

SUU Staff Association Minutes
Tuesday November 15, 2011 11:00 a.m.
Library Conference Room 302D

Welcome & Call to Order: Sheri called the meeting to order at 11 a.m.

Those in attendance: Sheri Butler, Jamie Orton, Christa Cardon, Ron Cardon, Kristin Wiggins, Mindy Benson, Tyson Kyhl, Steve Irving, Shon Spevak, Mary Jo Anderson, Dan Camp and Bruce Barclay.

Items of Business

- Approval of Minutes October 11, 2011. Bruce made a motion to approve the minutes from the October 11, 2011 meeting. This was seconded by Jamie Orton. Motion carried.
- Budget: Jamie distributed the budget report. Christa made a motion that we purchase 10 more bereavement plants. This was seconded by Mindy. Motion carried. Jamie will take care of ordering them.

President's Report

- Report on Board of Trustees from October: The IT department has some new policies. Two of them passed the Board of Trustees and one other did not pass and needs more review. This association will review this policy and take any recommendations to Mark Walton.
- Report on UHESA meetings: This group wants to get the word out to participate in "A Day at the Capitol" in February and get the message out that higher education offers a large return to the state. Sheri will be drafting a sample letter that people can use to send to representatives in support of higher education. If you have any items you would like in that letter, please let her know.
- Report on Calendaring Committee meeting: This committee discussed the "fall break". It was decided that SUU's calendar would conform as best it could to the Iron County School Districts calendar. Staff will now have off a "harvest holiday" which will be the same Monday as the School Districts "harvest holiday".
- Campus committee requests: We need to look at all the committees there are and how we can best help staff become stronger on campus. Dan will be on the parking

- committee and Ron is going to be on the committee reviewing the Event Services Policy.

Committee Reports

- Training Committee: Mary Jo reports these are going well. She does have one open slot. Bruce would like to do a section on lost and found/mail design and basic addressing. Mary Jo will put him on the schedule.
- Policy Review Committee: The committee reviewed the current policy and felt that the problem is not that the policy needs to be rewritten, but that it needs to be implemented in order to be a more effective Association Board. Currently the committee members are trying to get a list of the committees that all staff are serving on. This will help determine where staff appointments are needed and if those currently serving on committees need to be rotated.

Upcoming Events: Campus Legislative meeting set for Thursday, January 5, 2012 at 4 p.m. in Sharwan Smith Theater. Please tell as many people as you can about this so that we have great attendance from SUU staff at these meetings.

Miscellaneous

The group talked about accreditation vs. not. Is it necessary? This is just something to think about.

The evaluation forms for Classified and Professional staff were talked about. For next month we will bring a copy of each of them and then put on the agenda to discuss them.

Next meeting will be December 13, 2011 at 11:00 A.M. in Library Conference room 302D. Kristin Wiggins made a motion to adjourn the meeting. This was seconded by Jamie Orton. Motion carried.

ADJOURNED