



SOUTHERN UTAH UNIVERSITY
Policies and Procedures

Policy # 5.25
Date Approved: 12/13/90
Date Amended: 03/22/12
Reviewed w/ No Changes:
Office of Responsibility: VP FA
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SUBJECT: REGISTRATION AND PARKING OF VEHICLES

- I. **PURPOSE:** To establish regulations for the registration of vehicles and parking services on campus. This policy does not in any way supersede the authority of a certified police officer who works on or patrols SUU property.

II. **POLICY:**

All faculty, staff and students using campus parking facilities must register their vehicle with the Parking Services Department, display a valid University parking permit or SUU license plate and abide by all SUU parking regulations. Parking permits are paid for at the Cashier's Office; registration of vehicles and issuance of permits is through the Parking Services Office. Vehicle permits expire July 31st of each year. Purchase of a parking permit does not guarantee a space to park.

A SUU collegiate license plate is available for purchase at the Division of Motor Vehicles. Vehicles displaying a SUU collegiate plate are permitted to park in any standard stall however this type of plate does not negate the requirements associated with metered, handicapped or student housing parking, nor does it permit drivers to ignore posted signs (red zones, loading areas, reserved or visitor parking, etc.)- or preclude the holder from registering their vehicle with Parking Services.

Permit Parking is enforced from 7:00 a.m. to 4:00 p.m. Monday through Friday when school is in session. University holidays are excluded. All other parking regulations and State laws are enforceable at all times year round.

The University administration may make changes to parking regulations at any time. The SUU Parking Advisory committee, consisting of employees and students, meet each semester to review parking policies and procedures and recommend changes to University administration.

A. **GENERAL TRAFFIC AND PARKING RULES**

1. Motor vehicle laws of the State of Utah are enforced on campus.
2. All University parking lots are classified as State streets and highways.
3. The issuance of a State Traffic Citation by a certified police officer will be processed by the Cedar City Justice court. Parking Services does not assume any authority associated with state traffic citations.



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4. All accidents should be reported to the Southern Utah University Police immediately following the accident.
5. The speed limit in the campus parking lots is 10 mph.
6. Vehicles having four or more citations are subject to stationary impound or towing. Any damage incurred during stationary impounds or towing will be the responsibility of the vehicle owner or the responsible person. All associated towing fees and citations must be paid by the vehicle owner or responsible driver prior to release of the vehicle.
7. Permits are for the sole use of the person to whom they are issued and must be displayed as directed.
8. The University assumes no liability for any vehicle or its contents while parked on campus. Drivers park at their own risk.
9. For effective snow removal purposes, overnight parking in campus lots is prohibited from November 1 to April. Vehicles left overnight during these months may be towed in order to clear lots for snow removal. Student housing lots and other designated lots are exempt. Overnight parking at other times must be approved by Parking Services and SUU Police.

B. BASIC REGULATIONS

1. Appeals: Citations issued by Parking Services staff may be appealed through the Parking Citation Appeals Committee. Appeals must be received within the first 10 calendar days of the date the citation was issued. No appeal will be accepted after the tenth day.
2. Reserved and Physically Impaired Accessible Parking: Any person displaying a valid disabled parking permit may park in any legitimate parking stall. Unauthorized parking in spaces reserved for those with disabilities may result in the vehicle being towed away and impounded in an off-campus location. Towing and impound costs will be assessed to the vehicle owner/driver. The University assumes no liability for impounded vehicles.
3. Visitor Parking: Visitors without a permit are welcome to park in any metered space or in any lot west of 800 West. Visitor parking is permitted



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in other campus lots when a proper permit is displayed. Visitor permits are available from the Parking Services Department.

4. Student Housing: Student Housing parking areas are for the exclusive use of those students who reside in on-campus housing. A Student Housing parking permit is valid in residence hall parking lots (which are labeled as such) and other designated lots.
5. Motorcycle and Moped Parking: Motorcycles and mopeds parking on campus must be registered with the Parking Services Department. Motorcycle and moped parking is provided in designated areas throughout the campus. Regular automobile parking spaces are not to be used to park motorcycles or mopeds.

C. VIOLATIONS AND PENALTIES

1. The Parking Services Department is authorized to enforce campus parking regulations and recommend a schedule of violations and penalties to the administration, as needed.
2. Fines are charged for all tickets in accordance with amounts listed on the ticket. Payments can be made through the Cashier's Office. Fines 30 days overdue are subject to late fees.
3. To collect ticket fees the University may apply remedies including:
 - i. Fines charged to individual University accounts.
 - ii. Academic holds, including transcript and registration holds.
 - iii. Payroll deduction for tickets remaining unpaid after 30 days.