



# Recommended Task

## Vendor Evaluation Worksheet

To complete this worksheet, choose four book titles in different formats (i.e. graphic novels, chapter books, picture books, etc.) and evaluate the cost of getting those specific titles. Check the price for each title with four different vendors and what services those vendors would provide. The research required by this exercise should give you a good idea of what to expect from different vendors.

1. Title of the book: \_\_\_\_\_

<b>Name of the Vendor/Jobber</b>	<b>Type of binding</b>	<b>Lowest book price</b>	<b>Any discounts or benefits?</b>	<b>Cost of processing</b>	<b>Final cost of book</b>
1.					
2.					
3.					
4.					

2. Title of the book: \_\_\_\_\_

<b>Name of the Vendor/Jobber</b>	<b>Type of binding</b>	<b>Lowest book price</b>	<b>Any discounts or benefits?</b>	<b>Cost of processing</b>	<b>Final cost of book</b>
1.					
2.					
3.					
4.					

3. Title of the book: \_\_\_\_\_

<b>Name of the Vendor/Jobber</b>	<b>Type of binding</b>	<b>Lowest book price</b>	<b>Any discounts or benefits?</b>	<b>Cost of processing</b>	<b>Final cost of book</b>
1.					
2.					
3.					
4.					

4. Title of the book: \_\_\_\_\_

<b>Name of the Vendor/Jobber</b>	<b>Type of binding</b>	<b>Lowest book price</b>	<b>Any discounts or benefits?</b>	<b>Cost of processing</b>	<b>Final cost of book</b>
1.					
2.					
3.					
4.					