



Intergovernmental Internship Cooperative (IIC)

IIC JOB DESCRIPTIONS & HIRING GUIDE

(Last updated 2/9/26)

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IIC Job Posting Guidelines

IIC/SUU Hiring Preference

The IIC is heavily supported and hosted through Southern Utah University, and seeks motivated, early-career individuals who are actively pursuing their college degree, high school seniors, or recent graduates (Southern Utah University preferred). Ideal candidates display curiosity, a strong work ethic, and eagerness to learn in real-world public land management settings. These interns are expected to engage actively in field or office work, benefit significantly from mentorship, and grow professionally as part of their experience.

SUU/IIC Hiring Priorities

To align with SUU & the IIC's mission of providing opportunities for potential and current students, the following ranked hiring priorities are strongly recommended.

1st Choice: SUU Students

- Enrolled at Southern Utah University
- May work up to 1,500 hours per year until graduation.

2nd Choice: Regional High School Students (Ages 16–18)

- Encourages early engagement with SUU and supports future university enrollment.

3rd Choice: Recent SUU Graduates

- Graduated within the past two years.
- Eligible to work up to 1,500 hours (max after graduation.)

4th Choice: Non-SUU Students (Up to Two Years Post-Graduation)

- Includes students or recent graduates from other institutions.
- Must be ages 18–30, or up to 35 if a veteran.
- Eligible to work up to 1,500 hours maximum.

5th Choice: Non-Students Outside Two Years Post-Graduation or Two Years Post-Certification Completion

- Applicants who are not currently enrolled and have been out of school or certification programs for more than two years should be encouraged to:
 - Enroll at SUU, or
 - Sign up for an SUU Certificate Course or a Utah Tech course before onboarding.

Unsuitable Candidates

The IIC does *not* intend these internship placements to serve as long-term employment for older non-students or career change professionals not enrolled in an academic program. The primary purpose is to provide experiential learning and professional development for students, rather than substitute full-time employment for individuals outside that student-intern context.

Nepotism Policy

SUU outlines employment of relatives through a [nepotism policy 5.18](#). This policy contains standard language prohibiting the hiring of relatives where the relative is paid from public funds and directly supervised by a relative.

Federal policy is very similar. Federal mentors and/or SUU employees who have the power to hire, promote, or make personnel decisions cannot use that authority to hire, promote, or recommend a relative for a job or advancement within the same office where they have influence or control. Any conflicts regarding hiring, schedules, pay, supervision or evaluation need to occur through a proxy supervisor at the host agency.

Relatives include: father, mother, husband, wife, son, daughter, sister, brother, uncle, aunt, nephew, niece, first cousin, mother-in-law, father-in-law, brother-in-law, sister-in-law, son-in-law, or daughter- in-law

IIC Wage/Experience Recommendation Table

*Season = 4-6 months full-time experience/education in that specific role (not in general).

Position Type	Season 0-1	Season 2	Season 3	Season 4+
Entry Level Positions (GS4-5)	\$17.75/hr minimum	\$17.75-\$18.75	\$18.75-\$19.75	\$20.00 maximum
GIS/Lead Positions (GS5-7)	18-\$18.75 minimum	\$18-20.00	\$20-22.00	\$22-24.00 maximum

Recommended Wage Adjustments Based on Region & Housing

- Try to stick to your region's [GS-Payscale Table](#) of equal position types.
- If housing is provided at a discount or no cost, consider listing their wage on the lower recommended range.
 - The IIC cannot pay for housing via our grants and agreement - if you would like to provide housing for your interns - arrange that with them upon offering the position.

- If housing is NOT provided, consider listing their wage at the higher end of the range, to accommodate the cost of living/travel cost.

Bonuses:

- Budget for a bonus: \$500 max per season. We recommend these **only** be awarded to interns that:
 - Excelled by going above and beyond their assigned duties
 - Improved safety and wellness in their program
 - Completed all the IIC's Canvas Work/Assignments
 - Are at the end of their internship (but before termination of their position.)

Raises:

- As of 2026 SUU/HR Policy recommend/allow only a \$0.25 pay raise per/fall and/or spring semester (usually working part-time/20 hours a week.)
- A \$0.50 pay raise during summer semester (if working full time, 29-40 hours a week.)
- OR a maximum \$1 (once a year) annual pay-raise.

Academic Credit Options/Overview

At SUU Outdoor Pathways, we integrate classroom learning with hands-on outdoor experiences to develop community leaders and specialists in natural resource management and outdoor recreation. Our mission aligns with Southern Utah University's commitment to delivering quality, affordable education and providing students with an outstanding learning experience.

Academic Requirements

Student interns must enroll in their chosen academic program and inform SUU Outdoor Pathways of their enrollment before starting any internship work.

Internships, labs, and other experiential learning opportunities are directly tied to academic coursework, fostering relevant educational growth. While some internships recommend specific academic courses, students are encouraged to customize their academic paths to fit their personal and professional goals.

To earn academic credit, participants must be enrolled in one of the following:

- Traditional SUU university courses
- SUU Speedway program
- SUU Professional Development certificate program

Credit Programs

1. Traditional University Enrollment (best)

By enrolling at Southern Utah University (SUU), Outdoor Pathways interns gain access to the full range of colleges, majors, and resources available to SUU students. This path offers the broadest benefits and

supports both academic and professional development. In many cases, departments may award credit for the internship itself.

[Click here for more information on Admissions.](#)

2. SUU Speedway Path

The SUU Speedway Program provides online courses at a discounted rate, offering flexibility for working students to pursue their academic and career goals. A wide variety of courses allows interns to find subjects that enhance both their educational growth and professional qualifications.

[Click here for more information on SUU Speedway.](#)

3. Professional Certifications

SUU's Office of Professional and Workforce Development offers a growing selection of professional certifications. Interns can enroll in these certification programs to meet the academic requirements of their Outdoor Pathways or Intergovernmental Internship Cooperative (IIC) internships.

[Click here for more information on Graduate & Professional Online Certificates.](#)

[Click here for more information on Professional & Workforce Development Courses](#)

Additional Info Needed For Each Job Posting

Job Posting Open Until:	(Date you want the job posting taken down) Example: 5/31/26
Wage:	Example: \$17.75-18.75 depending on experience
Hours:	Example: 2–40 hours per week, depending on enrollment status
Schedule:	Example: M-F, 9 AM - 5 PM
Housing Provided:	Example: No Housing Provided
Estimated Start & End Date:	Example: 6/16/26 - 10/31/2026
Location:	Example: Kanab, UT
Agency:	Example: Bureau of Land Management
Things unique about this location or job:	Example: In addition to the duties listed below, this position will also focus on visitor education and preventative Search and Rescue efforts at the Vermillion Cliffs and the Wave recreation areas. You will also be able to learn about, and assist with endangered California Condor studies.
Job Description/Overview:	Example: (Use the full Job Description/Overview/title/template found further down in this document. If you cannot find the job you need, reach out to the IIC team to help you draft one.)
Primary Supervisor Name:	Example: Ranger Roxanne
Primary Supervisor Phone #:	Example: (435) 599-0001
Primary Supervisor Email:	Example: ranger_roxanne@blm.gov
Secondary Supervisor Name:	Example: Ranger Rick
Secondary Supervisor Email:	Example: ranger_rick@blm.gov
Secondary Supervisor Phone #:	Example: (435) 599-0002

Administrative Position Descriptions

Administrative positions provide essential operational, financial, and organizational support that keeps the IIC admin office, and public land management programs running smoothly. These roles include work in areas such as budgeting, human resources, communications, information management, and office coordination. Administrative staff ensure that field and resource teams have the tools, funding, and logistical support needed to carry out conservation and recreation projects effectively. By managing processes behind the scenes, administrative professionals play a key role in advancing the mission of public land agencies and partnerships.



Accounting/Budget Technician

ALSO KNOWN AS: Budget Technician (but please use title above for consistency)

Job Description/Overview

The Accounting/Budget Technician provides financial and administrative support for program operations, helping ensure accurate accounting, budgeting, and recordkeeping for projects across public land management agencies. This position assists with financial data entry, reconciliations, invoice processing, and budget tracking under the supervision of professional staff. The role offers hands-on experience with government or university financial systems and is ideal for students interested in accounting, finance, or public administration.

Key Responsibilities

- Enter and verify financial transactions, invoices, and reimbursements in accounting systems.
- Assist with tracking budgets, expenditures, and obligations for multiple projects.
- Review financial documents for accuracy and compliance with agency or university procedures.
- Support the preparation of budget reports, summaries, and forecasts.
- Organize and maintain electronic and paper financial records.
- Assist with purchasing, travel, and other administrative transactions as assigned.
- Communicate with staff, vendors, and partners to resolve basic financial or documentation issues.
- Support fiscal year-end closeout activities and project reconciliations.
- Follow established financial policies and internal controls.

Qualifications

- Must be age **18+**
- Must be a **U.S. citizen**
- Must have a **valid driver's license**
- **Incoming, current, or recent SUU student preferred**

Preferred Qualifications:

- Interest or coursework in accounting, finance, business administration, or public administration.
- Basic understanding of financial recordkeeping and accounting principles.
- Proficiency in Microsoft Excel and familiarity with data entry or financial software.
- Strong attention to detail and accuracy in handling numerical information.
- Good organization and time management skills.

- Ability to follow procedures and maintain confidentiality of financial data.
 - Strong communication and teamwork skills.
 - Education: High school diploma or equivalent required; college coursework or degree in accounting, finance, or business preferred.
-

Administrative Support Assistant

Job Description/Overview

The Administrative Support Assistant provides clerical and organizational support to staff within public land management offices or Southern Utah Universities' IIC program. This position helps ensure smooth daily operations by assisting with communications, scheduling, document preparation, and general administrative tasks. The role offers hands-on experience in office management, public service, and professional communication, ideal for students interested in administration, public affairs, or organizational management.

Key Responsibilities

- Greet visitors, answer phones, and respond to basic public or staff inquiries.
- Prepare correspondence, reports, and meeting materials.
- Organize and maintain paper and electronic files, records, and logs.
- Schedule meetings, take notes, and assist with calendar management.
- Support data entry, recordkeeping, and inventory tracking.
- Assist with purchasing requests, travel forms, and other administrative paperwork.
- Help coordinate office logistics, supplies, and communication between staff or partners.
- Maintain confidentiality and handle sensitive information responsibly.
- Provide general support for outreach events, training sessions, or intern activities.

Qualifications

- Must be age **18+**
- Must be a **U.S. citizen**
- Must have a **valid driver's license**
- **Incoming, current, or recent SUU student preferred**

Preferred Qualifications:

- Interest or coursework in business, public administration, communications, or related fields.
- Strong written and verbal communication skills.
- Proficiency in Microsoft Office (Word, Excel, Outlook) or Google Workspace tools.
- Organized, detail-oriented, and able to manage multiple tasks efficiently.

- Professional demeanor and strong customer service orientation.
 - Ability to work both independently and as part of a team.
 - Education: High school diploma or equivalent required; college coursework or degree in business, communication, or administration preferred.
-

Human Resources (HR) Assistant

Job Description/Overview

The Human Resources (HR) Assistant provides administrative and clerical support to HR staff involved in recruiting, onboarding, payroll, and personnel management for public land management agencies or Southern Utah Universities' IIC program. This position helps maintain accurate employee records, assists with hiring and orientation processes, and ensures compliance with HR policies and procedures. It offers hands-on experience in human resources, personnel systems, and organizational operations, ideal for students interested in business, management, or public administration careers.

Key Responsibilities

- Assist with recruitment processes, including posting positions and reviewing application materials.
- Support onboarding activities by preparing orientation materials and processing forms.
- Maintain and organize confidential employee records and personnel files.
- Enter and update employee information in HR databases or spreadsheets.
- Help coordinate training sessions, meetings, and employee communications.
- Respond to basic HR-related inquiries and direct staff to appropriate resources.
- Assist with timekeeping, payroll documentation, and personnel actions under supervision.
- Ensure compliance with privacy, confidentiality, and records management requirements.
- Support special HR projects, reports, and data tracking as assigned.

Qualifications

- Must be age **18+**
- Must be a **U.S. citizen**
- Must have a **valid driver's license**
- **Incoming, current, or recent SUU student preferred**

Preferred Qualifications:

- Interest or coursework in human resources, business administration, management, or public administration.

- Strong organizational and communication skills.
 - Proficiency with Microsoft Office (Word, Excel, Outlook) or Google Workspace tools.
 - Ability to handle sensitive and confidential information with discretion.
 - Detail-oriented, reliable, and able to follow established procedures.
 - Excellent interpersonal skills and ability to work with diverse teams.
 - Education: High school diploma or equivalent required; college coursework or degree in human resources, business, or a related field preferred.
-

Information Technology (IT) Technician

Job Description/Overview

The Information Technology (IT) Technician provides technical and administrative support for computer systems, networks, and digital tools used by staff in public land management agencies. This position assists with troubleshooting, software updates, equipment setup, and data management. The role offers practical experience in IT operations and customer service within a professional government environment, ideal for students pursuing careers in information systems, cybersecurity, or computer science.

Key Responsibilities

- Provide basic technical support for hardware, software, and network issues.
- Assist with computer setup, configuration, and routine maintenance.
- Help manage user accounts, passwords, and system permissions.
- Install and update software under supervision of IT or administrative staff.
- Support data backups, digital file management, and information security practices.
- Maintain IT equipment inventory and track repairs or replacements.
- Assist with troubleshooting and documenting common technical problems.
- Provide user support for Microsoft Office, and agency-specific systems.
- Ensure all IT activities comply with data privacy and cybersecurity standards.

Qualifications

- Must be age **18+**
- Must be a **U.S. citizen**
- Must have a **valid driver's license**
- **Incoming, current, or recent SUU student preferred**

Preferred Qualifications:

- Interest or coursework in information technology, computer science, cybersecurity, or related fields.

- Basic knowledge of computer hardware, software, and operating systems.
 - Familiarity with Microsoft productivity applications.
 - Strong problem-solving and analytical thinking skills.
 - Excellent communication and customer service skills.
 - Ability to work independently, prioritize tasks, and manage time effectively.
 - Attention to detail and commitment to data security.
 - Education: High school diploma or equivalent required; college coursework or degree in IT, computer science, or related field preferred.
-

Park Data – Web Developer

Job Description/Overview

The Park Data Web Developer supports the creation and maintenance of innovative digital tools that help visualize visitor use data for national parks and other public land management agencies. This position contributes to the design and development of responsive web-based dashboards and applications that enhance data-driven decision-making, park operations, and visitor experiences. The role provides hands-on experience working at the intersection of web development, data visualization, and public land management.

Key Responsibilities

- Develop and maintain web-based dashboards for visualizing visitor use and management data.
- Utilize **JavaScript**, **HTML/CSS**, and frameworks such as **Vue.js** or **React** to build responsive, intuitive interfaces.
- Implement backend services using **Firebase Console** and **RESTful APIs** for hosting, data flow, and storage.
- Work with **SQL databases** to query, organize, and manipulate large datasets.
- Use **GitHub** for version control and collaboration with other developers and analysts. Manage package installations and project dependencies using **NPM**.
- Ensure performance, reliability, and user engagement through **Progressive Web Applications (PWA)**.
- Collaborate with cross-functional teams to gather requirements, design solutions, and integrate user feedback.
- Develop and maintain UI/UX design elements to improve user experience and accessibility.
- Incorporate digital images, video, and graphics into web and mobile applications.
- Contribute to the design, strategy, and implementation of mobile-friendly applications for park data projects.
- Perform other duties as assigned.

Qualifications

- Must be age **18+**
- Must be a **U.S. citizen**
- Must have a **valid driver's license**
- **Incoming, current, or recent SUU student preferred**

Preferred Qualifications:

- Strong proficiency in **JavaScript, HTML/CSS**, and either **Vue.js** or **React**.
 - Experience with **Firestore Console, RESTful APIs**, and **SQL** database management.
 - Familiarity with **GitHub, NPM**, and **JSON** for collaboration and data interchange.
 - Understanding of **Progressive Web Application (PWA)** development principles.
 - Ability to design, test, and deploy responsive and accessible web applications.
 - Strong communication and organizational skills.
 - Ability to work independently and collaboratively with diverse teams.
 - Prior experience in **data visualization, dashboard development**, or **UI/UX design** preferred.
 - Education: High school diploma or equivalent required; college coursework or degree in computer science, web development, or data visualization preferred.
-

Research Assistant

Job Description/Overview

The Research Assistant supports staff and faculty in conducting applied or field-based research related to public lands, natural resources, or community programs. This position assists with data collection, literature reviews, analysis, and report preparation. Depending on project focus, work may occur in office, laboratory, or field settings. The role provides valuable experience in scientific methods, data management, and professional research practices, ideal for students pursuing careers in science, policy, or environmental management.

Key Responsibilities

- Assist with data collection through field surveys, interviews, or document review.
- Enter, organize, and verify research data in spreadsheets or databases.
- Conduct basic statistical or qualitative data analysis under supervision.
- Support literature searches and summarize relevant findings.
- Help prepare research summaries, tables, and graphics for reports or presentations.
- Maintain research equipment, files, and documentation.
- Assist with writing or editing project reports, proposals, or outreach materials.

- Collaborate with researchers, faculty, and agency partners on project activities.
- Follow all safety, confidentiality, and research integrity protocols.

Qualifications

- Must be age **18+**
- Must be a **U.S. citizen**
- Must have a **valid driver's license**
- **Incoming, current, or recent SUU student preferred**

Preferred Qualifications:

- Interest or coursework in natural resources, social science, biology, environmental science, or related fields.
 - Basic knowledge of research methods, data collection, and analysis techniques.
 - Strong attention to detail and accuracy in recordkeeping.
 - Proficiency in Microsoft Office or Google Workspace.
 - Good written and verbal communication skills.
 - Ability to work independently and as part of a team.
 - Education: High school diploma or equivalent required; college coursework or degree in a relevant discipline preferred.
-

Crew Position Descriptions

A trail crew or conservation crew position focuses on the manual labor involved in maintaining and restoring public lands. Crew members work in teams in outdoor settings, often in remote or rugged conditions, using hand tools and power equipment to perform a variety of conservation projects. These jobs are physically demanding and are often offered seasonally or through conservation corps organizations.



IIC Crew Leader

Job Description/Overview

The Trails Crew Leader provides leadership, coordination, and mentorship for a field crew of 3-4 individuals completing trail and restoration projects on public lands. This position oversees daily work activities, ensures safety compliance, and supports professional development among crew members. The role combines field-based leadership with hands-on conservation work, offering valuable experience in supervision, outdoor project management, and resource stewardship.

Key Responsibilities

- Lead a crew in performing trail and fence construction, maintenance, and restoration projects.
- Ensure all crew activities follow established safety protocols and quality standards.
- Communicate daily goals, expectations, and progress with staff and agency partners.
- Assist with training crew members on tool use, safety procedures, and field techniques.
- Monitor project sites, assess conditions, and adjust plans as needed.
- Maintain clear and accurate records of work completed, hours, and materials used.
- Promote teamwork, professionalism, and respect among crew members.
- Provide feedback and support to help interns develop technical and leadership skills.
- Represent the IIC and partner agencies positively with the public, volunteers, and visitors.
- Assist with logistics including transportation, camping setup, and field safety briefings.
- Enforce IIC Intern Guidebook policies and ensure Leave No Trace principles are practiced.

Qualifications

- Must be age **21+**
- Must be a **U.S. citizen**
- Must have a **valid driver's license**
- **Incoming, current, or recent SUU student preferred**

Preferred Qualifications:

- Previous experience in trail and/or fence work, conservation, or outdoor leadership required.
- Demonstrated ability to lead peers, communicate effectively, and resolve conflicts.

- Assist the IIC Youth and Crew Coordinator in training fellow crew members.
 - Strong knowledge of trail tools, construction techniques, and safety procedures.
 - Ability to work long days outdoors in varying weather and terrain conditions.
 - Physical ability to lift at least 30 lbs. and hike long distances with gear.
 - Willingness to camp for extended periods with limited or no cell service.
 - Organized, dependable, and committed to fostering a positive crew culture.
 - Education: High school diploma or equivalent required; college coursework or experience in recreation management, environmental studies, or natural resources preferred.
-

IIC Crew Member

Job Description/Overview

The IIC Crew Members work as part of a field crew completing trail, fence and restoration projects across the Dixie National Forest, Red Cliff Desert Reserve, and Kanarra Falls. This position supports the maintenance, construction, and rehabilitation of trails and related recreation infrastructure while promoting resource stewardship and visitor safety. The role offers hands-on experience in conservation, outdoor fieldwork, and teamwork within federal land management agencies.

Key Responsibilities

- Perform trail maintenance, including repairing tread, removing debris, and restoring vegetation.
- Identify and remove social trails to protect sensitive areas and improve visitor access.
- Assist with trail and fence construction, rehabilitation, and signage installation.
- Participate in restoration or conservation projects as assigned by crew leaders.
- Work safely and efficiently to complete assigned projects and daily tasks.
- Follow all rules, safety guidelines, and policies outlined in the IIC Intern Guidebook.
- Demonstrate respect and professionalism with team members, land managers, and visitors.
- Camp overnight during multi-day projects in remote field conditions as needed.
- Adhere to Leave No Trace principles and promote environmental stewardship.

Qualifications

- Must be age **18+**
- Must be a **U.S. citizen**
- Must have a **valid driver's license**
- **Incoming, current, or recent SUU student preferred**

Preferred Qualifications:

- Ability to attend and complete all required training alongside fellow crew members.
 - Strong work ethic, positive attitude, and willingness to learn new skills.
 - Ability to work 10-hour days outdoors in various weather and terrain conditions.
 - Basic knowledge of hand tools, outdoor safety, and trail work practices.
 - Physical ability to lift at least 30 lbs. and hike long distances with gear.
 - Willingness to camp for extended periods with limited or no cell service.
 - Flexibility and commitment to teamwork, safety, and program goals.
 - Education: High school diploma or equivalent required; college coursework in recreation, environmental studies, or natural resources preferred.
-

IIC OHV Trail Crew Leader

Job Description/Overview

Looking for candidates to join the Intergovernmental Internship Cooperative (IIC) as an OHV Trail Crew Leader. This role is a unique blend of technical field work, team leadership, and public service. Grounded in “Tread Lightly!” principles, you will lead a crew in maintaining motorized trail systems, signage repair and installation, and protecting natural resources from erosion. You will serve as a front-line ambassador for responsible, sustainable outdoor recreation, ensuring that trails are safe, navigable, and environmentally sound.

Note on Selection: This position requires a high level of operational competence. A second in-person interview may be required, during which candidates must demonstrate proficiency in safely hooking and backing a trailer, as transporting OHVs and equipment is a daily requirement of the role.

Key Responsibilities

- Lead a crew in completing OHV trail maintenance, construction, and restoration projects.
- Safely operate and maintain OHVs in a variety of terrain.
- Educate the public on responsible OHV use and “Tread Lightly!” principles.
- Back, attach, load, and unload trailers safely and securely for project equipment and OHVs.
- Conduct daily safety briefings, ensure adherence to IIC and partner agency safety standards.
- Supervise and mentor crew members, promoting teamwork and professional conduct.
- Perform routine maintenance on tools, vehicles, and equipment.
- Document project accomplishments, safety incidents, and trail condition data.
- Collaborate with agency staff and partners to ensure project goals are met.

- Camp in remote field settings as needed and maintain a safe, respectful work environment.

Qualifications

- Must be age **21+**
- Must be a **U.S. citizen**
- Must have a **valid driver's license**
- **Incoming, current, or recent SUU student preferred**

Preferred Qualifications:

- Ability to back, attach, load, and unload trailers carrying equipment and OHVs safely.
- Experience operating and maintaining OHVs, trucks, and trailers safely and responsibly.
- Willingness to train others in OHV operation and best practices.
- Prior experience in trail work, recreation management, or outdoor leadership preferred.
- Physically able to work 10-hour days in variable terrain and weather conditions.
- Strong communication, organization, and problem-solving skills.
- Ability to lift 30+ lbs., hike, and camp in remote areas.
- Knowledge of or willingness to learn “Tread Lightly!” and Leave No Trace principles.
- Education: High school diploma or equivalent required; college coursework in recreation, environmental studies, or natural resources preferred.
- First Aid/CPR or Wilderness First Aid/Responder

IIC OHV Trail Crew Member

Job Description/Overview

The IIC OHV Trail Crew Member supports trail maintenance, restoration, and public education projects related to off-highway vehicle (OHV) recreation on public lands. This position focuses on safe and responsible OHV operation, trail improvement, and promoting environmental stewardship among public land users. Crew members gain valuable hands-on experience in fieldwork, teamwork, and outdoor leadership while working under the supervision of a IIC OHV Crew Leader.

Key Responsibilities

- Safely operate and maintain OHVs in rugged terrain.
- Assist in maintaining, repairing, and constructing OHV trails and related infrastructure.
- Assist with backing, attaching, loading, and unloading trailers carrying equipment and OHVs safely.
- Help educate visitors on responsible recreation and “Tread Lightly!” principles.

- Follow all IIC and partner agency safety policies and crew protocols.
- Use and maintain trail tools and field equipment properly.
- Support data collection and photo documentation of completed work.
- Work effectively as part of a crew in remote field settings.
- Camp overnight when required and maintain a safe, inclusive team environment.

Qualifications

- Must be age **18+**
- Must be a **U.S. citizen**
- Must have a **valid driver's license**
- **Incoming, current, or recent SUU student preferred**

Preferred Qualifications:

- Willingness to learn how to operate and maintain OHVs, trucks, and trailers safely and responsibly.
 - Interest in trail work, recreation management, or conservation.
 - Willingness to learn and apply "Tread Lightly!" and Leave No Trace principles.
 - Physically able to work long days outdoors in various weather and terrain conditions.
 - Strong teamwork and communication skills.
 - Ability to lift 30+ lbs. and hike short distances with gear.
 - Education: High school diploma or equivalent required; college coursework in recreation, environmental studies, or natural resources preferred.
-

GIS Position Description

In public land management, a Geographic Information System (GIS) position involves using technology to create, manage, and analyze spatial data to aid in decision-making. GIS roles can vary depending on the level of experience and specific duties, but they all focus on applying geographic data to real-world challenges, from land use planning to environmental conservation. GIS professionals in land management primarily work behind the scenes, providing essential spatial information to other departments like facilities, planning, and resource management. Their work allows agencies to better understand the landscape, track natural resources, and plan for future developments.



GIS – Geospatial Information Specialist

Job Description/Overview

The GIS Geospatial Information Specialist supports the management, organization, and dissemination of spatial data for natural and cultural resource programs. This position ensures the integrity, accessibility, and standardization of geospatial information within GIS databases and the National Park Service ArcGIS Enterprise. The role provides experience in data governance, metadata development, and digital cartography across a wide range of mapping and analytical projects. Interns will also assist in the collection and integration of new field data using mobile data collection applications and global navigation satellite systems.

Key Responsibilities

- Manage spatial data storage, organization, and retrieval within GIS systems.
- Maintain metadata, ensuring compliance with established data standards.
- Support the development and maintenance of enterprise geodatabases.
- Create maps, dashboards, and web-based GIS products for internal and public use.
- Assist in quality assurance and quality control (QA/QC) of geospatial datasets.
- Collaborate with project teams to share, archive, and distribute spatial data.
- Provide technical support for GIS users, data access, and workflow efficiency.
- Ensure data confidentiality and adherence to data management policies.
- Assist in the field data collection of spatial data.

Qualifications

- Must be age **18+**
- Must be a **U.S. citizen**
- Must have a **valid driver's license**
- **Incoming, current, or recent SUU student preferred**

Preferred Qualifications:

- Coursework or experience in GIS, geography, data management, or related fields.
 - Experience maintaining geospatial databases and managing large datasets.
 - Familiarity with ArcGIS Pro, ArcGIS Enterprise, and metadata standards.
 - Strong organizational skills and attention to data integrity.
 - Ability to communicate and collaborate with interdisciplinary teams.
 - Education: High school diploma or equivalent required; college coursework in GIS or data management preferred.
-

Interpretation, Education, & Visitor Services Position Descriptions

*In public land management, interpretation and education positions focus on connecting visitors with the resource's significance, while visitor services positions handle visitor use, regulations, and front-line operations. Both are public-facing roles that work to ensure a safe and meaningful experience for visitors, and **sometimes these roles are combined under one Job Description/Overview.***

Interpretation & Education:

Interpretation is the art of revealing deeper meanings and connections between visitors and the natural or cultural resources of a site. The goal is to provoke curiosity and inspire a personal sense of stewardship, rather than simply presenting facts.

Common roles and duties: *Presenting programs, developing educational materials, working with schools, roving, curating exhibits, outreach*

Visitor Services:

Refers to the operational and safety-focused aspects of managing visitor use on public lands. These positions ensure that visitors have access to necessary information and facilities and that rules are followed to protect both visitors and the resources.

Common roles and duties: *Front desk operations, fee collection, trail and campground patrols, permit management, visitor-use management, search-and-rescue/EMS*



Interpretation/Education

Job Description/Overview

The Interpretation and Education intern supports public engagement and learning programs for visitors of all ages at parks, monuments, forests, and wildlife refuges. This position helps develop and deliver educational talks, guided walks, youth activities, and interpretive materials that connect people to natural and cultural resources. The role provides hands-on experience in environmental education, communication, and interpretation techniques used by public land management agencies.

Key Responsibilities

- Assist in developing and presenting interpretive talks, tours, and programs for visitors.
- Lead or co-lead youth and community education activities, camps, or workshops.
- Research natural, cultural, or historical topics to support interpretive materials.
- Create or update displays, brochures, and educational signage.
- Support visitor center operations by greeting the public and answering questions.
- Assist with special events, volunteer activities, or outreach efforts.
- Evaluate visitor feedback and participation to improve programming.
- Maintain educational materials, props, and teaching supplies.
- Promote stewardship and resource protection messages during all public interactions.

Qualifications

- Must be age **18+**
- Must be a **U.S. citizen**
- Must have a **valid driver's license**
- **Incoming, current, or recent SUU student preferred**

Preferred Qualifications:

- Strong interest in education, interpretation, or environmental communication.
- Comfortable speaking in front of groups and engaging diverse audiences.
- Excellent verbal and written communication skills.
- Ability to research and share information accurately and enthusiastically.
- Experience working with children or the public is preferred.
- Creative, organized, and reliable; able to work both independently and as part of a team.
- Education: High school diploma or equivalent required; college coursework in education, environmental studies, history, or related fields preferred.

Interpretation and Education (Winter)

Job Description

The Interpretation and Education intern supports winter visitor engagement, interpretive programming, and educational outreach on public lands. This position focuses on leading **guided snowshoe hikes and winter interpretive activities** that help visitors explore and understand natural and cultural resources in a cold-weather environment. The role offers hands-on experience in **environmental education, public communication, and outdoor program delivery**, providing valuable skills in interpretation, audience engagement, and winter field operations.

Key Responsibilities

- Lead guided **snowshoe hikes and winter education programs** for public and school audiences.
- Deliver interpretive talks and presentations on natural and cultural resource topics.
- Staff visitor contact stations, providing information and orientation to the public in person and by phone or email.
- Assist with **reservations and scheduling** for guided tours and education programs.
- Maintain, organize, and distribute **snowshoe and winter recreation equipment**.
- Support daily operations by keeping visitor contact areas clean, organized, and welcoming.
- Conduct research to develop new or enhance existing interpretive program content.
- Assist with visitor safety, trail conditions reporting, and winter access information.
- Record visitor contacts and participation data for reporting and evaluation.
- Collaborate with education and interpretation staff to support special events and outreach projects.
- Participate in staff meetings, training sessions, and interpretive skill development.
- Perform other duties as assigned.

Qualifications

- Must be age **18+**
- Must be a **U.S. citizen**
- Must have a **valid driver's license**
- **Incoming, current, or recent SUU student preferred**

Additional Qualifications:

- Strong communication and interpersonal skills; comfortable speaking to groups in an outdoor setting.

- Interest in environmental education, interpretation, or public land stewardship.
 - Ability to work independently and as part of a small field team.
 - Coursework or experience in **interpretation, education, recreation, or natural sciences** preferred.
 - Willingness to learn interpretive techniques and develop thematic presentations.
 - Comfortable working outdoors in **cold, snowy, high-elevation conditions**.
 - Able to perform moderate physical activity, including snowshoeing and lifting light equipment.
 - Education: High school diploma or equivalent required; college coursework in education, interpretation, recreation, or natural resource fields preferred.
-

Interpretation/Education & Visitor Services

Job Description/Overview

The Interpretation/Education and Visitor Services intern provides front-line support to visitors while assisting with educational and interpretive programs that connect the public to the natural, cultural, and historical resources of public lands. This position blends visitor contact, customer service, and informal education duties at visitor centers, recreation sites, and public events. It offers hands-on experience in interpretation, public engagement, and communications within federal land management agencies.

Key Responsibilities

- Greet and assist visitors in person, by phone, and through email inquiries.
- Provide accurate information about recreation opportunities, safety, park rules, and local resources.
- Assist with staffing visitor centers, exhibits, and information desks.
- Develop and present short interpretive talks, tours, or demonstrations.
- Help plan and deliver youth and community education programs.
- Research natural, cultural, or historical topics for use in interpretive materials.
- Support development and distribution of brochures, maps, displays, and outreach content.
- Collect and record visitor use data, passes, and fee transactions as assigned.
- Assist with interpretive events, volunteer programs, and stewardship activities.
- Promote safety, resource protection, and Leave No Trace principles in all interactions.

Qualifications

- Must be age **18+**
- Must be a **U.S. citizen**

- Must have a **valid driver's license**
Incoming, current, or recent SUU student preferred

Preferred Qualifications:

- Strong communication and public speaking skills.
 - Interest in education, interpretation, natural resources, or public service.
 - Courteous and professional in high-traffic or visitor-facing settings.
 - Ability to research, organize, and share information clearly and creatively.
 - Comfortable working independently and as part of a team.
 - Basic computer and office skills; experience with social media or design tools a plus.
 - Education: High school diploma or equivalent required; college coursework in education, communications, or natural/cultural resource fields preferred.
-

Preventative EMS / Search and Rescue Technician

Job Description

The Preventative EMS/Search and Rescue (SAR) Technician supports visitor and employee safety through proactive education, emergency preparedness, and field response assistance on public lands. This position focuses on **preventing accidents and injuries** by promoting safe recreation practices, monitoring high-use areas, and assisting with medical or rescue incidents when they occur. The role provides valuable experience in **emergency response, wilderness medicine, and public safety education**, while supporting agency staff in maintaining a safe and enjoyable environment for all visitors.

Key Responsibilities

- Promote visitor safety through outreach and preventative education in high-use recreation areas.
- Patrol trails, campgrounds, and other public areas to assess visitor conditions and identify hazards.
- Assist with emergency medical response, first aid, and evacuation procedures under supervision of trained staff.
- Participate in search and rescue (SAR) operations as trained and authorized.
- Conduct safety briefings, visitor contacts, and basic risk assessments.
- Support data collection and reporting related to visitor incidents and field safety.
- Maintain and inspect first aid, SAR, and communication equipment.
- Coordinate with law enforcement, park rangers, and dispatch as needed during incidents.
- Participate in ongoing training in first aid, CPR, wilderness medicine, and SAR techniques.

- Assist with safety signage, emergency planning, and hazard mitigation projects.
- Support special events, trail work, or patrols that enhance public safety and awareness.
- Perform other duties as assigned.

Qualifications

- Must be age **18+**
- Must be a **U.S. citizen**
- Must have a **valid driver's license**
- **Incoming, current, or recent SUU student preferred**

Additional Qualifications:

- Current **CPR and First Aid** certification required; **Wilderness First Responder (WFR)** or **EMT** certification preferred.
- Coursework or experience in **emergency medical services, outdoor recreation, park management, or public safety**.
- Ability to remain calm and communicate effectively during emergencies.
- Strong physical fitness and ability to work in rugged outdoor conditions for extended periods.
- Knowledge of basic search and rescue procedures and radio communications preferred.
- Excellent interpersonal skills and comfort interacting with the public.
- Education: High school diploma or equivalent required; college coursework in emergency management, recreation, or natural resource fields preferred.

SUU Mountain Center Coordinator

Schedule

- **Schedule:** Part-time, primarily Monday through Friday, with occasional weekend or evening work as needed. Most duties can be performed flexibly, with some pre-scheduled times for guest check-ins or key handoffs.

Job Description

The Mountain Center Coordinator supports the operations, reservations, and guest services of the SUU Mountain Center and nearby Sheep Herders' Campsite. This position plays a key role in ensuring that campus and public guests have a positive and well-coordinated experience. The Coordinator will handle reservations, contracts, invoicing, and communication with guests and staff, while maintaining organized administrative and budgetary systems. This role offers

practical experience in hospitality management, customer service, and event coordination, and contributes to the success of SUU's Outdoor Pathways Department.

Key Responsibilities

- Coordinate reservations and scheduling for the SUU Mountain Center and Sheep Herders' Campsite.
- Provide prompt, professional, and positive customer service to campus and public guests.
- Communicate consistently with guests and the Mountain Center caretaker regarding reservations, activities, and facility needs.
- Create, process, and manage invoices, contracts, and reservation documentation via email, phone, and in-person correspondence.
- Maintain accurate budget records using systems such as SUU's Banner platform, p-card statements, and spreadsheets.
- Occasionally drive to the Mountain Center (approximately 15 minutes from campus) to show the facility to prospective guests or assist with guest check-in/check-out.
- Collaborate with the caretaker to ensure the facility is clean, organized, and guest-ready.
- Manage calendars and maintain organized records using Google Workspace and/or Microsoft Office Suite.
- Perform light cleaning or facility preparation tasks as needed.
- Participate in regular meetings or training sessions as required.
- Other duties as assigned.

Qualifications

- Must be **age 18+** and have a **valid driver's license**.
- Must have **reliable vehicle transportation**.
- **Incoming, current, or recent SUU students preferred**.
- Strong organizational, written, and oral communication skills.
- Ability to take initiative, plan ahead, and manage time effectively.
- Proficiency with **Google Workspace (Calendar, Sheets, Docs)** or **Microsoft Office Suite**.
- Basic accounting skills and/or willingness to learn systems such as **QuickBooks**.
- Knowledge of or interest in the **hospitality industry** preferred.
Dependable and professional with a positive, "can-do" attitude.
- Ability to lift up to 50 pounds and assist occasionally with facility upkeep.
- Education: High school diploma or equivalent required; coursework or experience in business, hospitality, recreation, or related fields preferred.

Visitor Services

Job Description/Overview

The Visitor Services and Information Assistant provides front-line support to the public at visitor centers, ranger stations, and recreation sites. This position assists in greeting visitors, answering questions, sharing safety and recreation information, and supporting interpretive or outreach programs. The role offers valuable experience in public engagement, customer service, and natural resource communication within federal land management agencies.

Key Responsibilities

- Greet and assist visitors in person, by phone, or via email.
- Provide accurate information about recreation opportunities, park rules, permits, and safety.
- Assist with staffing visitor centers, exhibits, and information desks.
- Support educational and interpretive programs or special events.
- Help prepare and distribute brochures, maps, and outreach materials.
- Collect and record visitor use data, passes, and fee transactions as assigned.
- Maintain visitor areas, ensuring a clean and welcoming environment.
- Assist with social media posts or website updates related to visitor information.
- Promote stewardship and Leave No Trace principles.

Qualifications

- Must be age **18+**
- Must be a **U.S. citizen**
- Must have a **valid driver's license**
- **Incoming, current, or recent SUU student preferred**

Preferred Qualifications:

- Strong communication and interpersonal skills; enjoys working with the public.
- Interest in natural resources, parks, outdoor recreation, or public service.
- Basic computer and office skills (email, spreadsheets, document editing).
- Ability to remain courteous and professional in high-traffic or stressful situations.
- Comfortable speaking in front of groups or leading short presentations.
- Education: High school diploma or equivalent required; college coursework in communications, recreation, or related fields preferred.

Visitor Use Management Technician

Job Description

The Visitor Use Management Technician supports data collection, analysis, and public engagement efforts that help National Park units and other public lands manage visitor use and protect natural and cultural resources. This position focuses on understanding patterns of visitor behavior, access, and experience to inform management decisions that balance recreation opportunities with resource protection. The role provides hands-on experience in **visitor use monitoring, data-driven planning, and public land management**, offering valuable skills in applied social science and field-based research.

Key Responsibilities

- Collect and record visitor use data through observation, traffic counters, surveys, and GPS tracking tools.
- Support analysis and reporting of visitation trends, crowding, and visitor flow patterns.
- Assist with the deployment, maintenance, and calibration of automated counters and monitoring equipment.
- Conduct visitor contacts to explain research objectives, promote responsible recreation, and gather feedback.
- Contribute to mapping and data visualization of visitor use trends using GIS or other software tools.
- Enter, clean, and organize field data to ensure quality and consistency.
- Collaborate with park staff, social scientists, and data analysts to interpret findings.
- Support the development of management strategies for trailheads, parking areas, campgrounds, and high-use zones.
- Assist with visitor flow studies, queue management, and pilot projects to improve visitor experience and safety.
- Prepare summary reports, infographics, and presentations that communicate data results to park managers.
- Perform fieldwork in varied outdoor conditions, often involving long days on trails or in high-traffic visitor areas.
- Other duties as assigned.

Qualifications

- Must be age **18+**
- Must be a **U.S. citizen**
- Must have a **valid driver's license**
- **Incoming, current, or recent SUU student preferred**

Additional Qualifications:

- Coursework or experience in **recreation management, social science, GIS, geography, or environmental studies.**
 - Strong skills in **data collection, entry, and organization.**
 - Familiarity with **survey design, data visualization, or GIS mapping tools** preferred. Comfortable working with the public and conducting visitor interviews or outreach.
 - Strong attention to detail and ability to follow standardized field protocols.
 - Excellent written and verbal communication skills.
 - Ability to work independently and as part of a team in a dynamic park environment.
 - Education: High school diploma or equivalent required; college coursework in recreation management, environmental science, or related field preferred.
-

Visual Information/Design/Media

Job Description/Overview

The Visual Information Specialist supports the creation and design of visual materials that communicate the mission, programs, and values of public land management agencies. This position assists with producing digital and print media such as brochures, posters, infographics, interpretive signs, and social media content. The role combines creativity and communication skills to help engage visitors, promote stewardship, and share the stories of our natural and cultural resources.

Key Responsibilities

- Design visual materials including brochures, flyers, signage, and digital graphics.
- Assist with layout, editing, and formatting of publications, reports, and presentations.
- Support photo and video documentation of projects, events, and fieldwork.
- Maintain image libraries and digital media archives.
- Create or update interpretive and informational displays for visitor centers or exhibits.
- Collaborate with staff to ensure consistent branding and messaging across materials.
- Help manage agency or program social media accounts and web content.
- Contribute to outreach and communication campaigns promoting conservation and education.
- Ensure accessibility and clarity in all visual communications.

Qualifications

- Must be age **18+**
- Must be a **U.S. citizen**
- Must have a **valid driver's license**

- **Incoming, current, or recent SUU student preferred**

Preferred Qualifications:

- Coursework or experience in graphic design, communications, media, or a related field.
 - Proficiency with Adobe Creative Suite (Illustrator, Photoshop, InDesign) or similar tools.
 - Strong attention to detail, design principles, and visual storytelling.
 - Good written and verbal communication skills.
 - Ability to manage multiple design tasks and meet deadlines.
 - Interest in conservation, education, and public communication.
 - Education: High school diploma or equivalent required; college coursework in visual communications, graphic design, or related fields preferred.
-

Volunteer Coordinator

ALSO KNOWN AS: Partnership Coordinator/Specialist (but please use title above for consistency)

Job Description/Overview

The Volunteer Coordinator supports the recruitment, training, and management of volunteers who assist with conservation, recreation, and education projects on public lands. This position works closely with agency staff and community partners to organize volunteer events, track participation, and promote engagement opportunities. The role provides hands-on experience in program coordination, public outreach, and community stewardship within federal land management settings.

Key Responsibilities

- Assist with recruiting, onboarding, and communicating with volunteers.
- Help plan, organize, and lead volunteer workdays, outreach events, or service projects.
- Maintain volunteer records, hours, and reporting databases.
- Support the creation of outreach materials such as flyers, emails, or social media posts.
- Collaborate with staff and partners to identify volunteer needs and opportunities.
- Provide orientation and safety briefings for volunteer participants.
- Recognize and celebrate volunteer contributions through thank-you events or highlights.
- Prepare summaries and data for reports and grant documentation.
- Promote stewardship, inclusion, and teamwork at all events.

Qualifications

- Must be age **18+**
- Must be a **U.S. citizen**

- Must have a **valid driver's license**
- **Incoming, current, or recent SUU student preferred**

Preferred Qualifications:

- Strong organizational and communication skills.
 - Enjoys working with people and fostering positive community relationships.
 - Ability to coordinate logistics and multitask effectively.
 - Experience in event planning, education, or public service preferred.
 - Basic computer and recordkeeping skills (Excel, Google Workspace, or volunteer management software).
 - Able to work occasional weekends or evenings for volunteer events.
 - Education: High school diploma or equivalent required; college coursework in recreation management, communication, or environmental studies preferred.
-

Wilderness Ranger

Job Description/Overview

The Wilderness Ranger helps protect and preserve designated wilderness areas through field presence, visitor education, and resource monitoring. This position supports the management of backcountry and wilderness settings by ensuring visitor compliance with Leave No Trace principles, collecting field data, maintaining trails, and monitoring natural and cultural resources. The role provides immersive, hands-on experience in wilderness stewardship, visitor engagement, and backcountry operations within federal land management agencies.

Key Responsibilities

- Patrol wilderness and backcountry areas by foot, horseback, or other approved means.
- Contact and educate visitors on wilderness ethics, regulations, and safety.
- Monitor resource conditions, trail use, and visitor impacts using established data forms.
- Maintain wilderness trails, campsites, and signage using non-mechanized tools.
- Assist with restoration and invasive species removal projects.
- Respond to minor emergencies and report incidents to supervisors.
- Support wilderness permit systems and visitor use data collection.
- Assist with outreach and interpretive presentations on wilderness values.
- Ensure compliance with Wilderness Act regulations and agency safety standards.

Qualifications

- Must be age **18+**
- Must be a **U.S. citizen**

- Must have a **valid driver's license**
- **Incoming, current, or recent SUU student preferred**

Preferred Qualifications:

- Strong interest in wilderness management, conservation, or outdoor recreation.
 - Ability to hike long distances and work outdoors in remote areas under varying weather conditions.
 - Familiarity with Leave No Trace principles and backcountry safety.
 - Experience with camping, navigation, and basic trail maintenance tools preferred.
 - Ability to communicate effectively with diverse visitors and team members.
 - Comfortable working independently or in small field crews.
 - Education: High school diploma or equivalent required; college coursework in natural resources, recreation, or environmental science preferred.
-

Maintenance & Facilities Positions Descriptions

In public land management, facilities and maintenance positions are responsible for the physical upkeep of a site's infrastructure, grounds, and resources to ensure they are safe, functional, and well-preserved for visitor use. This broad category includes many specialized and skilled trades, from entry-level custodial work to complex construction projects.



Automotive Worker

ALSO KNOWN AS: Facilities Maintenance Worker (but please use title above for consistency)

Job Description

The Automotive Worker supports the maintenance, inspection, and repair of government vehicles and equipment used in park operations. This position assists with servicing light and heavy-duty vehicles, performing basic mechanical diagnostics, and ensuring that fleet assets are safe, reliable, and ready for use by park staff. The role provides hands-on experience in **automotive maintenance, preventive care, and fleet management** within a National Park or other public land management setting.

Key Responsibilities

- Perform routine maintenance and inspections on park vehicles, including oil changes, tire rotations, brake checks, and fluid replacements.
- Assist with the repair and adjustment of mechanical systems, such as engines, transmissions, and electrical components.
- Support preventive maintenance schedules for a variety of fleet vehicles and equipment.
- Maintain accurate service logs and documentation of all work performed.
- Inspect and clean vehicles to ensure safety and readiness for field operations.
- Assist with the installation and maintenance of vehicle accessories such as lighting, racks, or radios.
- Operate tools and equipment safely, including lifts, jacks, and diagnostic devices.
- Report any safety concerns, vehicle defects, or maintenance needs to supervisors promptly.
- Support inventory management of automotive parts, fluids, and tools.
- Maintain an organized and clean work environment in the maintenance facility.
- Follow all applicable safety procedures, environmental standards, and agency policies.
- Perform other duties as assigned.

Qualifications

- Must be age **18+**
- Must be a **U.S. citizen**
- Must have a **valid driver's license**
- **Incoming, current, or recent SUU student preferred**

Additional Qualifications:

- Coursework or experience in **automotive technology, diesel mechanics, or mechanical maintenance** preferred.
 - Knowledge of tools, materials, and methods used in vehicle repair and preventive maintenance.
 - Ability to diagnose and troubleshoot basic mechanical issues.
 - Familiarity with vehicle service software, manuals, and recordkeeping.
 - Strong attention to safety, detail, and procedural accuracy.
 - Ability to lift and move heavy objects and work in physically demanding conditions.
 - Effective communication skills and ability to work as part of a team.
 - Education: High school diploma or equivalent required; technical training or certification in automotive maintenance preferred.
-

Maintenance Worker

ALSO KNOWN AS: Facilities Maintenance Worker, Maintenance Mechanic (but please use title above for consistency)

Job Description/Overview

The Maintenance Worker provides general facility, grounds, and infrastructure upkeep in support of public land management and recreation operations. This position performs routine maintenance and custodial duties at offices, visitor centers, campgrounds, and other facilities. Work includes cleaning, repairs, and assisting maintenance crews with improvement projects. This role offers hands-on experience in facility management, safety procedures, and teamwork in support of public lands.

Key Responsibilities

- Perform basic facility and grounds maintenance, including cleaning, painting, and minor repairs.
- Sweep, mop, vacuum, and sanitize restrooms, offices, and public areas.
- Empty trash, recycling, and compost containers; replace liners as needed.
- Maintain and stock custodial supplies and report inventory needs.
- Operate small tools and equipment safely, such as lawnmowers, trimmers, and pressure washers.
- Assist with building repairs, trail or fence upkeep, and sign installation.
- Ensure facilities and grounds remain safe, clean, and accessible for visitors and staff.
- Report safety hazards, maintenance needs, and equipment malfunctions to supervisors.
- Support seasonal maintenance projects such as painting, landscaping, or snow removal.
- Follow all safety protocols and use proper protective equipment.

Qualifications

- Must be age **18+**
- Must be a **U.S. citizen**
- Must have a **valid driver's license**
- **Incoming, current, or recent SUU student preferred**

Preferred Qualifications:

- Ability to perform manual labor and lift up to 50 lbs.
 - Knowledge of or interest in basic building and grounds maintenance.
 - Reliability, attention to detail, and good work ethic.
 - Ability to follow instructions and work independently or in a team.
 - Prior experience with custodial, facility, or grounds maintenance is referred but not required.
 - Education: High school diploma or equivalent required; technical coursework or related experience preferred.
-

Sustainability and Recycling Specialist

ALSO KNOWN AS: Environmental Protection Specialist, Sustainability Coordinator, Climate Adaptation Specialist (but please use title above for consistency)

Job Description/Overview

The Sustainability and Recycling Specialist supports programs that promote environmental stewardship, waste reduction, and sustainable operations within federal land management offices or park facilities. This position assists in implementing recycling initiatives, tracking resource use, and educating staff and visitors about sustainability practices. It offers hands-on experience in environmental policy, communications, and green infrastructure.

Key Responsibilities

- Support recycling and waste diversion programs by collecting and tracking materials.
- Conduct waste audits and assist in data reporting for sustainability metrics.
- Promote sustainability initiatives through signage, outreach, and presentations.
- Help identify opportunities to reduce energy, water, and material use.
- Maintain recycling and composting stations, ensuring proper labeling and cleanliness.
- Assist with sustainability events, volunteer projects, and educational campaigns.
- Research and summarize best practices for sustainability and resource management.
- Collaborate with staff to integrate sustainable practices into daily operations.

Qualifications

- Must be age **18+**
- Must be a **U.S. citizen**
- Must have a **valid driver's license**
- **Incoming, current, or recent SUU student preferred**

Preferred Qualifications:

- Interest or coursework in environmental science, sustainability, or related fields.
 - Ability to perform manual labor and lift up to 50 lbs.
 - Strong organizational and data management skills.
 - Ability to communicate sustainability concepts clearly and effectively.
 - Basic knowledge of recycling systems, materials, and waste reduction strategies.
 - Ability to work independently and in collaboration with others.
 - Education: High school diploma or equivalent required; college coursework preferred.
-

Resource Management Position Descriptions

Resource management positions support the stewardship, protection, and sustainable use of natural, cultural, and recreational resources on public lands. These roles encompass a wide range of disciplines, including wildlife, botany, hydrology, range, forestry, archaeology, and recreation, and involve monitoring resources, collecting and analyzing data, maintaining habitats, and assisting with planning and restoration projects. Individuals in resource management positions play a vital role in helping agencies make informed decisions that balance conservation, public access, and long-term land health.



Archaeology Technician

ALSO KNOWN AS: Cultural Resources Specialist (but please use title above for consistency)

Job Description/Overview

The Archaeology Technician assists professional archaeologists and cultural resource specialists in identifying, documenting, and protecting archaeological and historical sites on public lands. This position supports compliance with federal cultural resource laws and helps ensure that heritage sites are preserved for future generations. Work includes field surveys, site recording, artifact documentation, and data entry.

Key Responsibilities

- Conduct archaeological field surveys to locate and document cultural resource sites.
- Record site information using standardized forms, GPS units, and mapping tools.
- Assist with excavation, artifact collection, and laboratory processing under supervision.
- Prepare site maps, sketches, and basic condition assessments.
- Support cultural resource compliance efforts under the National Historic Preservation Act (NHPA).
- Maintain and organize field and lab equipment, records, and collections.
- Enter site data and photographs into agency databases and GIS systems.
- Collaborate with archaeologists, historians, and land managers on field projects.
- Follow all safety and cultural sensitivity protocols while working on heritage sites.

Qualifications

- Must be age **18+**
- Must be a **U.S. citizen**
- Must have a **valid driver's license**
- **Incoming, current, or recent SUU student preferred**

Preferred Qualifications:

- Interest or coursework in archaeology, anthropology, history, or cultural resource management.
- Familiarity with archaeological field methods and basic mapping techniques preferred.
- Comfort working outdoors in varied terrain and weather conditions.
- Detail-oriented with strong observational and recording skills.
- Ability to use GPS and basic GIS software for field mapping.
- Good teamwork and communication skills.
- Physical ability to hike long distances, carry gear, and conduct manual field tasks.
- Education: High school diploma or equivalent required; college coursework or degree in archaeology, anthropology, or history preferred.

Biological Science Technician

ALSO KNOWN AS: Forestry Tech, or Bio Sci Technician (but please use title above for consistency)

Job Description/Overview

The Biological Science Technician provides technical support for a variety of natural resource projects across public lands. This position assists professional staff in collecting field data, monitoring habitats, supporting restoration efforts, and maintaining research or management records. Work may involve aspects of wildlife biology, botany, range management, hydrology, or forestry, depending on project needs. This position is ideal for students or early-career professionals seeking broad exposure to multiple natural resource disciplines.

Key Responsibilities

- Conduct field surveys to collect data on plants, wildlife, soils, and water resources.
- Assist with habitat monitoring, restoration, and invasive species management projects.
- Use GPS units, data sheets, and GIS software to record and manage field information.
- Support vegetation sampling, wildlife observations, and rangeland condition assessments.
- Maintain field equipment, vehicles, and tools for safe and effective field operations.
- Enter and verify data in databases; prepare summaries or simple reports for review.
- Collaborate with staff from multiple disciplines on resource management and research projects.
- Promote safe work practices and follow agency field safety protocols.

Qualifications

- Must be age **18+**
- Must be a **U.S. citizen**
- Must have a **valid driver's license**
- **Incoming, current, or recent SUU student preferred**

Preferred Qualifications:

- Interest or coursework in biology, ecology, environmental science, or related natural resource fields.
- Ability to identify plants and animals common to the region, or willingness to learn in the field.
Comfortable working outdoors in variable weather and rugged terrain.

- Basic skills in data collection, GPS navigation, and computer software (Excel, GIS preferred).
 - Detail-oriented and able to follow established scientific methods.
 - Good teamwork and communication skills for coordination with diverse field crews.
 - Physical ability to hike, carry gear, and work long hours outdoors.
 - Education: High school diploma or equivalent required; college coursework or degree in biology, ecology, or natural resources preferred.
-

Botany Technician

Job Description/Overview

The Botany Technician supports the inventory, monitoring, and management of plant species and vegetation communities on public lands. This position works closely with botanists and ecologists to collect plant data, assist with habitat restoration, and help protect sensitive or invasive plant species. Work is primarily field-based and contributes directly to vegetation management, resource planning, and conservation projects.

Key Responsibilities

- Conduct vegetation surveys to identify and record plant species, community types, and habitat conditions.
- Collect, press, and label plant specimens following standardized protocols.
- Map populations of rare, sensitive, or invasive species using GPS and GIS tools.
- Assist with native plant restoration, reseeding, and invasive plant control projects.
- Record and organize field data accurately in notebooks, spreadsheets, or databases.
- Support vegetation monitoring for range, forestry, and ecological projects.
- Maintain field and laboratory equipment such as plant presses, GPS units, and data loggers.
- Collaborate with botanists, range specialists, and other field staff on resource projects.
- Follow all safety procedures and fieldwork protocols.

Qualifications

- Must be age **18+**
- Must be a **U.S. citizen**
- Must have a **valid driver's license**
- **Incoming, current, or recent SUU student preferred**

Preferred Qualifications:

- Interest or coursework in botany, biology, ecology, or environmental science.
 - Ability to identify plants using field guides, keys, or digital resources.
 - Comfort working outdoors in variable weather and remote terrain.
Basic skills in GPS navigation, data collection, and computer software (Excel, GIS preferred).
 - Attention to detail and ability to maintain accurate field records.
 - Strong teamwork and communication skills.
 - Physical ability to hike, bend, and work long field days.
 - Education: High school diploma or equivalent required; college coursework or degree in botany, biology, or natural resources preferred.
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Engineering Technician

Job Description/Overview

The Engineering Technician provides technical support for engineering, construction, and maintenance projects across public lands. This position assists professional engineers and project managers with surveying, design drafting, infrastructure assessments, and field inspections. The work supports safe and sustainable development of facilities such as roads, trails, campgrounds, and water systems.

Key Responsibilities

- Assist in surveying, mapping, and layout for construction or maintenance projects.
- Collect field data for roads, bridges, culverts, trails, and site infrastructure.
- Prepare simple technical drawings, maps, or reports using AutoCAD, GIS, or similar tools.
- Support inspection of structures, drainage systems, and recreation facilities.
- Compile and enter data into databases, spreadsheets, and project files.
- Maintain tools, surveying instruments, and safety equipment.
- Collaborate with engineers, technicians, and field crews to implement project plans.
- Follow safety procedures and engineering quality standards during field operations.

Qualifications

- Must be age **18+**
- Must be a **U.S. citizen**
- Must have a **valid driver's license**
- **Incoming, current, or recent SUU student preferred**

Preferred Qualifications:

- Interest or coursework in civil engineering, construction management, surveying, or related fields.
 - Familiarity with basic engineering or drafting concepts.
 - Ability to read maps, blueprints, and technical drawings.
 - Competency in data collection and basic computer applications (Excel, GIS, AutoCAD preferred).
 - Strong attention to detail, organization, and safety awareness.
 - Comfortable working in outdoor environments and on active project sites.
 - Good teamwork and communication skills.
 - Education: High school diploma or equivalent required; college coursework or degree in engineering, construction, or natural resources preferred.
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Fisheries Technician

Job Description/Overview

The Fisheries Technician assists biologists and resource specialists in monitoring and managing fish populations and aquatic habitats on public lands. This position involves fieldwork in streams, rivers, and lakes to collect data, assess water quality, and support restoration or conservation projects. The work directly contributes to habitat protection, species management, and sustainable recreation programs.

Key Responsibilities

- Conduct fish population surveys using electrofishing, netting, or snorkeling methods.
- Measure, identify, and record fish species and life stages.
- Collect water samples and record stream flow, temperature, and habitat data.
- Support aquatic habitat restoration projects, such as barrier removals or streambank stabilization.
- Maintain and calibrate field and laboratory equipment.
- Record, enter, and verify biological data in databases or spreadsheets.
- Assist with public education or outreach events related to fisheries and aquatic resources.
- Follow all safety and environmental protocols when working in or near water.

Qualifications

- Must be age **18+**
- Must be a **U.S. citizen**
Must have a **valid driver's license**
- **Incoming, current, or recent SUU student preferred**

Preferred Qualifications:

- Interest or coursework in fisheries, biology, ecology, or environmental science.
 - Comfort working in and around water under variable weather and terrain conditions.
 - Ability to identify common fish species or willingness to learn field identification.
 - Basic skills in data collection, GPS navigation, and computer software (Excel, GIS preferred).
 - Good teamwork, problem-solving, and communication skills.
 - Physical ability to wade in streams, carry gear, and work long field days.
- Education: High school diploma or equivalent required; college coursework or degree in fisheries, biology, or natural resources preferred.
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Forestry Technician

ALSO KNOWN AS: Bio Sci Tech (Forestry) - (but please use title above for consistency)

Job Description/Overview

The Forestry Technician supports the management, protection, and restoration of forest resources on public lands. This position assists professional Foresters and Natural Resource Specialists through field data collection, forest inventory, and implementation of silvicultural and restoration projects. Forestry Technicians play an important role in maintaining healthy forests that provide habitat, recreation, and sustainable resource use.

Position/Key Responsibilities

- Collect data for forest inventories, including tree species identification, measurements, and stand conditions.
- Assist in reforestation, vegetation management, and silvicultural treatments.
- Support timber stand improvement projects such as thinning, prescribed burning, and invasive species removal.
- Monitor forest health for pests, disease, and fire risk.
- Conduct surveys and assessments related to forest structure, regeneration, and ecosystem health.
- Use GPS and GIS systems to record field data and update maps.
- Operate and maintain tools and equipment for forestry projects.
- Work closely with foresters, fire crews, and resource specialists to support management plans.
- Promote safe work practices in all field operations.

Qualifications

- Must be age 18+
- Must be a U.S. citizen

- Must have a valid driver's license
Incoming, current, or recent SUU student preferred

Preferred Qualifications:

- Basic knowledge of forestry, ecology, or natural resource management.
 - Familiarity with tree and plant identification, or willingness to learn in the field.
 - Comfort working outdoors in varying terrain and weather conditions.
 - Ability to follow technical instructions and established data collection methods.
 - Basic skills in GPS navigation, field mapping, and data entry (Excel, GIS preferred).
 - Teamwork and communication skills to work with crews and supervisors.
 - Physical ability to hike, carry equipment, and work long field days.
- Education: High school diploma or equivalent required; college coursework or degree in forestry, ecology, or natural resources preferred.
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Hydrologic Technician

Job Description/Overview

The Hydrology Technician supports the collection and analysis of water-related data to help manage and protect watersheds, streams, wetlands, and groundwater resources on public lands. This position works closely with Hydrologists and other natural resource specialists to monitor streamflow, water quality, and watershed conditions. The Hydrology Technician role is ideal for students or early-career professionals interested in water resource management, watershed science, or environmental monitoring.

Key Responsibilities

- Collect field data on streamflow, water levels, temperature, and water quality parameters.
- Install, maintain, and calibrate water monitoring equipment such as pressure transducers and data loggers.
- Assist with hydrologic surveys, watershed assessments, and aquatic habitat monitoring.
- Record, organize, and enter field data accurately into databases or GIS systems.
- Support erosion control, riparian restoration, and watershed improvement projects.
- Conduct site inspections to evaluate hydrologic conditions and resource impacts.
- Maintain field vehicles, tools, and sampling equipment.
- Collaborate with hydrologists, soil scientists, biologists, and engineers on interdisciplinary projects.
- Follow agency safety procedures and field protocols during all fieldwork activities.

Qualifications

- Must be age **18+**
- Must be a **U.S. citizen**
- Must have a **valid driver's license**

- **Incoming, current, or recent SUU student preferred**

Preferred Qualifications:

- Interest or coursework in hydrology, geology, environmental science, or related natural resource fields.
 - Ability to work outdoors in varying weather and terrain, sometimes in remote areas.
 - Basic understanding of hydrologic principles, water sampling, or data collection (training provided).
 - Familiarity with GPS navigation, GIS mapping, or environmental monitoring equipment preferred.
 - Strong attention to detail and ability to record precise field measurements.
 - Good communication and teamwork skills for working with field crews and supervisors.
 - Physical ability to hike, wade in streams, lift field gear, and work long field days.
 - Education: High school diploma or equivalent required; college coursework or degree in hydrology, environmental science, or geology preferred.
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Museum Technician

ALSO KNOWN AS: Curatorial Assistant (but please use title above for consistency)

Job Description/Overview

The Museum Technician assists in the care, documentation, and exhibition of museum collections that may include natural history, cultural, and archival materials. This position supports the cataloging, organization, and conservation of objects while ensuring they are properly stored, handled, and displayed. The role is ideal for students or early-career professionals interested in museum studies, curation, or cultural resource management.

Key Responsibilities

- Catalog and inventory museum collections, including fossils, artifacts, specimens, and archives.
- Handle and store objects according to conservation standards.
- Assist with exhibit preparation, installation, and maintenance.
- Enter and update data in museum databases and collection management systems.
- Photograph and label collection items for documentation and research.
- Support cleaning, monitoring, and environmental control in storage and exhibit areas.
- Collaborate with curators, conservators, and archivists on projects.
- Provide general support for educational programs and visitor engagement.

Qualifications

- Must be age **18+**
- Must be a **U.S. citizen**

- Must have a **valid driver's license**
Incoming, current, or recent SUU student preferred

Preferred Qualifications:

- Interest or coursework in museum studies, archaeology, history, art, or natural sciences.
 - Basic understanding of object handling and documentation practices.
 - Detail-oriented with strong organizational and recordkeeping skills.
 - Familiarity with digital photography and data entry software.
 - Ability to work carefully and follow conservation procedures.
 - Strong teamwork, communication, and time management skills.
 - Education: High school diploma or equivalent required; college coursework or degree in museum studies, history, or natural sciences preferred.
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Paleontology Technician

Job Description/Overview

The Paleontology Technician assists professional paleontologists and resource specialists in locating, documenting, and preserving fossil resources on public lands. This position supports fossil field surveys, excavation, specimen preparation, and data management. The work helps protect scientifically significant paleontological sites and contributes to research and education programs.

Key Responsibilities

- Conduct field surveys to locate and document fossil localities.
- Record fossil site data, GPS coordinates, and geological context.
- Assist with fossil excavation, stabilization, and transport following established protocols.
- Prepare and clean fossil specimens in a laboratory setting using hand tools and microscopes.
- Help maintain fossil databases, maps, and photographic records.
- Support resource protection and compliance activities related to fossil management.
- Collaborate with scientists, resource managers, and museum staff.
- Promote safe field practices and adhere to fossil protection regulations.

Qualifications

- Must be age **18+**
- Must be a **U.S. citizen**
- Must have a **valid driver's license**
- **Incoming, current, or recent SUU student preferred**

Preferred Qualifications:

- Interest or coursework in geology, paleontology, earth science, or a related field.

- Knowledge of basic fossil identification or stratigraphy preferred.
 - Comfort working in rugged terrain and variable weather conditions.
 - Ability to collect and record detailed scientific data accurately.
 - Skill with GPS units, data sheets, and digital photography.
 - Strong attention to detail and care in handling delicate specimens.
 - Teamwork and communication skills for collaborative field and lab work.
 - Education: High school diploma or equivalent required; college coursework or degree in geology, paleontology, or natural sciences preferred.
-

Range Technician

ALSO KNOWN AS: Bio Sci Tech (Range) (but please use title above for consistency)

Job Description/Overview

The Range Technician supports land management agencies in maintaining and monitoring rangeland resources across public lands. This position involves working outdoors in a variety of conditions to collect data, implement range improvement projects, and assist in the stewardship of grazing allotments and native plant communities. Range Technicians provide essential technical support to Rangeland Management Specialists, Biologists, and other resource staff by ensuring that healthy, sustainable rangeland conditions are maintained for multiple uses such as livestock grazing, wildlife habitat, and recreation.

Key Responsibilities

- Collect field data on vegetation, soil, water, and range conditions using standardized monitoring methods.
- Assist in conducting rangeland inventories and assessments, including utilization, trend, and ecological site monitoring.
- Support the implementation of range improvement projects (e.g., fencing, water developments, vegetation treatments).
- Monitor grazing allotments for compliance with permits and land management plans.
- Use GPS units, GIS software, and data sheets to record and manage monitoring information.
- Maintain field equipment, vehicles, and tools necessary for range-related work.
- Collaborate with range management staff, permittees, and partner organizations.
- Prepare basic reports and summaries of field observations for use by specialists and managers.
- Promote safe field practices and adhere to agency safety protocols.

Qualifications

- Must be age 18+
- Must be a U.S. citizen
- Must have a valid driver's license
- Incoming, current, or recent SUU student preferred

Preferred Qualifications:

- Basic knowledge of natural resources, rangeland ecology, or related fields (coursework or experience in botany, ecology, soil science, or agriculture preferred).
 - Ability to identify common rangeland plant species, or willingness to learn plant identification in the field.
 - Comfort working outdoors in variable weather and terrain, sometimes in remote areas.
 - Basic skills in data collection, GPS navigation, and computer software (Excel, GIS preferred).
 - Strong attention to detail and ability to follow established scientific methods.
 - Good communication and teamwork skills for working with agency staff, landowners, and the public.
 - Ability to perform physical tasks such as hiking, lifting equipment, and working long days in the field.
 - Education: High school diploma or equivalent required; college coursework or degree in natural resources, rangeland management, or environmental science preferred.
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Vegetation Technician

ALSO KNOWN AS: Weeds Technician, Botany Technician - focusing on weed management.
(please use title above for consistency)

Job Description/Overview

The Vegetation Technician assists resource specialists and land managers in monitoring, managing, and restoring plant communities on public lands. This position supports field data collection, invasive species control, and native plant restoration efforts. The work contributes directly to land health assessments, ecosystem restoration, and habitat improvement projects across rangeland, forest, and riparian environments.

Key Responsibilities

- Conduct field surveys to collect data on vegetation cover, species composition, and site condition.
- Identify and record native and invasive plant species using established monitoring protocols.
- Assist with vegetation mapping and data entry using GPS and GIS tools.
- Support habitat restoration projects, including reseeding, planting, and weed treatment.
- Operate and maintain field equipment, vehicles, and tools safely and effectively. Record, organize, and verify field data for analysis and reporting.
- Collaborate with botanists, range specialists, and ecologists on interdisciplinary projects.
- Follow safety procedures and environmental stewardship practices in all field activities.

Qualifications

- Must be age **18+**
- Must be a **U.S. citizen**
- Must have a **valid driver's license**
- **Incoming, current, or recent SUU student preferred**

Preferred Qualifications:

- Interest or coursework in botany, ecology, range management, or environmental science.
 - Ability to identify common native and invasive plant species, or willingness to learn.
 - Comfortable working outdoors in variable weather, terrain, and remote settings.
 - Basic skills in GPS navigation, data collection, and computer applications (Excel, GIS preferred).
 - Detail-oriented and able to follow field protocols accurately.
 - Good teamwork, communication, and problem-solving skills.
 - Physical ability to hike, bend, and carry field equipment for extended periods.
 - Education: High school diploma or equivalent required; college coursework or degree in plant science, ecology, or natural resources preferred.
-

Recreation Technician

ALSO KNOWN AS: Bio Sci Tech (Recreation), (but please use title above for consistency)

Job Description/Overview

The Recreation Technician assists in managing and maintaining outdoor recreation sites and facilities on public lands. This position provides support to Recreation Specialists and Park Rangers by helping maintain trails, campgrounds, and visitor areas, as well as monitoring visitor use and ensuring safe, enjoyable experiences for the public. Recreation Technicians play a vital role in balancing recreational access with the protection of natural and cultural resources.

Key Responsibilities

- Maintain and improve recreation sites, including trails, campgrounds, picnic areas, and visitor facilities.
- Monitor visitor use, provide information to the public, and promote responsible recreation practices.
- Assist with trail construction, signage installation, and facility repairs.
- Support resource protection efforts by monitoring sensitive areas and reporting issues.
- Collect visitor use data and prepare basic summaries for recreation staff.
- Ensure compliance with rules, permits, and agency policies in recreation areas.
- Provide support for volunteer events, outreach activities, and environmental education programs.
- Operate and maintain tools, vehicles, and equipment used in recreation management.
- Follow safety procedures in all outdoor work activities.

Qualifications

- Must be age 18+
- Must be a U.S. citizen
- Must have a valid driver's license
- Incoming, current, or recent SUU student preferred

Preferred Qualifications:

- Interest or coursework in recreation management, outdoor leadership, natural resources, or related fields.
 - Ability to interact professionally with visitors, volunteers, and staff.
 - Comfort working outdoors in various weather and terrain conditions.
 - Basic skills in data collection, GPS use, and facility maintenance.
 - Strong communication and customer service skills.
 - Ability to work both independently and as part of a team.
 - Physical ability to hike, lift, and complete manual labor tasks.
 - Education: High school diploma or equivalent required; college coursework or degree in recreation management, natural resources, or related fields preferred.
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Wild Horse and Burro Technician

ALSO KNOWN AS: Wildlife Biological Technician while focusing on wild horses (but please use title above for consistency)

Job Description/Overview

The Wild Horse and Burro Technician assists land management staff in the care, monitoring, and management of wild horse and burro populations on public lands. This position supports the Bureau of Land Management's Wild Horse and Burro Program by collecting field data, assisting in gathers and adoptions, monitoring herd management areas, and maintaining facilities. The role is highly field-based and offers hands-on experience with animal husbandry, range monitoring, and resource management.

Key Responsibilities

- Monitor wild horse and burro herds, range conditions, and habitat health.
- Collect and record data on population numbers, movements, forage use, and water availability.
- Assist with the planning and implementation of wild horse and burro gathers.
- Support animal care, handling, and transport during gathers, adoptions, and holding.
- Maintain corrals, fencing, water systems, and equipment used in the program.
- Use GPS and GIS to record field observations and update monitoring databases.
- Assist with outreach, adoption events, and volunteer support.
- Collaborate with range, wildlife, and veterinary staff to ensure program goals are met.
- Follow safety procedures and animal handling protocols at all times.

Qualifications

- Must be age 18+
- Must be a U.S. citizen
- Must have a valid driver's license
- Incoming, current, or recent SUU student preferred

Preferred Qualifications:

- Interest or coursework in animal science, rangeland management, wildlife biology, or related fields.
 - Ability to work around large animals safely and follow handling instructions. Comfort working outdoors in variable weather and remote locations.
 - Basic skills in data collection, GPS navigation, and computer software (Excel, GIS preferred).
 - Good teamwork and communication skills for working with staff, partners, and the public.
 - Physical ability to hike, ride in 4x4 vehicles, carry equipment, and perform manual labor tasks.
 - Education: High school diploma or equivalent required; college coursework or degree in natural resources, animal science, or environmental studies preferred.
-

Wildlife Technician

ALSO KNOWN AS: Biological Science Technician - focusing on wildlife. (but please use title above for consistency)

Job Description/Overview

The Wildlife Technician supports biologists and land managers in monitoring, protecting, and enhancing wildlife habitats on public lands. This position involves extensive fieldwork to collect data on animal populations, habitats, and ecological conditions. Wildlife Technicians assist in implementing habitat restoration projects, conducting surveys, and supporting research that informs wildlife management decisions. This role provides hands-on experience for those interested in conservation biology, ecology, and public land management.

Key Responsibilities

- Conduct wildlife surveys and monitoring using established protocols (e.g., visual counts, camera traps, acoustic monitoring).
- Collect field data on species presence, population trends, and habitat characteristics.
- Assist in habitat restoration and improvement projects, such as reseeding, invasive species removal, or water development.
- Maintain and deploy field equipment, including GPS units, cameras, and data loggers.
- Record and manage field data using digital and paper methods, ensuring data accuracy and completeness.

- Support research and monitoring programs in coordination with agency biologists.
- Participate in outreach or education activities related to wildlife conservation.
- Operate 4x4 vehicles or UTVs to access field sites safely.
- Follow all safety procedures and agency protocols while working in remote field environments.

Qualifications

- Must be age 18+
- Must be a U.S. citizen
- Must have a valid driver's license
- Incoming, current, or recent SUU student preferred

Preferred Qualifications:

- Interest or coursework in wildlife biology, ecology, natural resource management, or related fields.
 - Ability to identify wildlife species common to the region, or willingness to learn field identification skills.
 - Comfortable working outdoors in a range of weather conditions and terrain.
 - Experience or interest in data collection, GPS navigation, and basic mapping.
 - Attention to detail and ability to follow scientific field protocols.
 - Strong teamwork and communication skills for collaboration with field crews and supervisors.
 - Physical ability to hike, carry equipment, and work long field days.
 - Education: High school diploma or equivalent required; college coursework or degree in wildlife biology, ecology, or natural resources preferred.
-