

Chairs' Meeting Agenda

February 19, 2012

Meeting convened at 3:04

Present: James McDonald, Dean, David Admire, Art Challis, Bryce Christensen, Elise Leahy, Mark Miller, Lynn White and Kristine Frost, administrative assistant Christian Reiner

1. Christian Reiner gave a demonstration of TracDat. He stated that the Program Goals are what the department wants to accomplish so these goals should be done at department level. Learning goals are the goals that the students should be able to demonstrate. These would be at a Program level. There should be one program goal and 1 student learning outcome per program and one program goal per department unless the department has several divisions such as Foreign Languages and Philosophy or History, Sociology and Anthropology.
2. Budget—There is no new information about the budget. Jim has a meeting with the Provost on February 20, 2013 to discuss the budget challenges
3. Other—Lynn stated that her department had started making the calls that they were assigned to make last week. She said that a number of faculty had gotten responses like “did I apply to SUU” or “I know I didn’t apply to SUU”. Her faculty was wondering why they were calling if the students didn’t apply and how did the Admissions office get these names. Jim said he would track this down because it was a waste of effort if the students hadn’t applied.

Meeting was adjourned at 3:54