



College of Humanities and Social Science

Chair Council Minutes

September 15, 2015

I. Call to order

Dean Jim McDonald called to order the regular meeting of the Chairs at 3:05 p.m. on September 15, 2015 at HSS Conference Room.

II. Attendance

Jacqueline Russell took attendance and the following persons were present: Dean Jim McDonald, Elise Leahy, Art Challis, Britt Mace, Jessica Tvordi, Mark Miller, Matt Barton, Jennifer Sorenson, Katya Konkle, Aimee Keller, and Jacqueline Russell.

III. New business

- A.** Brian Fullerton replaced Brent Jones in the Career Center, and will meet with us at next week's Chair's Council to discuss what he is doing. He is invaluable because he will help connect students' interests with majors.
- B.** Dean McDonanld and Jacqueline Russell sat down with Nikki Koontz, Assistant Director of Marketing and Faye Bordbar, Assistant Designer on Friday regarding the development of the new and improved HSS website. They unveiled the college template and are getting the process rolling. This will be a place to see #myHSSvoice, social media, and other communication methods.
- C.** Dean Jim McDonald provided an overview of the previous day's Dean's Council.
 - a. The search by the Dean's Council and Provost for the new Dean of Education concluded and there should be news by Monday. The potential candidates gave presentations that came from several different angles.
 - b. We ideally choose a full professor for the University LRT committee member. If one is not designated, we can ask the faculty senate to endorse a tenured associate professor. James Sage reminded Jim McDonald that he needs the names of all levels of college-based LRT committee members.
 - c. Board of Regents is meeting the 17th and 18th of September in Logan, UT. Only program from HSS that will be addressed is the Minor in Music Technology.

- d. President's Cabinet has suggested a dedicated day—August 25, 2016—to celebrate the 100th anniversary of the National Parks. There are currently some courses being taught in the National Parks. HSS should work with everyone in the region to build stronger alliances. Currently doing Soundscapes in Escalante-Grand Staircase and working with BLM Resource Manager. There is potential to expand the Jumpstart program and add a theme around the Parks. HSS supports this initiative if it can be worked out appropriately in the academic calendar for fall 2016.
- e. The launching of the Confucius Institute is scheduled for September 28, 2015 at 1:00pm. There is a ribbon cutting followed by a 6:00pm reception in the Heritage Room.
- f. The summary for General Education out of the Executive Summary showed reporting of 40% GE reporting outcomes, this is high. The national average is 10%; we need to continue to get the GE faculty to get that data turned in.
- g. Festival of Excellence is coming up. Do we know how many students are planning to attend? Chance that 2010, Jumpstart and General Studies would come. Some faculty feel put upon to attend and feel like that time would be better spent with the students. However, presenters can think out of the box on how and what is presented and just need to get approval. Also, in the past interdisciplinary groups do not work and the presentations need to be better clustered. Jessica Tvordi is going to discuss clustering with Johnny McLean, who is the faculty organizer. In English they create their own handouts so students are aware of upcoming opportunities.
- h. Kevin Stein spoke at the Dean's Council about summer compensation (which is also an enrollment topic). A question raised is, "How do we create a summer school university?" Housing, tuition, and allowing scholarship to be used in the summer are considerations for how to improve summer enrollment.
 - i. The online admissions counselor is confident that any online courses in the summer can be filled.
 - ii. Merit Pay is no longer available as a compensation option and the university is considering other alternatives.
 - iii. The Faculty Senate supports summer course evaluations. The university is no paying for evaluations. Will they pay for Maymester?
- i. Business Affairs notes that a half million dollars rolling over in Academic Affairs' departments. This has led to an argument that departments are overfunded. HSS rolled very little forward and is not particularly the subject of that conversation about overfunding. We should be mindful to spent E&G funds first then Program Fees.
- j. Richard Saunders unveiled his Chromebook Box (Interactive Library) that can be transported to any class to aid in research.

IV. Roundtable

- A.** Kayta announced that they have signed the EAB agreement for Predictive Analytics Systems. The effects won't be seen until around Fall 2016.
- B.** The new Academic Success Coach, Andrea, starts September 16, 2015. She will take over part of the alphabet for HSS students, and will be the PSY and HSA liaison. Anyone who would like to meet with her is welcome to schedule a time. A fourth HSS person may be hired on part time to offset the heavy workload (each Academic Advisor is to support 350 or less students and currently it is over 400).
- C.** The Writing Center has peaked out and they are unable to tutor when class is in session. They need to look into moving and the possibility of taking over/renovating the gallery.

V. Adjournment

Dean Jim McDonald adjourned the meeting at 3:53 p.m.

Minutes submitted by: Jacqueline Russell

Minutes approved by: Jim McDonald