



**SOUTHERN UTAH UNIVERSITY**  
**Policies and Procedures**

**Policy # 6.48**  
**Date Approved: 12/07/04**  
**Date Amended:**  
**Reviewed w/ No Changes:**  
**Office of Responsibility: Provost**  
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**SUBJECT: DISTANCE EDUCATION**

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**I. PURPOSE:** Establish policy for credit-based distance education courses delivered off-campus through telecourses, outreach, self-support, credit workshop, Concurrent Enrollment, and other courses.

**II. REFERENCES:**

USHE Policy and Procedures, R-165, Concurrent Enrollment

SUU Policy and Procedures, 5.52, Intellectual Property

SUU Policy and Procedures, 6.9 Supplemental and Overload Compensation and Consultation

SUU Policy and Procedures, 6.27, Faculty Workload

SUU Policy and Procedures, 6.35, Faculty Preparations

**III. POLICY:**

**A. Definition**

Distance Education refers to distance teaching and learning (including e-learning) where the faculty member and the students are not in the same classroom or location. Distance Education may also include outreach where instructors travel away from the main campus to deliver classes. The course may be synchronous or asynchronous. Delivery of instruction may be accomplished by one or more technological media or can be print-based materials, sent through the mail. Technology media include live or recorded satellite broadcasts, live 2-way video, computer or internet technology (such as web based instruction), digital and/or analog videotape, CD-ROM, or other electronic means, now known or hereafter developed, utilized to provide instruction.

**B. Mission and Objectives**

1. The mission of distance learning is to deliver courses and programs in the SUU curriculum to off-site students through current technology. In general, it is expected that:

- Students will receive the same quality of instruction, assessment of learning objectives, and curricular content as on-campus students.



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- The School of Continuing and Professional Studies (SCPS) will provide leadership in the development, marketing, and delivery of distance education, EdNet, and concurrent enrollment at SUU.
- 2. A faculty advisory committee, comprised of at least one faculty member from each college/school, will advise Distance Education staff regarding program and course development, and pedagogical aspects of delivery to insure that distance learning is delivered with appropriate rigor and within standards of the Northwest Commission of Colleges and Universities.
- 3. Faculty members may teach classes, with approval of the dean and department chair, for the Division of Continuing Education in addition to their regular class load. Faculty members who teach classes for Continuing Education may receive extra compensation.