

## Chairs' Meeting Agenda

September 4, 2012

Meeting convened at 3:06

Present: Dean James McDonald, David Admire, Terrie Bechdel, Art Challis, Bryce Christensen, Pat Keehley, Elise Leahy, Mark Miller, Lynn White, Kristine Frost, Administrative Assistant

1. Certificate Programs—learning outcomes—Dean McDonald stated that the North West Commission would require learning outcomes on certificate programs
2. Book—*We're Losing our Minds*—Jim asked each chair to take enough books for their faculty.
3. Other—There was a discussion on the NWCCU Self-study. Jim asked all chairs to read through this e-mail and get the information back to Bill ASAP.