

HSS Chairs' Meeting Minutes

September 28, 2011

Meeting convened at 12:00

Present: James McDonald, Dean, Curtis Bostick, Art Challis, Bryce Christensen, Elise Leahy, Michael Stathis, Lynn White, Kristine Frost, Admin.

1. Gen. Ed.—Curtis will be the Gen. Ed. Representative although there a number of good candidates who volunteered to serve on this committee.
2. Bylaws review—The Bylaws Review Committee will consist of Ryan Yon, Randy Hart, Julie Simon, Les Jones, Kevin Stein and James Messina.
3. Program fee forms—reminder—due Oct. 3rd
4. Other—Jim stated that he had just met with the Academic Advisors. All Chairs need to make sure that their Major's Pages are completed. He would like to take copies with him to the College Fair in Las Vegas in October. Kristine needs to update the advisor's webpage and make sure that there is a radio button so that students can connect directly with the advisors. They can even make appoints through this link.

Meeting adjourned at 12:45 p.m.

