Master of Arts in Professional Communication
Capstone Approval

Graduate Director’s Signature: ________________________________

HSS Dean’s Signature: ________________________________

Graduate Name: ____________________ Emphasis: ________________

1. Advisory/Chair chosen prior to end of second semester (before 9 hours completed).
   Advisory/Chair Name: __________________ Date approved: ______________ (Advisory/Chair must initial)

2. Committee members approved (before 18 hours completed) minimum of two members, may have more.
   (Members must initial next to their names)
   Member name: _________________________________________________
   Member name: _________________________________________________
   Member name: _________________________________________________

3. Committee approved plan of study (before 24 hours completed). Please circle one of the following:
   a. Advertising/Public Relations Concentration
   b. Interpersonal/Organizational Concentration
   c. Mass Communication Concentration
   Date approved: ____________________________ (Advisory/Chair must initial) __________

4. Date Prospectus Approved: _________________ (Advisory/Chair must initial) Please circle one of the following:
   a. Capstone Thesis
   b. Capstone Project
   c. Capstone Internship

5. Students must file graduation papers with the Registrar's Office by October 15 and pay a graduation fee.
   (Packets may be picked up in the Communication Office, CN 213.) Students must contact the Alumni office
   (586-7777) and pay for regalia for Commencement. Deadline is February 1.

6. Title of capstone: ________________________________________________ (Advisory/Chair must initial)
   All capstone projects must be submitted by April 20th to assure spring graduation.
   Date Submitted: ____________________________ (Advisory/Chair must initial)

7. Defense of capstone (capstone title page signed by advisor and committee members)
   Date: ____________________________ (Advisory/Chair must initial)

8. Submission of project or thesis for digitization in the library. Electronic format is required. Date of
   submission: ____________________________ (Advisory/Chair must initial). The student must complete the
   Copyright form. One hard-copy is required for the department.

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