

SUU Staff Association Board Meeting

December 12, 2017

Attending: Jim Shakespear, Brandon Street, Tessa Douglas, Daniel Eves, Jeremy Martin, Linda Bauer, Linda Liebhardt.

Meeting began 3:08 pm, Red Hill Room, Hunter Conference Center

Jim Shakespeare did not attend the President's Council meeting, but reported that they discussed Campus facilities plans and policies, as well as having the "Renovations and Space Allocation" plan that is now out for review.

The Dean search for Business department has been successful and Mary Pearson was named Dean. HSS is still out but should be announced soon (?)

It was announced that SUU placed 11th in US for Cross Country

The Open forum held Nov 21 at 11-12 and 1-2 allowed President Wyatt to explain the proprietary growth plan for SUU to grow to 15,000 students in the next 10 years. Funding and growth is the plan. If we did 500 per year, would it have a domino effect? More students mean more money is needed, thus the need for *planned* growth to accommodate the student to faculty ratio and keep projects funded. President Wyatt said "Question Everything". If we want SUU to retain the 18:1 Student:Faculty ratio, we must remember that Graduate students have a 1:1 ratio sometimes with faculty that can skew data when looking at that vs the General Ed classes in HSS. They will be looking at needs for faculty as we grow.

Board of Regents. RFP limits are higher now. It was \$2,000 or \$5,000 depending on categories as software is more. You can find the policies at help.suu.edu

Faculty Senate Committee. The compensation survey and report is still ongoing. Numbers were sent in to be crunched.

Intermediate director of Utah Summer Games is Pace Clark.

Piano Guys are coming in February and will stay for a second performance on Friday if Thursday is a sell-out.

Stuart Jones from Advancement reported on a plan for growth. He had stats on in-state vs out-of-state students and market share and pointed out that we have competition with the BYU Pathways program. We have an impressive share of SoCal students.

Marvin Dodge reported that there was 13 MILLION in Budget Requests (The Wish List). We have 2 million.

The (old) Business Building renovation will take longer. New business building construction is going well.

Compensation committee report: Marvin Dodge said to survey "morale" besides salary and benefits.

Steve Meredith of Institutional Research said the initiatives are too many to report on and need to go to report card format.

Jared Tippetts reported 71% rate of retention. That is a 5.85 % increase in Spring Semester registration.

CAPS. There is a 7-8 week delay on getting help. They need funding. Same as last year wait times, someone asked? For all of us, we just need to be aware of where we can lend support to needy students.

President Wyatt reported that they are working with the city to change zoning requirements for parking as it affects campus housing. They want to have .8 parking spots per bed instead of the required 1.3 spots per bed.

No report from UHESA Meeting.

Staff Association Special Election. It ended up being a large and full ballot, voting will go through December 21. As of 4 pm on Monday, 171 had responded (voted?)

It was discussed about how a vacant position in the board is filled. This presidential position replacement person will serve the half a year as THE president, then do a full year as Past President. Bylaws are written in such a way that people serving should represent well on the necessary committees. Nominees will need to work with their supervisors, as time is required for all these meetings.

Tobacco-Free committee. No report. Linda Liebhardt has heard nothing from the Southwest Utah Health department people or SUUSA about meetings.

Recognition Committee Linda Bauer reported that there are not many nominations for staff recognition. The Portal Feed can be focused TO staff (it is different than when a student logs in). Staff Association needs a graphic image for the Portal. Portal can be directed at staff so staff will recognize this association and the things they should be paying attention to when they get logged in to their workstations. Like the Employee of the month nominations! Jill Whittaker will help Staff Association to get that on the web. Can someone design a graphic image? Soon, please. Staff Association Committee meets monthly to choose which staff person to recognize the following month. Nominations (not just winners) should be notified and congratulated...but maybe later as they might be needed to be honored as the actual ONE for the month on those slow nomination times.

Scholarship Committee. Brandon Street. Not much to report. He needs to update the website.

SPDF Tessa Douglas. Two applications (1 group), all got \$800. \$14,800 is remaining in fund. Last cycle just completed. March or April is end of the coming cycle. More are expected to apply and they hope to use most of the funds this year. Summer is next cycle. We were reminded that budget transfers are just on paper and are not actual \$ transfers.

Survey questions were discussed,

- *how to handle vacancies. Should a 12 month or more require an election, less than 12 month is appointment. How should replacements be handled? Alternate and delegate responsibilities?
- *Initiatives for staff
- *Travel, trainings, group activities
- *Website (“Have you visited the SA website?”)
- *Forums? What and who

The survey will go to UHESA.

Between Jan 1 through 31, we need 2 nominations, 1 male, 1 female, for OUTSTANDING STAFF. . .

PLUS 2 nominations for DISTINGUISHED STAFF, one professional, one classified.

These nominations are needed ASAP. How do we get more nominations? Can we utilize the monthly winners and nominate them for the Commencement ones?

Staff Association needs a monthly/annual assignment calendar for different people and committees— who does what and when? Like a task list. It was suggested to ask Past Past President Jared Wilken if he had one.

Meeting concluded at 4:10 pm.

Welcome Wagon assignments:

Kami Paul (not really new, just a change of position) No One

Kennedy Cowan in Purchasing--Tessa

Ethan Patrick in SCPS (Utah Summer Games Building?) -- Linda Bauer

We also assigned the bereavement plants for February 2018 to the NEW PERSON whose name is not yet known (the winner of the election).

I also announced that the UHESA Day on the Hill will be January 26, Staff is welcome and encouraged to take time off and come. That was one thing that a specifically *targeted* message to staff on the portal could possibly address and let campus folks know about it.

SUU Day on the Hill is Tuesday, February 6. Donna Law gave me a lot of information on that and said they usually have student groups up there that focus on our goals-- like our successful career placement for our students in NURSING and AVIATION. Those will be targeted this time around. People are encouraged to meet with legislators that day and make themselves be heard--or just notice and acknowledge our legislators. Either way is good. Recognition is always a good thing for our school.