Chairs’ Meeting Minutes
October 28, 2014

Meeting convened: 2:15

Present: James H. McDonald, David Admire, Art Challis, Elise Leahy, Britt Mace, Mark Miller, Ravi Roy, Jessica Tvordi, Kristine Frost, Administrative Assistant

1. Deans’ Council
   a. Budget retreat, Nov. 10th in place of Dean’s Meeting
   b. Associate Provost—Anthro R401 goes to Board to Trustees next
   c. Christian handed out a number of tables to show graduation rates
   d. Faculty Senate—working on an LRT police and administrative review policy; after health care issue—encourage faculty senators to get on board, summer compensation
   e. Graduate proposal from Mark Atkinson—He sees 150 students as optimal in a graduate program—125 would be optimal as far as HSS is concerned—long term projection—emphasis recruitment, councilors for students; Course development for on-line students; lower out of state tuition costs. Cost share with departments; graduate program re-engineering for on-line only—3 entry points; streamlined degree paths, cut out the electives to lower number of small classes; Incentivized full-time faculty training; Full time faculty have first refusal for overload, more student support for distance learners, grad studies will take responsibility for test preps, 24/7 tech support

2. Budgets—need to meet with Dean before budget retreat

3. Sent spread sheets to chairs—2% to base salary by department, includes administrative assistants—not a cost of living; not across the board, 4 categories: Merit, Equity, Retention, Market Compression

4. Other
   a. Super figs—9-12,-- 5 days a week, trip for bonding, limited to certain freshman runs whole year—gen ed in one year

Meeting adjourned: 3:15