

SUU Staff Association Minutes
Tuesday April 17, 2012 11:00 a.m.
Library Conference Room 302D

Attendance: Sheri Butler, Christa Cardon, Mindy Benson, Bruce Barclay, Ron Cardon, Kristin Wiggins, Dan Camp, Steve Irving, Shon Spevak, Travis Rosenberg and David McGuire.

Call to Order: Sheri welcomed everyone and called the meeting to order at 11:00 a.m.

Items of Business

Approval of Minutes: Bruce made a motion to approve the minutes from the March meeting. This was seconded by Mindy. Motion carried.

Budget: Jamie was absent, but a report was distributed and reviewed. There will be some expenses in May for UHESA.

Staff Evaluations David McGuire and Travis Rosenberg joined us to discuss ways to make the staff evaluations (classified and professional) more uniform and easier to “quantify”. It was recommended we form a committee and look at doing some updates. David suggested that the committee look at the University of Arizona’s website and maybe pattern our performance review forms after theirs. David will get something ready and send out to this committee. Dan and Mindy will be on the committee from the staff association.

Reports

- Planting Day: Ron will call Ross today and get a date ASAP.
- Board of Trustees: This meeting is May 4. Bruce will attend for Sheri if she cannot make arrangements to be there.
- Elections: Sheri and Bruce will work on getting information posted about making nominations for the open positions on the Staff Association. President-Elect, Secretary, Treasurer and 3 board member spots need to be filled.

- Scholarship Committee: Bruce reported that the amount for the award this year will be about \$6,000. The committee will go through the applications and pick 6 recipients who will receive \$500 for 2 semesters. Shon made a motion to accept this amount for the scholarships. Christa seconded the motion. Motion carried.

Miscellaneous

Bruce made a motion to adjourn the meeting. This was seconded by Christa. Motion carried.

Next meeting will be May 15, 2012 at 11:00 A.M. in the Library Conference Room.