Chairs’ Meeting Minutes  
January 20, 2015  

Meeting Convened: 3:04

Present: James H. McDonald, Dean, David Admire, Kyle Bishop, Art Challis, Elise Leahy, Britt Mace, Mark Miller, Ravi Roy, Kristine Frost, Administrative Assistant

1. Continuing Education—If faculty get approached for Continuing Ed or put stuff on-line, concurrent enrollment let Jim know because they have been using strong arm tactics.

2. 7 year review—need a great female reviewer—been in the field, local, Melanie Donich Rodriguez, Jane Hacking teaches Russian

3. Study Abroad is going well Dave, Pat, Britt, Kyle and Elise’s dept are all going.

4. Meeting adjourned at 3:18

Meeting adjourned: 3:25