Chairs’ Mtg. Agenda

Sept. 2, 2014

Meeting convened at: 2:18

Present: James H. McDonald, David Admire, Matt Barton, Kyle Bishop, Art Challis, Pat Keehley, Elise Leahy, Britt Mace, Mark Miller, Kristine Frost, Administrative Assistant

Guests: James Sage, Christian Reiner

1. James Sage; Christian Reiner discussed the 7 year Academic Program Review In template 6.41, Appendix A are the templates and forms. Everything is on line. The purpose behind this review is to monitor and improve academic processes. The template is in 3 parts: an Overview and Assessment (R411) which goes to the state. The Operations Section which discusses faculty and the Instruction portion which covers curriculum and Learning Outcomes. The university will bring in the external reviews which the university pays for.
   a. The complete first draft is due February 13th.
   b. Draft should be split by 6 departments.
   c. Distinguish between graduate and undergraduates
   d. External reviewers will be picked by December
   e. External reviews will visit in March
   f. Committee will meet by May 15
   g. Review should be back by June 2015
   h. Do not change printed wording

2. Northwest Accreditation—If you change name and password be sure to tell Christian

Meeting adjourned at 3:15