

INSTRUCTIONS:

STUDENT:

1. Complete all of the student information.
2. Enter Subject and Course Number for each course in which you are seeking to re-enroll
(Note: You may only re-enroll in course sections in which you were previously enrolled and dropped as a part of the Commenced Attendance Verification process)

INSTRUCTOR:

3. Enter the date of first activity in the course indicated. If this is the first date of attendance or activity, please enter the current date.
4. Sign the form indicating that you approve of the student re-enrolling at this point in the semester.

Office Stamp

STUDENT INFORMATION

Name: _____
Last First MI

T-Number: _____

Email: _____

Phone: _____

<u>SUBJECT & COURSE #</u>	<u>FIRST ACTIVITY DATE</u>	<u>PERMISSION TO ADD</u>
<i>(EX: MATH 1030)</i>	<i>(MM/DD/YY)</i>	<i>(Instructor Signature)</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____