

Southern Utah University Staff Association
Executive Board Meeting
October 10, 2005
Sc 309 2:00pm

Present: Jeb Branin, Brad Brown, Sheri Butler, Annette Murray, Barbara Rodriguez, Marsha Rowley, Stacia Thomas, Wendy Woolsey

Excused: Shon Spevak

Barbara called meeting to order at 2:05pm.

Minutes: Brad made a motion to approve the minutes, seconded by Marsha approved by all.

Financial report: Jeb moved to approve as amended by Barbara, seconded by Stacia, approved by all. Annette also reported that the Dustin Hoffling, the male scholarship recipient is not currently registered as a full time student. The Staff Association By-laws state that recipients must be full-time. We will inform him that he will not receive the funds this semester but if he will receive the funds for the spring semester if he meets the criteria.

Barbara asked Jeb about progress on adhoc committee. Jeb has looked into the five column model used by the university and the feasibility of having the committee and thinks it probably is not the right time to make the change.

Professional Improvement: HR has just put out a survey for training interest. Jeb, Brad and Sheri felt we should coordinate with them so that we do not duplicate the trainings. The main concern is how to get employees to attend the trainings. As discussed last month.

Social Affairs: Christmas Social date and benefit drive for a cause. We will plan to hold the social on December 12th. Marsha will schedule in Starlight room. We will have a food bank drive and warm clothes and blankets.

Salaries etc. Has not met yet.

Employee relations: has not met yet.

Institutional Reports: Barbara has updated employee committee reports.

Board of Trustees: October 21st. Barbara will be out of town and will send a substitute.

President's Advisory Committee: Meets this week on Wednesday. Will discuss days off during holidays; parking proposal. If parking fees are mandated by the university the staff association would propose \$20 per year with the portion going to plant operations that they need and the balance to be setup in a discretionary fund for training activities, scholarships, etc. Also, Barbara will talk about a wellness program.

Website update: Sheri has checked with the Faculty Center and we can use a STA to help update the Staff Association webpage. Include scholarship recipients, bio and donation card for new employees to sign up during the year. Include some interactive rotations of pictures, current events and happenings on home page. Committee pages, etc.

Our faculty representative will be Jeff Salehi.

Polo Shirts: We would like to find a polo shirt that would be affordable for the faculty and staff to wear on Friday's. Marsha will check with the bookstore to select a shirt.

Adjourned at 3:10pm. Next meeting scheduled November 14, 2005.