
 Find out how the voiceover business really works. A 17-year seasoned voiceover veteran shares an in-depth overview and answers the most frequently asked questions about the voiceover business. Get an honest idea of what it really takes to become successful in the voiceover industry. This workshop is designed to get you answers so you can decide if voiceover work is right for you. Topics include: putting a great voice to work; making a living talking into a microphone; ups and downs of agents; and getting gigs.
 Melissa Moats
 Th | Feb 28 | 7-9pm | \$49
 The Voice Actors Studio | 191CX4170A
 Th | Mar 28 | 7-9pm | \$49
 The Voice Actors Studio | 191CX4170B

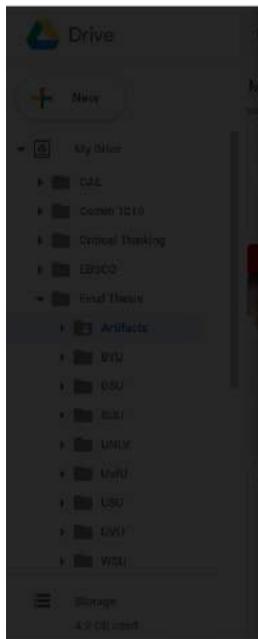
BREAK INTO THE WORLD OF VOICEOVER
 Explore the ever-evolving world of the voiceover industry. Discover the broad range of genres: TV & radio, video games, audiobooks, eLearning, and more! Learn how to approach different types of copy, and experience hands on training while recording in a professional studio. Gain industry knowledge in recording software, explore the voiceover job market, and find out where your voice best fits in the marketplace. With today's technology you can now open doors in voiceover no matter where you live.
 Melissa Moats
 T | Mar 5-26 (meets 4x) | 6:30-9:30pm | \$299
 The Voice Actors Studio | 191CX4171A
 T | Apr 9-30 (meets 4x) | 6:30-9:30pm | \$299
 The Voice Actors Studio | 191CX4171B

MICROSOFT OFFICE BASICS
 Navigate through Word, Excel, and PowerPoint. You will use Word to write your resume, make a simple flyer, and create a sign. In Excel you will create a simple spreadsheet to keep track of things like your



MUSIC & PERFORMING ARTS





PowerPoint, combining pictures and text into effective presentations. Prerequisite: Basic knowledge of computer use, opening and closing software, and accessing the Internet with a browser required.

John Larson
W | Mar 13-Apr 17 (meets 6x) | 1-3pm | \$109
PAR Room 123 | 191CW8177



Register online at ced.unlv.edu/cat2019

45

MUSIC

GUITAR I

Pull your rarely used acoustic or electric guitar out of the closet and learn to play basic chords and beginning songs. Build a foundation of guitar fundamentals including tuning your instrument, reading charts and playing strumming patterns. Bring a playable guitar (electric or acoustic) and guitar picks to the first day of class.

Jesse Del Quadro
W | Feb 6-Mar 13 (meets 6x) | 7:15-8:45pm | \$109
PAR Room 107 | 191MU1107

GUITAR II

Expand your guitar credentials by focusing on bar chords, scales, and improvisation. Guitarists will work on major and minor scales and arpeggios, common bar chords, blues scale patterns, and begin using a capo. These skills allow players to enjoy a great deal of versatility when playing on their own or as part of a group.

Jesse Del Quadro
W | Mar 20-Apr 24 (meets 6x) | 7:15-8:45pm | \$109
PAR Room 107 | 191MU1116

HIGH DESERT HORNS

High Desert Horns provides an outlet for French horn players in the greater Las Vegas area who wish to perform in an ensemble environment. This ensemble of eight to twenty horn players meets

UKULELE I

Ukuleles are portable, easy to play, and have a bouncy, happy sound we all associate with the beautiful islands of Hawaii! Starting with the very basics of how to hold and tune your instrument, progress through basic chords, strumming techniques, and picking simple melodies. Learn to read tablature and standard notation so you can continue to master new songs on your own. Please bring a playable ukulele.

Jesse Del Quadro
W | Feb 6-Mar 13 (meets 6x) | 5:30-7pm | \$109
PAR Room 107 | 191MU1117

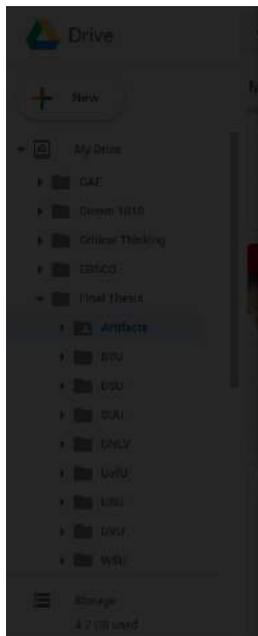
UNLV COMMUNITY CONCERT BAND

Formed in Jan 1987, the UNLV Community Concert Band is among the oldest community instrumental groups in the Las Vegas area. The 70-plus members range in age from high school to seniors. The band plays a wide variety of music including marches, show and film scores, and classic and contemporary wind arrangements. The UNLV Community Concert Band's "season" will culminate with a special concert. Contact Tony LaBounty at tony.labounty@unlv.edu for final concert date & details. Players should be relatively proficient on their instrument and have at least one year or more of high school playing experience. There is no formal audition procedure.

Tony LaBounty
W | Jan 23-May 1 (meets 15x) | 7-9:20pm | \$39
UNLV Campus | 191MU1102A
*Class does not meet: Mar 20

UNLV MARIACHI - MARIACHI REBELDE

ARTS



year round to play quartets, octets, and arrangements by some of the world's most renowned composers. The group welcomes professionals, high school and college students, and others with one or more years of playing experience.

Bill Rematis
M | Jan 26-Apr 29 (meets 12x) | 5:15-7pm | \$39
UNLV Campus | 191MU1115
*Class does not meet: Feb 18 & Mar 18

LAS VEGAS FLUTE ENSEMBLE

The Las Vegas Flute Ensemble is open to flutists of any age and ability from high school and college players to professionals. The group plays music by some of the world's most renowned composers. There is no formal audition for this group, but you should have at least one year of high school playing experience. Concerts will be given on and off campus each semester.

Jennifer Grim
Th | Jan 24-May 2 (meets 14x) | 7-9pm | \$39
UNLV Campus | 191MU1108
*Class does not meet: Mar 21

We have expanded our performing arts courses through a partnership with UNLV's Department of Dance. See p. 22 for course listings.

46

while mariachi music is a performance group open to all UNLV students and non-UNLV student registrants who want to study, rehearse, and perform mariachi music of varying difficulty levels. Weekly class meetings focus on standard repertoire from the mariachi musical tradition. Ancillary materials for technical proficiency, stylistic exercise, and other applications will be from published and rote teaching sources. Although previous performance experience is preferred, course registrants with no experience are also welcomed. Given the subject matter, this course will be taught in English and Spanish. Performances on the UNLV campus and off campus are expected, and scope of performances will be based on student accomplishment of course objectives and instrumentation.

Gabriel Meza
W | Jan 23-May 2 (meets 15x) | 7-9pm | \$69
HFA Room 147 | 191MU1118
*Class does not meet: Mar 20

UNLV NEW HORIZONS BAND

The UNLV New Horizons Band is part of an international movement to get adults re-involved with music. This musical ensemble places a higher emphasis upon the learning and enjoyment of music above the rigor and pressures of performance. The band's size allows for individual attention to each performer's developmental needs. Each semester there is a short, shared concert and opportunities for outreach performances in adult communities. There are no auditions.

Tony LaBounty
T | Jan 22-May 14 (meets 15x) | 1-2:30pm | \$29
UNLV Campus | 191MU1104
*Class does not meet: Mar 19

Register by phone at 702-895-3394

UNLV SUMMER COMMUNITY CONCERT BAND

Formed in Jan 1987, the UNLV Community Concert Band is among the oldest community instrumental groups in the Las Vegas area. The 70-plus members range in age from high school to seniors. The band plays a wide variety of music including marches, show and film scores, and classic and contemporary wind arrangements. The UNLV Summer Community Concert Band's summer rehearsal "season" will culminate

Nonprofit Management

GRANT ACADEMY CERTIFICATE

UNLV catalog.pdf

My Drive

- CAE
- Class 1010
- Critical Thinking
- ESOC
- Final Thesis
- Artifacts
- ENL
- ESL
- ESL
- UNLV
- UoU
- UoU
- UoU
- UoU
- WU

Storage

4.3 GB used

the oldest community instrumental groups in the Las Vegas area. 70-plus members range in age from high school to seniors. The band plays a wide variety of music including marches, show and film scores, and classic and contemporary wind arrangements. The UNLV Summer Community Concert Band's summer rehearsal "season" will culminate with a special concert. Contact Tony LaBounty at tonylabounty@unlv.edu for final concert date & details. Players should be relatively proficient on their instrument and have at least one year or more of high school playing experience. There is no formal audition procedure.

Tony LaBounty
 MT | May 20-Jun 11 (meets 8x) | 7-9:20pm | \$15
 UNLV Campus | 191MU1102B

UNLV VARSITY MEN'S GLEE CLUB
 The UNLV Varsity Glee Club is a tenor-bass chorus and enjoys a strong tradition of energetic music making in an atmosphere of camaraderie. The Glee Club performs on campus each semester and has appeared at out-of-state regional and national choral festivals. Repertoire includes "classical" choral music of all styles, as well as folk tunes, spirituals, and musical theatre highlights. Membership is open to UNLV students, faculty, staff, and community members. Attendance at all rehearsals and performances is mandatory. A complete performance schedule will be available at the beginning of the semester; there are usually two or three performances during the semester. Students will be required to purchase a uniform for performances. This is a university-level ensemble and is also offered as a credit course in the university catalog (MUSE 106, 406, 506). Thus, instructor approval is required and an audition will take place during the first class meeting. Interested community members are encouraged to contact the instructor at david.weiller@unlv.edu or 702.895.3008 for further information.

David Weiller
 F | Jan 25-May 4 (meets 15x) | 1-2:20pm | \$39
 UNLV Campus | 191MU1101
 *Class does not meet: Mar 22

UNLV WOMEN'S CHORUS
 Argenta is a choir that performs a variety of music for women's and treble voices. Repertoire includes "classical" choral music of all styles, folk music, spirituals, and musical theatre highlights. Membership is open to UNLV students, faculty, staff, and community members. Attendance at all rehearsals and performances is mandatory. A complete performance schedule will be available at the beginning of the semester; there are usually two or three performances during the semester. Students will be required to purchase a uniform for performances. This is a university-level ensemble and is also offered as a credit course in the university catalog (MUSE 105, 405, 505). Instructor approval is required and an audition will take place during the first class meeting. Interested community members are encouraged to contact joseph.svendsen@unlv.edu or 702-895-5468 for further information.

Joseph Svendsen
 F | Jan 25-May 3 (meets 14x) | 1-2:20pm | \$39
 UNLV Campus | 191MU1103
 *Class does not meet: Mar 20

Register online at ced.unlv.edu/cat2019

Open with **Management**

GRANT ACADEMY CERTIFICATE PROGRAM
 The Grant Writing Certificate is offered in partnership with the UNLV School of Environmental and Public Affairs. Students in the program will gain skills in identifying relevant grant opportunities, writing strong proposals, tracking program outcomes, managing reports to funders, and utilizing available technologies and data sources to make a convincing case for support.

Curriculum will guide you through the full life cycle of a grant, enabling you to produce winning applications plus policies to support successful oversight and administration. Courses may be taken individually to expand your skill set.

PROGRAM REQUIREMENTS:
 To earn the UNLV Grant Academy Certificate you must register for the certificate application course 18JGR9999 and successfully complete five core courses.

CORE COURSES:

- Identifying Funding Sources
- Building a Grant Ready Organization
- Proposal Writing I
- Proposal Writing II
- Grants Management

GRANT ACADEMY INFORMATION SESSION
 Learn more about how the UNLV Grant Academy works. Meet with the instructors of the program as they provide an industry analysis and break down the Grant Academy course sequence. This information session will help you determine how this program can refine your grant writing and management skills and consequently enhance your career prospects.

Beth Rubins, MSW, Kenneth B Lange, Cynthia Radley, Kipp Ortenburger
 T | Jan 8 | 6-7pm | No charge
 PAR Room 512 | 191GR1150

NON-PROFIT MANAGEMENT

UNLV catalog.pdf

My Drive

- CAE
- Class 1010
- Critical Thinking
- ESOC
- Final Thesis
- Artifacts
- ENL
- ESL
- ESL
- UNLV
- UoU
- UoU
- UoU
- WU

Storage

4.3 GB used

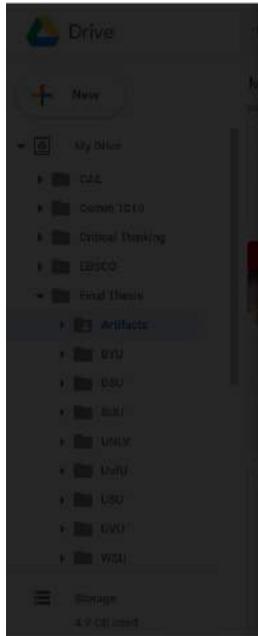
GRANT ACADEMY BUNDLE
 Register for this class to receive a bundle discount of \$899 for all five classes.

Staff
 TTu | Jan 22-Apr 25 (meets 28x) | 4-6pm | \$899
 PAR | 191GRBUND | 4.2 CEUs

BUILDING A GRANT READY ORGANIZATION
 Assess and build the organizational capacity necessary to obtain grant funding. Examine how management decisions, policies, and partnerships impact funding outcomes. Time will also be spent looking at how effective program development and project design can ensure competitive grant applications. You will work on several real-life case studies, write actual elements of a winning grant, and develop management policies to support successful grants within your organization.

IDENTIFYING FUNDING SOURCES
 Match your project to the best funding source to improve the odds of support. Not every project is a good fit for every grant program.





your organization's impact. Learning how to write winning proposals and looking at how effective program development and project design can ensure competitive grant applications. You will work on several real-life case studies, write actual elements of a winning grant, and develop management policies to support successful grants within your organization.

Kenneth B Lange
TTh | Feb 12-21 (meets 4x) | 4-6pm | \$199
PAR Room 107 | 191GR1142 | 0.8 CEU

GRANTS MANAGEMENT
Effectively manage and report on grants once awards have been made. Not only will you need to complete the funded project, you will also have to gather data, evaluate the impact of your programs, and monitor all project expenses. Thorough documentation of your grant outcomes will help garner additional support and renewed funding by demonstrating return on investment for funding received.

Cynthia Radley
TTh | Apr 23-May 2 (meets 4x) | 4-6pm | \$199
PAR Room 512 | 191GR1136 | 0.8 CEU

IDENTIFYING FUNDING SOURCES
Match your project to the best funding source to improve the odds of support. Not every project is a good fit for every grant program; deciding which grants to pursue is an important grant writing skill. This course will explain different types of grants and outline ways to research and uncover grant opportunities. Participants will analyze characteristics of a strong resource development plan and assess how grant funding fits into the organization's financial picture.

Kipp Ortenburger
TTh | Jan 22-31 (meets 4x) | 4-6pm | \$199
PAR Room 302 | 191GR1140 | 0.8 CEU

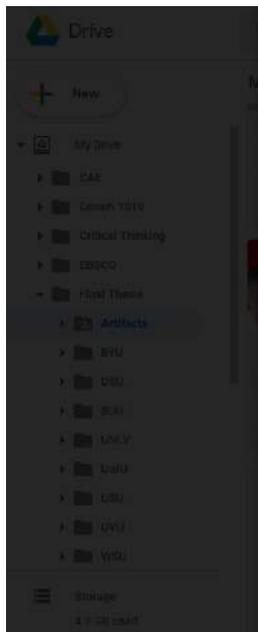
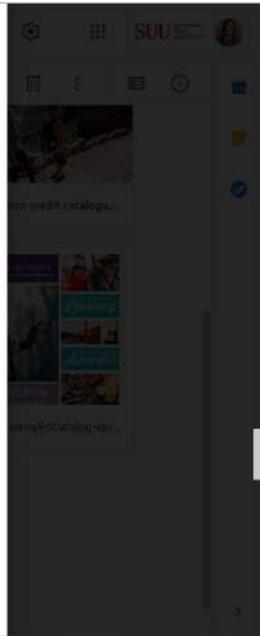
PROPOSAL WRITING I
Prepare a grant application targeted at smaller state and local philanthropic funding sources. Craft a convincing case for funding and write a statement of need. Additionally, develop a simple project budget and write a supporting narrative which clearly articulates the anticipated program outcomes and benefits.

Beth Rubins, MSW
TTh | Mar 5-14 (meets 4x) | 4-6pm | \$199
PAR Room 403 | 191GR1144 | 0.8 CEU

PROPOSAL WRITING II
It's time to go after a big one. Prepare a grant application targeted at large funding sources including the federal government and large philanthropic foundations. Analyze complex request for proposals (RFPs) to identify funding sources and obstacles, and then understand how to structure your budget and narrative to meet all requirements. Strategic community partnerships and organizational capacity will be examined within the context of large-scale awards. Time will be spent reviewing special legal and regulatory issues related to compliance issues for large funding awards.

Prerequisite: Proposal Writing I

Beth Rubins, MSW
TTh | Mar 26-Apr 4 (meets 4x) | 4-6pm | \$199
PAR Room 512 | 191GR1134 | 0.8 CEU



NONPROFIT MANAGEMENT CERTIFICATE PROGRAM
Offered in Partnership with

Build the foundation of knowledge every nonprofit professional should know. This certification is designed for those working in the nonprofit sector, board members, volunteers, or those who are looking to enter into the industry. Learn all the major components of the nonprofit industry including fundraising, program development, charitable giving, fiduciary responsibility, volunteer management, and marketing strategies. Courses may be taken individually to expand your skill set.

A NONPROFIT BOARD'S ROLE & RESPONSIBILITY TO ITS AGENCY & THE COMMUNITY
A healthy, effective board is central to achieving your nonprofit's mission. Attendees will be educated on the legal and fiduciary responsibilities of board membership, create a framework for nonprofit leadership, and understand the importance of an engaged and focused board. This session is a great orientation for any board and its members, but will particularly benefit new board members, new organizations, or organizations without paid staff.

Kevin Dincher
F | Jan 25 | 11am-12:30pm | \$19
United Way of S. Nevada Boardroom | 191NP3143A

F | Apr 5 | 11am-12:30pm | \$19
United Way of S. Nevada Executive Conference Room
191NP3143B

Staff
F | May 31 | 11am-12:30pm | \$19
United Way of S. Nevada Executive Conference Room
191NP3143C

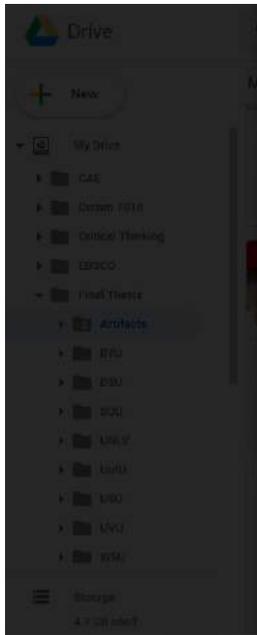
F | Aug 30 | 11am-12:30pm | \$19
United Way of S. Nevada Executive Conference Room
192NP3143

AN INTRODUCTION TO THE NONPROFIT SECTOR
Whether you are heading a fledgling nonprofit, have just started a job at a local nonprofit, have accepted a board position, or are investigating the sector for employment or consulting, this introduction will ensure you get off on the right foot. Discover why the sector exists, how nonprofits focus on their responsibilities to the community, and how they measure success in terms of impact delivered rather than stockholder profits.

Kevin Dincher
F | Jan 25 | 9-10:30am | \$19
United Way of S. Nevada Boardroom | 191NP3151A

F | Apr 5 | 9-10:30am | \$19
United Way of S. Nevada Executive Conference Room
191NP3151B





To earn the Nonprofit Management Certificate you must register in the certificate application course 183NP9999 and successfully complete four required core courses and 3.2 CEUs of elective courses.

CORE COURSES:

- Governance, Legal Compliance & Public Disclosure
- Responsible Fundraising
- Strong Financial Oversight
- Nonprofit Program Management & Assessment

ELECTIVE COURSE OPTIONS:

Offerings vary by semester. Visit ced.unlv.edu/nonprofit for a complete list of elective options and more details about this program.

Staff
F | May 31 | 9-10:30am | \$19
United Way of S. Nevada Executive Conference Room
191NP3151C

F | Aug 30 | 9-10:30am | \$19
United Way of S. Nevada Executive Conference Room
192NP3151

NONPROFIT MANAGEMENT BUNDLE

Register in all four core classes for the Non-profit Management Certificate and receive the discounted price of \$995.

Staff
ThMTW | Feb 7-11 (meets 2x) | 8am-6pm | \$995
United Way of S. Nevada Executive Conference Room
191NPBUND | 6.4 CEUs

Register online at ced.unlv.edu/cat2019

49

BOARDS BUILT FOR SUCCESS: ABCS OF BOARD RECRUITMENT, RETENTION & SUCCESSION PLANNING

Implement a framework for effective board development. A well-managed board can be a major asset for your business or nonprofit, yet CEOs and executive directors can be somewhat hesitant when it comes to actively engaging their boards. We will articulate strategies for evaluating board composition and needs, then create a plan to identify, recruit, and select prospective board members. Think through your onboarding process, paying attention to how you can support board member engagement and committee participation. Looking long term, develop strategies for succession planning and transition.

Tiffany Tyler, Ph.D.
W | May 8 | 9am-1pm | \$79
United Way of S. Nevada Boardroom | 191NP3160 | 0.4 CEU

COMMUNICATING WITH PURPOSE

Communicate strategically with your organization's internal and external audiences by developing an effective communications plan. Know your targets, think through what points you are trying to get across, and have a plan to disseminate your message through various outlets. Participants will leave with a basic outline of a communications plan for their organization.

Jennifer Ramieh
W | Aug 7 | 9am-1pm | \$79
United Way of S. Nevada Boardroom | 192NP3160 | 0.4 CEU

CREATING A DEVELOPMENT PLAN

Break free from the rut of endless special events, high-pressure grant writing, board members who do not take fundraising responsibility, and standard development plans. Instead, tailor a development plan that truly works. A comprehensive development plan can help ensure success in your fundraising efforts by harnessing the strengths of your organization's leadership.

BUSINESS & INFRASTRUCTURE OF FUNDRAISING

The key to successful fundraising is having a strong infrastructure

Page 52 / 68

and process to support the great work you do in building relationships with donors and funders. Your list of donors and prospects is your single greatest asset as a fundraiser, so take care to manage it wisely. Examine the processes and systems that support high revenue-generating fundraising including database management, wealth intelligence and prospect research, staff and volunteer management, reporting, and general business principles to ensure your program is well taken care of now and into the future.

CAPITAL CAMPAIGNS: EVERYTHING YOU NEED TO KNOW

Assess your organization's internal and external readiness to conduct a capital fundraising campaign. We will discuss the infrastructure needed to run a successful campaign-board involvement, staffing, technology, and the case for support. Participants will evaluate their readiness to conduct a campaign and critique campaign case statements. We will also discuss planning/feasibility studies-do you need one, what you should expect from the study, and what to do if the study says you are not ready for a campaign.

Linda Lysakowski, ACFRE
W | Feb 27 | 9am-1pm | \$79
United Way of S. Nevada Boardroom | 191NP3146 | 0.4 CEU

Prerequisite: Responsible Fundraising or comparable experience.
T. Clay Buck, CFRE
M | Jun 10-Jul 1 (meets 4x) | 4-6pm | \$159
United Way of S. Nevada Boardroom | 192NP3163 | 0.8 CEU

EFFECTIVE VOLUNTEER MANAGEMENT

Unleash the full potential of your nonprofit's volunteer workforce. When you build a positive volunteer culture, you improve the sustainability of your organization. This course will introduce you to tools to effectively set up, manage, maximize, and reward this unique workforce. From recruitment to retention, maintaining a structured and motivated volunteer team will help your nonprofit fulfill its mission.

Brittany Holtzclaw, MSW
F | Apr 5 | 8am-5pm | \$159
United Way of S. Nevada Boardroom | 191NP3152 | 0.8 CEU

FROM PLANNING TO PERFORMANCE MANAGEMENT: PREPARING FOR ORGANIZATIONAL SUCCESS

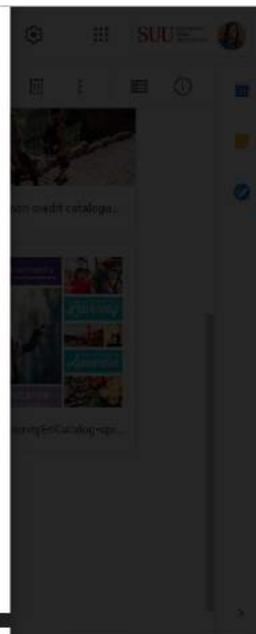
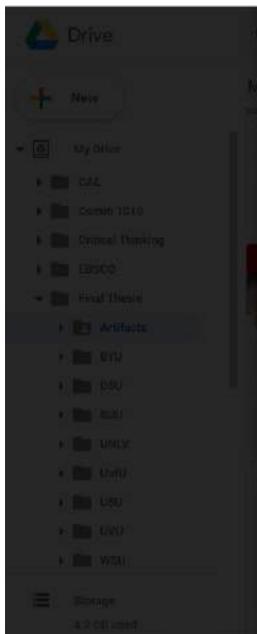
Develop a framework for aligning planning processes and performance management to ensure organizational success. Nonprofit leaders must devise, implement, and monitor organizational plans in order to move their mission forward. Work toward aligning the full range of these organizational plans, including strategic plans, departmental plans, employee work plans, and employee performance evaluations, so all levels of your organization are working in tandem.

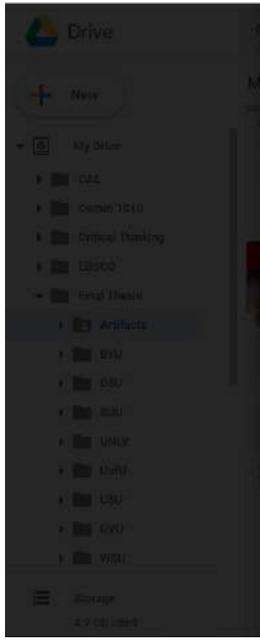
Tiffany Tyler, Ph.D.
W | Feb 20 | 9am-1pm | \$79
United Way of S. Nevada Boardroom | 191NP3161 | 0.4 CEU

50

Register by phone at 702-895-3394

NONPROFIT MANAGEMENT





GOVERNANCE, LEGAL COMPLIANCE & PUBLIC DISCLOSURE

Protect your organization by understanding legal, financial, and management issues unique to the nonprofit sector. Some of the topic areas include nonprofit law, legal rights and obligations of directors, trustees, and officers, tax implications of charitable giving, nonprofit human resource management, supervision of paid and unpaid staff, and organizational diversity.

André Wade
Th | Apr 18-May 9 (meets 4x) | 9am-1pm | \$279
United Way of S. Nevada Boardroom | 191NP3132 | 1.6 CEUs

INTRODUCTION TO GIFT PLANNING

Return to your organization equipped with the information needed to integrate gift planning strategies within the overall development structure. Explore how to create a pipeline of donor prospects, identify the stages of planned gift cultivation, and talk about typical timelines for securing after-life gifts. Time will be dedicated to marketing and communications for gift planning. A gift planning timeline will be established, allowing course enrollees to return to their organizations with the necessary tools to set up an internal infrastructure to establish their gift planning program.

Jeff Grandy
W | May 22 | 9am-1pm | \$79
United Way of S. Nevada Boardroom | 191NP3168 | 0.4 CEU

MAJOR GIFT FUNDRAISING

Learn to cultivate major gift donors, involve board members in "making the ask," and better understand what motivates donors to make big gifts. You will find out about gift solicitation models, giving vehicles, and the importance of donor recognition.

Linda Lysakowski, ACFRE
TW | Apr 9-10 (meets 2x) | 9am-1pm | \$159
United Way of S. Nevada Boardroom | 191NP1305 | 0.8 CEU

NONPROFIT MARKETING ESSENTIALS

Don't get lost in the crowd. Marketing has been identified as one of the top challenges for nonprofits and its importance is often

NONPROFIT PROGRAM MANAGEMENT & ASSESSMENT

Ensure your nonprofit's continued success by keeping commitments to donors and partners. Expectations are generally reasonable just do what you said you were going to do when you applied for the funds. Build strategies to manage key programs in order to deliver on your mission and report measurable outcomes to stakeholders. You will develop the skills to perform outcome-based evaluation methods to highlight your program achievements, spotlight effectiveness, and satisfy funders' desire for improved accountability.

Tiffany Tyler, Ph.D.
Th | Jun 6-27 (meets 4x) | 9am-1pm | \$279
United Way of S. Nevada Boardroom | 192NP3164 | 1.6 CEUs

RESPONSIBLE FUNDRAISING

Go way beyond simply asking for donations to your nonprofit organization. Instead, build a broad-based, consistent, strategic fundraising portfolio. Learn to build donor and volunteer relationships, execute effective marketing tools, connect with new and existing supporters through new media, assess your fundraising efforts, advocate for your cause, and set financial priorities.

T. Clay Buck, CFRE
Th | Feb 7-28 (meets 4x) | 9am-1pm | \$279
United Way of S. Nevada Boardroom | 191NP3130 | 1.6 CEUs

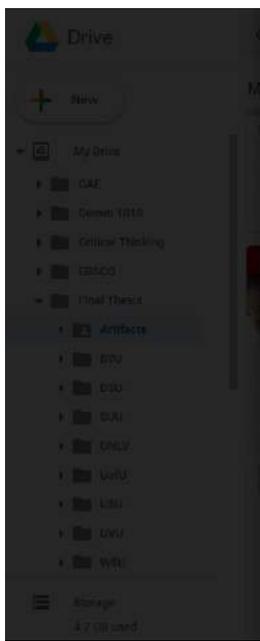
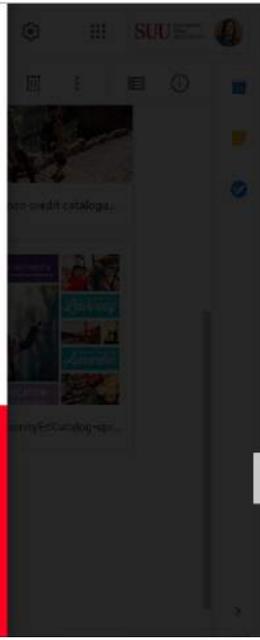
STRONG FINANCIAL OVERSIGHT

Manage your nonprofit's finances and operations to ensure more of your budget directly advances your mission. Topic areas include non-profit economics and finance, financial management and accountability, information technology, and management. This is a blended-learning experience with classroom instruction, field experience, guest speakers, and individual assignments including readings, research, and online work.

Cynthia Radley
Th | Mar 14-Apr 11 (meets 4x) | 9am-1pm | \$279
United Way of S. Nevada Boardroom | 191NP3131 | 1.6 CEUs
*Class does not meet: Apr 4

TELLING THE STORIES THAT MAKE DONORS CARE

NONPROFIT MANAGEMENT



is immense so how does an organization stand out? Learn the essential steps of marketing, such as creating a brand, how to tell your story effectively, and what are the best marketing strategies for your cause. Learn to rise above the crowd and let your organization's voice be heard.

Jennifer Ramirez
W | Mar 27 | 9am-1pm | \$79
United Way of S. Nevada Boardroom | 191NP3157 | 0.4 CEU

Stand out to clients, volunteers, donors, potential partners, and the media when you express your nonprofit's unique story in a way that clearly articulates why your work is so important. The story of every nonprofit is about filling a need and solving a problem, but nonprofit leaders need to know how to better call attention to the importance of their organization's goals and mission. There are content development and storytelling techniques specific to nonprofits that can better engage target audiences. Storytelling is also key to effective nonprofit marketing. Come discuss techniques and strategies to translate your mission and vision into compelling content.

T. Clay Buck, CFRE
MW | May 13-22 (meets 4x) | 4-6pm | \$159
United Way of S. Nevada Boardroom | 191NP3165 | 0.8 CEU

Register online at ced.unlv.edu/cat2019

51



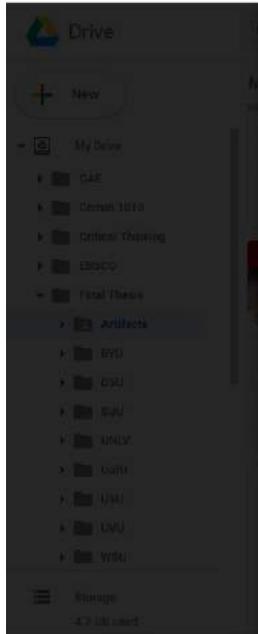
Parenting & Families

PARENTING
Navigate parenting's toughest challenges including

Real Estate

COMMUNITY ASSOCIATION MANAGEMENT RECERTIFICATION PROGRAM

Acquire basic community association management skills and meet the requirements for community management found in NRS 116 and 116A, and NAC 116 and 116A. This certificate is required for those who are involved in common-interest community management (HOAs). The course meets Nevada's mandated 60-hour classroom education requirement. Upon successful completion of this course, you will be eligible to take the exam to become a certified community association manager.



Parenting & Families

PARENTING

Navigate parenting's toughest challenges including divorce and discipline. Specialized training can help you strengthen your family relationships, open channels of communication, and rediscover the positive side of parenting.

COOPERATIVE PARENTING-SHIELDING YOUR CHILDREN FROM CONFLICT

Participate in proven conflict resolution activities within a supportive group environment. The course provides practical approaches to help parents work cooperatively to successfully co-parent their children. Class sessions 1 & 8 are mandatory for successful completion of the course. Other mandatory attendance requirements will be covered on the first day of class.

Joyce Gallina, MSW
T | Jan 29-Mar 19 (meets 8x) | 5:30-7:30pm | \$299
PAR Room 512 | 191PL6105A

Bree Mullin, Psy.D.
Th | Feb 21-Apr 11 (meets 8x) | 5:30-7:30pm | \$299
PAR Room 401 | 191PL6105B

Kathleen Bergquist, J.D., Ph.D., MSW
T | Apr 23-Jun 11 (meets 8x) | 5:30-7:30pm | \$299
PAR Room 401 | 191PL6105C

Joyce Gallina, MSW
Th | May 9-Jun 27 (meets 8x) | 5:30-7:30pm | \$299
PAR Room 401 | 191PL6105D

course meets Nevada's mandated 60-hour classroom education requirement. Upon successful completion of this course, you are eligible to take the exam to become a certified community association manager.

PROGRAM REQUIREMENTS:

To earn the Community Management Preparation Certificate you must successfully complete the Community Manager Preparation course.

COMMUNITY MANAGER PREPARATION COURSE

Learn basic business management and the requirements for community management found in NRS 116, 116A and NAC 116 and 116A. This 60-hour course meets Nevada's pre-certification requirements for Community Association Managers. Upon completion of this course, you will be eligible to take the exam to become certified by the Nevada Real Estate Division. Course includes the state exam review. This course has been approved by the Commission on Common Interest Communities and Condominium Hotels, course number PL 05300-CAM.

Ken Richardson, Barbara Westhoff, Robert Forney, Marlena Short, Carl A. Gilchrist, Nicholas Haley
TWTTh | Feb 5-Mar 27 (meets 23x) | 5:30-8:30pm | \$599
PAR Room 511 | 191RP1100 | 6 CEUs

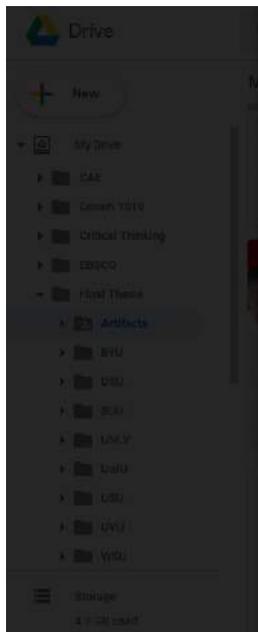
COMMUNITY MANAGER PREPARATION STATE EXAM REVIEW

Review key focus areas covered by the Pearson-Vue state community association manager exam. Topics include HOA governing documents, governance, meetings, elections and recall elections, developer control and resales, financial management, facilities and risk management, ethics and state and federal laws. This review session will give students an added advantage as they prepare for the state exam.

Ken Richardson
W | Mar 27 | 5:30-8:30pm | \$29
PAR Room 511 | 191RP1104



PARENTING & FAMILIES



Small Business & Entrepreneurship

ENTREPRENEURSHIP CLASSES

BUSINESS ACCOUNTING

Know exactly how money moves within your organization. Cover the basics of small business money management with topics such as: chart of accounts; payables and receivables; reading and understanding financial documents; tracking and recording transactions; and bank reconciliations. Good financial information will help you make sound business decisions. Required Textbook(s): *Bookkeeping Guidebook: A Practitioner's Guide* (ISBN: 9781938910418)

Brenda Bryant
MW | Mar 4-Apr 3 (meets 10x) | 6:30-8:30pm | \$269
PAR Room 403 | 191EN1192 | 2 CEUs

BUSINESS FINANCE

Better comprehend the theory, methods, concepts, and concerns of business finance. Topics include capital budgeting techniques, trade-off between risk and return, the time value of money, security market efficiency, optimal capital structure, and dividends policy and decisions. Special emphasis is on start-ups, small business, and growth financing. This course requires no prior familiarity with finance. Required Textbook(s): *Entrepreneurial Finance* (6th Edition) (ISBN: 9780133140514)

Lydia High
WM | Jan 22-Feb 27 (meets 10x) | 6:30-8:30pm | \$269
PAR Room 403 | 191EN1191 | 2 CEUs
*Class does not meet: Feb 18



Social Work

SOCIAL WORK CEU COURSES

The Social Work Continuing Education Unit Courses are offered as a partnership between UNLV School of Social Work and UNLV Continuing Education. Courses are designed for social work practitioners in Nevada and beyond. Courses are approved through the Nevada Board of Examiners for Social Workers, Nevada Board of Psychological Examiners and Nevada Board of Examiners for Marriage & Family Therapists.

COURSE TOPICS INCLUDE:

- Preventing Interpersonal Violence
- Trauma World: Three Decades of Intervention
- Integrated Behavioral Health
- Violence & Threat Assessment
- Developing Cultural Competency in Working with LGBTQ Youth
- Borderline Personality Disorder
- Ethics & Technology
- Ethical Issues Working with High Conflict Family Law Cases
- Treating Addictions
- Advanced Skills for Child Clinicians

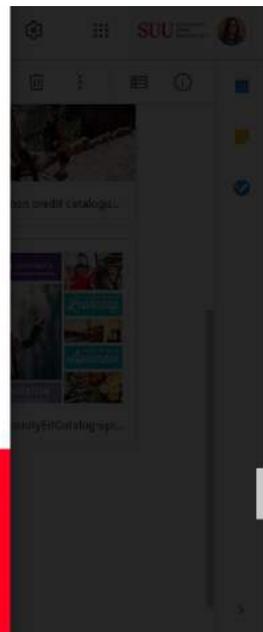
Visit ced.unlv.edu/social-work for more information on course offerings.

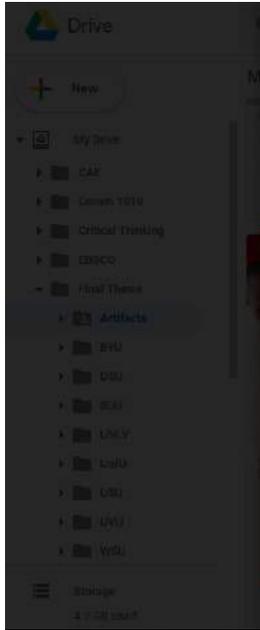
ADVANCED SKILL FOR CHILD CLINICIANS

Therapeutic intervention with children and teens is most effective when clinicians possess certain personal traits and have knowledge of specialized skills. This three-hour training will focus on enhancing these attributes to optimize clinical practice. Included in the discussion will be topics such as countertransference, working effectively with parents, and ensuring multicultural competence. Finally, there will be discussion about managing compassion fatigue when working with this population.

Anne-Marie Abruscato
Th | Apr 11 | 6-9pm | \$49
PAR Room 403 | 191EN1193 | 2 CEUs

SMALL BUSINESS & ENTREPRENEURSHIP





Staff
TTh | Apr 2-25 (meets 8x) | 6-9pm | \$749
PAR Room 107 | 191TL1103

LSAT ONLINE TEST PREPARATION
Prepare for the LSAT with 30 hours of live-online instruction from UNLV's LSAT experts! This synchronous class combines the interactive aspects of the in-person classroom with the convenience of an online course. You will learn strategies for solving the complex logic games found in the Analytical Reasoning section and strengthen your skills on the Logical Reasoning and Reading Comprehension sections of the exam. The course includes an LSAT workbook, 20 official practice tests from LSAC, and access to online resources including class recordings, pre-recorded class modules, an instructor-monitored question forum, and online office hours. This course is ideal for law school applicants seeking the interactivity of an in-person classroom experience and the flexibility of an online class. Course materials are shipped directly to you.

Staff
ThSuT | Jan 3-24 (meets 10x) | 4-7pm | \$799
Online Delivery | 191TL1102A

MTWTh | Jan 7-23 (meets 10x) | 6-9pm | \$799
Online Delivery | 191TL1102B
*Class does not meet: 1/21

WM | Feb 20-Mar 25 (meets 10x) | 6-9pm | \$799
Online Delivery | 191TL1102C

ThT | Feb 27-Mar 26 (meets 10x) | 4-7pm | \$799
Online Delivery | 191TL1102D

WM | Apr 24-May 29 (meets 10x) | 6-9pm | \$799
Online Delivery | 191TL1102E
*Class does not meet: May 27

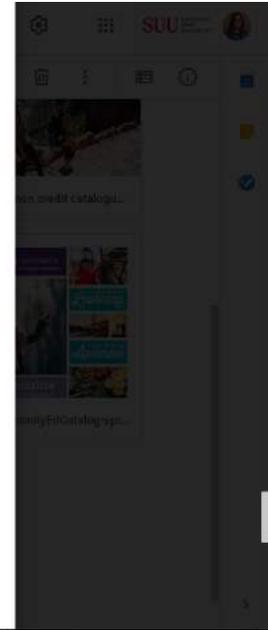
TTNSu | May 7-30 (meets 10x) | 4-7pm | \$799
Online Delivery | 191TL1102F
*Class does not meet: May 26

TEST PREPARATION & LEARNING ENRICHMENT

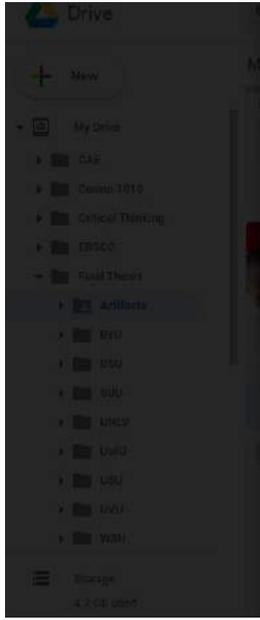


LSAT CLASSROOM TEST PREPARATION
UNLV's intensive LSAT prep program includes 30 hours of classroom instruction from experienced test-preparation professionals. The easy-to-follow program uses proven techniques to take the mystery out of the LSAT. Learn systematic strategies for mastering Logical Reasoning and Reading Comprehension! Strengthen the critical reasoning skills that are crucial to solving Analytical Reasoning logic games and learn strategies for quickly solving each type of game! The course includes an LSAT workbook, 20 official practice tests from LSAC, and access to online resources including class recordings, pre-recorded class modules, an instructor-monitored question forum, and online office hours. This course is ideal for current undergraduates, recent graduates, and anyone intending to apply to law school in the next five years.

Staff
TTh | Jun 14-Jul 11 (meets 10x) | 6-9pm | \$749
PAR Room 107 | 192TL1105
*Class does not meet: Jul 2 & 4



56 Register by phone at 702-895-3394



Osher Lifelong Learning Institute at UNLV (OLLI at UNLV)



Don't retire from something, retire to OLLI at UNLV.

If you have a passion for lifelong learning, the Osher Lifelong Learning Institute (OLLI) at UNLV is the premier adult education program for seniors in Southern Nevada.



Join engaging non-credit classes with no tests and no grades. Enrollment for spring term is only \$90, and provides you with approximately 90 classes spanning a variety of topics including the fine arts, history and current events, mathematics, science and health, and literature and language, as well as trips and special events. A \$100 Spring-Summer membership package is available as well with the opportunity to take unlimited OLLI classes and events over both terms (spring and summer), and enjoy the privileges of being a UNLV student for a full academic year.

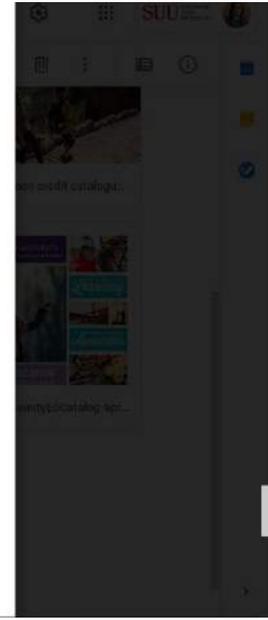
Get more details about the OLLI at UNLV experience by signing up for the catalog mailing list at olli.unlv.edu or call 702-774-OLLI (6554).

Classes are held at the Paradise campus and satellite locations including: Las Ventanas, Merrill Gardens, Revel Nevada, and more!

Join or renew by phone at 702-895-3394 or online at olli.unlv.edu.

UNLV's Lee Business School and Continuing Education proudly partner to offer a new **EXECUTIVE CERTIFICATE IN BUSINESS ADMINISTRATION**

In today's knowledge-based economy, your career



...growth and career potential in today's rapidly changing environment. well you adapt to an ever-changing business environment.

Lee Business School faculty and respected Las Vegas business leaders will share the most important concepts, tools, and techniques taught in today's leading business schools.

A hybrid online/on campus format maximizes flexibility for busy professionals.

For more information visit ced.unlv.edu/business-administration.

UNLV LEE BUSINESS SCHOOL **UNLV** CONTINUING EDUCATION

Register online at ced.unlv.edu/cat2019 57

UNLV

SUMMER TERM

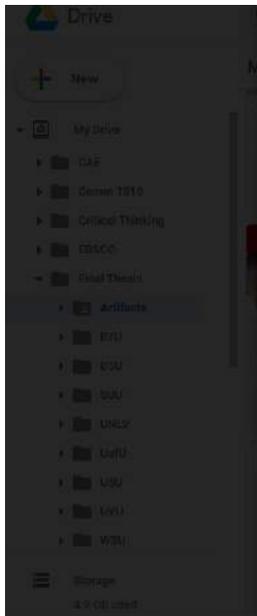


Session 1
May 20 – June 7

Session 2
June 10 – July 12

Session 3
July 15 – Aug. 16

Page 60 / 68



Continuing Education: Information, Policies & Procedures

Age Requirement

The minimum age to register is 18 years old unless specified in the class description. Individuals under the age of 18 must obtain written approval from UNLV Continuing Education to register.

Class Locations

Our classes are located throughout the Las Vegas Valley. See page 61 for the location legend.

Parking

All students, staff, faculty, and visitors who wish to park on one of the UNLV campuses are required to obtain and display parking permits. Parking permits may be purchased at the Information Desk at the Paradise campus during regular business hours or via an app on your smartphone, paybyphone. Visit unlv.edu/parking for the most up-to-date information regarding permit requirements and enforcement as well as other purchasing options.

Disability Services

The university provides equal opportunity and treatment in employment, admissions, and all programs in an effort to avoid discrimination based on race, color, national origin, sex, and disability. Any student who feels they may need accommodations due to a disability, temporary injury, or academic adjustments due to a pregnancy is encouraged to contact the UNLV Disability Resource Center (DRC) online at unlv.edu/drc or by phone, 702-895-0866. Current DRC students should make an appointment to discuss their accommodations with their instructors. It is best to initiate this process at least two weeks prior to the start date of your class to ensure accommodations can be provided in a timely manner.

Registration Fees & Payment

Payment in full is due at the time of registration. For a list of payment options, see page 64 of this catalog or visit continuingeducation.unlv.edu/registration-policies#fees.

For classes with discounts, you must register over the phone or in person and you must register for all classes in a single transaction to receive the discounted fee.

For UNLV staff and alumni, registration fee discount information can be found at ced.unlv.edu/registration-policies.

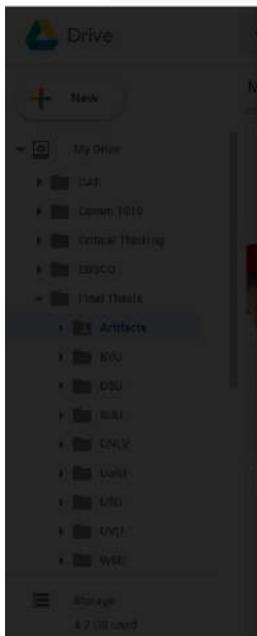
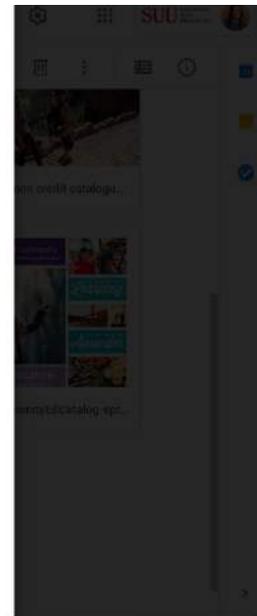
Course Cancellations & Changes

We reserve the right to cancel class or make any changes to the schedule deemed necessary in order to provide our students with the best educational experience. If a class is canceled, the university will issue a full refund of the registration fee to each enrolled student. Under no circumstances will the amount refunded exceed the amount of the registration fee. For more information visit continuingeducation.unlv.edu/registration-policies#cancel.

Refunds & Dropping Or Withdrawing From Classes

Requests to drop classes and receive refunds must be submitted at least three business days before the first day of the class (unless otherwise stated). Requests for refunds must be made in writing. Phone requests or changes discussed with instructors or university staff are not accepted. Requests received by the deadline will be refunded 100% of the registration fee minus a \$10 administrative fee. At no time will the amount refunded exceed the amount of the original registration fee.

Requests to drop classes can be submitted online



Student Privacy

In accordance with the University of Nevada, Las Vegas policy and the U.S. Family Education Rights and Privacy Act of 1974 (FERPA), UNLV vigorously protects the privacy of student education records. UNLV does not release private records of individual students, such as grades and class schedules, without prior written consent of the student. Visit unlv.edu/registrar/ferpa for more information.

For a complete list of registration policies visit ced.unlv.edu/registration-policies

via fax at 702-895-4195, or via email to continuingeducation@unlv.edu. Requests must include the following information: Student Name, Student Email Address and/or Telephone Number, Class Title and Start Date, and Reason for Dropping the Class. The complete refund policy is available at continuingeducation.unlv.edu/registration-policies/#refunds.

Wait Lists

Once a class fills up, you may choose to join the wait list. If a seat in the class becomes available or if we have enough people on the wait list to open a new section, we will contact you. For additional information see continuingeducation.unlv.edu/registration-policies#wait.

Register online at ced.unlv.edu/cat2019

59



Certificate Programs

Students enrolling in a certificate program are responsible for reviewing and abiding by all certificate program policies, as well as submitting all necessary forms. Visit our website for our certificate program policies and details about all of our certificate programs.

Certificate Program Application

Students interested in pursuing a certificate program will also need to register/be enrolled in a certificate program application course. See page 2 for additional information.

Books & Supplies

Unless otherwise noted in the course listing, all books and class-specific supplies are included in your registration payment. Required materials for the course listing are not included in the registration

Attendance Policy

Attendance is required for all Continuing Education classes. Please communicate with your instructor regarding your options and responsibilities if you must miss a class. For more information please visit continuingeducation.unlv.edu/registration-policies#attendance.

Student Code of Conduct

UNLV Continuing Education reserves the right to dismiss any student whose conduct is detrimental to the university and its community. Participants in Continuing Education courses are required to abide by the UNLV Student Code of Conduct, which is available online at unlv.edu/studentconduct. A student who is dismissed due to disciplinary action or behavioral issues is not entitled to a refund.

Copyright Policy

Certificate Programs
Students enrolling in a certificate program are responsible for reviewing and abiding by all certificate program policies, as well as submitting all necessary forms. Visit our website for our certificate program policies and details about all of our certificate programs.

Certificate Program Application
Students interested in pursuing a certificate program will also need to register/be enrolled in a certificate program application course. See page 2 for additional information.

Books & Supplies
Unless otherwise noted in the course listing, all books and class-specific supplies are included in your registration payment. Required textbooks listed in the course listing are not included in the registration fee and must be purchased separately.

UNLV Continuing Education Units (CEUs)
UNLV Continuing Education awards Continuing Education Units (CEU) for many of its professional development and certificate program courses. The International Association for Continuing Education and Training (IACET) and the U.S. Department of Education task force defines the CEU standard of measurement as: 1 CEU = 10 contact hours of participation in an organized continuing education/training experience, delivered under responsible sponsorship, capable direction, and qualified instruction. UNLV CEUs are calculated based on this nationally recognized formula; however, other organizations such as licensing boards may convert CEUs into other measures. For more information, visit www.unlv.edu/ceus.

Attendance Policy
Attendance is required for all Continuing Education classes. Please communicate with your instructor regarding your options and responsibilities if you must miss a class. For more information please visit continuingeducation.unlv.edu/registration-policies#attendance.

Student Code of Conduct
UNLV Continuing Education reserves the right to dismiss any student whose conduct is detrimental to the university and its community. Participants in Continuing Education courses are required to abide by the UNLV Student Code of Conduct, which is available online at unlv.edu/studentconduct. A student who is dismissed due to disciplinary action or behavioral disturbance is not entitled to a refund.

Copyright Policy
The university requires all members of the university community to familiarize themselves and to follow copyright and fair-use requirements. You are individually and solely responsible for violations of copyright and fair-use laws. The university will neither protect nor defend you nor assume any responsibility for employee or student violations of copyright and fair-use laws. Violations of copyright laws could subject you to federal and state civil penalties and criminal liability as well as disciplinary action under university policies. Review UNLV copyright policies at unlv.edu/provost/copyright.

UNLV Paradise Campus Information Desk Hours
We are open Monday-Friday 8am-5pm. We are closed on weekends and university holidays. Please visit www.unlv.edu/ceus for updates to this schedule.

Page 02 / 08

Contact Us



ced.unlv.edu



702-895-3394



@UNLVCE



@UNLV_ce

60

Register by phone at 702-895-3394

Location Legend

- Ham Fine Arts (HFA)**
- Paradise Campus (PAR)**
- Paul McDermott Physical Education (MPE)**
- Wright Hall, Executive MBA (WRI)**
- Shadow Lane Campus (SLC)**

Clark County Neighborhood Justice Center 330 S. 3rd St., Ste. 600, Las Vegas, NV 89101

Domsy Glass 2758 Highland Dr. Unit A, Las Vegas, NV 89109 (702-616-2830)

Ferguson Enterprises 4175 S. Grand Canyon Dr., Las Vegas, NV 89147 (702-368-2284, before 5pm)

Las Vegas Golf Center 6730 S. Las Vegas Blvd. Las Vegas, NV 89119 (702-897-9500)

Parry Foundation 2920 Green Valley Parkway, Bldg 8, Ste. 821 Henderson, NV 89014

The Voice Actors Studio 1510 E. Flamingo Ave., Suite 100, Las Vegas, NV 89119 (702-538-9318)

Total Wine and More - Town Square 8885 S. Las Vegas Blvd. Las Vegas, NV 89119 (702-614-4001)

Page 03 / 08

Contact Us

UNLV campus maps are available online at www.unlv.edu/maps

UNLV catalog.pdf

Location Legend

Open with

Ham Fine Arts (HFA)
 Paradise Campus (PAR)
 Paul McDermott Physical Education (MPE)
 Wright Hall, Executive MBA (WRI)
 Shadow Lane Campus (SLC)

UNLV campus maps are available online at www.unlv.edu/maps

Clark County Neighborhood Justice Center 330 S. 3rd St., Ste. 600, Las Vegas, NV 89101
Domsy Glass 2758 Highland Dr. Unit A, Las Vegas, NV 89109 (702-616-2830)
Ferguson Enterprises 4175 S. Grand Canyon Dr., Las Vegas, NV 89147 (702-368-2284, before 5pm)
Las Vegas Golf Center 6730 S. Las Vegas Blvd. Las Vegas, NV 89119 (702-897-9500)
Parry Foundation 2920 Green Valley Parkway, Bldg 8, Ste. 821 Henderson, NV 89014
The Voice Actors Studio 1510 W. Horizon Ridge Pkwy., Henderson, NV 89012 (702-538-9318)
Total Wine and More - Town Square 6885 S. Las Vegas Blvd. Las Vegas, NV 89119 (702-614-4001)
United Way of Southern Nevada 5830 W. Flamingo Rd. Las Vegas, NV 89103 (702-692-2300)
Wood It Is! 2267 W. Gowan, Ste. 106/107, North Las Vegas, NV 89032 (702-631-1870)

Page 63 / 68

UNLV catalog.pdf

Registration

Open with

Have you taken a class with UNLV Continuing Education?
 Yes No

Registrant's Name _____
 Address (street, city, state, zip) _____
 Email _____
 Phone Number _____
 Date of Birth _____ M Q F

Course Information:

Course Code	Course Name	Course Fee

Payment Information:
 Your payment **MUST** accompany this form. Do not send cash.

Check—Please enclose check made payable to Board of Regents
 Credit Card—Please charge my

VISA MasterCard American Express Discover

Account No. _____
 Exp. Date _____

Page 66 / 68

5 Easy Ways to Register

ONLINE—
ced.unlv.edu/register
 Payment by credit card only.

BY PHONE—702-895-3394
 Register by phone 8am–5pm
 Monday–Friday

BY MAIL—Make your check payable to Board of Regents and send to:
 UNLV Division of Educational Outreach
 Box 451019
 4505 S. Maryland Parkway
 Las Vegas, NV 89154-1019.

BY FAX—702-895-4195
 You may fax your registration form if you pay by credit card or a purchase order number.

IN PERSON—Bring your registration form to the UNLV Division of Educational Outreach, Paradise Campus, 851 E. Tropicana, Las Vegas, NV 89119 (Southeast)

UNELV catalog.pdf

Open with

TRANSFORM YOUR BUSINESS

with **Custom Training Solutions**

Invest in your staff for transformational impact. Companies who invest in high quality, targeted training are rewarded with decreased turnover and increased productivity.

Page 67 / 68