

POLICY #9.11

SUBJECT: Voting Leave

I. PURPOSE

The purpose of this Policy is to provide for an employee leave for voting.

II. REFERENCES

N/A

III. DEFINITIONS

N/A

IV. POLICY

- A. The University encourages all employees to vote in official elections. For this purpose, all employees may be granted, upon request, up to one (1) hour off work to vote. Employees shall coordinate and obtain approval for this time off with their immediate supervisor.

V. RELEVANT FORMS/LINKS

N/A

VI. QUESTIONS/RESPONSIBLE OFFICE

The responsible office for this Policy is the [Vice President for Finance](#). For questions about this Policy, contact the [Office of Human Resources](#).

VII. POLICY ADOPTION AND AMENDMENT DATES

Date Approved: July 27, 1990

Amended: N/A

FORMER POLICY
DO NOT USE