



**SOUTHERN UTAH UNIVERSITY**  
**Policies and Procedures**

**Policy # 5.42**  
**Date Approved: 02/19/09**  
**Date Amended:**  
**Office of Responsibility:**  
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**SUBJECT: BRAITHWAITE FINE ARTS GALLERY**

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**I. PURPOSE:** To authorize and provide administrative oversight for the Braithwaite Fine Arts Gallery to prudently manage Southern Utah University's art collection. Prudent management of the artwork shall include but not be limited to: acceptance of a proposed donation or acquisition; inventory management; potential future exhibitions; preservation; deaccession to improve and focus the collection.

**II. POLICY:**

**Authority:** The President of the University shall appoint a Gallery Advisory Council of at least three but fewer than ten people whom the Dean of the College of Performing and Visual Arts may recommend in consideration of their meaningful insight, interest or expertise related to the purpose of the Council. One of the appointees must be a student representative. The student representative will serve for a one-year term and may be re-appointed for another one-year term. Other appointees initially will be designated to serve for one-, two- and three-year terms; thereafter, new appointees will serve for three-year terms. Appointees may be reappointed to serve successive terms. Any vacancy will be filled by appointment, with that appointee to serve out the term of the vacant member. Any member missing three consecutive meetings will be viewed as having resigned, and the position will be viewed as vacant.

The Dean shall chair the Council.

The purpose of this Council is to assist and advise the gallery director and staff in developing, implementing, and monitoring guidelines to prudently manage the university's art collection. In developing these guidelines, those of the American Association of Museum's Code of Ethics for Trustees, Staff, and Volunteers shall be considered. The Council will develop bylaws to provide appropriate Gallery guidelines that comply with Board of Regents, Southern Utah University and other Utah statutes and/or policies governing the management of state property and assets.

The Dean shall annually report the status of the gallery operation, the estimated value, and condition of the collection to the President, Vice President for Academic Affairs (Provost), the Vice President of Administrative and Financial Services and the Board of Trustees.