

Chairs' Meeting Minutes

December 3, 2013

Meeting convened at 3:04

Present: James McDonald, Dean, David Admire, Matt Barton, Kyle Bishop, Pat Keehley, Elise Leahy, Lynn White, Kristine Frost, administrative assistant

Excused: Art Challis

1. Jim asked for updates from each of the department chairs.
 - A. Poli Sci & CJ--Dave reported the CJ filed one of their openings. They hired Daniel Swanson to replace Ron Fludd. They also made an offer but are waiting for an acceptance.
 - B. MPA—Pat Keehley stated that they have been approved for a site visit. The main problem that they are facing is a lack of diversity in the faculty who teach the MPA program.
 - C. History, Sociology and Anthropology—Mark didn't have anything to report although he said that morale was high
 - D. English—Kyle stated that their enrollment was down. The faculty are hoping that enrollment will rise with freshman orientation. They are also considering a technical writing minor and have set up a task force to explore this
 - E. Psychology—Lynn reported that the department's annual fall symposium will be held on December 4th from 9:00-3:00 in GC 008. There will be 20 students participating. They have been holding interviews to replace the 3 members of the department that have left or are retiring.
 - F. FLHP—Elise said that everything was going well in her department.
2. Jim said that there seemed to be a lot of discussion going on, on campus about changing policy so that all LRT materials are submitted digitally. All the chairs were in favor of this change.
3. Strategic planning meetings will recommence in January for those departments that haven't had their meetings yet.
4. FSSF grant discussion was tabled until next Tuesday.

The meeting adjourned at 3:33 p.m.

