

SUU Staff Association Minutes
Thursday, February 19, 2015
Registrar's Conference Room

Attendance: James Loveland, Jared Wilcken, Sheri Butler, Camille Werner, Andrea Masterson, Camaree Staheli, Sonn Berrett, Stuart Bunker and Loralyn Felix (Library, Faculty Senate)

Absent: Casey Bowns, Nellie Lee and Brandon Rasmussen

Call to Order: James called the meeting to order at 10:04 a.m. and welcomed all.

Items of Business

- I. Approval of minutes
 - a. James called for motion to approve January 8, 2015 minutes; Camille made the motion, Sonn seconded. All in attendance approved the minutes.

- II. Treasurer Report – Camille
 - a. Staff Association balance as of February 19, 2015 \$2,069.53
 - b. Bereavement Plants— Camaree made the deliveries for January
 - c. Brad and Kelli Brown sent a Thank-You card in appreciation for the plant that was sent at the passing of Brad's mother.

- III. Committee Updates/Assignments
 - Parking Advisory-Camaree
 - Bookstore-Sonn -- The Bookstore welcomes any recommendations and concerns that the Staff Association might have
 - Insurance-James
 - Parking Appeals-Nellie
 - Training-Brandon

- IV. Staff Professional Development Funding --Sheri
 - a. Staff Professional Development Fund balance as of February 19, 2015 \$9848.00
 - b. The following application was approved:
 - * Jeremy Martin

- V. Welcome Wagon
 - a. Scott Carlile—Accountant 1—Controller's Office (Camille)
 - b. Craig Choate—Head Women's Volleyball Coach—Athletics (James)
 - c. Terri Day—Assistant to the President for Planning & Institutional Effectiveness (Jared)
 - d. Carson Greenhalgh—Videographer—Admissions (Jared)
 - e. Ngar-Kok (Jacob Ng)—Director of International Affairs—International Affairs (Sheri)
 - f. Rebecca Merold—Production Manager—USF (Camaree)

- VI. Discussion of Policy 8.3.8 / Overload Policy

- a. Staff Overloads are currently being audited. President Wyatt suggested that the audit needs to be completed before we move forward with a decision for policy changes.

VII. Staff Association Scholarship—Sheri

- a. The Staff Association Scholarship has been announced and applications are due to Sheri Butler, Library 302 by 5:00 p.m. on Friday, March 20, 2015 to be eligible.
- b. The Staff Association has approximately \$10,000.00 to be awarded for this next year.
- c. There was discussion as to changes being made to the application in the future.

VIII. Closing Social

- a. There was a discussion with the planning and the cost of the upcoming Closing Social.
- b. Last year \$1200.00 was spent on food and \$300.00 spent for prizes. Trees were also purchased to plant at the social.

IX. Staff Association Constitution and Bylaws

- a. A committee has been formed to update/create a new Staff Association Constitution and Bylaws. The committee members are Jared Wilcken, Sonn Berrett and Camille Werner. They presented the changes to the Staff Association Board and will now take the changes to the President's Council for feedback and approval. All Staff employees will have an opportunity to vote on these changes at the Closing Social in the next few months. Following the Staff vote, the Board of Trustees will give the final approval.

Motion to adjourn by Sonn, Stuart seconded. Meeting adjourned at 11:15 a.m.