

Chair's Meeting Minutes

September 14, 2010

1. Dean's meeting—
 - a. Tom Dempsey is interested in a partnership with CJ to train security forces for the Middle East and Asia.
 - b. Thursday at noon there is a panel on Religion and the University.
 - c. Sept 26-27 the President of Senegal will be at SUU. He will receive an honorary doctorate.
 - d. Syllabus—The syllabi are getting too large with all the statements that have to be put in. Students aren't reading the syllabi because they syllabi are too large.
 - e. On-line registrations should be governed by the same ethos of personalized engagement and sustainability.
 - f. The administration is asking that classes on be scheduled on Tuesday and Thursday from 11:30 to 1:00. This is a friendly reminder.
2. Major's Web Page Template—due September 15th—Kristine will send out a soft copy ASAP
3. Graduate Enrollments—MPA and MPC program enrollments are up unlike other graduate programs at SUU.
4. Fee Program—This is a program that helps pay professors who are working on getting their doctorates. They should see Jim for the paperwork
5. Managing On-line Workload
6. UGRASP—Lynn White is stepping down as director of UGRASP. The Dean asked that the Chair's and other faculty encourage students who have written excellent senior Thesis to submit these to UGRASP for publication.
7. Misc.
 - a. Price change in commencement apparel—see website
 - b. College LRT committee winners: Matt Barton and Jessica Tvordi

Reminders

1. September 20—FAAR report, Three year review, Post tenure review and Applications for Rank and tenure due to Department LRT committee
2. September 22—first session--last day to drop with W on record
3. September 24th —5th Week Reports Due
4. October 11th — FAAR report due to Dean, Three year review, Post tenure review and Applications for Rank and tenure due to College LRT committee
5. October 13th—1st Session ends
6. October 14th—2nd Session begins
7. October 15th—Deadline for submission of Graduation Papers for Spring 2011
8. October 15th—Provost Academic Newsletter Deadline
9. October 15th—Applications for Sabbatical Leave due dept. chair

10. October 22nd—Last day to drop with W on record
11. November 1st-- Applications for Sabbatical Leave due Dean
12. November 1st-- FAAR report, Three year review, Post tenure review and Applications for Rank and tenure due to Dean
13. November 15th-- Applications for Sabbatical Leave due College LRT committee
14. November 22nd—Three Year Reviews due to Provost
15. November 24-26th—Thanksgiving Recess—No classes
16. December 1st—Applications for Sabbatical Leave due to Provost
17. December 6th—Rand and Tenure Applications due to ULRT Committee
18. December 15th—FAAR and Three-Year Review, reviewed by Chair with Faculty
19. December 31st—Post Tenure Review due to Provost
20. January 31st—Applications for Rank and Tenure due to Provost