

INSTRUCTIONS

1. Complete all of the information below.
2. SIGN THE REQUEST.
3. Submit the completed Request Form
 - a. Email to: <http://my.suu.edu/secure/upload/registrar> - OR -
 - b. Mail to: Southern Utah University
Registrar's Office
351 W University Blvd
Cedar City UT 84720

Please note that we are unable to provide a verification until all institutional holds have been cleared and the appropriate fees received.

Office Stamp

STUDENT INFORMATION

Name: _____ T-Number: _____
Last First MI (or SSN if you do not know your Student ID#)

Previous Name(s): _____ DOB: _____
MM/DD/YYYY

Daytime Phone: () _____ Email: _____

Signature: _____ Date: _____

VERIFICATION TYPE

<input type="checkbox"/> Enrollment Verification <input type="checkbox"/> Semester _____ <input type="checkbox"/> Include grad date _____ <input type="checkbox"/> Include GPA _____	<input type="checkbox"/> Grade Report <input type="checkbox"/> Semester _____ <input type="checkbox"/> Include grad date _____
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RECIPIENT INFORMATION

Send to
 Name/Office: _____
 Address: _____

Fax to: () _____