

Southern Utah University
College of Humanities and Social Sciences
Chairs' Meeting Minutes
November 20, 2012

Meeting convened at 3:00 pm.

Present: Dean Jim McDonald, David Admire, Kawika Allen, Art Challis, Bryce Christensen, Pat Keehley, Elise Leahy, Mark Miller, Rudia Heddings, Administrative Assistant. Excused: Lynn White.

- 1) Dean introduced Kawika Allen who is sitting in for Lynn White.
- 2) Deans' Council Highlights:
 - a. Tom McFarland has been appointed the Chief Information Officer. He has experience in both the private sector and academia.
 - b. New director for ESL. Will be a big help to English Department.
 - c. New phrase is being added to the Faculty contracts.
 - d. Discussion held about putting a cap on number of credit hours before completion of Gen.Ed. Core. This will help get freshmen and sophomores into the classes instead of students waiting until they are juniors or seniors. Discussion on students needing a math to graduate and having to be told they must take it over if it's a transferred credit. (Handout)
 - e. Merit pay language discussion: Dean to take recommendations and will drop the money in department account.
 - f. Sterling Scholars needed. Contact Aimee Uchman if willing to serve. Two locations: one in Richfield.
 - g. Julie Taylor is the Faculty Senate Chair and representatives are needed for: (Handout)

Academic Affairs Committee (replacing Kevin Stein)
Distinguished Faculty Lecturer & Grace A. Tanner Committee (replacing Mark Miller)
Outstanding and Distinguished Educator Award Committee (replacing Larry Ping)
Distance Education Committee (replacing Paul Hesselbee): Pat Keehley accepted.
 - h. Freshmen Spring enrollment is down 6% with being 2% down overall. Figures are down from last spring. A projected 17% down next fall. Dean recommended to the Provost that we will pull back on all new hires. Entry level courses in HIST, ENG & COMM will have less demand. Should be short term: 2 years. Saudis are pulling out their students at the end of the semester due to too many MBA's.
 - i. Steve Barney brought a proposal on Edge program and Engagement. Two faculty members: Randle Hart and Rachel Kirk agreed to serve on the committee.
- 3) Other:
 - a. Pay Keehley mentioned that there is a glitch in the MPA program. When applicants apply, it shows them all as having a felony.
 - b. Art Challis asked about program fees. Dean said all are on target for spring.
 - c. Bryce Christensen asked about sabbaticals. Dean said all are a go.

Mark Miller motioned to adjourn. Pat Keehley seconded. Motion passed. Meeting adjourned at 3:25 pm.