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**SUBJECT: DEVELOPMENT AND REVISION OF CURRICULUM:  
INTRODUCTION**

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- I. **PURPOSE:** To establish policy and procedures for undergraduate and graduate curriculum changes.
- II. **REFERENCES:**
- Board of Regents Policy and Procedures R401, Approval of New Programs, Program Changes Discontinued Programs, and Program Reports
- Board of Regents Policy and Procedures R470, General Education, Common Course Numbering, Lower-Division Pre-Major Requirements, Transfer of Credits, and Credit by Examination.
- Board of Regents Policy and Procedures R473, Standards for Granting Credit for Course Work Completed at Applied Technology Centers
- SUU Policy and Procedures 2.1 Mission Statement
- SUU Policy and Procedure 6.50 Graduate Council and University Graduate Curriculum Committee
- SUU Policy and Procedures 6.8.1 Undergraduate Curriculum Committee Membership and Role
- SUU Policy and Procedure 6.8.2 Undergraduate and Graduate Curriculum Development and Revision – Proposing New Curriculum or Curriculum Changes
- SUU Policy and Procedures 13.9, Deans' Council
- SUU Policy and Procedure 13.28, Committee on Curriculum Planning
- III. **POLICY:**
1. **General**
- A. The mission, vision, and goals of the University Strategic and Academic Plans, as approved by the Board of Trustees, are included by reference in this document: Mission Statement of Southern Utah University.



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- B. Derived from the University’s mission statement, the mission of the University Undergraduate Curriculum Committee (UUCC) and the University Graduate Curriculum Committee (UGCC) is to review and approve or reject undergraduate or graduate curriculum and programs of study in accordance with standards and/or guidelines of accreditation.
- C. Departments and programs are expected to regularly and systematically review curricula, including comparisons with peer institutions, accreditation/certification criteria, revisions of syllabi, and other changes deemed necessary in the discipline.

IV. Definitions

\*Program requiring approval of the Board of Trustees and Board of Regents

Associates degree*	Minimum of 60 credit hours including Core Requirements and 20-21 credit hours in General Education.
Baccalaureate degree*	120 to 126 credit hours including Core Requirements and General Education. Depending on specialized or professional degree programs and/or accreditation requirements Policy R401 allows for more than 126 credits for a degree.
Master’s degree*	Minimum of 30 credit hours beyond the bachelor’s degree and other requirements as established by professional degrees or specialized accreditation requirements.
Major*	36 credit hour minimum in an approved discipline and, as applicable, as approved by the Utah State Office of Education
Composite Major*	52 credit hour minimum in a discipline



**SOUTHERN UTAH UNIVERSITY**  
**Policies and Procedures**

**Policy # 6.8**  
**Date Approved: 11/02/90**  
**Date Amended: 01/13/12**  
**Reviewed w/ No Changes:**  
**Office of Responsibility: Provost**  
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Composite Teaching Major*	47 credit hour minimum in a field approved by the Utah State Office of Education
Minor*	18 credit hour minimum in an approved discipline
Minor (Education)*	18 credit hour minimum in an approved discipline and as approved by the Utah State Office of Education
Emphasis*	12 credit hour minimum within the major
Certificates of Proficiency*	Credit or Non-Credit programs (Less than 30 credit hours or 600 to 900 clock hours)

FORMER POLICY  
DO NOT USE