

SOUTHERN UTAH UNIVERSITY
STAFF ASSOCIATION BOARD MEETING
September 1, 1995
11:00 a.m.
Science 312

Present: Rex Michie, Sherrie Batt, Linda Reber, Lois Bulloch,
Clarisse Lunt, Dale Orton, and Eric Tait

Excused: Kay Messerley, Di Adams, and Leanne Gower

I. Welcome and Minutes: Rex welcomed everyone to the meeting.
July 26, 1995 minutes. Everyone was sent a copy.
Motion to accept minutes, Dale Orton; 2nd Lois Bulloch.

II. Financial Report: Eric was unable to check on everything
because the computer has been down. He did report the following:

Beginning Balance - \$3,600
Flowers from Zion Sun Floral - 150
Seed money for Centennial Garden - 363
Travel Expenses (UHESA Meeting) - 606

Rex reported that there is \$408 per month going towards the
scholarship. If people continue to contribute at the present rate,
the scholarship should be fully funded.

III. Centennial Garden: Lois is very excited about this project
and believes that it will bring recognition to the members of the
staff for years to come. The plans for this project are presently
being drawn. We discussed some things we would like to have in
this garden, and one thing that was mentioned was perhaps having a
fountain. Everyone agreed that this would be a good addition.
Lois also talked about the positive articles about the garden that
have been in the paper. She showed us a flower bed guide that is
being used at another school. It is a map that shows where each
flower garden is and gives details about the flowers, such as what
kind they are, their season, height, etc. This might be something
we would like to incorporate on campus. Lois also expressed her
appreciation to Plant Operations for their donations and help with
this project.

IV. UHESA Meeting: This is a very worthwhile meeting that
benefits both the staff and the administration. There are
representatives from each college and university throughout the
state at these meetings, and it gives everyone a chance to compare
benefits, procedures, etc. There are two meetings a year, one in
August and one in March. The March meeting will be held in Cedar
City on Friday, March 1, 1996. The Conference Center is
unavailable on that day but there may be a cancellation. Lois is
working on the arrangements. Lois is the President-elect for this
organization and she will keep us informed of any happenings. They
are also looking to be sanctioned by the Board of Regents.

V. Staff Training: Rex has been communicating with George Lowe about some training sessions. He has sent a syllabus and the cost would be \$6,000. One problem is that Administration has already contracted with Franklin Quest. Rex suggested that maybe Dave McGuire from Personnel could get involved in this staff training. He said that the problem could be getting people released for the time frame which would be two half-day seminars. We may also have a problem getting departments to help pay for it. Rex will follow through on this.

VI: Trustees Report: Rex attended this meeting and explained the Staff Association constitution, talked about the Centennial Garden, the UHESA Association, the scholarship, and staff training. He has also met with Greg Stauffer, the new Vice President for Financial Affairs. They had a very good meeting, and Dr. Stauffer was very cooperative and supportive. He said that he would address the membership meeting if he was available.

VII: Membership Meeting: We scheduled this meeting for Friday, September 8, at 11 a.m. Rex will try to get Greg Stauffer to be the speaker. We also need to see what is happening on upgrading the Policies and Procedures Manual, equity and job descriptions. Rex will check into this. The subject of having a campus card was brought up again and Rex talked about Kinkos Copy Center in St. George. He said that they do quality work and are open seven days a week, 24 hours a day. They have overnight service and pickup and delivery. It was also brought up that everything that is printed must be approved by the Publications Department.

VIII. Association Activities: We will talk to new members and continue to discuss the Centennial Garden.

IX. Board Meetings: Board meetings will be held the second Tuesday of each month at 11 a.m. in Science 312. The next meeting will be held October 10, 1995.

X: Other Business: There was no other business to discuss.

Adjourned 12:05 p.m.