

Minutes
HSS Department Chairs Meeting
Wednesday, February 4, 2009
4:00 p.m. CN 233

1. *Dean's Council Item:*
2. *HSS Senators:*
 - a. Approved COMM 1010 course fee increase
 - b. HSS Honor Code
 - c. Textbooks on Reserve in the Library
3. *Department/Other Items*
 - a. Leadership Scholarship
 - i. Employee Giving Campaign
 - ii. Deserving Senior HSS student
 - b. Commencement
 - i. 3 tickets per graduate
 - ii. Centrum
 - iii. 2:00 Convocation
 - iv. Program outline – no speaker
 - c. Academic Award Invitation
 - d. Leadership Certificate Degree Audit Sheet – see attachment
 - i. Harrison motioned to approve
 - ii. Barney seconded
 - iii. Vote was unanimous
 - e. Workload graduate policy
 - i. 4/3
 - ii. Policy 6.27
 - iii. Campus and online course offered in the same semester count as one course until enrollments increase to a healthy level.
 - f. HSS Facebook link <http://www.facebook.com/group.php?gid=45619841199&ref=mf>
4. *Next Meeting:* Wednesday, February 11, 2009 4:00 p.m. CN 233
5. *Reminders*
 - a. Department Policies
 - i. Internship Credit - Task Force
 - ii. LRT
 - b. Dates
 - i. Hiring Training using EPAF and People Admin – Thursday at 3 pm in ELC 206
 - ii. Friday, February 6th - 5th Week Reports due
 - iii. Monday, February 16th - President's Day - No classes
 - iv. Monday, March 16th to Friday, March 20th - Spring Break - No classes
 - v. Wednesday, April 1st - Deadline for awarding department scholarships
 - vi. Friday, April 10th - Good Friday - no classes
 - vii. Monday, April 13th - No classes
 - viii. Friday, April 24th - Last Day of Spring Semester
 - ix. Monday, April 27th - Study Day
 - x. Thursday, April 30th - HSS ACADEMIC AWARDS - Great Hall
 - xi. Saturday, May 2nd - Commencement

CERTIFICATE OF LEADERSHIP

Director: James H. McDonald, Ph.D.

Office: Centrum room 233

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The College of Humanities and Social sciences administers an interdisciplinary academic program in Leadership. The purpose of the certificate is to increase academic interest in the study of leadership and to offer students valuable certification for future applications for graduate study and/or professional careers.

Students must submit a program of study to the College of Humanities and Social Sciences at least two semesters prior to graduation. Courses and grades must also be reported to the program director one semester before the student's intended date of graduation. Students who may wish to substitute courses not listed in the certificate's program of study must obtain prior approval from the program director.

Requirements for the Leadership Certificate

- I. Students must submit a program of study with the program director at least two semesters prior to graduation.
- II. Students must complete at least six **courses**: five courses from the Required Course List established for the certificate program and one practical application course from the approved list. A total of 18 credits is required.
- III. All requests for course substitutions and transfer credit must be approved by the program director.
- IV. Students must complete courses in the program with a 3.0 grade point average.
- V. A *Final Approval Form* which lists courses taken for the certificate must be submitted to the program director along with a current transcript the semester before they intend to graduate.
- VI. All courses must be completed with at least a "C".
- VII. The Certificate of Leadership is granted to students who meet Southern Utah University's requirements for graduation with a **Bachelor of Arts/Science degree**.

Course Requirements for the Leadership Certificate

- I. **Required Course List**. Students must take one course from five of the six sections listed below for a total of 15 credits:

Section 1	PHIL 1250 Reasoning and Rational Decision Making
COMM 1310 Thinking and Listening Critically	PHIL 3500 Ethics
COMM 2120 Team Work, Decision Making, and Leadership	Section 5
Section 2	ENGL 2600 Introduction to Critical Literature and Theory
SOC 3030	ENGL 4410 Advanced Study of Critical Methods
SOC 4500	Section 6
Section 3	POLS 3110 American Presidency: Executive Process
PSY 3370 Social Psychology	POLS 4670 The President, Congress, the Constitution and Foreign Policy
PSY 4530 Legal Psychology	
Section 4	
- III. **Practical Application Courses**. Students must take one of the following (3 credits minimum):
 - Internship
 - Study Abroad
 - Honors
 - Research
 - Service Learning
- IV. **Optional Credit (3 credits maximum)**
 - Governor's Honor Academy
 - SUU Ambassador
 - Girl's and/or Boy's State
 - SUU Student Association

PROGRAM OF STUDY
CERTIFICATE of LEADERSHIP

Name: _____ T # _____
Mailing Address _____

Phone (____) _____ Work Phone (____) _____

Major _____ Graduation Date _____

REQUIREMENTS

1. Submit Program of Study
2. Obtain Prior Approval for all non-listed courses
3. Maintain an overall 3.0 GPA in the Program
4. Submit Final Approval Form and transcripts the semester before graduation.

<u>Category</u>	<u>Course Title</u>
Required Courses:	1. _____
	2. _____
	3. _____
	4. _____
	5. _____
Practical Application:	6. _____
Credit for Courses:	7. _____
	8. _____

Date of Approval _____

FINAL APPROVAL FORM
Degree Audit
CERTIFICATE of LEADERSHIP
REQUIREMENTS

	<u>Course Number and Title</u>	<u>Grade</u>	<u>Date</u>
Required Courses:	1. _____	_____	_____
	2. _____	_____	_____
	3. _____	_____	_____
	4. _____	_____	_____
	5. _____	_____	_____
Practical Application:	6. _____	_____	_____
Approval _____		Date _____	