Staff Association of Southern Utah University

President: Stuart Bunker
President (Elect): James Shakespear
Past President: Barbara Rodriguez
Secretary: Tammi Miller
Treasurer: Jeremy Martin
Faculty Representative: Daniel Eves
Legislative Liaison: Linda Liebhardt

Board Members:
Brandon Street, Sr. Board Member – Scholarships
Linda Bauer, Sr. Board Member – Recognition
Tessa Douglas, Sr. Board Member – SPDF
Sara Greener, Jr. Board Member – Scholarships
Daniel Bishoff, Jr. Board Member – Recognition
Malinda Rhodes, Jr. Board Member – SPDF

Staff Association Board Meeting

November 14th, 3:00 Sage Valley HCC

Next Meeting – Dec. 12th, 3:00 Sage Valley HCC

Attendees: Tessa Douglas, Stuart Bunker, Jim Shakespear, Barbara Rodriguez, Tammi Miller, Brandon Street, Daniel Eves, Jeremy Martin, Linda Bauer, Linda Liebhardt, Malinda Rhodes

Excused: Daniel Bishoff and Sara Greener

Approved Minutes from last meeting:

I. Information/Discussion Items:

President’s Report – Stuart Bunker

a. President’s Council – Intellectual Property – 2nd, 1st review on Tues., Nov. 21st. If you have any thoughts on the matter, please bring them to Stuart’s attention before then.

b. Trustee’s Meeting – No Meeting

c. UHESA: Bring a friend to Finish Campaign – Anu Au is now spearheading this campaign. Invite friends/etc. to finish college and mentor them. Survey – Coming soon – How many hours do you put into your staff association position/month.
II. Action Items:

d. Assignments for Welcoming New Employees to Campus:

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Position</th>
<th>HireDate</th>
<th>Assign.</th>
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<tbody>
<tr>
<td>Diaz Morris, Carmen</td>
<td>Head Start</td>
<td>Mental Health &amp; Disabilities Specialist</td>
<td>10/1/2017</td>
<td>Jeremy</td>
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<tr>
<td>Forshee, Emily E</td>
<td>International Student and Scholar Services</td>
<td>International Student Advisor</td>
<td>10/1/2017</td>
<td>Tessa</td>
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<td>Dunning, Christopher T</td>
<td>Advancement</td>
<td>Project Manager/Program Writer</td>
<td>10/4/2017</td>
<td>Malinda</td>
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<td>Bozzuto, Tyly A</td>
<td>Athletics</td>
<td>Assistant to the AD</td>
<td>10/16/2017</td>
<td>Linda B.</td>
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<tr>
<td>Hansen, McKennan E</td>
<td>Financial Aid</td>
<td>Financial Aid Counselor/Aviation Coordinator</td>
<td>10/16/2017</td>
<td>Barbara</td>
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<tr>
<td>Jiradnunyakul, Prapapak</td>
<td>Institutional Research</td>
<td>Research &amp; Data Analyst</td>
<td>10/16/2017</td>
<td>Jim</td>
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<tr>
<td>Lundberg, Kenzie A</td>
<td>Marketing Communication</td>
<td>Internal Communication Specialist</td>
<td>10/16/2017</td>
<td>Linda L.</td>
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<tr>
<td>Bonnett, Christine E</td>
<td>Head Start</td>
<td>Disability Support Specialist</td>
<td>11/1/2017</td>
<td>Jeremy</td>
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<tr>
<td>Carter, Alexis E</td>
<td>Marketing Communication</td>
<td>Digital Media Coordinator</td>
<td>11/1/2017</td>
<td>Tessa</td>
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<td>Hurst, Margaret A</td>
<td>Library</td>
<td>Access Services Assistant</td>
<td>11/1/2017</td>
<td>Tammi</td>
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<td>King, Alyson S</td>
<td>University Housing</td>
<td>Housekeeping Supervisor</td>
<td>11/1/2017</td>
<td>Brandon</td>
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<td>Wolf, Kylee P</td>
<td>Athletics</td>
<td>Assistant Softball Coach</td>
<td>11/1/2017</td>
<td>Linda B.</td>
</tr>
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III. Tobacco Free Campus Committee: Linda Liebhardt, Chair: No update.

IV. REPORTS

e. Recognition Committee, “SUU Staff of the Month”: Linda Bauer, Chair; Daniel Bishoff **NOT CHAIR** – Kristin Wiggins – November, Lee Byers – December. Stuart will send out a quarterly reminder to all staff to submit names.

f. Scholarship Committee: Brandon Street, Chair; Sara Greener: Off Season

g. SPDF Committee: Tessa Douglas, Chair; Malinda Rhodes – 100% of proposals awarded funds, not all were awarded the full amount. Balance remaining - $17,000 for the final 3 rounds.

h. Outdoor Nation Campus Challenge Committee: Jim and Stuart, Co-Chair-Report – We WON!! Pres. Wyatt scored higher than all other participating College Presidents combined.
i. **Report on Budget Request:** Jim Shakespeare - 3 requests: 1. Staff Assoc. committee overload pay increase. 2. Increase in operational funds based on increase in staff. 3. Increase SPDF funds based on increased staff.

V. **Opening Social**
James Shakespeare, Chair – Report – In the Future we will send out a save the Date e-mail 1 month in advance, then reminders at 2 weeks and then again at 2 days. Lots of Positive feedback, we’ll count it as a success!

**Round Table:** Barbara Shared a tip... Chartwells can now only serve so many people per day. Often on Thursdays they are so full they will allow you to purchase food off campus!
Linda L. reported on the conversation she had with Donna Law. Session Starts Jan. 23. If interested we could have 2 – 3 legislators on campus Jan. 8 to learn about what issues will be discussed the Hill pertaining to higher ed. Jan. 26th is Higher Ed. Day and Feb. 2 is SUU day on the Hill. We currently have 8 SUU interns there.

VI. **Bereavement Plants**
Assigned months:
- **August** – Jim Shakespeare,
- **September** – Jeremy Martin,
- **October** – Malinda Rhodes,
- **November** – Tessa Douglas,
- **December** – Brandon Street,
- **January** – Linda Liebhardt,
- **February** – Stuart Bunker,
- **March** – Linda Bauer,
- **April** – Sara Greener,
- **May** – Daniel Bishoff,
- **June** – Barbara Rodriguez