Chair’s Meeting Minutes
November 2, 2010

• Dean’s Meeting
  a. Jim announced that Dixie’s FTE was as good as it sounds since there is no uniform standard for counting numbers of students.
  b. The MPA department needs to do the MPA self-study for accreditation
  c. President Benson has organized a new mission/vision statement committee
  d. Jim asked how the critter policy was working. No one has had any problems so far.

• IDEA—evaluations—The evaluations should be back to Kristine by November 22nd which gives faculty 2 weeks to get the evaluations finished.

• Other
  a. The Leadership Conference will be held on November 18th. LaVell Edwards will be the keynote speaker.
  b. The trustee scholarship applicants need to be chosen by the departments so that the applicants can get their short portfolio completed and have an interview with Jim.

Reminders:

• November 15th—Applications for Sabbatical Leave due College LRT committee
• November 17th—Undergraduate University Curriculum Committee
• November 22nd—Three Year Reviews due to Provost
• November 24-26th—Thanksgiving Recess—No classes
• December 1st—Applications for Sabbatical Leave due to Provost
• December 6th—Rand and Tenure Applications due to ULRT Committee
• December 3rd—Fall Semester Class Instruction
• December 6th—Study day
• December 7th—Undergraduate Curriculum Committee
• December 7-10—Final Exams
• December 13th—New Freshman orientation
• December 15th—grades due
• December 15th—FAAR and Three-Year Review, reviewed by Chair with Faculty
• December 31st—Post Tenure Review due to Provost
• January 10th—Spring Semester begins
• January 31st—Applications for Rank and Tenure due to Provost
• February 2ndt Scholarship application deadline for continuing and new students