

## Staff Association Minutes June 19, 2002

Attending: Marlo Jensen, Bill Moody, Dale Orton, Jean Huntsman, Tammy Melton, Cindy Mitchell, Dialea Adams, Josie Stilson, Brian Foisy, Randy Humphries, Jill Whitaker and Nancy Juker

Excused: Brent Johnson, Paul Morris and Boyd Fife

- 1) **Call to Order:** by Marlo at 3:05 pm
- 2) **Motion made to approve the minutes of May 16, 02 meeting:** by Tammy Melton, seconded by Jean Huntsman. Vote unanimous.
- 3) **Introduction of new executive committee member:** the following members were elected:
  - Brian Foisy, President-elect
  - Nancy Juker, Secretary
  - Josie Stilson, Treasurer
  - Jill Whitaker, Director
  - Randy Humphries, Director

Special thanks to out-going members of the executive committee: Bill Moody has served for three years, Brent Johnson and Tammy Melton have served for two years, Jean Huntsman and Dialea Adams have served this past year. Marlo Jensen was recognized for his great service as the Staff Association president.

- 4) **Voting Discussion:** committee reviewed the time frame and procedures for receiving nomination for executive committee elections. How do we narrow the nominations to a more manageable number? Suggested that up to five (5) individuals who receive the most nominations will be placed on the ballot. May need to consider changing the by-laws to reflect new procedures for elections. This item will be tabled and discussed at the next meeting by the new committee. Motion made by Bill Moody that the Staff Association president [Dale Orton] serve as the representative for SUU at all UHESA meetings, seconded by Cindy Mitchell. Vote unanimous.
- 5) **Treasurer's Financial Report:** Jean reported that the current fund balance of the Staff Association account is \$559.49 with another unrecorded expense of \$124.85 for garden tress, with an ending balance of \$434.64. How to best use the remaining funds to benefit the campus? Motion made by Cindy to buy additional trees to go in the staff gardens (up to 4 more [mature] trees), motion second by Jean Huntsman. Vote unanimous. Marlo Jensen will purchase the trees.
- 6) **Campus Wide Representation:** Cindy reported on the statistics of each areas percentage of staff representation. The five areas include: President's Office, Administrative & Financial Services, Academics, Student Services and Regional Services. Should we address the make-up of the committee and make it proportionate to each areas total percentage of staff employees [example 45% of the committee would be from academics area, etc.]? Tabled until next meeting.

**Other Business:** Schedule staff association executive committee meetings for the third Thursday of each month at 3:00 pm. The first meeting in July will be **July 17 (Wednesday)** due to a conflict with room scheduling. Dale has asked that committee members come prepared to discuss and make service assignments for opening social, spring breakfast/service awards and many committees the staff association has representation on. Also need five (5) US flag carriers from the staff association for the 4<sup>th</sup> of July parade. Volunteers were Cindy, Jill, Marlo, Randy and Kevin Whitaker.

- 7) **Executive Session:** Call for executive session.
- 8) **Motion for Executive Session:** made by Cindy Mitchell, seconded by Tammy Melton. Vote unanimous.
- 9) **Adjournment** at 3:55 pm.