

Staff Association Board  
Meeting Minutes  
January 14, 2008  
1:30 pm  
Purchasing Office Conference Room

Those in Attendance: Casey Bowns, President; Travis Rosenberg, Secretary; McKenzie Hyde, Treasurer; Executive Board Members Blaine Edwards, Lee Chamberlain, and Loralyn Felix; Faculty Representative Mark Colberg.

Those Excused: Jeb Branin, Past-President; Bruce Tebbs, President-Elect; Executive Board Member Juliann Smith.

*Meeting commenced by Casey at 1:39 pm*

**Items of Business:**

- *UHESA Day at the Capital* - February 7<sup>th</sup>, 2008 is the day to encourage staff to go to the Capital in Salt Lake City to visit with our legislature about FY2009 funding. The trip is scheduled from 9 am to 2 pm. Currently, Casey, Bruce, and Barbara Rodriguez are planning on the trip. Motor Pool has a vehicle reserved for other staff interested. It was proposed that an announcement be made via the SUU Bulletin and a mass staff email from Human Resources to encourage as many staff as possible to attend.
- *Update on Lost Vacation Hours*  
The University lost 3,140 vacation hours during FY2007. There are approximately 470 staff members on campus that accrue leave, which is equivalent to 6.7 hours per person lost, or close to one additional day a year. It was discussed to again petition the Administration for an additional holiday around Christmas, especially due to the holiday falling on a Thursday (asking for the Friday afterward). More discussion will occur after FY2008 lost hours are calculated.
- *Review of Faculty/Staff/Emeriti Holiday Open House* - a large thanks to everyone who participated and helped organize the event. It went very well and it was proposed that future Christmas socials be done together. The Faculty Senate felt that there was little notice given before the event and wanted to feel more prepared for the future event, both for planning and budget reasons, so it was noted for next year's event.
- *Staff Association Gardening Social (2<sup>nd</sup> Meeting)* – the event is tentatively set for the week before Memorial Day (May 19-23).
- *Faculty/Staff/Emeriti Spring Social* – In reviewing the matter with the Faculty Senate and Staff Association Executive Board, it was proposed that the event be held during the second week in April (7-11) to avoid registration held the next week. This information will be passed to Human Resources who will coordinate the event.
- *2008-2009 Staff Association Elections and Subcommittees* – the elections are set to be held sometime in May. Comments were also given about when the scholarship committee begin reviewing possible recipients for the 2008-2009 scholarships. That was tentatively set for March with Jeb Branin heading the planning.

**To Do Items Prior to Next Meeting:**

- McKenzie: begin preparations for scholarship committee to review funds eligible for 2008-2009 scholarships. Send out bereavement plants and do a budget transfer to cover Holiday Open House expenses.

- Travis: coordinate with HR and the bulletin to get out the announcement for the day at the Captial.

*Meeting adjourned by Casey at 2:07 pm*