Southern Utah University’s Staff Association Minutes
May 15, 2003
Trustee’s Conference Room

1. **Call to Order** at 3:07 pm
In attendance – Dale Orton, Paul Morris, Josie Stilson, Jill Ormond-Whitaker, Randy Humphries, Nancy Juker

2) **Excuse members not in attendance:** Marlo Jensen, Brian Foisy, Cindy Mitchell, Matt Barton

3) **Approval of Minutes for April 17th meeting** - approved

4) **Officer’s Report**
   A. President (Dale Orton)
      • Reported on his presentation to the Trustees. Discussed Scholarship, Outstanding Staff Members, and Clean-up Day

   B. Treasurer
      • Financial Report – Josie Stilson $2,523.70 in acct, spend $60.00 on gift for staff who lost family members this month.

4) **Old Business**
   • Update on Spring Clean-up – Date change. Need to do an e-mail to all staff tomorrow morning and next week to remind and encourage participation. Nancy will take care of it after Jill shows her how.
   • Staff Executive Board Nominations – Dale will get with Jill to get the information online and ready for nominations.
   • Grievances – Need 4 nominations for this committee. Gave Dale names and he will make recommendations will report next month as to outcome.

5) **New Business**
   • Journal Advisory Board – Need name for board. Jill volunteered, Dale will e-mail Jon Smith.
   • Accreditation Reports – Tabled until June
     1- Randy
     2- Nancy
     3- Paul
     4- Jill
     5- Marlo
     6- Dale
     7- Brian
     8- Brian
     9- Cindy
• Cards for Outstanding Staff Recipients – Dale brought cards to be signed from the Staff Association Board.
• Years of Service Plaques – Brian is working on it, deferred until June as he is not in attendance
• Quarterly Training – New Staff (HR$) - discussed changing the orientation type training from annually to quarterly. Add more information, H/R would still do the training. All approved

6) **Call for Executive Session** called by Paul, seconded by Josie – vote unanimous

7) **Adjournment** @ 3:38 pm