SUU Staff Association Minutes  
Thursday, May 21, 2015  
Registrar’s Conference Room

Attendance: James Loveland, Sheri Butler, Jared Wilcken, Andrea Masterson, Nellie Lee, Camaree Staheli and Loralyn Felix (Library, Faculty Senate)

Absent: Casey Bowns, Sonn Berrett, Stuart Bunker, Brandon Rasmussen and Camille Werner

Call to Order: James called the meeting to order at 11:07 a.m. and welcomed all.

Items of Business

I. Approval of minutes
   a. James called for motion to approve April 9, 2015 minutes; Camaree made the motion, Nellie seconded. All in attendance approved the minutes.

II. Treasurer Report – Camille
   a. Staff Association balance as of May 21, 2015 $1,916.72
   b. Camille is checking to see if the Staff Professional Development Funding will roll over to next year’s budget so that no funding will be lost or taken away.

III. Committee Updates/Assignments
   -- Parking Advisory-Camaree—No report
   -- Bookstore-Sonn—No report
   -- Insurance-James—No report
   -- Parking Appeals-Nellie—Held last meeting for this term
   -- Training-Brandon—No report

IV. Welcome Wagon
   c. Sally McDonald – Library – Special Collections – Sheri
   d. Miguel Ovies-Bocanegra – Las Vegas Admissions Advisor – Admissions – Andrea
   e. Ana Ramirez – Northern Utah Admissions Advisor – Admissions -- Andrea

V. Staff Professional Development Funding --Sheri
   a. Sheri has all of the information updated in the Staff Association shared drive, it is organized, current and ready to be passed on.
   b. There are applications that are currently being accepted for the June deadline.

VI. Closing Social–Jared
   a. The Closing Social will be held on June 3, 2015 @ 9:00 a.m. Harris Center/ Staff Parterre Garden
   b. Budget $1000.00 Food/ $200.00 Prizes.
   c. Planning on 175 staff members, menu to include scrambled eggs, French toast, hash browns, fruit, orange juice and water.
   d. Jared will purchase the door prizes and coordinate with Tiger Funk on the planting.
e. Jared will send out invitations and Sheri will make copies of the new Bylaws & Constitution to be passed out and voted upon at the breakfast.

VII. Staff Association – Years of Service Awards
   a. James will contact John Smith at Clark & Lindford to make sure they are using the right crest on the 50 year certificates.
   b. Money left over from this year will be used to purchase the certificates and plaques for the Opening Social in September.

VIII. June Staff Association Board Meeting
   a. June’s Board Meeting will be held on July 18, 2015 @ 11:00 a.m. James will check and let us know the location of the meeting.
   b. All of the newly elected Board Members and outgoing Board Members will attend this meeting.
   c. Jared would like to schedule this meeting for 1 ½ to 2 hours to provide orientation/ training for the new Board Members.

Motion to adjourn by Nellie, Jared seconded. Meeting adjourned at 12:01 p.m.