Chairs’ Meeting Minutes

November 6, 2012

Meeting convened at 3:03

Present: James H. McDonald, Dean, David Admire, Art Challis, Elise Leahy, Mark Miller, Julie Simon, Lynn White, Kristine Frost, administrative assistant

1. Board of Trustees Scholarship candidates—it was decided that the chairs need to have the name of their top student into Kristine by November 16\textsuperscript{th}. The student will then need to make up a portfolio for Jim so he can do the interviews.

2. FSSF grants—The chairs went through the proposals for the Faculty Scholarly Support Fund grants. There were 6 grants and all were fully or partially funded. There is a $1500.00 cap per faculty member per year.

3. Outstanding students for Reflections—Kristine asked the Chairs to send her the names of their outstanding students for this semester for Reflections. They need to have those names to her on or before November 16\textsuperscript{th}.

4. Other
   a. Phi Kappa Phi is now official on SUU’s campus. The induction ceremony was held last Thursday.
   b. Kirk Fitzpatrick is the Director of the Tanner Center
   c. Anne Marie Allen, the wife of Randy Allen, has been appointed to the Board of Trustees.

Meeting adjourned at 3:56