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**Date:** 10/17/00 4:22PM  
**Subject:** STAFF ASSOCIATION MINUTES

STAFF ASSOCIATION EXECUTIVE COMMITTEE MEETING  
Thursday, October 12, 2000 - 2:00 p.m. - 4:25 p.m.  
Regents Board Room

PRESENT: Connie Nyman, Bill Moody, Joelle Eyre, Brent Johnson, Marlo Jensen, Belinda Rowley, Wes Brinkerhoff, Leanne Gower

ABSENT: Tammy Melton, Joyce Messer

VISITORS: Dale Orton

Minutes

Wes Brinkerhoff needs to be added to those that attended the last meeting. Connie suggested we break up the people to Present, Absent and Visitors, Bill would like that to be the format from now on.

Minutes from the September 14, 2000 meeting were read and approved unanimously.

Officers' Reports

President: Costco-Bill reported that he was meeting with the Costco manager Friday at 10:30 am. First year membership cost \$45.00. Gold's Gym-Bill read the letter sent to Golds Gym- Bill hasn't heard anything back from them yet. Bill sent the letter October 3rd. Bookstore Discount-Bill received an E-mail back from Dr. Stauffer, he wrote that it would be mid-spring before he could respond to the Staff request for a 10% discount due to the fact that the Bookstore was undergoing an audit. Bill asked Dr. Stauffer what the audit had to do with receiving a 10% discount- Bill feels like Dr. Stauffer is trying to ignore the request. Bill read what other schools are offering to their employees. Bill wants to go directly to the Board of Trustees-committee members recommended not to do that. Members want Bill to send Dr. Stauffer another memo. Bill said he would do that but he would rather just go to the Board of Trustees.

President \*Elect: Marlo reported that he went to the Trustee's meeting and reported to them what the Staff Association goals were for the year. Marlo also attended the Faculty Senate meeting.

Treasurer: Joelle reported that the only transaction for the previous month was the open purchase order to Zions Floral for flowers to survivors.

Old Business

Awards Luncheon: The Awards Luncheon was discussed everyone that attended reported that it went well but there was not a very good turn out, only about 75-80 people attended. The committee also suggested that the plaques should have been given out at the first meeting of the year. Bill suggested having the secretary input E-mail addresses for all the staff so that we can send an E-mail to all Staff employees when there is an event. Leanne opposed having the staff association secretary input all the E-mail addresses. Bill said he would have his own secretary start inputting the list of E-mail addresses.

Staff Association By-Law Revision: Wes reported that he is working on putting the committee together for the by-laws revision.

Flowers to Survivors: Joelle is the one that will send flowers to the survivors. Joelle has a letter written, but she said she found out the president's office already sends out flowers. Joelle wanted to know if we as a Staff Association still wanted to send flowers. The committee felt like they still wanted to send flowers out. Joelle agreed to work with Jackie Bulloch to make sure we send flowers to everyone.

Connie had to leave the meeting.

Staff Association Representation throughout Campus: Tammy Melton was not present.

Sick/Vacation Day "Bank" Concept: Brent Johnson reported that he had held a meeting with Becky Stucker and Leanne Gower concerning Sick/Vacation Day Bank Concept. Leanne has been assigned to contact the other Utah Schools and see if they have such a concept. Leanne reported what she had found out from the other schools and hopes by the next meeting she will have policies from the other schools to give us a starting ground.

Wes had to leave the meeting.

Employee Relations Review Committee Policy: Bill reviewed the policy concerning Employee Relations Review Committee and stated that he would like the committee members voted by the Staff Association and then get the presidents approval.

#### New Business

Staff Association on Web Site: Bill would like to see the staff association officers listed on the Web site. Bill does not want to maintain a separate web site but wants list on the SUU web site. Bill will visit with Mark Walton about putting the list on SUU Web Site.

Legislative Training: Training has been set up for December 4th on how to work with the legislation thru UHESA. Marlo requested that he would like to see the Faculty members invited to the training. There will be no charge for the training. SUU would be the host school.

Relocate Faculty/Staff Employee of Year Plaques: The Staff Association would like the plaques moved to a different location, at the present time they are located outside the Human Resource Office. The Student Center was suggested. The Staff Association would like the plaques to be in a more visible location.

Other Business: The subject was brought up by Leanne that the Staff Association meetings should be limited to about 1 hour to 1 ½ per meeting. The meetings are causing time conflicts for a number of people. Bill does not agree, he said that meetings should not be constrained to a time clock. Bill said he would like to make sure some things got accomplished this year, and setting a time limit to the meetings means things will not get accomplished. Leanne told the committee that they could lose their secretary if the meetings could not be cut down. Brent suggested that we be more direct and do the most important things first.

#### Committee Reports:

Social Affairs: Joyce was not present.

Professional Improvement: Brent said he was meeting with his committee this next month.

Scholarship Committee: Dale reported that he has formed a committee with Beverly Anderson, September Lutterman and Jim Robinson. They have held 2 meetings. He reported to the committee the

issues that they are concerned with. For example: Do they award one full time scholarship or two part-time scholarships? Does there need to be a grade point average kept up? Etc.. Dale passed out an Application example that the committee has put together and it was discussed.

#### Executive Session

Marlo made a motion for executive session. Brent seconded followed by a unanimous vote.

#### Adjournment

Meeting adjourned at 4:25 p.m.